

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JANUARY 12, 2015 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Lyon, Kordus, Kehoe, Kupsik and Wall. Also Present: City Administrator Jordan, Comptroller Pollitt, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of December 22, 2014, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Original 2014-2015 Operator's (Bartender) License applications filed by Ellen Kozak, Kirby Mazzanti, and Nicholas Schmidt.

Kupsik/Wall motion to recommend approval. Unanimously carried.

Street Use Permit application and Carriage Company License application filed by Geneva Lakes Museum to conduct horse and wagon rides on January 31, 2015, contingent on receiving the certification of liability insurance and certificate of soundness issued by a licensed veterinarian from the carriage operator, Mar-Ke Farm.

Kordus/Kehoe motion to recommend approval. Dale Buelter, Vice President of the Geneva Lake Museum stated he has discussed the map with the Police Chief who is in agreeance with the route chosen for the wagon rides. Unanimously carried.

Discussion/Recommendation on Second Reading of Ordinance 14-10, an Ordinance establishing Weight Limits for Implements of Husbandry and Agricultural Commercial Motor Vehicles.

Kupsik/Kordus motion to send to city council with no recommendation. Unanimously carried.

Discussion/Recommendation on Second Reading of Ordinance 14-13, an Ordinance establishing Child Safety Zones within the City.

Kupsik/Kordus motion to send to city council with no recommendation. Unanimously carried.

Discussion/Recommendation on Second Reading on Ordinance 14-12, an ordinance modifying Section 98-707 of the Lake Geneva Zoning Code, Exterior Lighting Standards.

Kupsik/Kehoe motion to send to city council with no recommendation. Unanimously carried.

Discussion/Recommendation on the 2015 Maintenance Contract for the LUKE parking system with Automated Parking Technologies LLC in the amount of \$61,975.

Kordus/Kehoe motion to recommend approval. Parking Manager, Sylvia Mullally stated the maintenance contract expired December 31, 2014. Once the city approves the 2015 contract, it will be in effect until December 31, 2015. The prior agreement was a full hardware/software, parts and labor maintenance contract with Automated Parking Technology (APT). APT is a distributor of the Luke machines and installed the city's 67 pay stations. Ms. Mullally stated herself and the parking staff do the day-to-day route maintenance and troubleshooting for the machines. In speaking with the vendor, Ms. Mullally was able to obtain a discounted rate as the parking department is doing more of the preventative maintenance, which she expects to continue. The other option would be to not renew the maintenance agreement, which would mean the city would incur the expense of all the maintenance, parts and labor. Included in the packet is a listing of costs to see the difference without an agreement. The total cost of \$71,638.63 was reduced to \$61,975.00, which includes a 3 month shutdown of the machines.

Alderman Wall asked if Ms. Mullally would be interested in going to school for learning about maintenance on the Luke machines. She stated she is interested in obtaining more knowledge and has already inquired with Digital, however, they will not allow her to take classes. APT is an exclusive vendor with Digital and as such, the vendor is the authorized dealer of the equipment. At this time she stated she believes the city should renew the contract as it is low risk but will continue to work with the vendor to lower the costs. Ms. Mullally is optimistic that the staff could work without the agreement, but the city will still need to set aside a certain dollar amount for parts on an annual basis. Mr. Wall stated he felt the maintenance contract is excessive.

Alderman Kehoe asked if staff could potentially do more of the maintenance versus calling APT and being charged the \$103 per hour. Ms. Mullally said she believes the staff is becoming more proficient and skilled in learning the modems and technology and is very impressed with their ability to troubleshoot. Unfortunately, she is unable to go straight to Digital, the manufacturer, and get that same knowledge as they want that exclusive to the vendor. Alderman Kupsik asked if the parts listed on the memo would need to be on hand at all times. Ms. Mullally stated yes, especially the computer control box. Mr. Kupsik pointed out that parts alone would be over \$70,000; however, APT's contract would cover both material and labor. Ms. Mullally stated the city is now paying for a warranty that uses more or less of these parts. The parts listed in her memo are just a template that she believes could be used and if not, the equipment could be carried over to the next year.

Alderman Lyon stated what Ms. Mullally is explaining is a fairly traditional manufacturer/vendor agreement whereby, the manufacturer and distributor have agreed they are not going to compete with each other. He said the manufacturer, by contract, will not do things such as train city employees, as Sylvia has pointed out, as that may be encroaching on the distributor and service organizations business. He further stated the manufacturer can't get into deal making with an end user that puts the end user in a better relationship with them as it does with the distributor. Ms. Mullally stated she is optimistic that the vendor will work with her further to come down in price in the future.

Motion carried 4 to 1 with Alderman Wall voting "no"

Presentation of Accounts

Purchase orders. None.

Kordus/Kupsik motion to recommend approval of Prepaid Bills in the amount of \$4,296.02. Unanimously carried.

Kordus/Kupsik motion to recommend approval of Regular Bills in the amount of \$135,183.63. Alderman Kupsik asked if the Time Warner cable relocation was part of the Broad Street Lighting Project, which Administrator Jordan confirmed. Mr. Jordan stated the lighting portion is complete and they are finishing taking down the old poles. Unanimously carried.

Kordus/Kupsik motion to recommend acceptance of Monthly Treasurer's Report for September 2014. Unanimously carried.

Adjournment

Kordus/Kupsik motion to adjourn at 6:30 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**