

**Regular Lake Geneva Utility Commission Meeting  
Thursday, January 21, 2016 – 4:00 PM  
Utility Commission Office - 361 W Main Street**

**Minutes**

**1. Call Meeting to Order by Pres. Lyon at 4:04 P.M.**

**2. Roll Call - Members present:**

- X Dennis Lyon
- X Ann Esarco
- X Mike Kocourek
- X Mayor Connors
- X Ald. Jeff Wall
- X Ald. Rich Hedlund

Public in Attendance: Mr. Chris Schultz.

**3. Comments from the Public as allowed by Wis. Stats § 19.84(2), limited to items on this agenda except for public hearing items Comments will be limited to 5 minutes.**

None.

**4. Approve Minutes of the Previous Meeting**

Motion by Mr. Hedlund to approve the minutes as presented,  
2<sup>nd</sup> by Mr. Wall and passed 5-0. ( Kocourek late).

**5. Acknowledgement of Correspondence:**

None.

**6. Agenda Items:**

a. Water Rate Case Update-Pat Romenesko

Mr. Romenesko and Mr. Winkler discussed the status of the case, the fact that the PSC set the new rates, the date of the hearing is February 11<sup>th</sup>, and answered questions. Mr. Romenesko described the hearing as a telephone call, that he and Mr. Winkler will be testifying, and the public has an opportunity to make comments. Mr. Oborn stated the ad and proposed rate case documents will be on the City's website. Director Winkler said the legal ad is already to the paper for publication. No formal action was taken.

b. Wastewater Rate Increase Discussion/Action.

There was much discussion on the possibilities for an increase. Mr. Romenesko provided background on the options as did Director Winkler with a spread sheet. The item was continued for staff by unanimous direction to come back with the percent increase needed to result in 2, 4 and 6% rates of return.

c. MOA with City Fire Department on Use of Host Water Tower.

It was moved by Mr. Hedlund to approve the MOA with revisions to Item No. 4 to better represent the intent of the section. The motion was seconded by Mayor Connors and passed 6-0.

d. Heater Replacement-Process Building-WWTF .

Director Winkler provided bid quotations for the heater replacement. It was moved by Mr. Wall to approve the low bid of Komfort Heating in the amount of \$3,990. The motion was seconded by Mr. Hedlund and passed 6-0.

e. Dodge Street Booster Station Pumps Labor Installation Quotations.

Director Winkler provided the bids for the labor to perform the installation. It was moved to approve by Mayor Connors and seconded by Mr. Kocourek. The motion passed 6-0.

f. Consideration of Adoption of the Remaining Items from City Administrator Oborn’s Lis of Concerns Continued from the December 2015 Meeting:

I. Discussion and action on a resolution prohibiting expenditures or use of Utility resources outside of Water and Wastewater operations without Council approval.

This item was tabled on the advice of the City Attorney to revise the resolution to be approved by the Commission only. Director Winkler will re-draft it for consideration.

II. Discussion/Action on recommending an ordinance change regarding the composition of the Utility Commission (Mayor Connors)

This item was continued to give the Commissioners an opportunity to review the now extensive 51 page document.

**7. Director’s Report:**

a. Projects Update

Director Winkler provided the updated construction schedule on the Sludge Storage Tanks project. He noted it is still on schedule and on budget.

b. Financials Update

Director Winkler provided the update as follows:

<b><u>Water</u></b>		<b><u>Sewer</u></b>	
EOM Cash	<u>\$1,037,000</u>	EOM Cash	<u>\$2,174,000</u>
Project Commitments	<u>\$49,000</u>	Project Commitments	<u>\$1,091,000</u>
Upcoming Projects	<u>\$TBD</u>	Upcoming Projects	<u>\$ TBD</u>

**Review and Payment of Bills:**

Motion made by Mr. Kocourek to approve the bills as presented. The motion was seconded by Mr. Wall and passed 6-0.

**Next meeting set for February 11<sup>th</sup>.**

**8. Adjourn:**

It was moved by Mr. Kocourek to adjourn and seconded by Mr. Hedlund and passed 6-0. The meeting was adjourned at 5:07 PM.

\_\_\_\_\_  
Secretary