

# HOW TO USE METERS

## How do I start?

- STEP 1** Press the "ok" or any button on keypad to start
- STEP 2** Enter parking stall number
- STEP 3** Choose option "pay for parking"
- STEP 4** Select Time
- STEP 5** Make payment
- STEP 6** Keep Receipt



"Add  
Time  
Number"

Note your  
expiration  
time

## How do I add time?

You can add time on any parking meter downtown with your receipt. Before your time expires, follow start steps (above) and choose option "add to existing time." Enter your "Add Time Number" from your receipt and resume steps.

## How do I extend by phone?

### After paying for parking using a credit card

- You will be prompted to provide a mobile phone number
- You will receive a text message reminder when parking is about to expire
- Before your time expires, you can send a reply message with the amount of additional time needed (Number of minutes ONLY) (EXAMPLE: "60")
- Your time is extended when you receive a confirmation text.

**\$1 = 1 HOUR 5 HOUR MAX**  
**PARKING METERS ENFORCED**  
**9 A.M. to 7 P.M. DAILY.**

For more information, visit  
[www.cityoflakegeneva.com/parking](http://www.cityoflakegeneva.com/parking)  
or scan the QR below:



CITY OF LAKE GENEVA  
626 GENEVA STREET  
LAKE GENEVA, WI 53147  
P: 262.248.3673 • F: 262.248.4715  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

CITY OF LAKE GENEVA  
WISCONSIN

# Parking Rules & Regulations



[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Updated 5/16/16

# WELCOME TO LAKE GENEVA!

The city offers multiple options for downtown parking to fit a variety of needs:

- **Parking Permits (see prices below)**
- **Metered Parking (\$1 per hour)**
- **Parking Lot Passes (\$400 annual)**
- **FREE parking lots (lots D & E)**

## PARKING PERMITS

Permits allow you to park in or move to any metered stall within a **2 HOUR** block of time without paying the meter. **Additional time MUST be paid at meter.**

### RESIDENT.....FREE /2 YEARS

**Eligibility:** Any resident homeowner or resident tenant with a vehicle registered to that person at his/her City address is eligible for this permit. If the registration is listed to an address outside the city, a current utility bill with the City address must be provided with the registration. Names must be the same on both documents. *Additional permits over 4 are available at \$25.00 each.*

### NONRESIDENT PROPERTY OWNER.....FREE/2 YEARS

**Eligibility:** Any person who owns a second home in the City with a vehicle registered to that person is eligible for this permit. The person must provide a current utility bill with the City address along with the vehicle registration. Names must be the same on both documents. *Additional permits over 4 are available at \$25.00 each.*

### BUSINESS OWNER..... \$25/2 YEARS

**Eligibility:** A business owner holding a valid business license to operate in the City limits of Lake Geneva. Registration provided must have the business name or the person listed on the City of Lake Geneva business license to be eligible.

### WALWORTH COUNTY RESIDENTS.....\$160/2 YEARS

**Eligibility:** Resident of Walworth County, with a vehicle registered at a Walworth County address.

**These permits allow the vehicle to park in or move to any stall within one 2 HOUR BLOCK of time without paying the meter.**

**These permits are NOT valid in 25 minute stalls.**

**Permits expire January 31, 2018.**

*All fees are established by resolution of the Common Council.*

## METERED PARKING

To make paying for parking more convenient the City has downtown multi-space parking meters that accept quarters, \$1 and \$5 dollar bills and Visa/MC/Discover.

**\$1 = 1 HOUR 5 HOUR MAX**  
**PARKING METER HOURS ENFORCED**  
**9 A.M. to 7 P.M. DAILY**

### NIGHT PARKING

Nov. 15 – Mar. 31.....No parking from 2a.m.-6 a.m. on any City street

April 1 – Nov. 14.....No parking from 3a.m.-6 a.m.  
 EXCEPT: **(D)** Sage Street lot & **(F)** Seminary Park lot.

**No vehicle may be parked on any City street for a period of time longer than 24 consecutive hours.**

### SNOW

Vehicles may not park on the street until the snow has been plowed to the curb line.

### WINTER OFF-SEASON PARKING

Nov. 15-end of February..... **FREE PARKING**

## APPEAL/PAY PARKING TICKETS

- City Hall Front Desk 8:30am-5pm-weekdays
- Drop pay box in City Hall lobby or yellow pay box (outside) City Hall 24/7
- Mail to: City of Lake Geneva  
626 Geneva St. Lake Geneva, WI 53147
- Online at [www.cityoflakegeneva.com/parking](http://www.cityoflakegeneva.com/parking) (a service charge will apply)

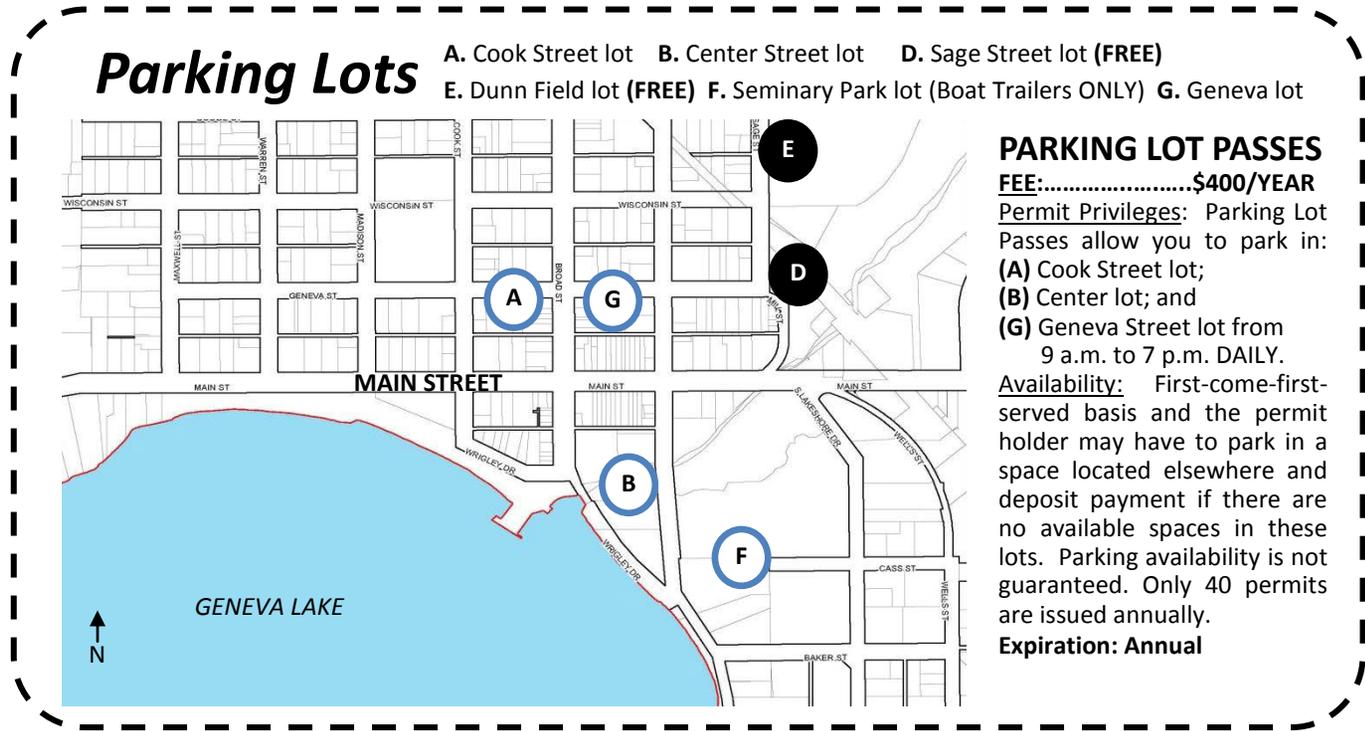
**Fines double if not paid within 10 days.**

## UNPAID TICKETS

- Information forwarded to collection agency incurring additional charges;
- Multiple violations could result in a suspension/refusal order of your vehicle registration with the State of Wisconsin Department of Transportation.

## USE OUR FREE PARKING LOTS

- **(D)** Sage Street (free year round)
- **(E)** Dunn Field parking lots (free year round)



## PARKING LOT PASSES

**FEE:.....\$400/YEAR**

**Permit Privileges:** Parking Lot Passes allow you to park in: **(A)** Cook Street lot; **(B)** Center lot; and **(G)** Geneva Street lot from 9 a.m. to 7 p.m. DAILY.

**Availability:** First-come-first-served basis and the permit holder may have to park in a space located elsewhere and deposit payment if there are no available spaces in these lots. Parking availability is not guaranteed. Only 40 permits are issued annually.

**Expiration: Annual**