



REGULAR CITY COUNCIL MEETING
MONDAY, JANUARY 13, 2014 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

MINUTES

- 1. Mayor Connors calls the meeting to order at 7:00pm**
- 2. Pledge of Allegiance – Alderman Kehoe**
- 3. Roll Call**
Present: Connors, Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Taggart, Lyon
Also Present: Attorney Draper, Treasurer Klein, Administrator Jordan, Clerk Neubeck, Director of Public Works Winkler, Chief Rasmussen
- 4. Awards, Presentations, and Proclamations**
Mayor Connors thanked all public safety staff for their work during a trying few weeks with fires and hazardous conditions.
 - A. Presentation of award to Donna Wisniewski for 33 years of service to the City of Lake Geneva**
Mayor Connors read a Proclamation in honor of Donna Wisniewski for her 33 years of service in the Lake Geneva Police Department and presented her with a watch.

Donna Wisniewski said she is much honored and thanked the City for the opportunity to serve the community.
- 5. Re-consider business from previous meeting**
None
- 6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**
Terry O'Neil, 954 George Street, said he was concerned about Ordinance 14-01 on the authority granted to the City Council and staff. He suggested the Comptroller and Administrator are granted too much authority and recommended changing instances of the word authority to authorized action.

Jim Strauss, 246 Ridge, voiced his concern about alcohol-serving quadricycles due to the large quantity of traffic in the downtown. He compared it to the horse drawn carriages and the problems those have caused.
- 7. Acknowledgement of Correspondence**
Clerk Neubeck acknowledged a letter from Charlene Klein voicing her concern about a possible parking garage.
- 8. Approve Regular City Council Meeting minutes of December 23, 2013, as prepared and distributed**
Motion #1: Alderman Wall moved to approve Regular City Council Meeting minutes of December 23, 2013, as prepared and distributed, Alderman Kehoe seconded, and the motion passed unanimously.

9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

- A. Original Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by K&B Restaurant Group LLC, d/b/a The Original Chicago Pizza Company, Inc., 150 Center St., Lake Geneva, John Regester, Agent
- B. Original 2013-2014 Operator (Bartender) License applications filed by Megan Kemper and Andrew Wisnowski
- C. Temporary Class “B” License application submitted by AnneMarie Janikowski on behalf of St. Francis Parish Life for the sale of fermented malt beverages at St. Francis Parish Life, 148 W. Main Street, Lake Geneva, for Annual Chili Cook-off on February 1, 2014

Motion #2: Alderman Hougen moved to approve the Consent Agenda, Alderman Kupsik seconded, and the motion passed unanimously.

10. Items removed from the Consent Agenda

None

11. Second Reading of Ordinance 14-01 – an Ordinance to amend Chapter 2, ADMINISTRATION, Article V, BOARDS AND COMMISSIONS, Division 5, CEMETERY COMMISSION

Motion #3: Alderman Hill moved to approve Ordinance 14-01 – an Ordinance to amend Chapter 2, ADMINISTRATION, Article V, BOARDS AND COMMISSIONS, Division 5, CEMETERY COMMISSION, and Alderman Kupsik seconded.

Alderman Hill said this is a good move for the Cemetery as well as the City.

Alderman Kehoe asked the reason Oak Hill Cemetery does not want the change and whether it may have to do with historic preservation issues.

Alderman Taggart said that changing the structure and powers for the Cemetery Commission is a good thing as it clarifies roles and will not change the operations. He stressed the need for continuity and responsibility of service.

Alderman Hougen said he agrees with Mr. O’Neil’s idea of changing the wording of authority to authorized action.

Attorney Draper said that section reads the Comptroller and Administrator’s authority is limited by the Common Council, and changing the wording will not change the discretion given to them.

Alderman Taggart said this is a drastic change for one entity in the City, but this Ordinance is well put together and solves many issues now and those that may come.

Alderman Kupsik said it is a long time coming for the Cemetery Board to have a progression of duties.

The motion passed unanimously.

12. Discussion/Action on enacting an Ordinance to prohibit the consumption of fermented malt beverages by passengers on a commercial quadricycle

Mayor Connors said Alderman Mott brought this up as the Governor signed this into law in December.

Alderman Kupsik asked if the City was approached by an entity wishing to operate one.

Attorney Draper replied the law is written that it is permissible unless a municipality strictly prohibits it.

Alderman Kupsik said this may work in Madison; however, it may not work in Lake Geneva due to the close proximity of bars along with congesting traffic conditions.

Alderman Mott agreed and said it is a nifty idea, but it does not fit in the City.

Alderman Taggart said it may be a great idea, but the quadricycle would need room to maneuver.

Motion #4: Alderman Kupsik moved to instruct the City Attorney to draft an Ordinance to prohibit the consumption of fermented malt beverages by passengers on a commercial quadricycle, and Alderman Kehoe seconded.

Alderman Hill asked why a conditional use permit would not be needed to permit this kind of activity.

Attorney Draper explained public consumption of alcohol is not allowed; however, the State law gives a loophole that consumption is okay only on a quadricycle.

The motion passed unanimously.

13. Discussion of scheduling a date to discuss capital projects

Administrator Jordan explained staff has a list of capital projects for the City to prioritize such projects. Each of the dates is a Saturday and the workshop should last a couple hours.

Alderman Kupsik asked if one meeting will be sufficient.

Mayor Connors replied it may but it depends on discussion. He polled the Council, and determined January 25, 2014 from 9:00am to 1:00pm to be the date and time for the workshop.

14. Finance, License and Regulation Committee Recommendations – Alderman Hill

A. Discussion/Action of Cook & Main Streets traffic signal project bids

Alderman Hill explained the project will be funded from TID #4, and the low bidder was Outdoor Lighting in the amount of \$87,418.45.

Motion #5: Alderman Hill moved to award a contract for the Cook & Main Streets traffic signal project to Outdoor Lighting in the amount of \$87,418.45 and the City's direct purchase of the signal poles, heads, and other equipment in the amount of \$53,133, and Alderman Hougen seconded.

Alderman Hill explained the project further and elaborated an alternate bid was done for a small traffic island.

Alderman Mott voiced his concern the City may do the bump out in the future and suggested going ahead with the project.

Alderman Lyon said he is concerned about the benefit for the cost.

Alderman Kupsik said he would be comfortable to move ahead with the project as recommended if Director Winkler agrees.

Director Winkler said the only benefit is narrowing the crosswalk and thought it to be an excessive amount.

Alderman Taggart said the bump out may be a problem for snow plowing operations and asked if there will be enough of a safety benefit to do the bump out.

Director Winkler replied he does not think the bump out project is worth the extra \$40,000.

Administrator Jordan said the traffic light will make the intersection safer and the bump outs will cause a problem for snow plowing operations as the curbs would be almost constantly nicked by the plow.

Alderman Hill asked how much money is left in the line item for traffic signals for TID #4.

Administrator Jordan replied it is roughly \$160,000.

The motion passed 7-1, Alderman Taggart voting no

B. Discussion/Action of GAI Construction Engineering Services Proposal for Cook & Main Streets traffic signal project

Motion #6: Alderman Hill moved to approve a contract for construction engineering services with GAI Consultants, Inc. for the Cook & Main Streets traffic signal project not to exceed \$16,200, and Alderman Mott seconded.

Attorney Draper said the administration of liability is unacceptable, and he would need to change that provision.

Motion #7: Alderman Hill moved to have the contract modified so terms are acceptable by the City Attorney, and Alderman Hougen seconded.

Alderman Hill asked why this modification is necessary.

Mayor Connors said GAI purchased Crispell Snyder and gave the City a contract with language different than contracts the City has entered into as there are new provisions.

Motion #7 passes unanimously.

Alderman Lyon verified the approval is contingent upon the Attorney being satisfied and GAI agreeing.

Motion #6 passed 7-1 with Alderman Taggart voting no.

C. Discussion/Action of 911 equipment upgrade/replacement

Motion #8: Alderman Hill moved to award the 911 equipment upgrade/replacement project to AT&T to be funded from 2014 capital equipment replacement and vehicle replacement funds in the amount of \$130,719.02, and Alderman Lyon seconded.

Alderman Hill explained the current system is at end of life and is a necessary upgrade.

The motion passed unanimously.

D. Resolution14-R01, establishing wages, salaries and benefits for non-represented employees for the 2014 budget year

Motion #9: Alderman Hill moved to approve Resolution14-R01, establishing wages, salaries and benefits for non-represented employees for the 2014 budget year, and Alderman Lyon seconded.

Chairwoman Hill said this is a result of the budget, and positions like Clerk, Comptroller, and Building & Zoning Administrator are not in it because they have new contracts.

The motion passed unanimously.

15. Personnel Committee Recommendations – Alderman Kupsik

A. Discussion/Action on hiring a Parking Operations Supervisor

Alderman Kupsik explained this is a new position and would oversee the entire parking operation.

Motion #10: Alderman Hill moved to create a Parking Operations Supervisor and to direct staff to recruit for it with a salary range of \$40,000 to \$45,000, and Alderman Mott seconded.

Alderman Hill said this is necessary due to the issues surrounding parking in the community and having a person directly responsible will benefit the community.

Mayor Connors asked if knowing how to maintain the Luke system hardware should be in the job description.

Alderman Lyon said that particular skill set can be beneficial as it could mitigate some costs.

Mayor Connors added parts are needed but finding someone to repair the machines would be a bonus.

Alderman Wall asked why the City should enter a contract for repairs when it plans on hiring someone to repair.

Mayor Connors replied it may be difficult for the City to find such an individual with all the desired skills.

Alderman Kupsik agreed and said there will be a learning curve without any training.

Alderman Kehoe asked if one person is able to handle all the responsibilities.

Mayor Connors replied it centralizes the authority of the Parking Department due to all the part-time people involved in running this system.

The motion passed 7-1 with Alderman Wall voting no.

16. Presentation of Accounts – Alderman Hill

A. Purchase Orders

None

B. Prepaid Bills in the amount of \$19,616.68

Motion #11: Alderman Hill moved to approve Prepaid Bills in the amount of \$19,616.68, Alderman Lyon seconded, and the motion passed unanimously.

C. Regular Bills in the amount of \$649,520.20

Motion #12: Alderman Hill moved to approve Regular Bills in the amount of \$649,520.20, and Alderman Kupsik seconded.

Alderman Wall asked how many times the Luke Company had to come in to repair.

Administrator Jordan replied he does not know the exact amount but it is at least 15. He suggested the Council think about how repairs are done and repairs being done in a timely fashion.

Alderman Hill said this issue should have been discussed at a prior meeting rather than going straight to the City Council.

Alderman Mott questioned whether the yearly contract is necessary and if it could be done monthly instead.

Alderman Taggart said this is the wrong time to discuss the contract; if there are qualms, they should have been brought up earlier.

Mayor Connors suggested taking this item off the bills for more discussion and for the Attorney to review the terms.

Motion #13: Alderman Hill moved to remove the APT contract for the Luke parking meters, Alderman Wall seconded, and the motion passed unanimously.

Motion #12, with the adjusted total of \$582,420.20, passed unanimously.

17. Mayoral Appointments – Mayor Connors

None

18. Adjournment

Motion #14: Alderman Mott moved to adjourn, Alderman Lyon seconded, and the motion passed unanimously.

The meeting adjourned at 8:19pm.

Tim Neubeck, City Clerk.

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL