

**PIERS, HARBORS & LAKEFRONT COMMITTEE MEETING MINUTES
THURSDAY, APRIL 22, 2010 – 5:00 P.M.
City Hall, Conference Room 2A**

Chairman Marsala calls the meeting to order at 5:00pm.

Roll Call. Present: Aldermen Marsala, Hartz & Krause. Also present: Harbormaster Gray, and guests.

Approval of Minutes.

Krause/Hartz motion for approval of Minutes of the March 17, 2010 meeting. Unanimously carried.

Comments from the Public limited to 5 minutes.

Don Kolseth commented on requirements to have bow facing out on West Pier boats. The Harbormaster said exceptions can be made. Kolseth also requested a lower kayak rack.

Marsala asked to suspend the rules and bring Item #7 forward on the agenda. Krause/Hartz motion to suspend the rules. Unanimously carried.

Discussion/Recommendation on handling cash at the Beach.

Joe Clifford passed out copies of the daily sheet used at the Beach and described how the wrist band system works. He says someone was worried the bands that are kept at the beach could be stolen; but it would do them no good since the ten different-colored bands are rotated daily between adults and kids. He described how they keep track of how many are sold, and that only he and George Steffan sell the bands. He explained that the only real way to avoid stealing is to hire honest people. Krause asked what the procedure is at the end of the day. Clifford explained that he or George Steffan takes the money to the bank for deposit and bring a copy of their report and the receipt to City Hall. Krause encouraged two people counting the money and Marsala offered suggestions on counting; Hartz suggested that when they come out either over or short, that should be noted on their report. Krause said the number needs to be very clear. Clifford described the various items they rent out and how they keep track of it. Krause said they need to show if they are above or below the amount they should be; he also said they may want to have the police escort them to the bank on the days they have larger amounts to deposit. Clifford explained how going to a cash register system would cause long waiting lines and loss of business. Krause said perhaps a secure lock box would be a possibility. Marsala said those concerned were not aware that the wristbands are numbered. Hartz suggested a touch-screen system might help. Clifford said a secure box would need to be cemented down. Discussion followed on various possibilities. Marsala condensed the recommendations down to getting some kind of security box, doubling signatures on the cash count, and noting the overages or underage different from what their calculations are. Discussion followed on how to make the storage of the wristbands more secure to discourage theft. Clifford explained they have 50,000 wristbands which takes a large storage area, and reemphasized the importance of hiring honest people. Hartz/Krause motion to recommend a security box for the cash down at the beach, double signatures on the cash count receipt and an overage/underage line on the daily reports for the wristbands. Unanimously carried.

Updates from the Harbormaster, Chuck Gray.

Buoy-Slip-Kayak Rentals: We had eight buoys turn over, one west pier slip and one lagoon slip. One person moved from a buoy to a slip, leaving nine buoys to be rented and all but three have been rented out. Gray reported there are about 80 on the waitlist and he has gone through about 42 people on the list; however, a lot of those on the list want slips only and are only called if there are no current buoy renters who want a slip, if one becomes available. Right now there about 40 buoy renters who want slips. Marsala said this is the reason he is not in favor of taking back the buoys at the other end of the Riviera; we do not have a lot of people on the list who want to rent buoys. All of the more recent people who signed up understand they are on a waitlist for only a buoy.

Riviera Rentals and Concourse: Gray reported that all of the Riviera Concourse Shops are rented. We have 61 events booked for the Riviera Ballroom this year; this is down about 15 from last year which was down 15 from the previous year. This trend is primarily driven by the economy. This year has started to pick up for 2011 bookings. There was discussion on the preferred list of caterers, what the charges are for other caterers and other Riviera matters. Krause encouraged the Harbormaster to keep a close eye on any renovations any of the shop owners do to make sure they confirm to our list of what is allowed.

Launch Operations & Staff: All of the boat launch people from last year are coming back to work this year, in addition to two more people who will work as fill-ins. Krause questioned how the money is handled at the launch and said we need to go over that at the next meeting.

Marsala referred to the request from the Lions Club to use of the Riviera for one day as one of their raffle prizes at the non-profit rate of \$400 and only Monday to Thursday dates. This was granted last year. Krause/Hartz motion to approve Tom Bence's request from the Lions Club for donation of the one-time use of the Riviera Ballroom Mondays through Thursdays at the non-profit rate of \$400 and requiring the \$1000 security deposit. Unanimously carried.

Discussion/Recommendation on signage and honor box for Kayak and Canoe launch sites.

Marsala explained that the launch sites had been established at the west end of the beach and the far west end of the launch pad, and now we are looking for signage to prevent the abuse down there. We want to have signage that restricts the use to just kayaks, canoes and dinghies, so we will need to be very specific. There is an ordinance already with a fine attached to it. Hartz wondered who enforces it. Only the police department can enforce it. Gray feels it should be stated on the sign that there is a fine attached to it, as well as the ordinance number. A lengthy discussion followed as to the best way to handle the various security and enforcement issues including installing an honor box. Krause/Hartz motion to create two signs and one honor box for the launching of the kayaks. Unanimously carried.

Items for next meeting agenda:

Handling of cash at the boat launch.

Krause/Hartz motion to adjourn at 5:38pm. Unanimously carried.

Transcribed from audio tape.

/s/ Artis M. Roenspies, Deputy Clerk