

City of Lake Geneva  
Board of Park Commissioners - Meeting Minutes  
February 8, 2011

Meeting was called to order by Chair Skates at 6:30 p.m.

Members present:

Chair Doug Skates, Council Liaison Alderman Mary Jo Fesenmaier, Lynn Hassler, Barb Philipps, John Swanson, Mayor Jim Connors

Members absent: Dave Quickel, Pat Schroeder

Also present: Ron Carstensen, Dan Winkler, Joe Cardiff, John Hunter, Ryan Harris, Sean Cardiff, Andy Hundley, Hayden Yakes, Albert Horvath

Minutes from January 5, 2011, meeting approved unanimously on a motion by Swanson, second by Philipps.

Public Input: none

Permits:

- A. Motion by Philipps, second by Hassler, to approve permit.  
Place- Library Park west end  
Date and Time – July 2, 2011 noon to 5:00 p.m.  
For- wedding ceremony only  
Name- Michelle Johnston  
Estimated people #: 125  
Fees- paid \$ 20 application, \$150 security deposit, and \$125 reservation.  
Special requests: applicants should be reminded of “No Alcohol” ordinance in city parks.  
Approved unanimously.
  
- B. Motion by Philipps, second by Hassler, to approve **date change** for permit that was approved at August meeting.  
Place- Flat Iron Park  
Date and Time – change from October 1 to October 22, 2011  
For- wedding  
Name- Kim Saler  
Estimated people #: 75  
Fees- paid \$ 20 application, \$150 security deposit, and \$125 reservation.  
Special requests: none  
Approved unanimously.
  
- C. Motion by Philipps, second by Swanson, to approve permit.  
Place- Veterans Park  
Date and Time – Sunday, March 20, 2011  
For- Shamrock Shuffle 5K Run-Walk  
Name- Cathy Nickels, YMCA  
Estimated people #: 50 - 149

Fees- paid \$ 25 application, \$100 security deposit, and \$55 reservation.

Special requests: Parade & Public Assembly permit applied for; check on other permits (i.e. street permit) and review by police and fire; applicant requested bathrooms remain open and EMS presence and police assistance.

Approved unanimously.

D. Motion by Philipps, second by Hassler, to approve permit.

Place- Flat Iron Park gazebo

Date and Time – June 10, 2011 10:00 a.m. to 7:00 p.m.

For- wedding ceremony

Name- Christopher Solesky

Estimated people #: 140

Fees- paid \$ 25 application, \$150 security deposit, and \$125 reservation.

Special requests: applicants should be reminded of “No Alcohol” ordinance in city parks

Approved unanimously.

Agenda items below moved out of order by consent.

New Business – Presentation of Frank Fermano Park sign design by the Economic Development Corporation

Joe Cardiff presented an illustration of a cedar sand-blasted sign approximately 5’ X 2’.

Motion by Skates, second by Hassler, to approve the sign design with approval of the building/zoning administrator, the location to be determined at the March Board of Park Commissioners meeting.

A request was made to change the “&” to the word “and” on the sign.

Unanimously carried.

Park Assignments and Repairs-

**Commissioners are encouraged to walk through their assigned areas throughout the month for maintenance or safety concerns.** Contact Dan Winkler or Ron Carstensen.

Old Business:

Follow –up discussion on Skate Park webinar and future steps-

John Hunter, American Ramp Company, brought renderings for a skateboard plaza/ park.

The same rough budget numbers and project footprint was used as the proposal from Spohn Ranch at the January 25<sup>th</sup> meeting: \$300,000 new plaza, \$100,000 old park; 20,000 square feet total. General discussion and questions followed. ASTM Standards (<http://www.astm.org/Standards/F2334.htm> ) would need to be met when renovating the existing park.

Motion by Skates, second by Hassler, to recommend that the City Council proceed with an RFP to design and build a pre-cast skateboard plaza and to revitalize the existing skateboard park. Discussion centered around the future steps including Council approval and Planning Commission input. Unanimously carried.

WEEB grant writing discussion-

Winkler briefly summarized the grant proposal. Carstensen gave some pros and cons regarding the solar garbage compactor. The City's matching portion would be funded with TIF money.

Motion by Philipps, second by Skates, to submit the WEEB grant. Unanimously carried.

Discussion about Dog Park particulars -

Winkler will give rough cost estimates for items listed in January minutes. Discussion will continue in March.

Final high impact events application draft as discussed at January meeting –  
Continued to March meeting

New Business:

Fermano sign design – see above

Motion by Connors, second by Hassler, to adjourn at 9:10 p.m. Approved unanimously.

Respectfully submitted,

Mary Jo Fesenmaier

City Council Alderman Dist. 2

**Next regular meeting: Wednesday, March 2, at 6:30 p.m.**

**These minutes are unofficial until adopted by the Board of  
Park Commissioners at a subsequent meeting.**