

**PERSONNEL COMMITTEE
TUESDAY, NOVEMBER 23, 2010, 4:00PM
CITY HALL, CONFERENCE ROOM 2A**

The meeting was called to order by Chairman Hartz at 4:00 pm.

Roll Call. Present: Aldermen Hartz, Krause, Krohn and Tolar. Alderman Mott arrived at 4:03 pm. Also present: Administrator Jordan and Clerk Reale.

Approval of Minutes of October 26, 2010 committee meeting

Tolar/Krause motion to approve minutes from the October 26, 2010 committee meeting, as prepared. Unanimously carried.

Comments from the Public limited to 5 minutes None.

Closed Session

Tolar/Mott motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility for performance evaluation of City Administrator and review of performance evaluation data for City Department Heads by Administrator Jordan.

Roll Call: Hartz, Krause, Mott, Krohn, and Tolar voted "yes". Unanimously carried.

The committee entered into closed session at 4:05 pm.

Tolar/Krause motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session. Unanimously carried.

The committee reconvened in open session at 5:32 pm.

Hartz/Krause motion to review a set of performance goals for the City Administrator and develop target dates for progress and completion of those goals. Unanimously carried.

Hartz/Krause motion to review performance evaluation data for City Department Heads and make subsequent recommendations at the next regular meeting of the committee. Unanimously carried.

Tolar/Krause motion to adjourn at 5:35pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk