

City of Lake Geneva Parking Commission
January 21, 2015– 6:00pm
Conference Room 2A, City Hall
Minutes

1. **Opening and Attendance:** Attendance recorded and copies of minutes distributed.

2. **Roll Call at 6:03pm**

Present: Chairman Krause, Fleming, Swangstu and Alderman Kordus

Also Present: Mayor Connors, City Administer Jordan and Parking Manager Mullally

Not Present: Schaefer (Non-Voting)

3. **Approval of Minutes**

Kordus/Fleming motioned to approve minutes. Motion carried 4 to 0.

4. **Open Comments**

Donna Karabidas of 944 Henry Street requested that the City's residential stickers extend parking time from two to four hours. Kordus suggested that Karabidas use the sticker for the first two hours free then pay for an additional two hours.

5. **Discussion/Recommendation on Shuttle Services**

Administrator Jordan requested the year-round events/dates for the bus shuttle. The cost, budgeted at \$7,000 per year is funded by the Parking fund.

Fleming/Krause motion to approve the following events.

- 4th of July (Saturday and Sunday)
- Art in the Park (Saturday and Sunday)
- Venetian Festival (Saturday and Sunday)
- Oktoberfest (Saturday and Sunday)
- Taste of Geneva (Saturday only) (Sept. 12th)
- Winterfest (Saturday and Sunday)

Motion carried 4 to 0.

6. **Recap of discussion to increase parking stalls**

Parking Manager Mullally stated that per discussion with Director of Public Works Winkler, it was estimated that the city could add parking stall inventory by reconfiguring stalls from parallel to angled in the following areas:

800 block of Geneva Street-North side - gain of (7) stalls;

200 block of Cook Street- West side - gain of (9) stalls plus (1) van accessible on corner; Mullally noted that the Methodist Church declined authorization to close their curb cut (loss of 2 stalls);

200 block of Broad Street-West side - gain of (5) stalls plus (1) van accessible (north of alley);

300 block of Center Street-West side - gain of (10) stalls plus (1) van accessible (south of alley);

300 block of Broad Street - (1) Van accessible (first stall north of Geneva); and (1) van accessible (north of alley-Traver Hotel)

7. Discussion on adding parking stalls on the blocks of 500 N. Broad, 400 N. Broad and 700 Geneva

Ms. Mullally consulted with Mr. Winkler regarding adding stalls in the following areas:

500 block of Broad-East side - gain of (1) angled stalls and (1) van accessible (if needed)

400 block of Broad-East side - gain of (2) parallel motorcycle stalls

700 block of Geneva-South side - gain of (3-4) angled stalls pending on filling curb cut; Mr. Jordan stated that the \$3,000 estimated cost would come out of the Parking fund.

8. Discussion on reenacting the “Over the Line” parking violation

Ms. Mullally recommended that the City add an “over the line” parking violation so that compact stall violations can be enforced. The matter would be brought up to City Attorney Draper per Ms. Mullally.

9. Update on Passport citation writer demo

Ms. Mullally stated that she is reviewing the department’s current citation writer contract and researching the citation component from Passport. Ms. Mullally stated the advantages:

- The user’s ability to review their own tickets/pictures; appeal online, and search account with less information
- The enforcer’s ability to see if violators are first or repeat offenders on the street

Ms. Mullally stated that she would continue to research citation options to see if there are systems that are more efficient and economical to the current contract.

10. Discussion on the parking app demo

All members had a positive response in regard to offering a parking app in the future. Ms. Mullally suggested initiating a pilot program with the company, in which the members could evaluate. The item would be discussed at the next meeting.

11. Next meeting on February 18, 2015 at 6:00pm

12. Fleming/Kordus motion to Adjourn at 6:47 pm. Motion carried 4 to 0.

Minutes submitted by Parking Manager Mullally.