

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JANUARY 11, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:02 p.m.

Roll Call. Present: Aldermen Howell, Kupsik, Kordus and Wall. Absent (excused): Alderman Gelting.
Also Present: City Administrator Oborn, Comptroller Pollitt and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes. Wall/Kordus motion to approve the Special Finance, License and Regulation Committee Meeting minutes of December 30, 2015, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Howell/Kordus motion to recommend approval of Street Use Permit for closure of Wrigley Drive during Winterfest on Friday, February 5, 2016 at 9:00am and approval to waive fees. City Administrator confirmed the closure is for Friday, Saturday and Sunday. Due to safety concerns Friday closure was added. As this was at staff recommendation, Mr. Oborn requested the fees be waived. Motion carried 4 to 0.

Howell/Wall motion to recommend approval Resolution 16-R1, a wage resolution for Part-time Police Officers (recommended by the Police and Fire Commission on Jan. 7, 2016). Mr. Oborn explained part-time employees were looked at last year and a place holder was put on this position with no salary. The Police and Fire Commission discussed the rate and would like a range. With the new wage grade scale, this fits within scale 9 (\$19.93 - \$25.91). The salary is between the reserve and full-time employees. The higher salary is meant to attract candidates as the Chief has had a difficult time obtaining part-time employees. The position is hourly, non-union. Motion carried 4 to 0.

Kordus/Wall motion to recommend approval parking agreement at 251 Cook Street

The two parking spaces located by the ally were part of a previous contract. As they are no longer part of a contract, an agreement needs to be completed with the new property owner. Motion carried 4 to 0.

Kordus/Kupsik motion to recommend approval sending request for charge back of rescinded or refunded taxes to the Department of Revenue pertaining to tax key ZLM 00003 and ZTT 00002, and authorizing payment for overages in the amount of \$1,862.91 and \$4,164.17

Both individuals received tax bills showing their homes assessed as full value, which was incorrect. The assessor admitted they assumed the homes under construction were 100% complete. The amounts listed are the overages the City would pay initially. The chargeback will be filed with the Department of Revenue, and once approved the City would be refunded the payment from the other taxing jurisdictions. There is a small risk the DOR may not approve the chargeback.

Discussion followed on why the City is responsible to fix the assessor's error. The assessor's contract would need to be reviewed to see if it would cover such errors. Mr. Oborn can evaluate if there is compensation or steps they can do to hold the assessor accountable. It was also partially the taxpayer's responsibility as they received a notice of change of assessment letter and ignored it. If they would have responded to the letter, it could have been corrected at Board of Review; although, this was a pure error on the assessor's part.

Mr. Oborn confirmed the payment would be made to the County Treasurer. Proactive measurers have been taken with the Building and Zoning Department to notify the assessor of homes still under construction. An amended tax bill has been prepared, which is the amount the homeowner is responsible to pay.

Motion carried 3 to 1 with Alderman Howell voting "no."

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$112.50. Motion carried 4 to 0.

Kupsik/Kordus motion to recommend approval of Regular Bills in the amount of \$142,966.01. Alderman Kordus questioned if the disbursement of the \$50,000 salary payment for Mr. Winkler would be an invoice from the Utility or a regularly scheduled payment. Comptroller Pollitt stated the City Administrator would sign a request for check and it will be on the list of payables to approve. Motion carried 4 to 0.

Adjournment

Kordus/Wall motion to adjourn at 6:26 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**