

**City of Lake Geneva**  
**Board of Park Commissioners - Meeting Minutes**  
**March 2, 2011**

Meeting was called to order by Acting Chair Dave Quickel at 6:30 p.m.

**Members present:**

Dave Quickel, Lynn Hassler, John Swanson, Barb Phillips-Hartigan (late), and Mayor Jim Connors.

**Members absent:** Ald. Mary Jo Fesenmaier, Doug Skates, Pat Schroeder.

**Also present:** DPW Daniel Winkler, Administrator Jordan (briefly).

**Minutes from the February 2011 Meeting** - Approved 4-0 on a motion by Swanson and second by Hassler.

**Public Input:**

Mr. Dave Schuster appeared to discuss a pending application to hold a paddle boarding event on the west end of the City beach on July 16<sup>th</sup> from 7 AM to 3:30 PM. He did indicate the event itself would end on the beach by 11 AM with some booths in the park until 3 PM. There would not be food.

There were 14 skate boarding youth in attendance. Connor Jacobson spoke and said he would like to see a spine in the new park.

A representative of the Jaycees was on hand to answer any questions about their event.

**Permits:**

- A. Jaycees for Venetian Festival  
Place and Date- Flat Iron and Library Parks, August 15<sup>th</sup> thru the 22<sup>nd</sup>, 2011.  
There was discussion regarding the event being the same as last year. Mayor Connors said it just passed at Council last Monday evening. It was moved by Swanson and seconded by Hassler to support the approval. The motion passed 4-0.
  
- B. Zionek Wedding Request  
Place and Date- Library Park, June 18, 2011.  
Tentative approval was granted contingent upon a determined time frame and location within the park. The approval as described was granted 5-0 on a motion by Hassler and second by Swanson.
  
- C. Diamond Wedding Request  
Place and Date – Library Park, August 13, 2011.  
Tentative approval was granted contingent upon using the west end of the park and a clarification if the 2 PM to 7 PM time frame included set up and take down, not having the reception with DJ taking place there. The approval as described was granted 5-0 on a motion by Hartigan and second by Hassler.

**Old Business:**

WEEB Grant Update-DPW Winkler said the application is still under review by the State.

Skateboard Park RFP – Chair Quickel asked DPW Winkler to present the RFP. The Commission went through the document page by page. Revisions included revising the submission dates, and referencing warranty and quality construction. DPW Winkler said he would make the changes and send those out for final reading/review prior to the weekend. The Commission was pleased to have the process moving forward. It was the consensus of the Commission to hold a special Park Commission meeting on February 24<sup>th</sup> at 6:30 PM to go over the proposals. Winkler said he would notify Chair Skates to schedule one.

Update on Dog Park – DPW Winkler shared the estimate for a dog park with the parameters the Commission had requested. There was much discussion of the potential locations, the need for water, and need for parking. The consensus was to look at some possible dog park locations other than the Home Depot Park for possibilities and continue the discussion at our next regularly scheduled meeting.

High Impact Events Application Draft – DPW Winkler shared Administrator Jordan's draft sheet. The reaction was favorable, but Mayor Connors asked where the provision was for a bond, letter of credit or some other security. The consensus of the Commission was that the guaranty should be part of the final application package, and that the City Attorney may have to determine the best way to obtain protection for the City.

Frank Fermano Sign Location – Mayor Connors moved this item be continued to the next regularly scheduled meeting, and the motion was seconded by Philipps-Hartigan. Motion passed 5-0.

**New Business:**

Park Concessions Contract/Bid Progress – DPW Winkler indicated that the ad went to the newspaper and he hasn't heard anything more from Mr. Jordan on the matter.

**Next Meeting:** The next meeting would be a special meeting to discuss skate board park project requests for proposals on March 24<sup>th</sup> at 6:30 PM. The next regular meeting will be April 6<sup>th</sup> at 6:30 PM.

**Adjourn:** The meeting was adjourned 5-0 at 9:15 PM on a motion by Connors and second by Philipps-Hartigan.

Respectfully submitted,

*Daniel S. Winkler*

Daniel S. Winkler, P.E.

Director of Public Works & Utilities

(Note: If anyone has any questions or clarifications regarding these minutes, please contact me within the next week and I will offer amended minutes.)

These Minutes are not official until approved by the Board of Park Commissioners.