



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

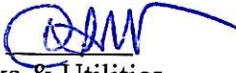
Scott Tesmer
Wastewater Superintendent

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DATE: May 13, 2011

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: May 12, 2011 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bill Mott
Alderman Ellyn Kehoe
Alderman Arleen Krohn
Alderman Tom Hartz
Alderman Frank Marsala
Public in attendance: _____

Staff Present:

City Administrator Dennis Jordan
Director Daniel Winkler (DPW)
Ron Carstensen (Street Supt.)
Mayor Jim Connors:
Other: _____

Prior to approval of the minutes, Chair Mott said that we would be following Robert's Rules of Order and that he wished to have a motion and second on an item before discussion.

Approval of the Minutes of the Prior (April 2011) Meeting:

A motion was made by Hartz and seconded by Kehoe to approve the minutes. The motion passed 5-0.

Public Comments:

None.

Communications:

None.

Agenda Items Discussed:

1. Referred from Council-Banquet Chair Final Color Selection – Riviera Ballroom.
2. Continued Discussion-Roof Work at the Riviera.
3. Continued Discussion-Maple Park Sidewalk, Parking, Tennis Court & Chain Link Fence Project.
4. Continued Discussion-Increasing the Speed Limit on North Edwards Boulevard.
5. Continued Discussion-Alliant Street Lighting Cost for North Edwards Boulevard.
6. Continued Discussion-Installing Barriers on Edwards Boulevard Island South of STH 50.

7. Request for “Slow Children Playing” Signs at Alley Between Campbell and Baker Streets East of Wrigley Drive.
8. Eagle Scout Project-Veterans Park.
9. Landscaping Behind Softball Field #5, Beautification Committee Donation Offer.
10. 2010 Street Maintenance Program-Additional Street Paving with Remaining Project Funds.
11. Street Department Mowing of the City’s Land at the Old Hillmoor Golf Course.
12. Library Park & Chamber Bathroom Remodeling Project-Discussion of Scope.
13. Temporary Repairs to Flat Iron Park Gazebo.
14. Removal of North Player Benches and Backstop at Dunn Field.

Agenda Item No. 1- Referred from Council-Banquet Chair Final Color Selection – Riviera Ballroom.

Superintendent Carstensen provided the Committee with the interior decorators’ recommendation for chair color. It was mentioned that the selection was made against the new draperies recently installed in the ballroom. “Lark” was the recommended Shelby Williams color with the darker frame color. It was moved by Hartz and seconded by Marsala to proceed with the color “Lark” in the darker frame color. The motion, which it was noted that the purchase was already approved by Council, was approved 5-0.

Agenda Item No. 2- Continued Discussion-Roof Work at the Riviera.

DPW Winkler reported back that the low bid pricing for two copper valley repairs would be the same rate for all four valleys. After considering its options, it was moved by Hartz and seconded by Marsala to bid all four valley repairs at one time as a public contract. The project is to be funded under TIF and the desire was to get it done soon. Under discussion of the motion, Mayor Connors noted we should set the copper mil thickness and perhaps send a notice of the bidding to the National Contractor Roofer’s Association to get more interest. The motion passed 5-0.

Agenda Item No. 3- Continued Discussion-Maple Park Sidewalk, Parking, Tennis Court & Chain Link Fence Project.

Chair Mott asked the committee how they wished to consider the work, a piece at a time or collectively. The consensus was a piece at a time. The first item was discussion of new sidewalk along the north side of Geneva Street from Cook to Madison Streets and along the east side of Madison Street from Geneva to Wisconsin Street. It was discussed that the sidewalk on both stretches was important for general pedestrian safety and that the schools was not in favor of the sidewalk on Madison Street. After further discussion it was moved by Kehoe and seconded by Mott to proceed with bidding the sidewalk work on both streets. The motion passed 5-0.

The second item was the fencing. It was explained that the replacement fencing would be installed along Madison Street 7’ to 8’ east of its present location and along Geneva Street as necessary to get the mature tree out from inside the ball diamond. The schools were not in favor of making these adjustments to the fencing locations. There was also discussion regarding the color and black was the consensus for the fabric and poles. It was moved by Hartz and seconded by Marsala to bid out fencing as discussed in galvanized with an alternate price for black vinyl fabric and for finials on the posts. The motion passed 5-0.

The third item was parking. The Mayor and DPW Winkler explained the discussion with Mr. Fleming of the BID to pave the remaining area along old Wisconsin Street in front of Denison School next to the basketball courts to gain about 9 more diagonal spaces. Mayor Connors explained the spaces were for the weekend visitors, not teachers to park. There was some discussion regarding the re-orientation of the basketball courts to possibly obtain even more spaces. It was moved by Hartz and seconded by Marsala to obtain a bid quote to install the additional asphalt. DPW Winkler said that Payne and Dolan could give us a price to pick up this piece when they come in to pave adjacent Madison Street. The motion passed 5-0.

The fourth item under discussion was the tennis court hitting board. After discussion of the noise it was moved by Kehoe and seconded by Krohn to investigate costs of a quieter system. Under discussion, Hartz suggested just removing the board altogether. Kehoe withdrew her motion and it was ok with the second. Hartz moved to remove the board and Kehoe seconded the motion. The motion passed 4-1 with Krohn voting nay.

The fifth item was pea gravel on the tennis court. DPW Winkler suggested a timber board installed along the base of the fence and a wind screen over the board to keep the pea gravel from getting kicked onto the tennis courts. Hartz and Krohn felt the problem was created by the school district orienting the play swings right behind the fence and didn't want the City spending money to correct the situation. It was moved by Marsala and seconded by Krohn not to take any action at this time. The motion passed 5-0.

The sixth item discussed was school playground. DPW Winkler shared the district's asphalt replacement quote in the amount of \$62,000. During the discussion, Kehoe asked about the maintenance agreement between the City and School District. Administrator Jordan said he was still waiting for a copy from Mr. Flitercroft who claims to have a copy of it. After a brief discussion regarding who is responsible for maintenance of the park and the playground, it was moved by Kehoe and seconded by Krohn to not participate in the playground reconstruction. The motion passed 5-0.

The seventh and last item discussed was the tennis court surface. Mayor Connors pointed out that all the work discussed to this point is to be funded through TIF and that we should consider more than the band-aid repairs to the courts. Superintendent Carstensen said we've been patching it for years and probably should do something permanent. The question was asked about getting the work done in time for the next school year. DPW Winkler said the tennis courts could be done anytime as the work doesn't affect the school's use of the area. It was moved by Marsala and seconded by Hartz to bid out replacement of the tennis courts. The motion passed 5-0.

(We may need a budget resolution for this TIF work).

Agenda Item No. 4 - Continued Discussion-Increasing the Speed Limit on North Edwards Boulevard.

Mayor Connors handed out the results of the speed monitoring on Edwards. DPW Winkler noted the Police Chief's suggestion was to set the speed at 35 MPH. Mayor Connors indicated that Edwards south of Main Street was 30 MPH. Hartz said he was comfortable with the increased speed limit as there were few driveways and little development at this time. Mott suggested starting the increased speed at Home Depot and going all the way to CTH "H". It was moved by Marsala and seconded by Mott to increase the speed limit to 35 MPH to Sheridan Springs. After further discussion, the motion was withdrawn and ok'd by the second. A new motion was made by Mott and seconded by Hartz to

raise the speed limit to 30 MPH from Home Depot (past the curve) to the new Sheridan Springs Road traffic signal intersection with CTH "H". The motion passed 5-0.

(The City Attorney may need to draft an ordinance to increase the speed limit from 25 MPH to 30 MPH on North Edwards Boulevard and Sheridan Springs Road).

Agenda Item No. 5– Continued Discussion-Alliant Street Lighting Cost for North Edwards Boulevard.

DPW Winkler stated the quote hasn't been received and asked the item to be continued. It was moved by Hartz to continue and seconded by Marsala. The motion passed 5-0.

Agenda Item No. 6 – Continued Discussion-Installing Barriers on Edwards Boulevard Island South of STH 50.

There was discussion of the various options. DPW Winkler said that any of the options were at our discretion as the road is our maintenance jurisdiction, but the WDOT said anything needs to be installed to MUTCD standards. After consideration of the need for protection and type of barriers (i.e. concrete, guardrail, orange flex posts), it was moved by Hartz and seconded by Krohn to paint the island yellow. The motion passed 4-1 with Mott voting nay.

Agenda Item No. 7 – Request for "Slow Children Playing" Signs at Alley Between Campbell and Baker Streets

DPW Winkler explained a citizen request to install some "Slow Children Playing" signage in the alley where Alliant removed their overhead wiring and poles, and the resident claimed there was signage on the poles before they were taken down. Hartz asked if there was signage and DPW Winkler said it could have been there but he didn't know for sure. It was moved by Hartz and seconded by Marsala to install the signage at each end of the alley. The motion passed 5-0.

Agenda Item No. 8 – Eagle Scout Project-Veterans Park.

DPW Winkler explained the project as tentatively approved by Park Commission which included siding repairs and staining to the building by Molitor Field, repairs to the poles at the main concession building, and backer boards at Field No. 5. It was moved by Hartz and seconded by Krohn to accept the donation. Mott did say that the siding at Park Commission was switched from vinyl to re-staining what is currently there. The motion passed 5-0.

Agenda Item No. 9- Landscaping Behind Softball Field #5, Beautification Committee Donation Offer.

DPW Winkler stated he was a member of the Beautification Committee and that they are offering to donate a landscaping planting in the terrace area behind the ball field backstop. He said the Park Commission approved of the offer with a final plan review by them, and that Alderman Mott volunteered to maintain the plantings as needed. It was moved by Marsala and seconded by Mott to accept the donation. The motion passed 5-0.

Agenda Item No. 10- 2010 Street Maintenance Program-Additional Street Paving with Remaining Project Funds.

DPW Winkler indicated that there is approximately \$140,000 left in 2010 contract with Payne and Dolan and that typically, remaining funds are expended on the next street or streets on the program list. He said Payne and Dolan provided us with the cost to add Main Street from Broad to Warren and Madison Street from Geneva to Wisconsin and the cost was verified by Crispell. Superintendent Carstensen mentioned a settlement area on Center Street by the parking lot and Mayor Connors mentioned South Lakeshore Drive between Baker and Campbell. The Mayor also mentioned some possible potholes by Wrigley and Center. Hartz was concerned about the sink hole area and DPW Winkler said we couldn't do much with it until the water level in the lake dropped and the bridge was completed as it would require some lane closure. It was moved by Marsala and seconded by Kehoe to add the streets to the 2010 street maintenance contract as presented and added on to as long as the amount didn't exceed the \$140,000 reserve balance. The motion passed 5-0.

(The Council may need to approve the additional street locations in the existing 2010 contract)

Item No. 11- Street Department Mowing of the City's Land at the Old Hillmoor Golf Course.

DPW Winkler and Superintendent Carstensen explained the importance of having the pull behind mower for Hillmoor to keep the lawn short and looking nice, and if not the grass would be long and thatch-looking. Hartz wished to wait until the bonding before acquiring the equipment. It was moved by Marsala and seconded by Hartz to not purchase the mower out of contingency but to wait for the borrowing. The motion passed 5-0.

Item No. 12- Library Park & Chamber Bathroom Remodeling Project-Discussion of Scope.

DPW Winkler and Street Superintendent Carstensen explained the scope of repairs needed at both restrooms and that the Chamber bathroom costs are reasonable but the needed work at the Library bathrooms would be very expensive to do. The question asked is whether or not to proceed with the library due to the high costs. Kehoe thought if the cost to renovate the library bathrooms was most of the cost of new bathrooms, why not just build a new one like to the west end of the park. Marsala said they were unsightly but functional. Mott said we need to have clean attractive restrooms and the work needed to be done. Administrator Jordan added that a new restroom may be more than the west end one if more toilets were installed. It was moved by Hartz and seconded by Marsala to bid out the Chamber bathrooms and continue the discussion on the library restrooms. During discussion, Marsala suggested bidding out the library bathrooms also to see what the cost is. DPW Winkler said the scope of the library restrooms was so large that it would take a lot of time and effort to get that bid packet together. The discussion then focused on also bidding out the library restrooms. Hartz amended his motion to bid out both restroom facilities and bid them separately. The amendment was ok with the second. The amendment passed 5-0. On the main motion, bidding out both restrooms separately was approved 5-0.

Agenda Item No. 13- Temporary Repairs to Flat Iron Park Gazebo

DPW Winkler explained the situation with the old gazebo deck and that Humphreys working onsite would install tongue and groove plywood over the old deck for \$439.50 installed proposed using TIF funds to pay for the repairs. It was moved by Marsala and seconded by Kehoe to approve the repair proposal at the gazebo with TIF funds in the amount of \$439.50. As the existing situation is unsafe and a low-cost maintenance item anyway, the Committee wished the work to be done as soon as possible. The motion was approved 5-0.

Agenda Item No. 14- Removal of North Player benches & backstop at Dunn Field

Chair Mott explained that the benches at Dunn Field would receive much more use at Veterans Park and that he asked the principal at Eastview if he could take them. He also said Mr. Flitcroft gave approval to take the benches if the City took down the fencing and backstop and seeded the infield. It was moved by Hartz and seconded by Marsala to move the benches and backstop and re-seed the infield area at no cost to the City. The motion passed 5-0.

Motion to Adjourn:

The meeting was adjourned at 9:14 PM on a motion by Marsala and second by Krohn. The motion passed 5-0.

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File