



## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JANUARY 26, 2015 – 6:00 PM

### COUNCIL CHAMBERS, CITY HALL

#### AGENDA

1. Call to Order by Alderman Lyon
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of January 12, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
  - a. Change of Agent Application filed by Target Corporation d/b/a Target Store T-2348, 660 N Edwards Boulevard, Lake Geneva, to Nicholas Schmidt, 1400 Hunters Ridge Drive, Apt 15, Genoa City, WI
  - b. Change of Agent Application filed by Oakfire LLC d/b/a Oakfire Pizzeria and Restaurant, 831 Wrigley Drive, Lake Geneva, to David R. Scotney, 1335 Edgewood Drive, Lake Geneva, WI
  - c. Renewal of Massage Establishment License filed by Clear Waters Salon and Spa, 734 Main Street, Lake Geneva, WI
  - d. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by Susan Tumminello on behalf of the Lake Geneva Symphony Orchestra for the sale of fermented malt beverages and wine at the Riviera Ballroom, 812 Wrigley Drive, Lake Geneva WI for the Lake Geneva Symphony Orchestra “Love is in the Air” Valentine Gala on February 14, 2015, 6:30pm to 11:00pm.
  - e. Temporary Operator License application filled by Jennifer Hansen on behalf of the Lake Geneva Symphony Orchestra for the “Love is in the Air” Valentine Gala on February 14, 2015, contingent upon providing proof of having taken a Responsible Beverage Server’s Course.
  - f. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by Melissa Bochniak on behalf of Badger High School for the sale of fermented malt beverages and wine at the Geneva Lake Museum, 255 Mill Street, Lake Geneva WI for a Casino Night Fundraiser event on February 7, 2015, 6:00pm to 9:00pm.
  - g. Temporary Operator License applications filled by John Stefaniak, Patty Stefaniak, Kimberly Heyward, and Kevin Polheber on behalf of Badger High School for a Casino Night Fundraiser event on February 14, 2015, contingent upon providing proof of having taken a Responsible Beverage Server’s Course.
6. First Reading of Ordinance 15-01, an Ordinance Amending Chapter 6, Alcohol and Beverages, to establish a Demerit Point System for Liquor License Establishments.

7. **First Reading of Ordinance 15-02, an Ordinance Amending Chapter 74, Traffic and Vehicles, Sections 74-210, 74-221, and 74-234.**
8. Discussion/Recommendation on creating a Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure for the Promissory Note.
9. **Resolution 15-R02, authorizing a step increase for Data Entry Clerk Holly Povish.**
10. Discussion/Recommendation on purchase of a Dictaphone System for the Police Department.
11. Discussion/Recommendation on a 3-year extension to the Breezy Hill Landscaping Agreement. *(recommended by Public Works Committee 1/15/15)*
12. Discussion/Recommendation on disallowance of claim filed by Robert Drozdowski for alleged injury caused by a slip and fall at or near 300 Wrigley Drive on March 8, 2014, pursuant to Wis. Stat. 893.80(1g).
13. Discussion/Recommendation on renewal of CD in the amount of \$310,595.59 plus interest, maturing on February 9, 2015 from Community Bank of Delavan.
14. **Presentation of Accounts**
  - a. Purchase Orders (none)
  - b. Prepaid Bills in the amount of \$66,800.07
  - c. Regular Bills in the amount of \$152,865.87

**15. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

1/23/2015 8:43pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

# **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, JANUARY 12, 2015 - 6:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

Chairperson Lyon called the meeting to order at 6:00 p.m.

**Roll Call.** Present: Aldermen Lyon, Kordus, Kehoe, Kupsik and Wall. Also Present: City Administrator Jordan, Comptroller Pollitt, and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.** None.

## **Approval of Minutes**

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of December 22, 2014, as prepared and distributed. Unanimously carried.

## **LICENSES & PERMITS**

**Original 2014-2015 Operator's (Bartender) License applications filed by Ellen Kozak, Kirby Mazzanti, and Nicholas Schmidt.**

Kupsik/Wall motion to recommend approval. Unanimously carried.

**Street Use Permit application and Carriage Company License application filed by Geneva Lakes Museum to conduct horse and wagon rides on January 31, 2015, contingent on receiving the certification of liability insurance and certificate of soundness issued by a licensed veterinarian from the carriage operator, Mar-Ke Farm.**

Kordus/Kehoe motion to recommend approval. Dale Buelter, Vice President of the Geneva Lake Museum stated he has discussed the map with the Police Chief who is in agreeance with the route chosen for the wagon rides. Unanimously carried.

**Discussion/Recommendation on Second Reading of Ordinance 14-10, an Ordinance establishing Weight Limits for Implements of Husbandry and Agricultural Commercial Motor Vehicles.**

Kupsik/Kordus motion to send to city council with no recommendation. Unanimously carried.

**Discussion/Recommendation on Second Reading of Ordinance 14-13, an Ordinance establishing Child Safety Zones within the City.**

Kupsik/Kordus motion to send to city council with no recommendation. Unanimously carried.

**Discussion/Recommendation on Second Reading on Ordinance 14-12, an ordinance modifying Section 98-707 of the Lake Geneva Zoning Code, Exterior Lighting Standards.**

Kupsik/Kehoe motion to send to city council with no recommendation. Unanimously carried.

**Discussion/Recommendation on the 2015 Maintenance Contract for the LUKE parking system with Automated Parking Technologies LLC in the amount of \$61,975.**

Kordus/Kehoe motion to recommend approval. Parking Manager, Sylvia Mullally stated the maintenance contract expired December 31, 2014. Once the city approves the 2015 contract, it will be in effect until December 31, 2015. The prior agreement was a full hardware/software, parts and labor maintenance contract with Automated Parking Technology (APT). APT is a distributor of the Luke machines and installed the city's 67 pay stations. Ms. Mullally stated herself and the parking staff do the day-to-day route maintenance and troubleshooting for the machines. In speaking with the vendor, Ms. Mullally was able to obtain a discounted rate as the parking department is doing more of the preventative maintenance, which she expects to continue. The other option would be to not renew the maintenance agreement, which would mean the city would incur the expense of all the maintenance, parts and labor. Included in the packet is a listing of costs to see the difference without an agreement. The total cost of \$71,638.63 was reduced to \$61,975.00, which includes a 3 month shutdown of the machines.

Alderman Wall asked if Ms. Mullally would be interested in going to school for learning about maintenance on the Luke machines. She stated she is interested in obtaining more knowledge and has already inquired with Digital, however, they will not allow her to take classes. APT is an exclusive vendor with Digital and as such, the vendor is the authorized dealer of the equipment. At this time she stated she believes the city should renew the contract as it is low risk but will continue to work with the vendor to lower the costs. Ms. Mullally is optimistic that the staff could work without the agreement, but the city will still need to set aside a certain dollar amount for parts on an annual basis. Mr. Wall stated he felt the maintenance contract is excessive.

Alderman Kehoe asked if staff could potentially do more of the maintenance versus calling APT and being charged the \$103 per hour. Ms. Mullally said she believes the staff is becoming more proficient and skilled in learning the modems and technology and is very impressed with their ability to troubleshoot. Unfortunately, she is unable to go straight to Digital, the manufacturer, and get that same knowledge as they want that exclusive to the vendor. Alderman Kupsik asked if the parts listed on the memo would need to be on hand at all times. Ms. Mullally stated yes, especially the computer control box. Mr. Kupsik pointed out that parts alone would be over \$70,000; however, APT's contract would cover both material and labor. Ms. Mullally stated the city is now paying for a warranty that uses more or less of these parts. The parts listed in her memo are just a template that she believes could be used and if not, the equipment could be carried over to the next year.

Alderman Lyon stated what Ms. Mullally is explaining is a fairly traditional manufacturer/vendor agreement whereby, the manufacturer and distributor have agreed they are not going to compete with each other. He said the manufacturer, by contract, will not do things such as train city employees, as Sylvia has pointed out, as that may be encroaching on the distributor and service organizations business. He further stated the manufacturer can't get into deal making with an end user that puts the end user in a better relationship with them as it does with the distributor. Ms. Mullally stated she is optimistic that the vendor will work with her further to come down in price in the future.

Motion carried 4 to 1 with Alderman Wall voting "no"

#### **Presentation of Accounts**

Purchase orders. None.

Kordus/Kupsik motion to recommend approval of Prepaid Bills in the amount of \$4,296.02. Unanimously carried.

Kordus/Kupsik motion to recommend approval of Regular Bills in the amount of \$135,183.63. Alderman Kupsik asked if the Time Warner cable relocation was part of the Broad Street Lighting Project, which Administrator Jordan confirmed. Mr. Jordan stated the lighting portion is complete and they are finishing taking down the old poles. Unanimously carried.

Kordus/Kupsik motion to recommend acceptance of Monthly Treasurer's Report for September 2014. Unanimously carried.

#### **Adjournment**

Kordus/Kupsik motion to adjourn at 6:30 p.m. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, JANUARY 26, 2015 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Kordus
3. Roll Call
4. Awards, Presentations, and Proclamations
  - a. Presentation of Mayor’s Holiday Decoration Awards from the Lake Geneva Beautification Committee
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of January 12, 2015, as prepared and distributed.
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Change of Agent Application filed by Target Corporation d/b/a Target Store T-2348, 660 N Edwards Boulevard, Lake Geneva, to Nicholas Schmidt, 1400 Hunters Ridge Drive, Apt 15, Genoa City, WI
  - b. Change of Agent Application filed by Oakfire LLC d/b/a Oakfire Pizzeria and Restaurant, 831 Wrigley Drive, Lake Geneva, to David R. Scotney, 1335 Edgewood Drive, Lake Geneva, WI
  - c. Renewal of Massage Establishment License filed by Clear Waters Salon and Spa, 734 Main Street, Lake Geneva, WI
  - d. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by Susan Tumminello on behalf of the Lake Geneva Symphony Orchestra for the sale of fermented malt beverages and wine at the Riviera Ballroom, 812 Wrigley Drive, Lake Geneva WI for the Lake Geneva Symphony Orchestra “Love is in the Air” Valentine Gala on February 14, 2015, 6:30pm to 11:00pm.

- e. Temporary Operator License application filed by Jennifer Hansen on behalf of the Lake Geneva Symphony Orchestra for the “Love is in the Air” Valentine Gala on February 14, 2015, contingent upon providing proof of having taken a Responsible Beverage Server’s Course.
- f. Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by Melissa Bochniak on behalf of Badger High School for the sale of fermented malt beverages and wine at the Geneva Lake Museum, 255 Mill Street, Lake Geneva WI for a Casino Night Fundraiser event on February 7, 2015, 6:00pm to 9:00pm.
- g. Temporary Operator License applications filed by John Stefaniak, Patty Stefaniak, Kimberly Heyward, and Kevin Polheber on behalf of Badger High School for a Casino Night Fundraiser event on February 14, 2015, contingent upon providing proof of having taken a Responsible Beverage Server’s Course.

10. Item removed from the Consent Agenda

**11. Finance, License and Regulation Committee Recommendations – Alderman Lyon**

- a. **First Reading of Ordinance 15-01, an Ordinance Amending Chapter 6, Alcohol and Beverages, to establish a Demerit Point System for Liquor License Establishments.**
- b. **First Reading of Ordinance 15-02, an Ordinance Amending Chapter 74, Traffic and Vehicles, Sections 74-210, 74-221, and 74-234.**
- c. Discussion/Action on creating a Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure for the Promissory Note.
- d. **Resolution 15-R02, authorizing a step increase for Data Entry Clerk Holly Povish.**
- e. Discussion/Action on purchase of a Dictaphone System for the Police Department.
- f. Discussion/Action on a 3-year extension to the Breezy Hill Landscaping Agreement. *(recommended by Public Works Committee 1/15/15)*
- g. Discussion/Action on disallowance of claim filed by Robert Drozdowski for alleged injury caused by a slip and fall at or near 300 Wrigley Drive on March 8, 2014, pursuant to Wis. Stat. 893.80(1g).
- h. Discussion/Action on renewal of CD in the amount of \$310,595.59 plus interest, maturing on February 9, 2015 from Community Bank of Delavan.

**12. Plan Commission Recommendations – Alderman Kupsik**

- a. **Resolution 15-R01, authorizing the issuance of a Conditional Use Application filed by Wendy & Rodger Fisher, 946 Ceylon Court, Lake Geneva, WI 53147, to construct an addition (Master Bathroom) to a Single Family Residence using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at 946 Ceylon Court, Tax Key No. ZA1240 00002 along with all staff recommendations and fact finding on staff report dated January 19, 2015.**
- b. Discussion/Action on a Precise Implement Plan (PIP) Amendment filed by Interra-Sky Lake Geneva LLC, 2400 Augusta Drive, Suite 330, Houston TX, 77057 for their building at 200 N Edwards Blvd., Lake Geneva, WI 53147 to modify the entrance over an existing tenant space, Tax Key No. ZA196100001 with the provision that the size of the façade fits within the presented envelope including staff recommendations, with the final design contingent upon Plan Commission approval in February or March.

- c. Discussion/Action on an Application for Land Division Review for a Certified Survey Map submitted by Basso Builders, 405 Skyline Drive, Lake Geneva, WI 53147 to combine two parcels to facilitate a future development on Skyline Drive, Tax Key No's. ZYUP 00130C & ZMEA 00052.
- d. Discussion/Action on certifying the 2015-2020 City of Lake Geneva Park and Open Space Plan.

**13. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$66,800.07
- c. Regular Bills in the amount of \$152,865.87

**14. Mayoral Appointments**

- a. Discussion/Action on Appointment of Tyler Frederick to fill the vacancy on the Plan Commission with the term expiring May 1, 2015.

**15. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

1/23/15 8:35pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

**REGULAR CITY COUNCIL MEETING  
MONDAY, JANUARY 12, 2015 – 7:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:01 p.m.

The Pledge of Allegiance was led by Alderman Kordus.

**Roll Call.** Present: Mayor Connors, Aldermen Wall, Chappell, Kordus, Kehoe, Hedlund, Hill, Kupsik and Lyon. Also present: City Administrator Jordan, City Attorney Draper and City Clerk Waswo.

**Awards, Presentations, and Proclamations.** None.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Terry O'Neill, 954 George Street commented on ordinance 14-12 regarding exterior lighting. He is concerned with the city being exempt from the ordinance and believes it should be applied equally to individuals, businesses and the government.

**Acknowledgement of Correspondence.** None.

**Approval of Minutes**

Wall/Kehoe motion to approve the Regular City Council Meeting minutes of December 22, 2014, as prepared and distributed. Unanimously carried.

**Consent Agenda**

Original 2014-2015 Operator's (Bartender) License applications filed by Ellen Kozak, Kirby Mazzanti, and Nicholas Schmidt.

Kupsik/Lyon motion to approve the consent agenda. Unanimously carried.

**Items Removed from the Consent Agenda.** None.

**Finance, License and Regulation Committee Recommendations – Alderman Lyon**

**Discussion/Action on Street Use Permit application and Carriage Company License application filed by Geneva Lakes Museum to conduct horse and wagon rides on January 31, 2015, contingent on receiving the certification of liability insurance and certificate of soundness issued by a licensed veterinarian from the carriage operator, Mar-Ke Farm.**

Lyon/Kupsik motion to approve.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Unanimously carried.

**Second Reading of Ordinance 14-10, an Ordinance establishing Weight Limits for Implements of Husbandry and Agricultural Commercial Motor Vehicles.**

Lyon/Kordus motion to approve.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Unanimously carried.

**Second Reading of Ordinance 14-13, an Ordinance establishing Child Safety Zones within the City.**

Lyon/Hill motion to approve with the changes as noted in the packet, being a reduction of the distance from 2,500 to 2,000 feet and changing the word person to offender throughout the ordinance.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Unanimously carried.

**Discussion/Action on the 2015 Maintenance Contract for the LUKE parking system with Automated Parking Technologies LLC in the amount of \$61,975.**

Lyon/Hill motion to approve. Alderman Lyon stated Parking Supervisor Mullally has been able to take over some of the regular maintenance on the machines and as such, was able to get a discounted rate.

Kupsik/Hill motion an amendment for contract approval contingent upon the Attorney's review and satisfaction of the language of the contract. Unanimously carried.

Alderman Hill noted that the machines will not be shut down for 3 months in 2015, just half of November and December. Ms. Hill noted the rate changes, operational report generation and training were not included in the contract and asked if Ms. Mullally was comfortable with those exclusions. Ms. Mullally stated yes, and she does have the ability to change rates.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Chappell voted "yes." Motion carried 7 to 1 with Alderman Wall voting "no."

#### **Plan Commission Recommendations – Alderman Kupsik**

#### **Second Reading on Ordinance 14-12, an ordinance modifying Section 98-707 of the Lake Geneva Zoning Code, Exterior Lighting Standards.**

Kupsik/Kordus motion to approve. City Attorney Draper stated there were no changes to the section to exclude the city as the exclusions were listed in the previous ordinance. The only updates were made to reflect newer technology. Administrator Jordan said in speaking with the City Planner, this ordinance is standard in most cities. He stated intersections probably exceed the lighting standard, however, do so to comply with state regulations. He also suggested adding the wording, "and to reduce collisions and save birds lives during spring and fall migration" to Section 1: Purpose.

Kordus/Wall motion an amendment to insert the verbiage in the first paragraph, "and to reduce collisions and save birds lives during spring and fall migration." Unanimously carried.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Unanimously carried.

#### **Presentation of Accounts – Alderman Lyon**

Purchase Orders. None.

Lyon/Kupsik motion to approve Prepaid Bills in the amount of \$4,296.02.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Unanimously carried.

Lyon/Kupsik motion to approve Regular Bills in the amount of \$298,905.46. Alderman Hill asked if the cable line relocation was part of the Broad Street Project budget, which Mr. Jordan confirmed. Ms. Hill questioned the Otter Sales and Service repairs for the VacAll. Mr. Jordan stated the VacAll is the truck that picks up leaves. Unfortunately, when rocks and metal are put in leaf piles, the VacAll will suck them up, which damages the impeller and lining of the machine. This was a higher than expected expense to the street department maintenance fund.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Unanimously carried.

Lyon/Kupsik motion to accept Monthly Treasurer's Report for September 2014

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted "yes." Unanimously carried.

**Mayoral Appointments.** None.

#### **Adjournment**

Kordus/Hill motion to adjourn at 7:28 p.m. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Target Corporation  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Target Store T2348  
(trade name)

located at 660 N Edwards Blvd Lake Geneva, WI 53147

appoints Nicholas Schmidt  
(name of appointed agent)

1400 Hunters Ridge Dr. 15, Genoa City, WI 53128  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 8 years

Place of residence last year 1400 Hunters Ridge Dr. 15, Genoa City, WI 53128

For: Target Corporation  
(name of corporation/organization/limited liability company)

By: Rachael Vegas  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Nicholas Schmidt, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 1/9/15 Agent's age \_\_\_\_\_  
(signature of agent) (date)

1400 Hunters Ridge Dr. 15, Genoa City, WI 53128 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 1-13-15 by [Signature] Title Chief of Police  
(date) (signature of proper local official) (town chair, village president, police chief)

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
SCHMIDT		NICHOLAS		M.	
Home Address (street/route)		Post Office	City	State	Zip Code
1400 HUNTERS RIDGE DR. 15			GENOA CITY	WI	53128
Home Phone Number		Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Manager** of **Target Corporation**  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 8 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. Please see attached list of Target Stores with Liquor Licenses  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Target Corporation	1000 Nicollet Mall, Minneapolis, MN	2008	Present
Employer's Name	Employer's Address	Employed From	To
Manpower	100 Manpower Place, Milwaukee, WI	2006	2010

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

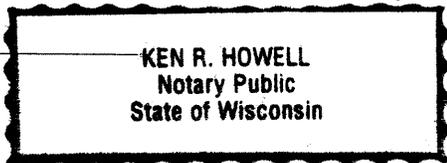
Subscribed and sworn to before me

this 9 day of January, 2015

Ken R. Howell  
(Clerk/Notary Public)

[Signature]  
(Signature of Named Individual)

My commission expires 5/22/16



Printed on Recycled Paper

Wisconsin Department of Revenue

# AT-107a: SCHEDULE FOR SUCCESSOR OF AGENT

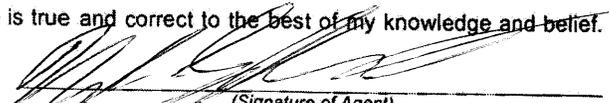
If there is a change in agent, each club, corporation, or limited liability company who holds a retail permit to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent pursuant to sec. 125.04(6), Wis. Stats. There is a \$10 change in agent processing fee due with this form. The following questions must be answered by the Agent. The appointment must be signed by the President and Secretary or members of limited liability company. The appointment must be approved by the licensing authority.

Lake Geneva Wisconsin 01/21 20 15  
(Municipality) (Date)

1. Name of agent Nicholas M. Schmidt

- |    | Yes                                 | No                                  |  |
|----|-------------------------------------|-------------------------------------|--|
| 2. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you of legal drinking age?   |
| 3. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? |
| 4. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a federal law violation?   |
| 5. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a State law violation?   |
| 6. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a Local ordinance violation?   |
| 7. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you completed the required responsible beverage server program per sec. 125.04(5)(a)5, Wis. Stats.?         |

UNDER PENALTY OF LAW, I declare that all of the above information is true and correct to the best of my knowledge and belief.

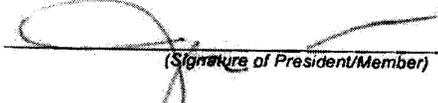
  
(Signature of Agent)  
660 N Edwards Blvd. Lake Geneva, WI  
(Address)

## SUCCESSOR AGENT

The undersigned appoints Nicholas M. Schmidt as agent in accordance with sec. 125.04(6), Wis. Stats.

Name of Permittee Janine Brown, Vice Pres. Target Corp.

Date 22 Jan - 20 15

By   
(Signature of President/Member)  
  
(Signature of Secretary/Member)

I hereby accept appointment as agent for Target Store T2348 and assume full responsibility or the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Date 1-23 20 15

  
(Signature of Agent)

THE AGENT APPOINTED ABOVE MUST BE APPROVED BY THE LICENSING AUTHORITY TO BE EFFECTIVE. (See sec. 125.04(6), Wis. Stats.)

Lake Geneva WI 20 15  
(Municipality) (Date)

(Signature of Official)  
  
(Title)

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Oakfire, LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Oakfire Pizzeria and Restaurant  
(trade name)

located at 831 Wrigley Drive, Lake Geneva, WI 53147

appoints David R. Scotney  
(name of appointed agent)  
1335 Edgewood Drive, Lake Geneva, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

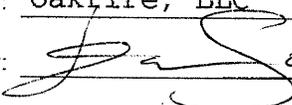
Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 4 months

Place of residence last year 7423 North Ozark, Chicago, IL 60631

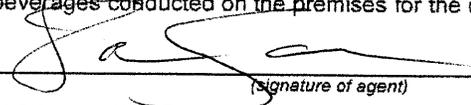
For: Oakfire, LLC  
(name of corporation/organization/limited liability company)

By:   
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

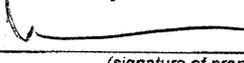
**ACCEPTANCE BY AGENT**

I, David R. Scotney  
(print/type agent's name), hereby accept this appointment as agent for the corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 1/16/2015 Agent's age \_\_\_\_\_  
(signature of agent) (date)  
1335 Edgewood Drive, Lake Geneva, WI 53147 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 1-19-15 by  Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# AT-107a: SCHEDULE FOR SUCCESSOR OF AGENT

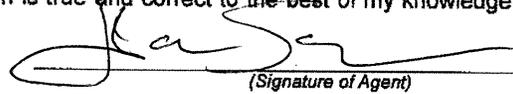
If there is a change in agent, each club, corporation, or limited liability company who holds a retail permit to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent pursuant to sec. 125.04(6), Wis. Stats. There is a \$10 change in agent processing fee due with this form. The following questions must be answered by the Agent. The appointment must be signed by the President and Secretary or members of limited liability company. The appointment must be approved by the licensing authority.

Lake Geneva Wisconsin 1/16 20 15  
(Municipality) (Date)

1. Name of agent David R. Scotney

- |    | Yes                                 | No                                  |  |
|----|-------------------------------------|-------------------------------------|--|
| 2. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you of legal drinking age?   |
| 3. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? |
| 4. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a federal law violation?   |
| 5. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a State law violation?   |
| 6. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you ever been convicted of a Local ordinance violation?   |
| 7. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you completed the required responsible beverage server program per sec. 125.04(5)(a)5, Wis. Stats.?         |

UNDER PENALTY OF LAW, I declare that all of the above information is true and correct to the best of my knowledge and belief.

  
(Signature of Agent)

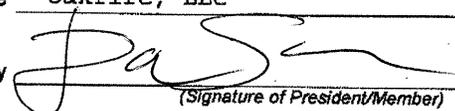
1335 Edgewood Dr, Lake Geneva, WI 53147  
(Address)

## SUCCESSOR AGENT

The undersigned appoints David R. Scotney as agent  
in accordance with sec. 125.04(6), Wis. Stats.

Name of Permittee Oakfire, LLC

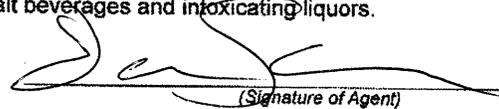
Date 1/16 20 15

By   
(Signature of President/Member)

\_\_\_\_\_  
(Signature of Secretary/Member)

I hereby accept appointment as agent for Oakfire, LLC and assume  
full responsibility or the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Date 1/16 20 15

  
(Signature of Agent)

THE AGENT APPOINTED ABOVE MUST BE APPROVED BY THE LICENSING AUTHORITY TO BE EFFECTIVE.  
(See sec. 125.04(6), Wis. Stats.)

\_\_\_\_\_  
(Municipality) WI \_\_\_\_\_ 20 \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Official)

\_\_\_\_\_  
(Title)

# MCCORMACK & EGERT, S.C.

ATTORNEYS AT LAW  
835 Geneva Parkway North, Suite 1  
Lake Geneva, WI 53147

*Serving Clients in Wisconsin and Illinois*

**Joanne M. McCormack, Of Counsel\***  
**Nicholas A. Egert, Managing Attorney**

Debora K. Arnold, Paralegal  
Jean C. Rossmiller, Legal Assistant

Telephone: 262-248-6600  
Facsimile: 262-248-6262  
info@mccormacklaw.info

\*Also licensed in Illinois

January 16, 2015

**HAND DELIVERED**

City of Lake Geneva  
Attn: Sabrina Waswo, City Clerk  
626 Geneva Street  
Lake Geneva, WI 53147

***Re: 831 Wrigley Drive, Oakfire, LLC***

Dear Sabrina:

This letter is to inform you that the business located at 831 Wrigley Drive is no longer operating under the name of Scuttlebutt's Restaurant but is now doing business as oakfire Pizzeria and Restaurant. We would request you update your records as appropriate.

Oakfire, LLC is now requesting a change of Agent for the liquor license which was issued October 15, 2014. David Scotney has resided in Lake Geneva since September 2014 and now meets the residency requirements. Please find enclosed the following documents for Oakfire, LLC:

1. Schedule for Appointment of Agent by Corporation/Nonprofit Organization or Limited Liability Company;
2. Schedule for Successor of Agent; and
3. Our check payable to the City of Lake Geneva in the amount of \$10.

Please process these Application materials at your earliest opportunity. If you have any questions, please do not hesitate to call.

Sincerely,



Nicholas A. Egert

NAE/dka

Enclosures

cc: Mr. David R. Scotney (without enclosures)

# CITY OF LAKE GENEVA

## MASSAGE ESTABLISHMENT APPLICATION

Please Check:

- Original License Application
- Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR. \$50.00 FEE IS PAYABLE TO THE CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: Application must be accompanied by the following documents:

- 1) Two 2"x 2" recent photographs of the applicant clearly showing his/her head and shoulders
- 2) Copy of applicant's diploma or certificate
- 3) Report of all massage technicians hired for the establishment, including names and current addresses
- 4) If the applicant business is a corporation, a report including names and current addresses of all officers, directors, and stockholders owning more than ten (10) percent of stock in the corporation

ANY APPLICATION SUBMITTED WITHOUT THE REQUIRED DOCUMENTATION SHALL BE CONSIDERED INCOMPLETE AND REJECTED.

### BUSINESS INFORMATION

Trade Name: Clear Waters Salon Spa

Corporate Name (if applicable): same

Bus. Address (Physical): 734 Main St, LG WI 53147

Mailing Address (if different): same

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please explain the nature of services to be provided: hair, nails, facials

Massage Therapy

**BUSINESS OWNER (APPLICANT) INFORMATION**

Full Legal Name: Dawn Marie Mancuso  
Address: 1575 Orchard Ln  
City, State, Zip: Lake Geneva WI 53147  
Previous Addresses (last 3 years): \_\_\_\_\_  
\_\_\_\_\_

**APPLICANT IDENTIFICATION INFORMATION**

Social Security No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Height: \_\_\_\_\_ ft. \_\_\_\_\_ in. Weight: \_\_\_\_\_ lbs. Sex: \_\_\_\_\_  
Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

**APPLICANT EMPLOYMENT HISTORY**

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

Self employed 10 years  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES  NO

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**CRIMINAL BACKGROUND INFORMATION**

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?  YES  NO

If yes, please provide nature of offense, date, location, and disposition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Devin Marie Marston DATE: 1/8/15

*For Office Use Only*

Date Filed: 1/8/15  
Receipt No: C150108-6  
Total Amount: \$50.00

Forwarded to Police Department: 1/8/15

Background Completed: 1/10/15- JF

Police Chief Recommendation: [Signature] **Approved**

Denied

Fingerprinted by LGPD: On File in Clerk's office from 2014 permit  
*Fingerprinting required for new establishments only.*

Forwarded to Building Department: 1/8/15

Building Inspector Approval: [Signature]  
*Inspector approval required for new establishments only.*

FLR Approval: \_\_\_\_\_

Council Approval: \_\_\_\_\_

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

Copied to: Building & Zoning      Police Chief      Fire Chief

# Massage Therapists

Traci Lee Marnul  
W4331 Laurel St  
Lake Geneva WI 53147

---

OK - 87

Olivia<sup>E</sup> Stephan  
9808 Wright Rd  
Harvard IL 60033

---

OK - 87

Staci Hobbick  
6024 Hwy 36  
Lyons WI 53148

---

OK - 87  
m.

Donita K Tess  
W2211 St. Peters Rd  
East Troy WI 53120

**State of Wisconsin**

DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

COMMITTED TO EQUAL OPPORTUNITY IN EMPLOYMENT AND LICENSING

**MASSAGE THERAPIST OR BODYWORK THERAPIST**

No. 11089-146

Expires: 2/28/2015

**DONITA K TESS**

**State of Wisconsin**

DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

COMMITTED TO EQUAL OPPORTUNITY IN EMPLOYMENT AND LICENSING

**AESTHETICIAN**

No. 3263-86

Expires: 3/31/2015

**DONITA K TESS**

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1-16-14

Town of Village of City of City of Lake Geneva County of Walworth

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 6:30 pm and ending 11:00 pm and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Lake Geneva Symphony Orchestra Inc

(b) Address po Box 92 Lake Geneva Wis 53147

(c) Date organized Dec 1, 2014 (Inc) / Lake Geneva Symphony Orchestra 14 yrs. Ago

(d) If corporation, give date of incorporation Dec 1st 2014 (Unincorporated Assoc. Since 2001)

(e) Names and addresses of all officers: President Mike Frazier - 444 Eugene Dr. Lake Geneva wis 53147

Vice President Secretary Susan Tumminello 1909 Hazelwood Dr. Lindenhurst IL 60046

Treasurer Richard Schwinn 816 Bakke Ave Watford WI 53185

(f) Name and address of manager or person in charge of affair: Susan Tumminello - Gala Chair 1909 Hazelwood Dr. Lindenhurst IL 60046

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Riviera, 812 Wrigley Dr., Lake Geneva, WI 53147

(b) Lot Block

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover.

3. NAME OF EVENT

(a) List name of the event Lake Geneva Symphony Orchestra Valentine Gala

(b) Dates of event February 14th

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer (Signature/date)
Officer (Signature/date)

Lake Geneva Symphony Orchestra Inc (Name of Organization)
Officer Susan Tumminello (Signature/date)
Officer Mike Frazier (Signature/date)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

**SUPPLEMENTAL APPLICATION FORM  
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE  
CITY OF LAKE GENEVA**

*This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.*

Applicant Organization: Lake Geneva Symphony Orchestra Inc

Name of Event: Love is in the Air Valentine Gala

Date of Event: February 14th 2015

Time of Event: Doors open at 6:30pm 7:00 pm start time  
(Beginning) (Ending) → 11:00pm

Event Contact Person: Susan Timminello

Contact Phone: \_\_\_\_\_ (Day)  
\_\_\_\_\_ (Evening)

**PLEASE FILL ALL BLANKS COMPLETELY.  
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR  
TEMPORARY LICENSE APPLICATION.**



# CITY OF LAKE GENEVA

## TEMPORARY OPERATOR LICENSE

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of one temporary operator license will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

### APPLICANT INFORMATION

Name: Hansen Janifer L  
Last First Middle

Maiden Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (Physical): 25601 9th St.

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: Salem, WI 53108

Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

### ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

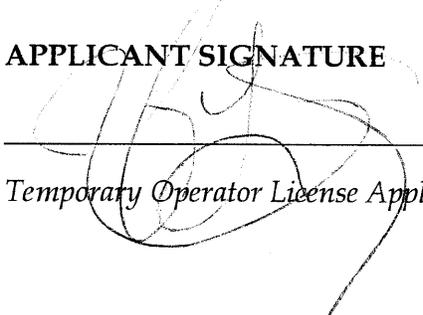
Organization Name: Lake Geneva Symphony Orchestra

Address: P.O. Box 92, Lake Geneva, WI 53147

Name of Event where licensee will work: "Love is in the Air" LGSO Gala

Date of Event: February 14, 2015

### APPLICANT SIGNATURE

 DATE: 1/15/15

*For Office Use Only*

Date Filed: 1-21-15  
Receipt No: C150121-1  
Total Amount: 10.00

Forwarded to Police Chief: 1-21-15

Background Completed: \_\_\_\_\_

Recommendation: *[Signature]*

Approved

Denied

Verification that no other temporary licenses have been issued to this applicant in current year: \_\_\_\_\_

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

License Expires: \_\_\_\_\_

MAIL TO: Individual  
Organization

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1/15/2015

Town Village City of Lake Geneva County of Walworth

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2/7/15 @ 6:00pm and ending 2/7/15 @ 9:00pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Badger High School

(b) Address 220 E. South Street, Lake Geneva WI 53147

(c) Date organized

(d) If corporation, give date of incorporation N/A

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President

Vice President

Secretary

Treasurer

(g) Name and address of manager or person in charge of affair: Melissa Bochniak, 11373 Thistle Dr, Geneva City WI 53128

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 255 Mill Street, Lake Geneva WI 53147

(b) Lot Block

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Badger High School Casino Night Fundraiser

(b) Dates of event 2-7-15

DECLARATION

MARIE COMINS Bob K. Zoso

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 1/15/15

Date Granted by Council

BADGER H.S. (Name of Organization)

Officer (Signature/date)

Officer (Signature/date)

Date Reported to Council or Board

License No.

**SUPPLEMENTAL APPLICATION FORM  
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE  
CITY OF LAKE GENEVA**

*This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.*

Applicant Organization: Badger High School

Name of Event: Casino Night Fundraiser

Date of Event: 2/7/15

Time of Event: 6:00 PM - 9:00 PM

(Beginning)

(Ending)

Event Contact Person: Melissa Bochniak

Contact Phone: \_\_\_\_\_ (Day)

\_\_\_\_\_ (Evening)

**PLEASE FILL ALL BLANKS COMPLETELY.  
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR  
TEMPORARY LICENSE APPLICATION.**

*Mail to  
Melissa  
Bochniak*

# CITY OF LAKE GENEVA

## TEMPORARY OPERATOR LICENSE

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of one temporary operator license will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

### APPLICANT INFORMATION

Name: STEPANIAK JOHN A  
Last First Middle

Maiden Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (Physical): N 1243 CLOVER ROAD

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: GENOA CITY WI 53128

Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

### ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Geneva Lake Museum of History

Address: 255 Mill Street

Name of Event where licensee will work: Badger High School Casino Night Fundraiser

Date of Event: 2-7-15

### APPLICANT SIGNATURE

John Stefanski DATE: 1-16-15

*For Office Use Only*

---

Date Filed: 1/16/15

Receipt No: C150116-17

Total Amount: 10.00 pd cash

Forwarded to Police Chief: 1/16/15

Background Completed: 1-20-15 Sf

Recommendation: [Signature] **Approved**

Denied

Verification that no other temporary licenses have been issued to this applicant in current year: \_\_\_\_\_

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

License Expires: \_\_\_\_\_

MAILTO: Individual  
Organization

# CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS  
WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND  
DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of one temporary operator license will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

## APPLICANT INFORMATION

Name: Stefaniak Robby Ann  
Last First Middle

Maiden Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (Physical): 11243 CLOVER RD #A

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: GENEA CITY, WI 53128

Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

## ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Geneva Lake Museum of History

Address: 255 Mill Street

Name of Event where licensee will work: Badger High School Casino Night Fundraiser

Date of Event: 2-7-15

## APPLICANT SIGNATURE

[Signature] DATE: 1-16-15

*For Office Use Only*

---

Date Filed: 1/16/15  
Receipt No: C150116-17  
Total Amount: 10.00 *pd cash*

Forwarded to Police Chief: 1/16/15  
Background Completed: 1-20-15 JF  
Recommendation: [Signature]

Approved  Denied

Verification that no other temporary licenses have been issued to this applicant in current year: \_\_\_\_\_

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

License Expires: \_\_\_\_\_

MAIL TO: Individual  
Organization

# CITY OF LAKE GENEVA

## TEMPORARY OPERATOR LICENSE

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

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### APPLICANT INFORMATION

Name: Heyward Kimberly M  
Last First Middle

Maiden Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (Physical): 11108 Spring Rd

Mailing Address (if different): P.O. Box 57

City, State, Zip: Pell Lake, WI 53157

Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

### ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Geneva Lake Museum of History

Address: 255 Mill Street

Name of Event where licensee will work: Badger High School Casino Night Fundraiser

Date of Event: 2-7-15

### APPLICANT SIGNATURE

Kimberly M Heyward DATE: 1/13/15

For Office Use Only

Date Filed: 1/15/15

Receipt No: C150115-14

Total Amount: 20.00

\$10.00 temp op + \$10.00 temp retail  
Forwarded to Police Chief: 1/15/15

Background Completed: 1-17-15 RM

Recommendation: Approved Denied

Verification that no other temporary licenses have been issued  
to this applicant in current year: ✓

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

License Expires: \_\_\_\_\_

MAILTO: Individual  
Organization

# CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS  
WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND  
DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of one temporary operator license will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

## APPLICANT INFORMATION

Name: Polheber Kevin Michael  
Last First Middle

Maiden Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (Physical): 409 Main St. Genoa City WI 53128

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: Genoa City WI 53128

Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

## ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

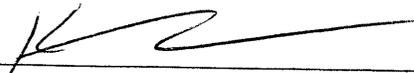
Organization Name: Geneva Lake Museum of History

Address: 255 Mill Street

Name of Event where licensee will work: Badger High School Casino Night Fundraiser

Date of Event: 2-7-15

## APPLICANT SIGNATURE

 DATE: 01/14/2015

For Office Use Only

Date Filed: 1/14/15  
Receipt No: C150114-5  
Total Amount: 10.00

Forwarded to Police Chief: 1/14/15  
Background Completed: 1-17-15 RMA  
Recommendation: u **Approved** Denied

Verification that no other temporary licenses have been issued to this applicant in current year: ✓

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

License Expires: \_\_\_\_\_

MAILTO: Individual  
Organization



**ORDINANCE 15-01**

**AN ORDINANCE AMENDING CHAPTER 6, ALCOHOL BEVERAGES, OF THE MUNICIPAL CODE OF THE CITY LAKE GENEVA, WISCONSIN**

The Common Council of the City of Lake Geneva, Wisconsin does hereby ordain as follows:

1. That Chapter 6, Alcohol Beverages, of the Municipal Code of the City of Lake Geneva, Wisconsin, is hereby amended by adding Sections 6-60 through 6-63 which Sections read as follows:

**Sec. 6-60. Demerit Point System.** (a) In addition to the regulations of Chapter 125 Wisconsin Statutes, there is hereby established a point system for the purpose of guiding the City Council in the suspension or revocation of alcoholic beverage licenses. Demerit points shall be assessed in accordance with the violation set forth herein. The demerit point system is intended to identify habitually troublesome liquor licensees who repeatedly violate State Statutes and/or Municipal Code of the City of Lake Geneva, Wisconsin, and to allow the City Council to take consistent action against said licensees.

(b) *Point System.* There is hereby assigned the following demerit points for each type of violation:

<u>TYPE OF VIOLATIONS</u>	<u>DEMERIT POINTS</u> (Per incident)
Owner/Employee convicted of any violation of Chapter 961 of the Wisconsin Statutes / Uniform Controlled Substances Act, as amended from time to time	125 points
Sale of alcohol without a license or permit Wis. Stats. 125.04(1); 125.66(1) Municipal Code Section 6-31	100 points
Conducting unlawful business on the licensed premises resulting in a civil forfeiture or criminal conviction	100 points
Refusal to Allow Police Search of Premises and/or Refusal to cooperate with a lawful Police investigation	100 points
Sale of alcohol to intoxicated person Wis. Stats 125.07(2) / Municipal Code Section 6-55	100 points

Gambling/gambling paraphernalia on premises Wis. Stats. 945.04 / Municipal Code Section 6-55	50 points
Sale of alcohol to person under the age of 21 Wis. Stats 125.07(1) / Municipal Code Section 6-55	50 points
Person under age 21 on premises Wis. Stats.125.07(3) / Municipal Code Section 6-1	50 points
Intoxicated Bartender serving on the Licensed Premises	50 points
Failure to Maintain Order / Disorderly Conduct on Premises Wis. Stats 125.12(2) / Municipal Code Section 6-55	50 points
Licensee, Agent or Licensed Operator (Bartender) not on premises at all times Wis. Stats 125.32(2); 125.68(2) / Municipal Code Section 6-1	25 points

TYPE OF VIOLATIONS

DEMERIT POINTS (Per incident)

Open After Hours, After hours consumption and/or Persons on premises after Closing Hours Wis. Stats 125.32(3) / Municipal Code Section 6-59	25 points
Violation of Carry-out hours Wis. Stats 125.68(4)(c)(3) / Municipal Code Section <hr/>	25 points
Other Acts: Exceeding capacity, noise complaints, etc.	25 points
Additional Penalty for Severe Offenses: There shall be an additional penalty for Conduct on the licensed premises which: 1. Results in bodily harm to any individual; 2. Creates a substantial risk of death or bodily harm; or 3. Involves the use of a firearm or other dangerous weapon.	200 points

(c) *Calculating violations.* Demerit points shall be assessed against the holder or registered agent for a license held by a corporation, of a Wholesale, Retail or Operator's license based upon entry of a judgment of conviction for violating a provision of the Municipal Code of the City of Lake Geneva, Wisconsin, or the Wisconsin State Statutes. The demerit points shall be assessed

in accordance with the terms and conditions of this Chapter and shall be assessed at the expiration of the time period allowed for taking appeal of the conviction or convictions or the conclusion of any appeal in which the conviction is affirmed. Demerit points shall be assessed against the licensee based on either convictions of the licensee or for convictions of the licensee's agents or employees; provided however, that in the case of an agent or employee, an element of the offense for which such person is convicted occurred on the licensed premises or with the knowledge and consent of the licensee.

(d) *Police Notification.* The Police Department shall notify the City Council of any convictions which result in the assessment of demerit points against any licensee. Following this notification, or the filing of a complaint pursuant to Wisconsin Statutes Section 125.12, the City Council shall hold a hearing, if required, and shall take the following action after determining the number of demerit points to be assessed against the licensee:

1. For demerit points totaling 25-149 within a 12 month period, a warning shall be given to the licensee of the consequences of additional violations.
2. For demerit points totaling 150-199 within a 12 month period, the City Council shall suspend the license for a period of not less than 10 days nor more than 60 days.
3. For demerit points totaling 200-300 within an 18 month period, the City Council shall suspend the license for a period of not less than 60 days nor more than 120 days.
4. For demerit points totaling over 300 within a 24 month period, the City Council shall revoke the license.
5. Any conviction of the holder or registered agent for a license held by a corporation of the Wholesale, Retail or Operator's License, of an offense Under Chapter 125 or 139, Wisconsin Stats., or any other federal or state liquor or fermented malt beverage law, shall be considered a conviction under this subsection and shall result in the assessment of demerit points.

For purposes of this subsection, demerit points will be assessed as of the date of the violation for which a judgment of conviction is finally entered or affirmed regardless of the date on which judgment of conviction is entered or affirmed on appeal.

(e) *Effect of Revocation of License.* 1. Whenever any license is revoked, at least twelve (12) months shall elapse before another license shall be granted to the person whose license was revoked.

2. In the case of the revocation of any license issued under the provisions of this Chapter, no refund shall be made of the license fee for the remaining unused license period.

3. Nothing in this section shall be construed to conflict with, abridge or modify the rights or procedures established for revocation or suspension of licenses in Wisconsin Statutes Section 125.12.

**Sec.6-61.** *Procedure on hearing--Effect of revocation.* The provisions of Wisconsin Statutes Section 125.12(1) are incorporated by reference in their entirety. Whenever the City Council or circuit court revokes or suspends a license or permit or imposes a penalty on a licensee or permittee for the violation of this chapter or Wisconsin Statutes Chapter 125, the City Clerk or the Clerk of the Circuit Court shall, within ten days after the revocation, suspension or imposition of the penalty, mail a report to the Department of Revenue at Madison, Wisconsin, giving the name of the licensee, the address of the licensed premises and a full description of the penalty imposed.

**Sec. 6-62. Failure to grant license.** The City Council may refuse to grant a new license or renew an existing license for the causes provided in Wisconsin Statutes Section 125.12(2)(a). Prior to the time for the granting of a new license or the renewal of the existing license the City Council shall direct the City Clerk to notify the licensee in writing of the City Council's intention not to grant or renew the license. A provision shall be made to provide the licensee with an opportunity for a hearing on this matter. The notice shall state the reasons for the intended action. The hearing shall be conducted as provided in Wisconsin Statutes Section 125.12(2)(b) and judicial review shall be as provided in Wisconsin Statutes Section 125.12(2)(d).

**Sec. 6-63. Violation by agent.** A violation of this chapter by a duly authorized agent or employee of the licensee shall constitute a violation by the licensee or permit holder.

2. This ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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JAMES CONNORS, Mayor

Attest:

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SABRINA WASWO, City Clerk

First Reading: 1/26/2015  
Second Reading: \_\_\_\_\_  
Adoption: \_\_\_\_\_  
Published: \_\_\_\_\_

**ORDINANCE 15-02**

**AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES,  
REGARDING PARKING METERS AND LIMITED TIME PARKING ZONES**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-210 of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

2. Sec. 74-210 Parking regulations.

[Ord. No. 07-08, § 1, 11-12-2007]

(a) No parking, standing or stopping zones.

(1) No vehicle shall be parked, stopped or standing, except to comply with the directions of a traffic officer in any of the following:

Alley, between Marshall Street and Ann Street, running from Center Street to Williams Street, behind Fire Department

Baker Street, south side, easterly from east curbline of Wrigley Drive to west curbline of South Lake Shore Drive from hours of 10:00 p.m. to 6:00 a.m.

Broad Street, west side, 65 feet south of North Street

Campbell Street, south side, from South Lake Shore Drive to Wells Street

Campbell Street, south side, from South Lake Shore Drive to Wells Street

Campbell Street, south side, from Wrigley Drive to South Lake Shore Drive

Center Street, east side, from the north curbline of Wisconsin Street to the south curbline of Sheridan Street

Clover Street, east side, from Park Row to LaSalle Street

Cook Street, west side, from the north curbline of Dodge Street to the south curbline of North Street

Curtis Street, east side, from a point 807 feet south of the curb of Main Street to a point 950 feet south of the south curb of Main Street

Dodge Street, north side, from Broad Street to Forrest Street

Dodge Street, north side, from Sage Street to Center Street

Dodge Street, south side, from the intersection of Elmwood Avenue and Dodge Street to a point 450 feet east

Edwards Boulevard, in its entirety

Elm Street, west side, from South Street to South Lake Shore Drive

Elmwood Avenue, both sides, from the north line of the intersection with Main Street, 160 feet north

Elmwood Avenue, east side, from Dodge Street, 60 feet south

Fremont Street, east side

Interchange North, both sides, north of Center Street to the City limits

Maxwell Street, west side, from Geneva Street to Dodge Street

Mill Street, both sides, from south curbline of Geneva Street to north curbline of Main Street

North Street, both sides, from the west curbline of Center Street to the east curbline of Cook Street

Pleasant Street, south side

Rogers Court, north side, from Center to William Street

Sage Street, east side, from easterly extension of the south curbline of Dodge Street to the north curbline of Mill Street

Sage Street, east side, from the south curbline of Water Street to a point 155 feet north to the easterly extension of the north curbline of Dodge Street

Sage Street, east side, north of the fire hydrant at Sage and Grove Streets, a distance of 121 feet

Sage Street, west side, from south curbline of Highway 120 to north curbline of Grove Street, distance of 389 feet

Sheridan Road, both sides, from Minahan Road east to City limits

South Lake Shore Drive, east side, from the south curbline of Baker Street to the north curbline of Cass Street

South Lake Shore Drive, east side, from the south curbline of Main Street 154 feet south

Tolman Street, west side, from George Street to Wheeler Street

Townline Road, north side of the road, in the indented area that is painted yellow and posted no parking at Veterans Park

Townline Road, south side of the road eastbound from Veterans Parkway, to area across from service driveway to Veterans Park

Walker Street, north side, from Center Street to William Street

Warren Street, east side, from Geneva Street to Main Street

Water Street, south side, from Center Street to Sage Street

Williams Street, east side, from the north curbline of the Henry Street to the south curbline of Gardner Avenue

Wisconsin Avenue, north side, from Center Street to Elmwood Avenue, except 130 feet east of the east curbline of Broad Street

Wisconsin Street, south side, from the east curbline of Broad Street to 75 feet east

Wrigley Drive, southwesterly side, from the southernmost point of the bridge existing thereon southeasterly to a point 406 feet of the southwestern most point of intersection of Wrigley Drive and Center Street

This subsection shall not apply to physicians on emergency calls or operators of authorized emergency vehicles during an emergency, nor to spaces within such areas which are authorized loading zones when used for loading or unloading.

(2) Except where specifically designated, parking of vehicles is prohibited in all City parks unless a permit is first obtained from City Hall.

(b) Parallel parking. Except as prohibited in Subsection (a)(1), parallel parking only shall be permitted in the following zones. Only parallel parking is permitted in the following zones:

Center Street, east side, south of Main Street

Center Street, east side, from Wrigley Drive to Wisconsin Street

Center Street, west side, from Main Street to Wisconsin Street except on the west side of the 300 block of Center Street

Clover Street, west side, from Park Row to LaSalle Street

Cook Street, east side, from Main Street to Geneva Street

Cook Street, east side, from Geneva Street to North Street

Cook Street, west side, from the intersection of Cook Street and Geneva Street to a point 168 feet north

Geneva Street, both sides, from Sage Street to Madison Street, except 600 block, south side from Sage Street to Center Street with four stalls adjacent to City Hall for City parking; 700 block south side, from Center Street to Broad Street; and 800 block, south side, from Broad Street to Cook Street

Henry Street, south side, from the intersection of Williams Street and Henry Street to a point 200 feet east

Madison Street, west side, from Main Street to George Street except that section between Geneva Street and Wisconsin Street

Main Street, north side, from Mill Street to Center Street

Main Street, south side, from Mill Street to east of office

South Lake Shore Drive 300 feet North of Boat Trailer Parking Lot exit off of Seminary Park

Wisconsin Street, one stall, from the corner of Broad Street to the driveway of PNC bank

(c) Boat trailers. The parking of boat trailers or any similar device used for hauling boats, except single chassis vehicles, is prohibited on either side of the entire length of Baker Street or Campbell Street and South Lake Shore Drive and Wrigley Drive and on either side of the 100 block of Center Street.

(d) Night Parking.

(1) There shall be no parking of any vehicle on any City Street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year, except for the municipal lots located at Sage Street and Seminary Park.

(2) There shall be no parking of any vehicle on any City Street or municipal parking

lot in the downtown business district from 3:00 a.m. to 6:00 a.m. all year.

- (3) For the purpose of Subsection (2), "downtown business district" is defined as that portion of the City bounded by South Lake Shore Drive on the east; Cook Street on the west; Wrigley Drive on the south; and Geneva Street on the north.
  - (4) The Police Department may tow away all vehicles which are parked in violation of this subsection.
  - (5) Whoever shall violate this subsection may be subject to a forfeiture plus the costs of towing and storage.
  - (6) Permission for parking for guests of residents may be granted by the Police Department on a per night basis for not more than 14 days for any one person or vehicle. Such permission may be granted by the Police Department upon a telephone notification for not more than three days. If request is made for permission to park for more than three days, the applicant shall complete an application at the Police Department. This subsection does not apply to Subsection (2) above.
- (e) No parking, snow removal
- (1) For the purpose of removing snow from the streets and surrounding areas, the Street Department may erect signs prohibiting parking in the particular area where snow is intended to be removed.
  - (2) The Police Department may tow away all vehicles parked in violation of the no parking sign pursuant to this subsection.
  - (3) Any person who violates this subsection may be subject to a forfeiture plus the cost of towing and storing the vehicle.
- (f) Backing into parking stalls. No person shall back a vehicle into any parking stall in the City except where parallel parking is permitted. Construction and/or maintenance vehicles may obtain a permit to back a vehicle into a parking stall while actually engaged in their work from the City Clerk, Utility Commission or Meter Department.
- (g) Terrace parking. No person shall park a vehicle on the terrace area between the street and sidewalk at any time.
- (h) Limited time parking zones.
- (1) When signs are erected giving notice thereof, no person shall park a vehicle in a limited time parking zone, designated in Sec. 74-234, in excess of the time set forth in the schedule, except to comply with the directions of a traffic officer.
  - (2) This subsection is subject to the provisions of Subsection (a)(1) of this section.

(i) (Reserved)

Editor's Note: Former Subsection (i), Fisherman's parking permit, was repealed 5-29-2012 by Ord. No. 12-09.

(j) Tow away zones. When signs are erected giving notice thereof, any unauthorized vehicle parked in a tow away zone, may be towed away at the owner's expense, and the following areas are designated tow away zones:

Baker Street, south side, from east curblineline of Wrigley Drive to west curblineline of South Lake Shore Drive

City Launching Ramp at the intersection of Wrigley Drive and Center Street

Fire House Ramp at 742 Marshall Street

South Lake Shore Drive, both sides, from south curblineline of Baker Street to north curblineline of South Street

South Lake Shore Drive, both sides, from south curblineline of Main Street to north curblineline of Cass Street

Wrigley Drive, west side, from the north curblineline of Campbell Street to south curblineline of Baker Street

(k) Fire lanes.

(1) When signs are erected giving notice, no person shall park any vehicle in a fire lane.

(2) The Police Department shall tow away all vehicles parked in violation of this section.

(3) Any person who violates this subsection shall be subject to a forfeiture plus the cost of towing and storing the vehicle.

(l) Snow emergency.

(1) Declaration of snow emergency. The Mayor, or in his or her absence, the President of the City Council, shall have the authority to declare a snow emergency whenever conditions arise which in his or her judgment necessitate the same, subject to the Council action as provided by statute.

(2) Police and Fire Chiefs. Upon the declaration of a snow emergency, the Chief of Police and the Chief of the Fire Department are authorized to hire tow trucks, require snow plow accompaniment of rescue squads and ambulances both inside and outside the corporate limits to the City, establish a public information telephone reception center, advise radios WTMJ and WLKG of declaration of snow emergency and to take any other action either or both may deem necessary under the circumstances.

(3) Plowing. There is hereby established a snow emergency plowing priority system.

A map of the streets of the City which designates the primary routes in yellow, the secondary routes in blue and the emergency facilities in red shall be maintained in the office of the City Clerk, the Police Department, the Fire Department and the Street Department. The Street Department shall first clear and keep clean all primary routes and entrances and exists to the emergency facilities. Then all secondary routes shall be cleared and maintained.

- (4) Parking. During a snow emergency, there shall be no parking on all primary and secondary routes. Any vehicles parked on such routes shall be towed away at the owner's expense, as provided in Section 74-220.
  - (5) Termination. The snow emergency may be terminated by the Mayor or the City Council. The snow emergency shall be limited to the time during which such snow emergency conditions exist.
  - (6) Limitation. This subsection shall not in any way limit or prohibit any authority conferred upon the Mayor, City Council, Chief of Police or Chief of the Fire Department by prior ordinance or statute.
- (m) Semi-trucks with or without trailers shall only be permitted to park on Geneva Parkway between signs placed along said roadway. Semi-trucks with or without trailers shall not be permitted to park on any other streets within the City of Lake Geneva. The provisions of Sec. 74-59 of this Code shall not apply to this subsection.
3. That Section 74-221(e) of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:
- (e) Hours. The limited parking in the parking station zones shall apply from 9:00 a.m. to 7:00 p.m. Monday through Saturday, and 12:00 p.m. to 7:00 p.m. Sunday.

**EXCEPTIONS:**

- (1) Each year from November 15 until February 28 of the following year, free parking shall be established for all parking station zones.
  - (2) There shall be no free parking either seasonal or by sticker at any Twenty-Five minute designated space.
4. That Section 74-234 of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:
- (a) Maximum two-hour parking, Monday through Friday 8:00 a.m. to 5:00 p.m.
- (1) Grove Street, north side, from west curblineline of Sage Street to east curblineline of Center Street, a distance of 346 feet.

(2) Sage Street, west side, from south curblineline of Grove Street, southerly 165 feet.

(3) Wrigley Drive, east side from the north curblineline of Campbell Street to south curblineline of Baker Street.

(b) Maximum one-hour parking, Monday through Friday, 8:00 a.m. to 4:00 p.m.

(1) Cook Street, east side, from the north curblineline of Wisconsin Street to alley north of Central-Denison Elementary School.

(c) Maximum two-hour parking 8:00 AM to 7:00 PM

(1) Wisconsin Street, North side from Broad Street easterly to first private drive.

(2) Wisconsin Street, South side from the Southeast corner of Broad Street to Southwest corner of Center Street.

3. That Section 74-210(i) of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby repealed.

4. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
SABRINA WASWO, City Clerk

First Reading: January 26, 2015  
Second Reading:  
Adopted:  
Published:

**TO: MAYOR JIM CONNORS AND COMMON COUNCIL**

**FROM: CITY ADMINISTRATOR DENNIS JORDAN**

**DATE: JANUARY 26, 2015**

**RE: CREATING A POST-ISSUANCE COMPLIANCE POLICY FOR TAX-EXEMPT AND TAX-ADVANTAGED OBLIGATIONS AND CONTINUING DISCLOSURE FOR THE PROMISSORY NOTE**

**Background:** Brian Lanser, our Bond Counsel with Quarles and Brady, told me that while the Tax Exemption Certificate, Continuing Disclosure Certificate and Post-Issuance Compliance Checklist Quarles and Brady provide to the City with respect to the issue spell out the compliance requirements for that particular issue, the IRS has been strongly encouraging issuers to adopt general policies for tax compliance on an overall basis. The IRS has gone so far as to suggest that, in the event of an audit, an issuer will receive more favorable treatment if it has a policy in place. He further said that similarly, regulatory authorities, investors, and other market participants are increasing their focus on the extent to which issuers (such as the City) comply with their continuing disclosure obligations. What you have before you is an example of one for you to review and approve.

**Recommendation:** Approve the Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure for the Promissory Note.

# City of Lake Geneva

## Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure

**Adopted: January 26, 2015**

### Statement of Purpose

This Post-Issuance Compliance Policy (the "Policy") sets forth specific policies of the City of Lake Geneva, Wisconsin (the "Issuer") designed to monitor post-issuance compliance:

- (i) with applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and regulations promulgated thereunder ("Treasury Regulations") for obligations issued by the Issuer on tax-exempt or tax-advantaged basis ("Obligations"); and
- (ii) with applicable requirements set forth in certificates and agreement(s) ("Continuing Disclosure Agreements") providing for ongoing disclosure in connection with the offering of obligations to investors ("Offerings"), for obligations (whether or not tax-exempt / tax-advantaged) subject to the continuing disclosure requirements of Rule 15c2-12(b)(5) (the "Rule") promulgated by the Securities and Exchange Commission ("SEC") under the Securities Exchange Act of 1934.

This Policy documents practices and describes various procedures and systems designed to identify on a timely basis facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations in order that the interest on such Obligations continue to be eligible to be excluded from gross income for federal income tax purposes or that the Obligations continue to receive tax-advantaged treatment. The federal tax law requirements applicable to each particular issue of Obligations will be detailed in the arbitrage or tax certificate prepared by bond counsel and signed by officials of the Issuer and the post-closing compliance checklist provided by bond counsel with respect to that issue. This Policy establishes a permanent, ongoing structure of practices and procedures that will facilitate compliance with the requirements for individual borrowings.

This Policy similarly documents practices and describes various procedures and systems designed to ensure compliance with Continuing Disclosure Agreements, by preparing and disseminating related reports and information and reporting "material events" for the benefit of the holders of the Issuer's obligations and to assist the Participating Underwriters (within the meaning of the Rule) in complying with the Rule.

The Issuer recognizes that compliance with pertinent law is an on-going process, necessary during the entire term of the obligations, and is an integral component of the Issuer's debt management. Accordingly, the analysis of those facts and implementation of the Policy will

require on-going monitoring and consultation with bond counsel and the Issuer's accountants and advisors.

### **General Policies and Procedures**

The following policies relate to procedures and systems for monitoring post-issuance compliance generally.

- A. The Comptroller (the "Compliance Officer") shall be responsible for monitoring post-issuance compliance issues. For utility issues, the Compliance Officer will coordinate with the Utility's Director with respect to monitoring post-issuance compliance.
- B. The Compliance Officer will coordinate procedures for record retention and review of such records.
- C. All documents and other records relating to Obligations issued by the Issuer shall be maintained by or at the direction of the Compliance Officer. In maintaining such documents and records, the Compliance Officer will comply with applicable Internal Revenue Service ("IRS") requirements, such as those contained in Revenue Procedure 97-22.
- D. The Compliance Officer shall be aware of options for voluntary corrections for failure to comply with post-issuance compliance requirements (such as remedial actions under Section 1.141-12 of the Regulations and the Treasury's Tax-Exempt Bonds Voluntary Closing Agreement Program) and take such corrective action when necessary and appropriate.
- E. The Compliance Officer will review post-issuance compliance procedures and systems on a periodic basis, but not less than annually.

### **Issuance of Obligations - Documents and Records**

With respect to each issue of Obligations, the Compliance Officer will:

- A. Obtain and store a closing binder and/or CD or other electronic copy of the relevant and customary transaction documents (the "Transcript").
- B. Confirm that bond counsel has filed the applicable information report (e.g., Form 8038, Form 8038-G, Form 8038-CP) for such issue with the IRS on a timely basis.
- C. Coordinate receipt and retention of relevant books and records with respect to the investment and expenditure of the proceeds of such Obligations with other applicable staff members of the Issuer.

## Arbitrage

The following policies relate to the monitoring and calculating of arbitrage and compliance with specific arbitrage rules and regulations.

The Compliance Officer will:

- A. Confirm that a certification of the initial offering prices of the Obligations with such supporting data, if any, required by bond counsel, is included in the Transcript.
- B. Confirm that a computation of the yield on such issue from the Issuer's financial advisor or bond counsel (or an outside arbitrage rebate specialist) is contained in the Transcript.
- C. Maintain a system for tracking investment earnings on the proceeds of the Obligations.
- D. Coordinate the tracking of expenditures, including the expenditure of any investment earnings. If the project(s) to be financed with the proceeds of the Obligations will be funded with multiple sources of funds, confirm that the Issuer has adopted an accounting methodology that maintains each source of financing separately and monitors the actual expenditure of proceeds of the Obligations.
- E. Maintain a procedure for the allocation of proceeds of the issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures. This procedure shall include an examination of the expenditures made with proceeds of the Obligations within 18 months after each project financed by the Obligations is placed in service and, if necessary, a reallocation of expenditures in accordance with Section 1.148-6(d) of the Treasury Regulations.
- F. Monitor compliance with the applicable "temporary period" (as defined in the Code and Treasury Regulations) exceptions for the expenditure of proceeds of the issue, and provide for yield restriction on the investment of such proceeds if such exceptions are not satisfied.
- G. Ensure that investments acquired with proceeds of such issue are purchased at fair market value. In determining whether an investment is purchased at fair market value, any applicable Treasury Regulation safe harbor may be used.
- H. Avoid formal or informal creation of funds reasonably expected to be used to pay debt service on such issue without determining in advance whether such funds must be invested at a restricted yield.
- I. Consult with bond counsel prior to engaging in any post-issuance credit enhancement transactions or investments in guaranteed investment contracts.

- J. Identify situations in which compliance with applicable yield restrictions depends upon later investments and monitor implementation of any such restrictions.
- K. Monitor compliance with six-month, 18-month or 2-year spending exceptions to the rebate requirement, as applicable.
- L. Procure a timely computation of any rebate liability and, if rebate is due, to file a Form 8038-T and to arrange for payment of such rebate liability.
- M. Arrange for timely computation and payment of "yield reduction payments" (as such term is defined in the Code and Treasury Regulations), if applicable.

### **Private Activity Concerns**

The following polices relate to the monitoring and tracking of private uses and private payments with respect to facilities financed with the Obligations.

The Compliance Officer will:

- A. Maintain records determining and tracking facilities financed with specific Obligations and the amount of proceeds spent on each facility.
- B. Maintain records, which should be consistent with those used for arbitrage purposes, to allocate the proceeds of an issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures.
- C. Maintain records allocating to a project financed with Obligations any funds from other sources that will be used for otherwise non-qualifying costs.
- D. Monitor the expenditure of proceeds of an issue and investment earnings for qualifying costs.
- E. Monitor private use of financed facilities to ensure compliance with applicable limitations on such use. Examples of potential private use include:
  - 1. Sale of the facilities, including sale of capacity rights;
  - 2. Lease or sub-lease of the facilities (including leases, easements or use arrangements for areas outside the four walls, e.g., hosting of cell phone towers) or leasehold improvement contracts;
  - 3. Management contracts (in which the Issuer authorizes a third party to operate a facility, e.g., cafeteria) and research contracts;
  - 4. Preference arrangements (in which the Issuer permits a third party preference, such as parking in a public parking lot);
  - 5. Joint-ventures, limited liability companies or partnership arrangements;

6. Output contracts or other contracts for use of utility facilities (including contracts with large utility users);
7. Development agreements which provide for guaranteed payments or property values from a developer;
8. Grants or loans made to private entities, including special assessment agreements; and
9. Naming rights arrangements.

Monitoring of private use should include the following:

1. Procedures to review the amount of existing private use on a periodic basis; and
2. Procedures for identifying in advance any new sale, lease or license, management contract, sponsored research arrangement, output or utility contract, development agreement or other arrangement involving private use of financed facilities and for obtaining copies of any sale agreement, lease, license, management contract, research arrangement or other arrangement for review by bond counsel.

If the Compliance Officer identifies private use of facilities financed with tax-exempt or tax-advantaged debt, the Compliance Officer will consult with the Issuer's bond counsel to determine whether private use will adversely affect the tax status of the issue and if so, what remedial action is appropriate. The Compliance Officer should retain all documents related to any of the above potential private uses.

### **Qualified Tax-Exempt Obligations**

If the Issuer issues "qualified tax-exempt obligations" in any year, the Compliance Officer shall monitor all tax-exempt financings (including lease purchase arrangements and other similar financing arrangements and conduit financings on behalf of 501(c)(3) organizations) to assure that the \$10,000,000 "small issuer" limit is not exceeded.

### **Federal Subsidy Payments**

The Compliance Officer shall be responsible for the calculation of the amount of any federal subsidy payments and the timely preparation and submission of the applicable tax form and application for federal subsidy payments for tax-advantaged obligations such as Build America Bonds, New Clean Renewable Energy Bonds and Qualified School Construction Bonds.

### **Reissuance**

The following policies relate to compliance with rules and regulations regarding the reissuance of Obligations for federal law purposes.

The Compliance Officer will identify and consult with bond counsel regarding any post-issuance change to any terms of an issue of Obligations which could potentially be treated as a reissuance for federal tax purposes.

### **Record Retention**

The following polices relate to retention of records relating to the Obligations issued.

The Compliance Officer will:

- A. Coordinate with staff regarding the records to be maintained by the Issuer to establish and ensure that an issue remains in compliance with applicable federal tax requirements for the life of such issue.
- B. Coordinate with staff to comply with provisions imposing specific recordkeeping requirements and cause compliance with such provisions, where applicable.
- C. Coordinate with staff to generally maintain the following:
  - 1. The Transcript relating to the transaction (including any arbitrage or other tax certificate and the bond counsel opinion);
  - 2. Documentation evidencing expenditure of proceeds of the issue;
  - 3. Documentation regarding the types of facilities financed with the proceeds of an issue, including, but not limited to, whether such facilities are land, buildings or equipment, economic life calculations and information regarding depreciation.
  - 4. Documentation evidencing use of financed property by public and private entities (e.g., copies of leases, management contracts, utility user agreements, developer agreements and research agreements);
  - 5. Documentation evidencing all sources of payment or security for the issue; and
  - 6. Documentation pertaining to any investment of proceeds of the issue (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received by the investment of proceeds, guaranteed investment contracts, and rebate calculations).
- D. Coordinate the retention of all records in a manner that ensures their complete access to the IRS.
- E. Keep all material records for so long as the issue is outstanding (including any refunding), plus seven years.

## **Conduit Bond Financings**

In conduit bond financings, such as industrial revenue bonds or Midwestern Disaster Area Bonds, the Issuer is not in a position to directly monitor compliance with arbitrage requirements and qualified use requirements because information concerning and control of those activities lies with the private borrower. The Issuer's policy in connection with conduit financings is to require that the bond documents in such financings impose on the borrower (and trustee or other applicable party) responsibility to monitor compliance with qualified use rules and arbitrage and other federal tax requirements and to take necessary action if remediation of nonqualified bonds is required.

## **Continuing Disclosure**

Under the provisions of SEC Rule 15c2-12 (the "Rule"), Participating Underwriters (as defined in the Rule) are required to determine that issuers (such as the Issuer) have entered into written Continuing Disclosure Agreements to make ongoing disclosure in connection with Offerings subject to the Rule. Unless the Issuer is exempt from compliance with the Rule or the continuing disclosure provisions of the Rule as a result of certain permitted exemptions, the Transcript for each issue of related obligations will include a Continuing Disclosure Agreement executed by the Issuer.

In order to monitor compliance by the Issuer with its Continuing Disclosure Agreements, the Compliance Officer will take the actions listed below, if and as required by such Continuing Disclosure Agreements. The Compliance Officer may coordinate with staff, and may engage a dissemination agent, counsel, and/or other professionals to assist in discharging the Compliance Officer's duties under these Procedures as the Compliance Officer deems necessary.

### **A. Compilation of Currently Effective Continuing Disclosure Agreements**

The Compliance Officer shall compile and maintain a set of all currently effective Continuing Disclosure Agreements of the Issuer. Such agreements are included in the transcript of proceedings for the Issuer's respective bond or note issue. Continuing Disclosure Agreements are "Currently Effective" for purposes of these Procedures (and hence shall be included in the set of Currently Effective Continuing Disclosure Agreements) for so long as the bonds or notes to which they relate are outstanding. As bonds or notes are completely repaid or redeemed, the Compliance Officer shall remove the related continuing disclosure agreements from the set of Currently Effective Continuing Disclosure Agreements.

### **B. Annual Review and Annual Reporting Requirements**

The Compliance Officer shall ensure that all necessary financial statements, financial information and operating data is filed in the manner and by the filing dates set forth in the Currently Effective Continuing Disclosure Agreements. The Compliance Officer shall review the set of Currently Effective Continuing Disclosure Agreements annually, prior to each annual filing, keeping in mind:

- The financial information and operating data required to be reported under a particular Continuing Disclosure Agreement may differ from the financial information and operating data required to be reported under another Continuing Disclosure Agreement; and
- The timing requirements for reporting under a particular Continuing Disclosure Agreement may differ from the timing requirements for filing under another Continuing Disclosure Agreement.

### **C. Calendar; EMMA Notification System**

The Compliance Officer shall keep a calendar of all pertinent filing dates required under the Issuer's Currently Effective Continuing Disclosure Agreements. The Compliance Officer shall also subscribe to notification services made available through the EMMA system.

### **D. Annual Review of Prior Filings**

As part of the annual review process, the Compliance Officer shall also review prior filings made within the past five years subsequent to the last such review of prior filings. If the Compliance Officer discovers any late or missing filings, the Compliance Officer (after discussing the circumstances with the Issuer's dissemination agent, counsel or other agents as necessary) shall "remedy" such prior failures by ensuring that the missing information is filed.

### **E. Monitoring of Material Events**

The Compliance Officer shall monitor the occurrence of any of the following events and/or other events set forth in the Currently Effective Continuing Disclosure Agreements and shall provide notice of the same in the required manner and by the relevant reporting deadline (likely within 10 days of the occurrence):

- Principal and interest payment delinquencies;
- Non-payment related defaults, if material;
- Unscheduled draws on debt service reserves reflecting financial difficulties;
- Unscheduled draws on credit enhancements reflecting financial difficulties;
- Substitution of credit or liquidity providers, or their failure to perform;
- Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Issuer's bonds or notes, or other material events affecting the tax status of the Issuer's bonds or notes;

- Modification to rights of holders of the Issuer's bonds or notes, if material;
- Calls of the Issuer's bonds or notes, if material, and tender offers;
- Defeasances of the Issuer's bonds or notes;
- Release, substitution or sale of property securing repayment of the Issuer's bonds or notes, if material;
- Rating changes;
- Bankruptcy, insolvency, receivership or similar event of the Issuer;
- The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- Appointment of a successor or additional trustee or the change of name of a trustee, if material.

#### **F. Review of Official Statements**

The Compliance Officer shall review drafts of any Official Statement for a new offering or bonds or notes, with assistance from its dissemination agent, counsel or other agents of the Issuer as necessary, and shall determine that the Official Statement accurately and completely describes the Issuer's continuing disclosure compliance history within the five years prior to the date of the respective Official Statement. This compliance review is not meant to limit the Issuer's other reviews of or diligence procedures relating to its Official Statements.

#### **G. Municipalities Continuing Disclosure Cooperative Initiative**

If the Issuer has previously reported to the Division of Enforcement (the "Division") of the U.S. Securities and Exchange Commission (the "Commission") under the *Municipalities Continuing Disclosure Cooperative Initiative* (the "MCDC Initiative") and if the Division recommended enforcement proceedings and settlement terms in that connection, then the Compliance Officer shall also be responsible, with assistance from its dissemination agent, counsel, and/or other agents of the Issuer, for implementing the undertakings required by such settlement. A list of these "undertakings" is set forth in the Division's announcement describing the MCDC Initiative: <http://www.sec.gov/divisions/enforce/municipalities-continuing-disclosure-cooperation-initiative.shtml>.

**H. Record Retention**

The Compliance Officer shall retain documentation evidencing the Issuer's annual reviews and its reviews of Official Statements in connection with new offerings as set forth above. This Issuer shall retain this documentation, for each Continuing Disclosure Agreement, for the period that the related bonds or notes are outstanding.

Adopted by the Common Council of the City of Lake Geneva at the meeting held January 26, 2015.

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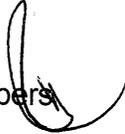
JAMES CONNORS, Mayor

Attest:

---

SABRINA WASWO, City Clerk

# Memo

**To:** Mayor Connors/City Council members 

**From:** Chief Michael S. Rasmussen

**Date:** January 21, 2015

**Re:** Holly Povish wage increase

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Holly Povish, Data Entry Clerk, was scheduled to receive her two-year stair step pay raise on January 2, 2015. At that time there were some discrepancies regarding the proper procedure necessary for approving pay increases since the removal of the dispatchers and data entry personnel from the union.

Holly Povish was hired under the pretense of the stair step raise increments when she took the data clerk position in 2013. She does a great job in her position and is certainly deserving of her pay raise. The Police and Fire Commission also recommend the pay rate increase for Mrs. Povish. In addition, the pay increase was already approved into the 2015 budget by the City Council.

**Resolution 15-R02**

The Common Council of the City of Lake Geneva hereby approves the following  
Wage Rate for the following Non-Represented Employee as approved by the  
Police and Fire Commission:

Position	2014 Yearly Salary	Step Increase	2015 Yearly Salary
<b>Full Time Staff:</b>			
Data Entry Clerk - Holly Povish	\$ 34,717.04	6.10%	\$ <b>36,836.01</b>

Adopted this 26th day of January, 2015.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

ATTEST:

\_\_\_\_\_  
Sabrina Waswo, City Clerk

**TO: MAYOR JIM CONNORS AND COMMON COUNCIL**

**FROM: CITY ADMINISTRATOR DENNIS JORDAN**

**DATE: January 26, 2015**

**RE: FINANCING DICTAPHONE FOR THE POLICE DEPARTMENT**

**Background:** In the packet you have a memo from Jean Froggatt explaining the need for a new Dictaphone in the Police Department. The funding will come from the capital projects borrowing. The City has realized some significant savings on bids for several projects (police fingerprint reader, street department air handler and improvements to the 1070 Carey Street building). There is enough money to purchase the Dictaphone machine.

**Recommendation:** Approve the purchase of the Dictaphone for the Police Department in the amount of \$7,935.

To: Chief Rasmussen and Mayor Connors

From: Jean Froggatt/ Communications Supervisor

Date: January 12, 2015

Ref: Police Department Phone/Radio Recording System

The current Phone/Radio recording system for the police department is the Mirra IV, which was purchased in 2011 from Nice Inc., through Word Systems. At the time of purchase, the city hall/police department phone system operated as an analog phone line system. The new purposed city wide phone system operates on a digital platform called VOIP (Voice Over Internet Protocol) to which the Mirra IV recording system is not compatible.

Word Systems has provided the following 2 options to make the phone and recording systems compatible:

**Upgrade current Mirra IV recording system. \$2,077.00**

- Mirra IV recorder has been taken out of production in 2012 and will not be supported after 2016 by Nice Systems.
- Lake Geneva maintenance support for the Mirra IV system expires June 30, 2016.

**Nice Inform system - Replacing Mirra IV \$7,935.00**

- The Proposed **Nice Inform** solution is compatible with VOIP/Digital phones, police/fire department radio frequencies, and future 911 texting and video recording.

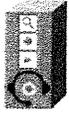
Cost Breakdown:

Discounted Inform Upgrade w/3 Year Warranty:	\$10,165.00
Less estimated \$2,230.00 Mirra IV Maintenance Credit:	(2,230.00)
Total:	\$7,935.00

Word Systems is providing a 40% discount, and applying the unused portion of the existing maintenance program toward the purchase of the Nice Inform platform. In addition, this proposal includes maintenance support for 3 years.

A comparable recording product through Nelson System – Eventide Recorder is \$15,450.00

If you have any questions or if I can help clarify anything please let me know.



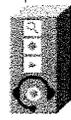
**RECORDING MADE EASY!**  
Record. Archive. Play.



**WORD SYSTEMS, INC.**  
Est. 1977  
Indiana • Illinois • Wisconsin • Florida

**NICE** AUTHORIZED PARTNER™

<b>Digital Voice Logging System</b>		Software Upgrade Analog Mirra IV to IP	Date:	1/19/2015
Prepared For: Lake Geneva Police Department				
Prepared By: Mike Sievert 1-262-993-4791		4 IP Licenses/Channels		
QTY	DESCRIPTION	PART #	UNIT PRICE	EXTENDED
1	Upgrading 4 Analog Channels to IP Channels	RA-MIRRA IV IP	\$1,200.00	\$1,200.00
4	Configuration of 1 NICE Recording audio channel to VoIP	RA-PS-INFRM-VOIP-CONFIG-1CH	\$10.00	\$40.00
<b>Nice Software Assurance</b>				
1	Nice Software Assurance First Year (Required)	RA-SP-CO-MAIN-STND-IND-PS		\$87.00
			<b>Sub-Total</b>	<b>\$1,327.00</b>
<b>PROFESSIONAL SERVICES</b>				
	Installation and training	INST		\$750.00
			<b>Order Total</b>	<b>\$2,077.00</b>
<b>TERMS AND CONDITIONS:</b>				
A	Please see Exhibit A for sample Statement of Work -To be reviewed at Pre-installation meeting.			
B	Please see Exhibit B for Technical Services Agreement.			
C	Optional Customer Provided Capture PC/Server Minimum specs on Exhibit C.			
D	DELIVERY: Please allow estimated 30-60 days from date of written purchase order (or date of first payment when applicable) for delivery.			
E	Custom equipment orders may not be returned. Stock merchandise and accessories may be returned if in the original packaging provided a restocking fee of not less than twenty-five percent (25%) or such greater restocking fee as determined by WSI's supplier is paid by customer.			
F	This quote does not include State and Local taxes. Customer to provide tax exempt certificate or taxes will be added to the invoice.			
G	Payment terms; 50% with order, 50% upon system installation.			
H	This price list together with all of its Exhibit and license terms and conditions from the software manufacturer, which are hereby incorporated by reference, constitutes the entire agreement with respect to its subject matter. No inconsistent or additional terms submitted by Customer in any purchase order or similar document will be binding on WSI."			
I	Please mail purchase orders to Word Systems, 9225 Harrison Park Court			
J	QUOTATION IS VALID FOR 90 DAYS			
Approved By		PO#		
Title		Date		



**RECORDING MADE EASY!**  
Record. Archive. Play.



**WORD SYSTEMS, INC.**  
Est. 1977  
Indiana • Illinois • Wisconsin • Florida

**NICE** AUTHORIZED PARTNER™

<b>Digital Voice Logging System</b>		Software Upgrade from Mirra IV to Inform	Date:	1/19/2015
Prepared For: Lake Geneva Police Department		5 Radio and 3 9-1-1 Analog Channels		
Prepared By: Mike Sievert 1-262-993-4791		4 IP Licenses/Channels		
QTY	DESCRIPTION	PART #	UNIT PRICE	EXTENDED
1	<b>Nice Recording eXpress Standard Features Include:</b> Unlimited Browser-based Users Enhanced Security Features E-mail/SNMP based Alarms Custom Database Fields-CORE API Drivers Browser-based Live Monitoring, & Last Message Recall NTP Support 256-Bit Encryption-Advanced Storage Compression MD5 Fingerprinting Rules-based Archiving & Backup--Archiving Support for DVD-RAM and Iomega REV (50,000 Channels Hours per system) Network Based Archiving Support Personalized Views & Statistical Reporting Package MYSQL-Pro, (1) MS SQL CALS, API runtime	NIL	Included	Included
1	Analog board package for up to 8 channels (short length PCIe slot required)	RA-PS-NR-ANALOGBT-SHORT	\$1,250.00	\$1,250.00
<b>Total quantity of next three items must equal total of 1CH Audio Recording license quantities</b>				
8	Configuration of 1 NICE Recording audio channel to Analog +	RA-PS-INFRM-ANALOGBT-CONFIG1CH	\$10.00	\$80.00
0	Configuration of 1 NICE Recording audio channel to Digital Parallel (2 Wire)	RA-PS-INFRM-DIGITAL2WCONFIG1CH	\$10.00	\$0.00
4	Configuration of 1 NICE Recording audio channel to VoIP	RA-PS-INFRM-VOIP-CONFIG-1CH	\$10.00	\$40.00
1	Configuration - MySQL License Delivery (Qty 1 Required each logger)	RA-PS-INFRM-MYSQL-CONFIG	\$10.00	\$10.00
<b>Nice Inform Professional</b>				
<b>Nice Inform Essential</b>				
	One (1) Audio Recording license, including Inform Essential application support	RA-PS-INFRM-ESNT-1CH	\$425.00	\$0.00
12	One (1) Audio Recording license, inc Inform Essential application support, replacing CLS 8.9/9.0/MirraIV	RA-PS-INFRM-ESNT-1CH-UPG-20	\$340.00	\$4,080.00
1	Inform Essential Software Package including one NICE Recording Core Server, NICE Inform Lite Server, and one (first) concurrent Inform Essential Reconstruction license	RA-PS-INFRM-ESNT-SITE	\$1,500.00	\$1,500.00
0	NICE Inform Essential Reconstruction concurrent user license	RA-PS-INFRM-ESNT-RCON-1CC	\$1,000.00	\$0.00
1	NICE Inform Essential Monitor concurrent user license	RA-PS-INFRM-ESNT-MON-1CC	\$300.00	\$300.00
2	NICE Inform Essential Verify concurrent user license	RA-PS-INFRM-ESNT-VER-1CC	\$300.00	\$600.00
2	ANI-ALI Annotator license for 1 channel for Essentials; Per recorded Call Taker position.	RA-PS-INFRM-ESNT-ANIALI-1CH	\$25.00	\$50.00
<b>Nice Software Assurance</b>				
1	Nice Software Assurance First Year (Required)	RA-SP-CO-MAIN-STND-IND-PS		\$554.00
<b>ADDITIONAL HARDWARE / SOFTWARE</b>				
1	Microsoft Server 2008 Standard R2 SP1	MSSVR08STDR2	\$799.00	\$799.00
<b>ACCESSORIES / SUPPLIES</b>				
1	Centronics 50 Pins, Male to Male - 5m long (one per 24 channels)	RA-CA20	\$210.00	\$210.00
			<b>Sub-Total</b>	<b>\$9,473.00</b>
<b>PROFESSIONAL SERVICES</b>				
	Installation and training	INST		\$2,650.00
1	Year 1 Warranty No Charge/2nd YR Warranty No Charge			\$0.00
1	Pre-Paid One Year Extended Warranty Coverage = Total of Three years warranty	PLUS-1-TSA	\$1,610.00	\$1,610.00
	Maintenance Credit= \$2,230.00 (Expires 6-30-2016)			
1	Mirra Upgrade Discount-40%		\$3,568.00	(\$3,568.00)
			<b>Order Total</b>	<b>\$10,165.00</b>
<b>LEASE INFORMATION</b>				
For Estimated Third Party Lease payments for this proposal see Leasing Options Tab		Initial here if electing lease		<input type="text"/>
<b>TERMS AND CONDITIONS:</b>				
A	Please see Exhibit A for sample Statement of Work -To be reviewed at Pre-installation meeting.			
B	Please see Exhibit B for Technical Services Agreement.			
C	Optional Customer Provided Capture PC/Server Minimum specs on Exhibit C.	Using Existing Server Hardware w/Server 2008 R2		
D	DELIVERY: Please allow estimated 30-60 days from date of written purchase order (or date of first payment when applicable) for delivery.			

E	<i>Custom equipment orders may not be returned. Stock merchandise and accessories may be returned if in the original packaging provided a restocking fee of not less than twenty-five percent (25%) or such greater restocking fee as determined by WSI's supplier is paid by customer.</i>		
F	<i>This quote does not include State and Local taxes. Customer to provide tax exempt certificate or taxes will be added to the invoice.</i>		
G	<i>Payment terms; 50% with order, 50% upon system installation.</i>		
H	<i>This price list together with all of its Exhibit and license terms and conditions from the software manufacturer, which are hereby incorporated by reference, constitutes the entire agreement with respect to its subject matter. No inconsistent or additional terms submitted by Customer in any purchase order or similar document will be binding on WSI."</i>		
I	<i>Please mail purchase orders to Word Systems, 9225 Harrison Park Court</i>		
J	<b>QUOTATION IS VALID FOR 90 DAYS</b>		
	Approved By	PO#	
	Title	Date	



# Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe  
Alderman

Alderman Al Kupsik  
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

City of Lake Geneva      626 Geneva Street      Lake Geneva, WI 53147-1914  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)      Phone: (262) 248-3673

DATE: January 22, 2015

## MEMORANDUM

TO: Dennis Jordan, City Administrator

FROM: Daniel S. Winkler, P.E. DSW  
Director of Public Works & Utilities

SUBJECT: PWC Recommendation to Extend the Breezy Hill Landscaping Contract

### BACKGROUND

This memorandum discusses a 3-year extension to the present landscaping agreement with Breezy Hill Landscaping.

### DISCUSSION

At its January meeting the PWC recommended extending the above contract for an additional 3-year term. Increases are 3% for 2015, 0% for 2016 and 3% for 2017. The document has been updated to reflect the changes and is attached for consideration. The excerpt from the meeting appears below:

#### **Agenda Item No. 3— Downtown Landscaping Maintenance Contract-Breezy Hill.**

It was moved by Alderman Hill to recommend to Council to extend the landscaping contract with Breezy Hill for another 3-year term at 3% in 2015, 0% in 2016 and 3% in 2017 as recommended by staff. The motion was seconded by Alderman Kupsik and approved 5-0.  
(This item needs to go to Finance and Council for consideration).

### RECOMMENDATION

It is recommended to approve the downtown landscaping agreement for another 3-year term as presented.

Cc: File

**CITY OF LAKE GENEVA  
LANDSCAPING – 2015, 2016 & 2017 SEASONS  
3-YEAR EXTENSION AGREEMENT**

To provide maintenance, care and housekeeping of all exterior landscaped areas per the Exhibit plans and maintenance pricing, excluding paved areas, lights, signs, fences, and irrigation systems, in accordance with the City of Lake Geneva specifications and planting list.

**AGREEMENT**

THIS AGREEMENT, made this \_\_\_\_\_ day of January, 2015 by and between Breezy Hill Nursery, party of the first part, hereinafter called the contractor, and the City of Lake Geneva, Wisconsin, party of the second part, hereinafter called the City.

**WITNESSETH:**

THAT WHEREAS, the City of Lake Geneva, Wisconsin, under provision of Sec. 66.29 Wis. Stats, and by virtue of authority vested in the said City Council has awarded to the contractor the work.

NOW THEREFORE, the Contractor and the City of Lake Geneva, for considerations hereinafter named, agree as follows:

ARTICLE 1. Scope of Work. The Contractor shall furnish all the materials, tools, equipment, labor and everything necessary to perform, and shall perform in accordance with the plans and specifications and terms of this contract the work of planting and maintaining of designated landscaping areas in the City of Lake Geneva, Wisconsin.

ARTICLE 2. Time of Completion. Work must begin within 15 days after acceptance of this contract as evidence by contractor's signature to said contract. The work shall be carried on at a rate to secure its full completion for landscaping maintenance services for the 2015, 2016 & 2017 seasons, approximately April 1 through November 30 of each year. The City of Lake Geneva may, at its sole discretion, terminate either or both of years two and three of this agreement by providing written notice to contractor by January 31<sup>st</sup> in the years 2015 or 2016.

ARTICLE 3. Deductions for Not Completing Work On Time. If the contract work is not fully completed according to the terms of the contract within the time limits herein stipulated, the Contractor shall be notified by the City in writing. Contractor shall have five (5) working days from receipt of notice to correct deficiencies in performance. Failure on the part of the Contractor to remedy deficiencies may result in termination of the contract. The City may, at its option, seek liquidated damages. Where any deductions from or forfeitures of payment in connection with the work of this contract are duly and properly declared or imposed against the Contractor, in accordance with the terms of this contract, State Laws or City Ordinance, the total amount thereof may be withheld from any money whatsoever due or to become due the Contractor under the contract, and when deducted shall be deemed and taken as payment in such amount.

ARTICLE 4. Progress Payments. Landscape maintenance including flower installations as specified, shall be invoiced by the Contractor and paid by the City in four (4) equal bi-monthly payments May 1<sup>st</sup>, July 1<sup>st</sup>, September 1<sup>st</sup> and November 1<sup>st</sup>.

ARTICLE 5. Liabilities and Insurance. Contractor agrees to save, defend, indemnify and hold harmless the City of Lake Geneva against all demands, liabilities, costs, and expenses, connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement of patents. The City of Lake Geneva in consideration for the Contractor complying with the contract as provided for by the specifications, agrees to pay the contractor at the times and in the manner and in the conditions set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the Contractor. It is further agreed by and between the parties hereto that all differences arising out of increase or diminution of labor, material, extra or special work; or any divergences arising out of the conflict between contractors, shall be adjusted by said City, the understanding being that the material and workmanship shall be free from all defects which might be caused by the use of poor materials, or by work improperly done. If during that period, it is found that workmanship is defective, or that there has been work improperly performed, the Contractor will at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under the direction of the City.

The Contractor shall provide the City with updated evidence of Workers Compensation, public liability and property damage insurance. Limits of insurance shall be as follows: Minimum amounts of \$1,000,000 bodily injury and \$1,000,000 property damage including both injury and property damage caused by vehicles and machinery. Said certificate of insurance shall be filed with the City Clerk at 626 Geneva Street, Lake Geneva, WI 53147.

ARTICLE 6. The Contract Documents. The specifications together with any plans and this agreement shall form the contract.

IN WITNESS WHEREOF, the said Contractor has caused these presents to be signed by \_\_\_\_\_ its president or authorized officer, and countersigned by \_\_\_\_\_ its secretary, and City of Lake Geneva has caused these present to be executed in its behalf by the Mayor and City Clerk of said City, the day and year first above written.

Dated: \_\_\_\_\_

CITY OF LAKE GENEVA

CONTRACTOR

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
President/Officer

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Secretary

<p><b>CITY OF LAKE GENEVA</b>  <b>LANDSCAPING – 2012, 2013 &amp; 2014 SEASONS</b>  <b>PROPOSAL</b></p>
--

TO: City of Lake Geneva  
 Attn: Mr. Michael Hawes, City Clerk  
 626 Geneva Street  
 Lake Geneva, WI 53147

Proposals shall be placed in a sealed envelope and returned to the above address by **10:00 A.M.**, on **Wednesday, March 7, 2012** to provide maintenance, care and housekeeping of all exterior landscaped areas per the Exhibit plans and maintenance pricing, excluding plantings, paved areas, lights, signs, fences, and irrigation systems, in accordance with the City of Lake Geneva specifications and planting list.

**2015 BASE BID ITEMS UPDATED FROM THE ORIGINAL 2012 SCHEDULE OF BID PRICES (Landscaping Maintenance List)**

<u>Planting Location</u>	<u>Bid Price</u>
1. East Main Street STH 50 (By BP Gas Station, Peller Road)	\$525.15
2. Sailboat Entryway (361 West Main Street)	\$1,275.20
3. Museum Wall Perennial Bed and Bushes on West Side (255 Mill Street)	\$1,026.95
4. Donian Park Entrances (Two) – Main Street (North) and Center Street (West) & Planting Strip along the Mill Race Adjacent to Walkway Street to Street	\$2,903.68
5. City Hall Front Yard Beds & Building Foundation Plantings Front & West Sides (626 Geneva Street)	\$3,566.75
6. Parking Lot– Geneva Street and Sage Street (Shrubbery & Entryways)	\$769.15
7. Parking Lot – Geneva Street Behind McCullough Drug Store (Islands & Entryways)	\$1,126.68
8. Theatre Parking Lot – Geneva Street and Cook Street (Islands & Entryways)	\$948.44
9. Riviera on the Lakefront Front Yard (Semi-Circular Bed by Flagpole)	\$737.33
10. Riviera on the Lakefront Front Yard (Circular Beds Around Fountain)	\$2,418.85
11. West Main Street (Library Park by Maxwell Street)	\$560.16
12. North William Street – Longland Park (Park Area at Bend in Road)	\$571.83
13. Paul Molitor Park Entrance Bed (West Parking Lot Veterans Park)	\$440.27
<b>2015 Base Bid Total</b>	<b><u>\$16,870.44</u></b>

**2<sup>ND</sup> & 3<sup>RD</sup> YEARS OF CONTRACT**

% INCREASE/DECREASE FOR 2016     0     % (IN ADDITION TO 2015 RATES)

% INCREASE/DECREASE FOR 2017     3     % (IN ADDITION TO 2016 RATES)

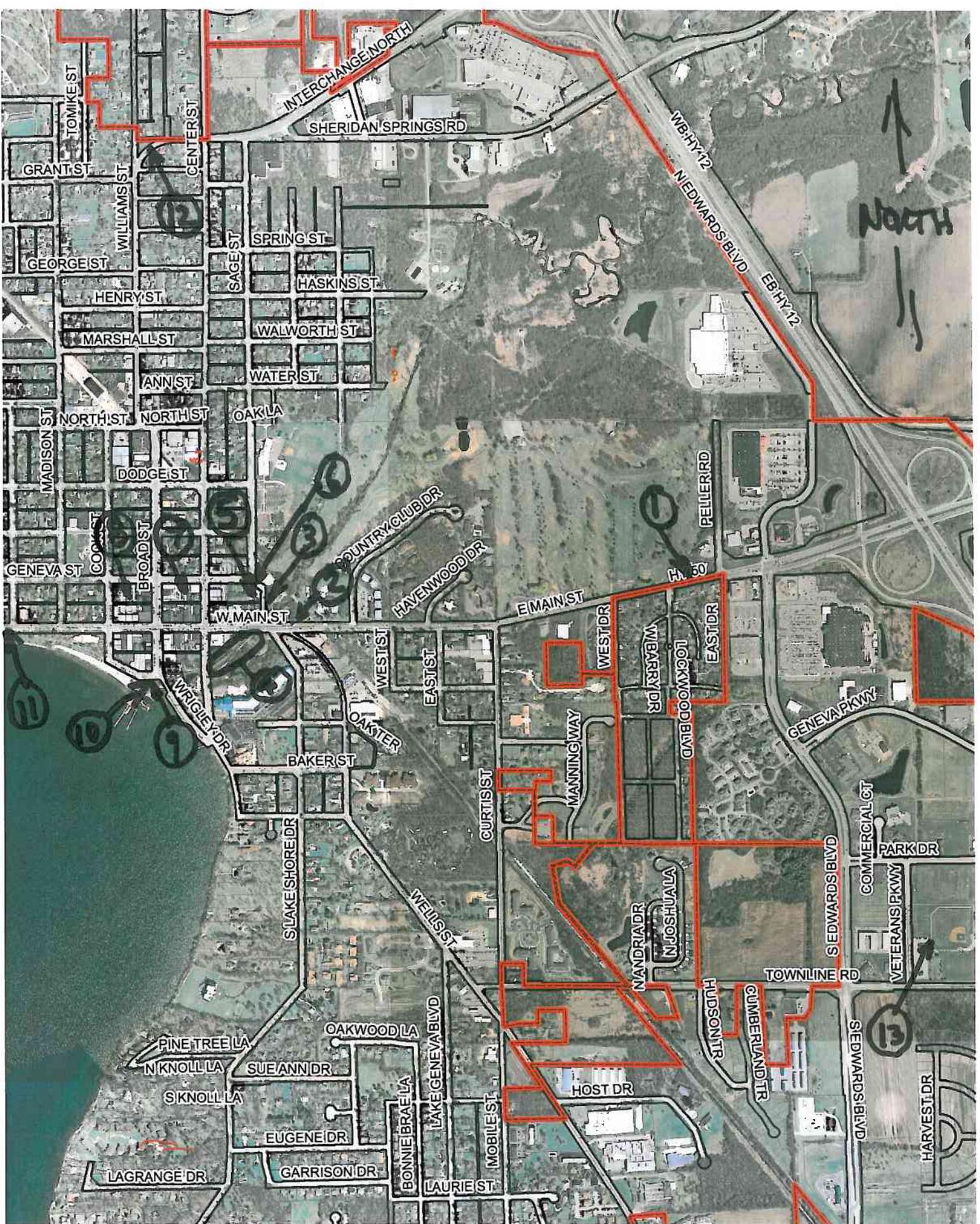
Landscaping – Proposal

I hereby certify that all statements herein are made on behalf of Breezy Hill Nursery  
(Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

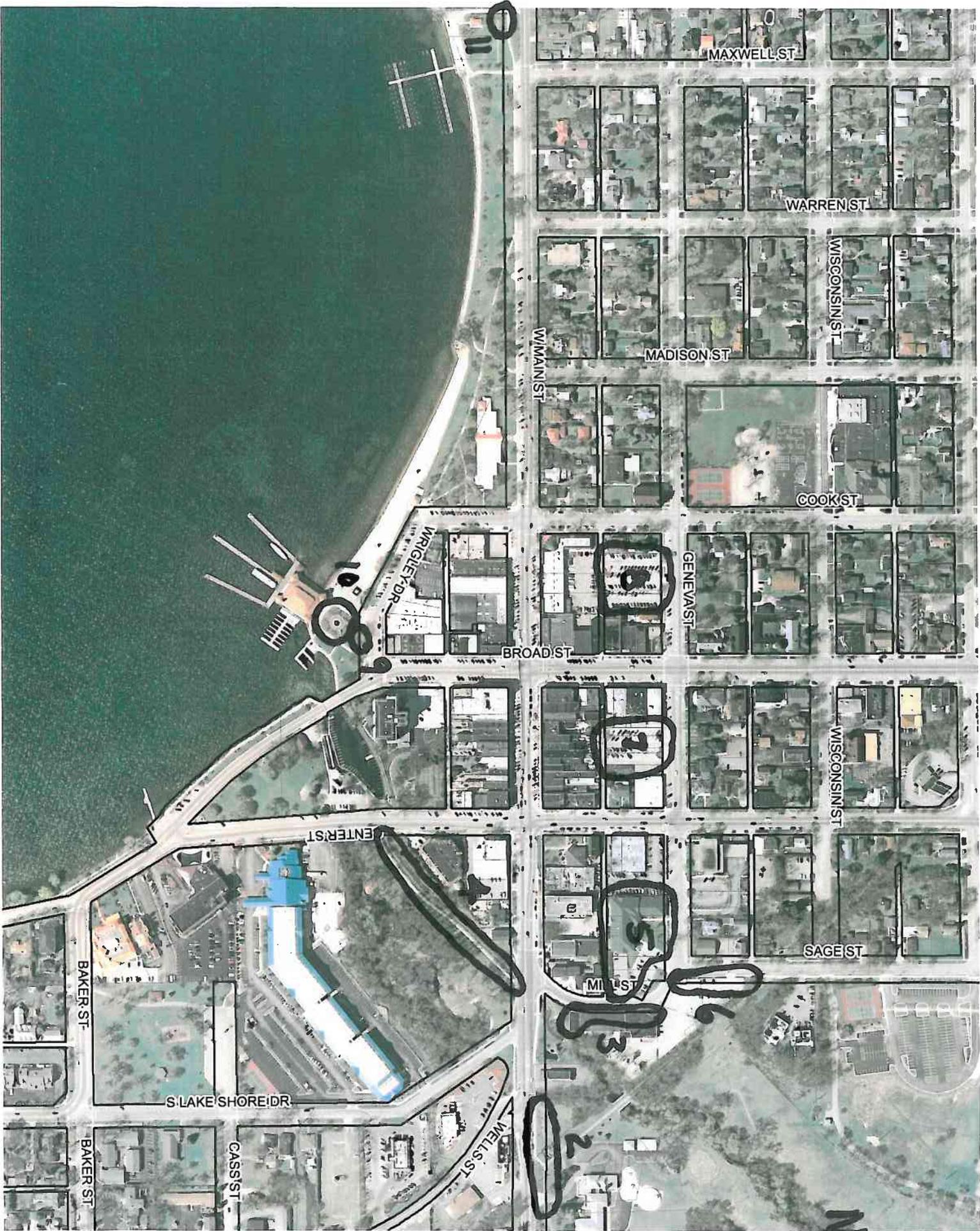
Signature \_\_\_\_\_

\_\_\_\_\_  
(Title, if any)

Date: \_\_\_\_\_



LOCATION MAP



DOWNTOWN AREA MAP



**CITY OF LAKE GENEVA  
3-YEAR EXTENSION AGREEMENT  
LANDSCAPING – 2015, 2016, & 2017 SEASONS  
SPECIFICATION**

**PROPOSAL FORM, 2014 BASE PRICE, AND ANNUAL INCREASES**

The original 2012 proposal form has been updated to reflect a 3-year extension to the 2012-2014 initial agreement, including annual rate increases as proposed by the Contractor.

**AWARD OF CONTRACT OR CONTRACTS**

Contract extension shall comply with all specifications and described requirements.

**INSURANCE AND WORKERS COMPENSATION**

The Contractor shall provide the City with updated evidence of Workers Compensation, public liability and property damage insurance. Limits of insurance shall be as follows: Minimum amounts of \$1,000,000 bodily injury and \$1,000,000 property damage including both injury and property damage caused by vehicles and machinery. Said certificate of insurance shall be filed with the City Clerk at 626 Geneva Street, Lake Geneva, WI 53147.

**INSPECTION AND PAYMENT**

The Contractor shall provide a detailed description of work performed for the period in which the City is invoiced. This agreement allows for invoicing the City on a monthly basis. City shall inspect work effort periodically to insure that all specifications are adhered to. In no case shall the monthly payments be made until the Contractor has complied with all requirements set forth and the City has made inspection of the entire work and is satisfied that the entire work is properly and satisfactorily complete per plans, specifications, and ready for City acceptance.

**COMPLETION**

Maintenance work shall be performed the entire season beginning April 1<sup>st</sup> through the end of the growing season (November 30<sup>th</sup>) unless otherwise approved by the City.

**GUARANTEE**

All work and any planting materials purchased by the City from the Contractor shall be guaranteed for the growing season.

**QUESTIONS**

Questions shall be directed to Mr. Tom Earle, Assistant Director of Public Works, (262) 248-6644 or Mr. Daniel Winkler, Director of Public Works and Utilities, (262) 248-2311.

**SCOPE OF WORK**

This proposal provides for the maintenance, care and housekeeping of all exterior landscaped areas per these documents. Planting shall be arranged for on a case-by case agreed basis as agreed to by both parties.

**PERIOD OF COVERAGE**

This proposal shall provide for a maintenance services extension for the 2015, 2016 & 2017 seasons, approximately April 1<sup>st</sup> through November 30<sup>th</sup> of each year.

**SHRUB, EVERGREEN AND GROUND BEDS (MINIMUM REQUIREMENTS)**

1. All beds shall be edged two times a season.
2. All fertilizer shall be applied to the beds one time a season.
3. A pre-emergent herbicide shall be applied to the beds one time a season and as required.
4. All beds shall receive a 2” or 3” layer of shredded bark at the beginning of the season.
5. All beds shall be weeded weekly to present a neat and weed-free appearance.
6. All shrub and evergreen beds shall be pruned a minimum of four times a season.
7. All groundcover beds shall be pruned as needed.
8. A post-emergent herbicide shall be applied to all beds three times a season.
9. All Perennials that do not have an ornamental value in winter will be cut down and cuttings removed.

**ORNAMENTAL TREES**

1. All tree rings in planting/landscape areas shall be edged two times a season.
2. Ornamental trees shall be spot pruned once a season to remove dead or damaged branches and to develop the natural form of the plant.

**MISCELLANEOUS**

1. A general spring clean up will be performed at the beginning of the season.
2. A fall clean up will be performed at the end of the season.
3. All perennials shall be deadheaded as needed to permute new flowers and keep a neat compact appearance.
4. All beds and trees shall be mulched with a 2” to 3” layer of shredded bark in the spring.
5. Work not included in this proposal shall be done when requested in writing on a time and material basis at current rates and material at retail less 10%. Equipment will be billed at current rates. Contractor shall provide his annual hourly rate sheet to the City each year.

**GENERAL**

1. All work shall be performed by trained, properly supervised personnel in accordance with accepted horticultural practices. Chemicals will be applied by licensed personnel.
2. Materials shall be applied in accordance with manufacturers' directions. Where alternate products are available, the environmental impact of the products shall govern which is used.
3. Adequate personnel and equipment shall be provided to permit the timely completion of all operations.
4. Landscape debris shall be removed from the site at the end of each day at no additional charge.
5. Certificate of Insurance will be provided to the City after execution of contract.
6. Contractor's pesticide license shall be current and made available to the City for inspection upon request.
7. The Contractor will be responsible for contacting the local utility location services, (Digger's Hotline), for underground line locations. The Contractor shall not be held responsible for any sub-surface lines, which are not normally located and marked by the local utility location services unless so identified by the City. These would include, but are not limited to, invisible dog fences, cable, TV, security lines, irrigation, lighting systems, gas barbecue lines and pool equipment lines.
8. Monthly progress reports shall be submitted to the City outlining current conditions.

**TERMS OF PAYMENT 2015, 2016 & 2017**

All labor, equipment and material necessary to accomplish the above for the 2015, 2016 & 2017 seasons shall be provided for the sums as outlined on the Bid Proposal sheet. Landscape maintenance as outlined, shall be reimbursed to the Contractor by the City in four (4) equal bi-monthly payments May 1<sup>st</sup>, July 1<sup>st</sup>, September 1<sup>st</sup>, and November 1<sup>st</sup>.

**CONTINGENCIES**

Unforeseen and unpredictable items occur and must be responded to during the course of the year. Because of their unpredictable nature of such events, it is the Contractor's responsibility to promptly bring these concerns to the attention of the client when discovered. In these instances the City may provide written authorization to the Contractor to cure the event on a time and material basis.

The following operations are a partial list of the types of work not included in this proposal which would be reimbursed to the Contractor on a time and material basis:

1. Repairs to turf, shrubs and trees due to snow damage.
2. Repairs to turf, shrubs and trees due to damage by those other than the Contractor.
3. Watering of turf, shrubs, flowers and trees.
4. The application of any pesticide not covered within the body of this proposal.
5. The pruning of trees having a trunk diameter of greater than 8" inches.
6. Insect and disease problems in the lawn.
7. Removal of dead shrubbery and trees.

**INSURANCE QUESTIONNAIRE**

Length of time in business \_\_\_\_\_ years \_\_\_\_\_ months.

**Firm is insured as follows:**

Name of Insurance Company: \_\_\_\_\_

Agency: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Employer's Liability: \_\_\_\_\_

General Liability Limits:

\_\_\_\_\_ Per Occurrence

\_\_\_\_\_ Per Person

Worker's Compensation: \_\_\_\_\_

Other Coverage: \_\_\_\_\_

\_\_\_\_\_

Respectfully submitted:

Name of Firm: \_\_\_\_\_

Signed by: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**Breezy Hill Landscaping  
Maintenance Report  
Bi-Monthly Period**

**Planting Location**

1. East Main Street STH 50 (By BP Gas Station, Peller Road)
2. Sailboat Entryway (361 West Main Street)
3. Museum Wall Perennial Bed and Bushes on West Side (255 Mill Street)
4. Donian Park Entrances (Two) – Main Street (North) and Center Street (West) & Planting Strip along the Mill Race Adjacent to Walkway Street to Street
5. City Hall Front Yard Beds & Building Foundation Plantings Front & West Sides (626 Geneva Street)
6. Parking Lot– Geneva Street and Sage Street (Shrubbery & Entryways)
7. Parking Lot – Geneva Street Behind McCullough Drug Store (Islands & Entryways)
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12. North William Street – Longland Park (Park Area at Bend in Road)
13. Paul Molitor Park Entrance Bed (West Parking Lot Veterans Park)

	Date: _____	Date: _____	Date: _____	Date: _____
	<u>Activity</u>	<u>Activity</u>	<u>Activity</u>	<u>Activity</u>
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2)				
3)				
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**Planting Location**

1. East Main Street STH 50 (By BP Gas Station, Peller Road)
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	<u>Activity</u>	<u>Activity</u>	<u>Activity</u>	<u>Activity</u>
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**OFFICE OF THE CITY CLERK**

SABRINA WASWO  
626 Geneva Street  
Lake Geneva, WI 53147  
(262) 249-4092 / cityclerk@cityoflakegeneva.com

Date: January 26, 2015  
To: Mayor & Common Council  
Re: Claim for Slip and Fall Incident

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The City received a claim for damages relating to a slip and fall incident on March 8, 2014. Mr. Robert Drozdowski alleges he was walking on the public sidewalk at or near 300 Wrigley Drive when he slipped and fell on ice that accumulated on the sidewalk. Mr. Drozdowski slipped and fell, sustaining injuries including a quadriceps tendon rupture. Mr. Drozdowski has claimed relief against the City for \$50,000 for medical bills and expenses, pain and suffering, and damages.

The City's claims adjuster, Statewide Services has reviewed the claim and is recommending that the City disallow this claim on the basis that there is no negligence on behalf of the City as the City is entitled to governmental immunity for the natural accumulation of ice and snow. A copy of the letter from Statewide Services is attached.

**Suggested motion: Motion to disallow the claim filed by Robert Drozdowski for expenses relating to the slip and fall incident occurring on March 8, 2014 at or near 300 Wrigley Drive.**

# **Statewide Services, Inc.**

**Claim Division**

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

January 16, 2015

CITY OF LAKE GENEVA  
ATTN: SABRINA WASWO  
626 GENEVA STREET  
LAKE GENEVA, WI 53147

**Via E-mail**

RE: Our Claim #: WM000642460118  
Date of Loss: 03/08/2014  
Claimant: Robert Drozdowski  
2360 Wexford Lane, Lake in the Hills, IL 60156  
*Attorney:* James R. Shilobrit, Hupy and Abraham  
111 East Kilbourn Ave, Suite 1100, Milwaukee WI 53202

Dear Ms. Waswo:

We are in receipt of the Notice of Claim dated January 6, 2015, through which Mr. Drozdowski asserts he sustained bodily injury as a result of an alleged slip and fall on ice on a sidewalk at or near 300 Wrigley Drive on March 8, 2014.

Please be advised that we recommend that the City of Lake Geneva disallow this claim pursuant to the Wisconsin Statute for Disallowance of Claim 893.80(1g). The disallowance of this claim will shorten the statute of limitations period to six months. The basis of this denial is that the City of Lake Geneva is not legally liable for the claimant's injuries or damages. Our investigation has revealed that there is no negligence on behalf of the City as the City is entitled to governmental immunity for the natural accumulation of ice and snow. Additionally, there is the "Winter in Wisconsin" defense in which it would be our opinion the greater amount of causal negligence would be attributed to Mr. Drozdowski for this slip and fall incident.

Please send your disallowance, on your letterhead, directly to the claimant at the above listed addresses. This should be sent certified or registered mail and must be received by the claimant within 120 days after you received the claim. You may also send a copy of the disallowance to his claimant at the address above. Please send me a copy of the Notice of Disallowance for our file.

Sincerely,

Ginger Kimpton  
Casualty Claims Adjuster II  
855-828-5515 direct  
866-828-6613 fax  
[gkimpton@statewidesvcs.com](mailto:gkimpton@statewidesvcs.com)

CC: Ray Yager, Agent

**City of Lake Geneva**  
**CD and CDARS Investments**  
12/31/2014

<u>Bank</u>	<u>Amount Invested</u>	<u>Time Period</u>	<u>% rate</u>	<u>Maturity Dates</u>	<u>Fund</u>	<u>#</u>
<b><u>BMO Harris Bank</u></b>						
Regular CD	\$ 463,302.57	9 months	0.15	08/30/15	TIF 4	7755715319
Regular CD	\$ 143,747.42	6 months	0.10	05/21/15	TIF 4	46150170
Sub-Total	\$ 607,049.99					
<b><u>Associated Bank</u></b>						
Regular CD	\$ 314,480.01	6 months	0.29	06/10/15	TIF 4	2910552864
<b><u>Community Bank of Delavan</u></b>						
Regular CD	\$ 310,595.59	6 months	0.25	02/09/15	TIF 4	40890
Regular CD	\$ 64,039.50	12 months	0.40	05/28/15	TIF 4	40830
CDARS	\$ 600,000.00	52 week	0.40	05/21/15	TIF 4	1016646462
CDARS	\$ 600,000.00	6 months	0.25	02/19/15	TIF 4	1016949619
Sub-Total	\$ 1,574,635.09					
<b>TOTAL invested</b>	<b>\$ 2,496,165.09</b>					
Interest to Re-invest	CB	\$ 2,645.15				
Interest to Re-invest	TB					
		<b>\$ 2,498,810.24</b>				

## **CONDITIONAL USE RESOLUTION 15-R01**

A resolution authorizing the issuance of a Conditional Use Permit to and filed by Wendy and Rodger Fisher, 946 Ceylon Court, Lake Geneva, WI 53147.

Whereas, the City Plan Commission has considered the application of Wendy and Rodger Fisher, 946 Ceylon Court, Lake Geneva, WI 53147; and,

Whereas, the City Plan Commission held a Public Hearing thereon pursuant to proper notice given on January 19, 2015; and,

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to construct an addition (Master Bathroom) to a Single Family Residence using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at 946 Ceylon Court, Tax Key No. ZA1240 00002, pursuant to the City staff review and comments.

Granted by action of the Common Council of the City of Lake Geneva this 26<sup>th</sup> day of January, 2015.

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James R. Connors, Mayor

ATTEST:

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Sabrina Waswo, City Clerk

**STAFF REPORT**  
To Lake Geneva Plan Commission

Meeting Date: January 19, 2015

Agenda Item #7
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**Applicant:**

Wendy & Rodger Fisher

946 Ceylon Court

Lake Geneva, WI 53147

**Request:**

Applying for SR-4 Zoning to construct an Addition to Single Family residence in an Estate Residential District (ER-1) at 946 Ceylon Court, Tax Key No ZA1240 00002.

**Description:**

The applicant would like to construct an addition to his existing Single Family Residence for a Master Bathroom and additional storage.

**Staff Recommendation:**

Staff has no problem with granting the SR-4 zoning to the property in order to build the addition as it fits in with the character and asctics of the established neighborhood.

- A. If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:
1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
  4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
  5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.
  6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:
1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
  4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
  5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.
  6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #8

**Applicant:**

Basso Builders  
405 Skyline Drive  
Lake Geneva, WI 53147

**Request:**

Certified Survey Map approval for land located at Skyline Drive and Curtis Street to combine two parcel to facilitate future development of the site.

**Description:**

The applicant would like to combine two parcels into one larger parcel to facilitate the development of a Multi-Family project.

**Staff Recommendation:**

Staff has no objection to a recommendation for approval and the City Engineer has reviewed the CSM and has no objections to proceeding.

**APPLICATION FOR CONDITIONAL USE**  
*City of Lake Geneva*

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

946 Ceylon Ct., Lake Geneva, WI 53147. Legal Description: Lot 2,  
Cert. Survey No. 1240 Recorded in Vol. 5 CS, PG 359, WCR W 1/2 SEC  
1 TIN RITE, 27,530 SF City of Lake Geneva

NAME AND ADDRESS OF CURRENT OWNER:

Wendy + Roger Fisher, 946 Ceylon Ct., Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: \_\_\_\_\_

NAME AND ADDRESS OF APPLICANT:

David G. Hagney, 4615 E. State St., Ste 206, Rockford, IL 61108

TELEPHONE NUMBER OF APPLICANT: \_\_\_\_\_

PROPOSED CONDITIONAL USE:

We are proposing to use the SR-4 zoning requirements for setbacks  
in an ER-1 district, so that the owner may construct an  
addition to their residence

ZONING DISTRICT IN WHICH LAND IS LOCATED: ER-1

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

David G. Hagney, Hagney Architects, LLC, 4615 E. State St., Ste 206  
Rockford, IL 61108

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Construction of a small addition to the street side of  
residence + remodeling of interior

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

12-17-14

DATE

SIGNATURE OF APPLICANT

- \_\_\_\_ ✓ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- \_\_\_\_ ✓ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- \_\_\_\_ ✓ (e) Written justification for the proposed conditional use:  
\_\_\_\_ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

### III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The lot is not in compliance with the current ER-1 standards. It is more in line with the SR-4 zoning requirements. It is in harmony with all of the above items.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

By allowing us to use the SR-4 zoning requirements, it is more in harmony with the surrounding properties.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No impact on the above mentioned items.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

Other residences in immediate area are closer or at similar distances to what is being requested.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

It will not pose any burdens on any of the above items.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

yes

IV.FINAL APPLICATION PACKET INFORMATION

\_\_\_\_ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator:      Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator:      Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk:      Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_ Class 2 Legal Notice sent to official newspaper by City Clerk:      Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_ Class 2 Legal Notice published on \_\_\_\_\_ and \_\_\_\_\_ by: \_\_\_\_\_

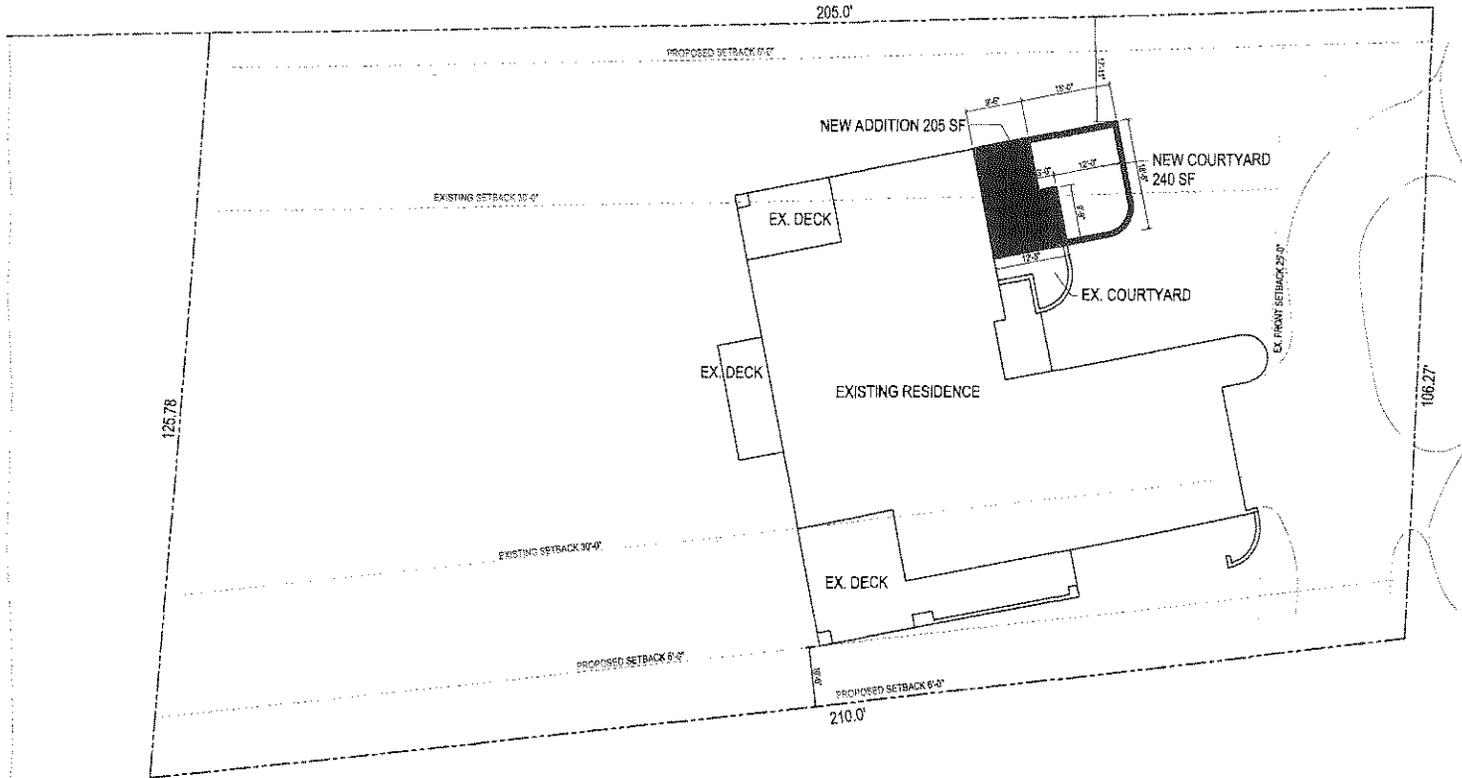
\_\_\_\_ Conditional Use recorded with the County Register of Deeds Office:      Date: \_\_\_\_\_ by: \_\_\_\_\_





GENEVA LAKE

CEYLON COURT



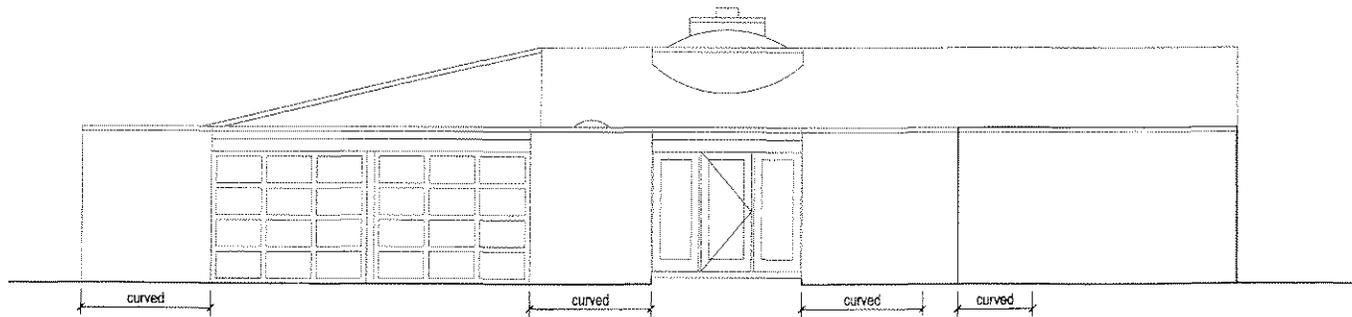
946 Ceylon Court  
 Lake Geneva, Wisconsin



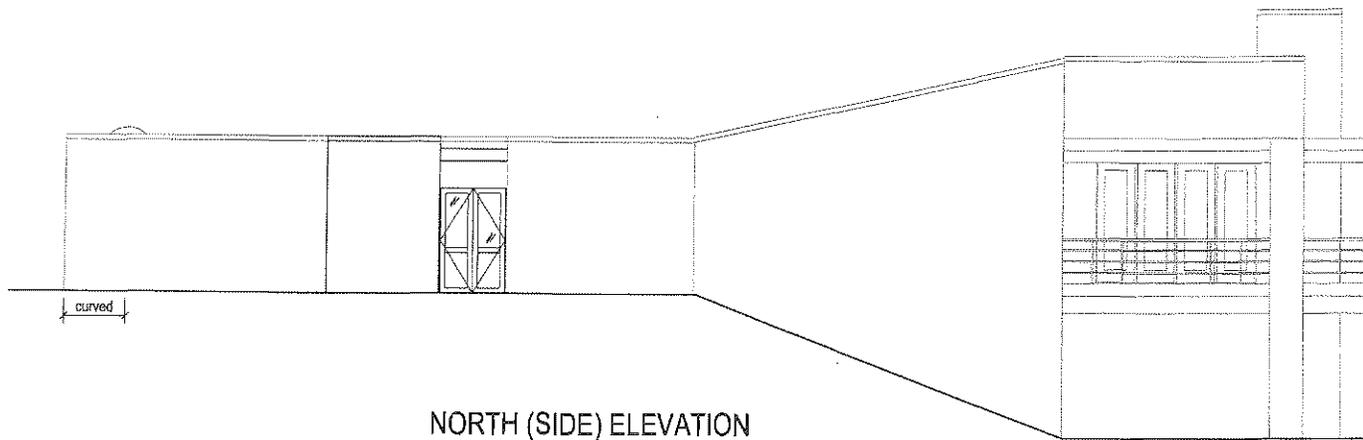
**NORTH**  
 SCALE:  
 1:20



Architecture, Planning, &  
 Interior Design  
 4615 E. Slate St.  
 Suite 206  
 Rockford, Illinois 61108  
 P: 815.397.3330  
 F: 815.397.0243

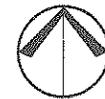


EAST (STREET) ELEVATION



NORTH (SIDE) ELEVATION

EXTERIOR ELEVATIONS  
 946 Ceylon Court  
 Lake Geneva, Wisconsin

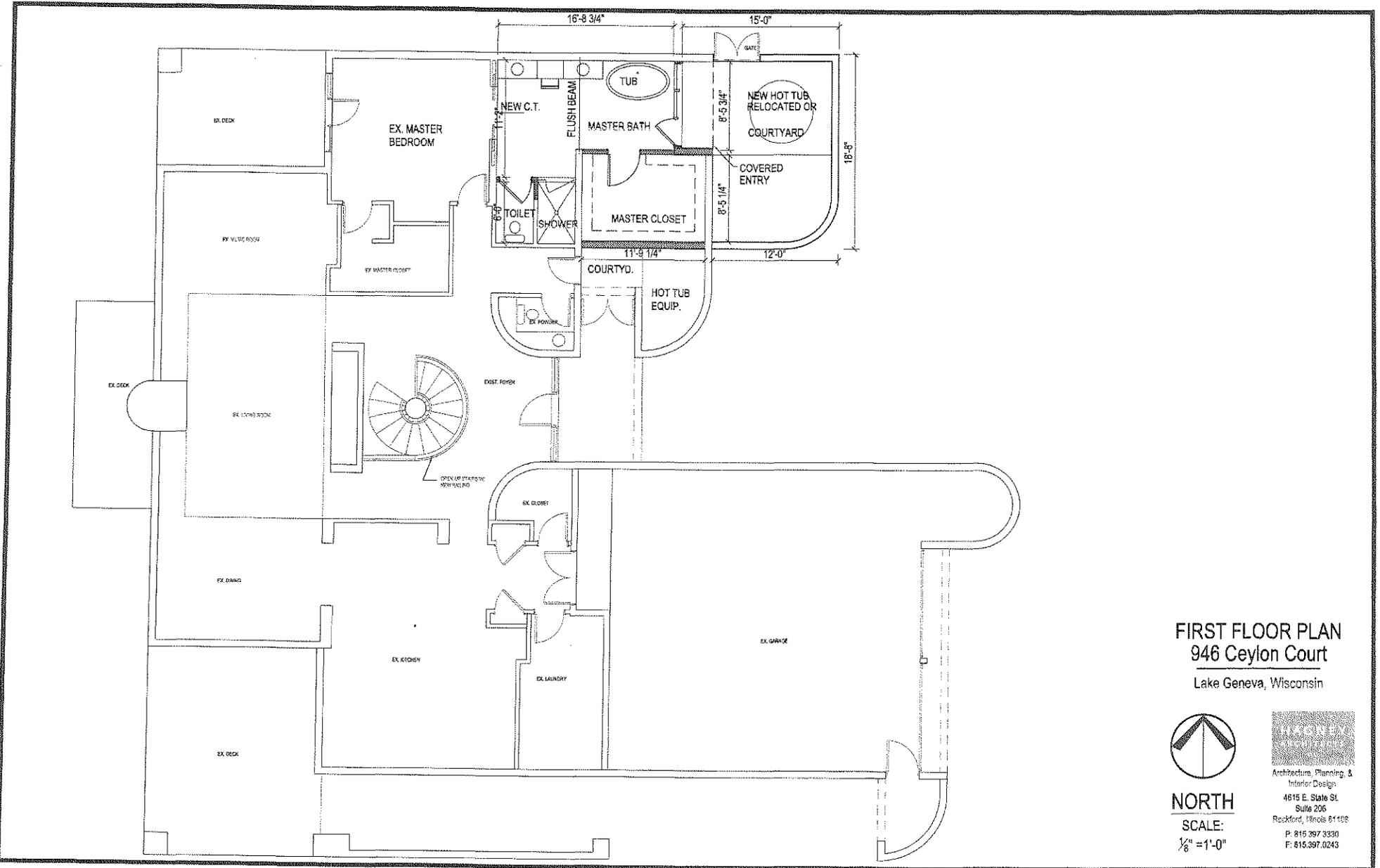


NORTH

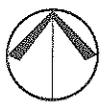
SCALE:  
 $\frac{1}{8}'' = 1'-0''$



Architecture, Planning &  
 Interior Design  
 4815 E. State St.  
 Suite 206  
 Rockford, Illinois 61108  
 P: 815.397.3330  
 F: 815.397.0243



**FIRST FLOOR PLAN**  
**946 Ceylon Court**  
 Lake Geneva, Wisconsin



**NORTH**  
 SCALE:  
 1/8" = 1'-0"

**W. COOPER**  
 Architecture, Planning, &  
 Interior Design  
 4815 E. State St.  
 Suite 206  
 Rockford, Illinois 61108  
 P. 815.397.3330  
 F. 815.397.0243

Agenda Item #10

Applicant:

Interra-Sky Lake Geneva LLC  
2400 Augusta Drive, Ste 330  
Houston, TX 77057

Request:

Amendment to the Precise Implementation Plan  
(PIP) the property located at 200 N Edwards Blvd.,  
Lake Geneva, WI, Tax Key No. ZA196100001.

Description:

The applicant would like to convert the entrance over and existing tenant space to more closely match the existing one at the opposite side of the multi-tenant building.

Staff Recommendation:

Staff has no objection to the request as it will create a balanced look the structure and would help in attracting a tenant to an empty commercial space.

A. If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

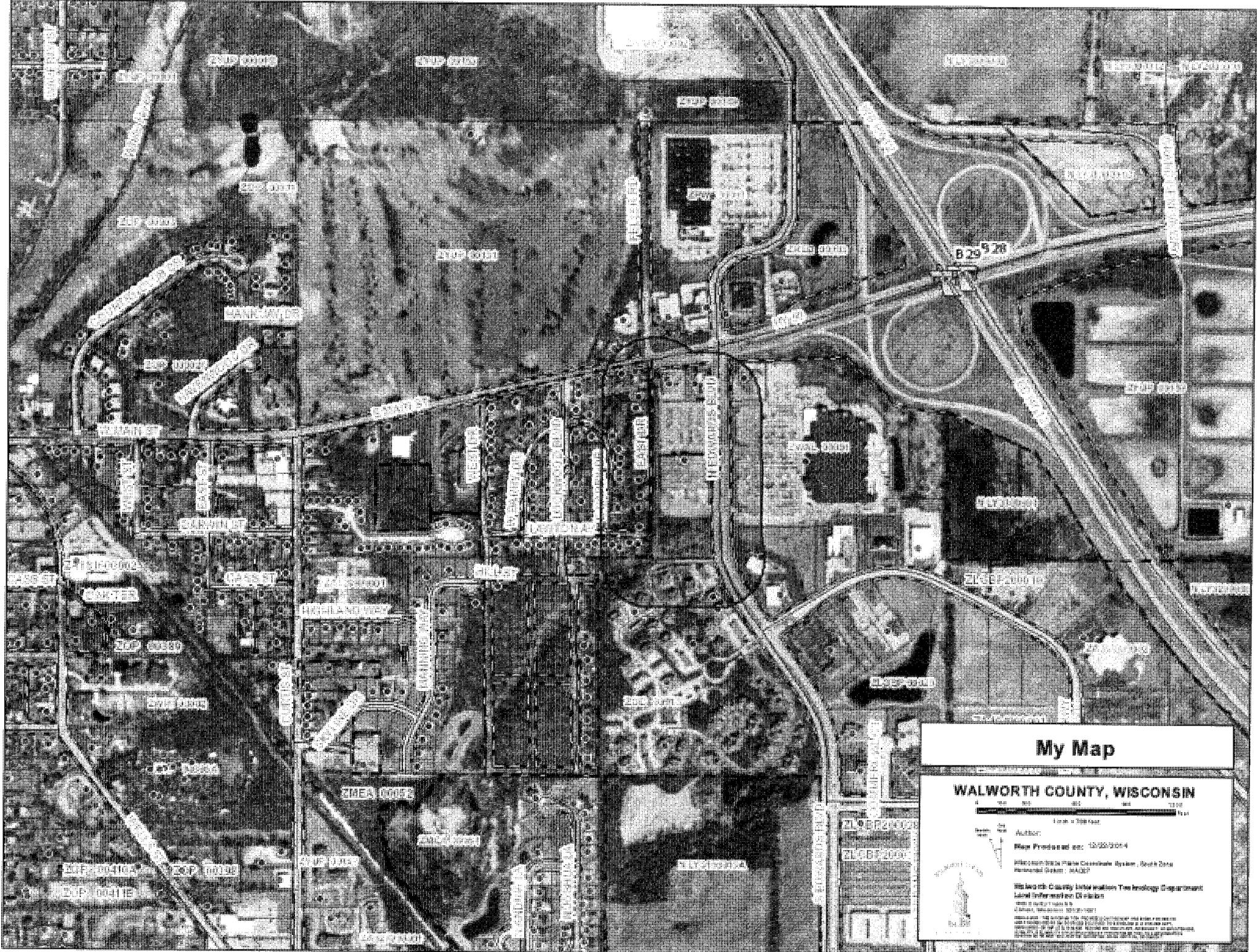
2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

*Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.*

---

Zoning Administrator





### My Map

#### WALWORTH COUNTY, WISCONSIN



Author:  
Map Projection and Date: 10/2002/2004

MapScale: 800 to 1  
MapScale: 800 to 1  
MapScale: 800 to 1

Walworth County Office: Walworth County Engineering Department  
Label Information: C:\Users\...  
Walworth County Office: Walworth County Engineering Department  
Label Information: C:\Users\...  
Walworth County Office: Walworth County Engineering Department  
Label Information: C:\Users\...

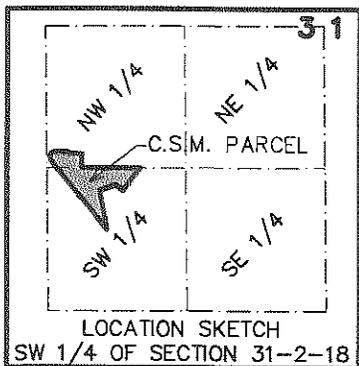




**FARRIS, HANSEN & ASSOC. INC.**

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

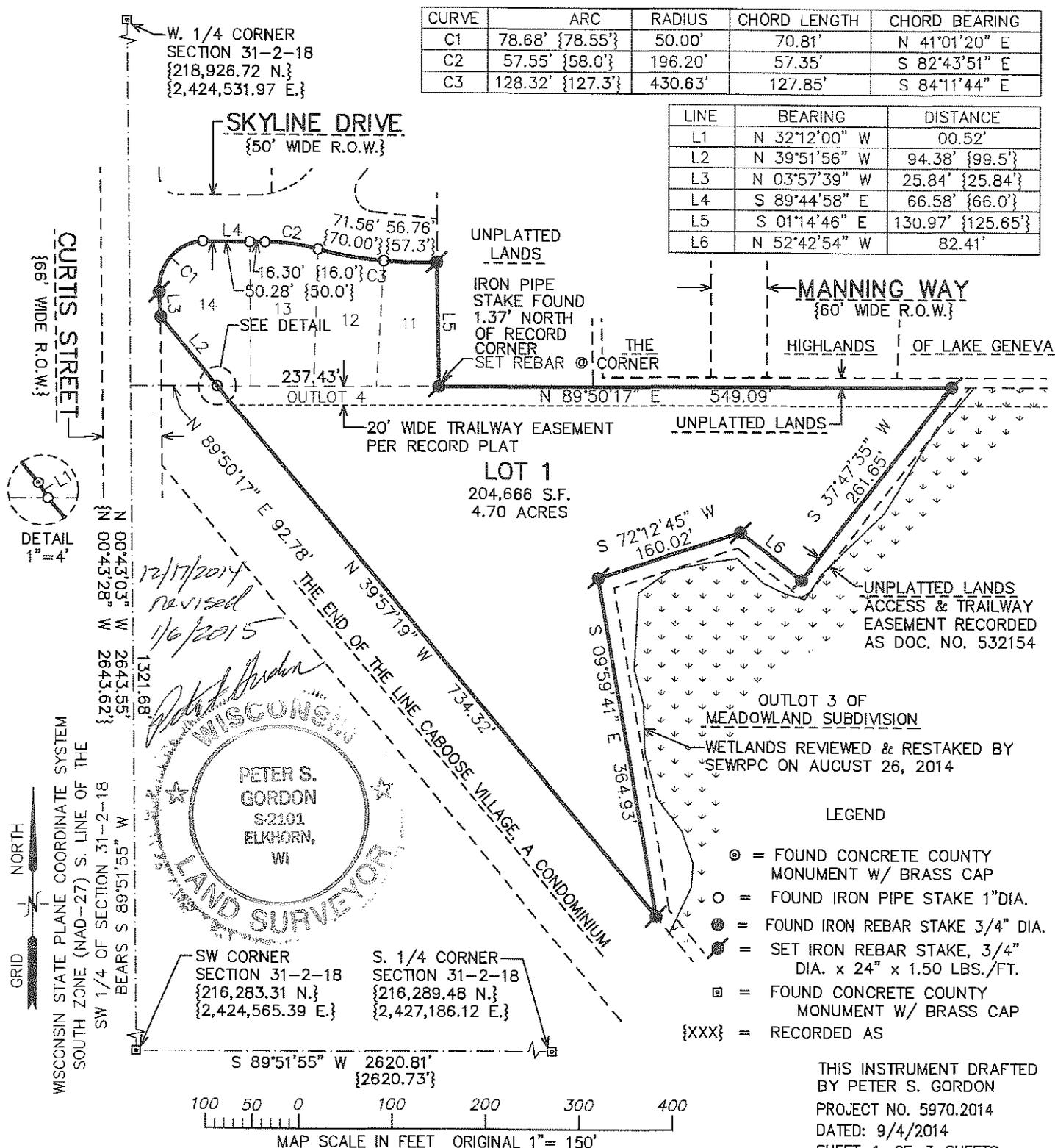
7 RIDGWAY COURT- P.O. BOX 437  
 ELKHORN, WISCONSIN 53121  
 PHONE (262) 723-2098  
 FAX (262) 723-5886  
 OWNER(S):  
 BASSO BUILDERS, INC.  
 405 SKYLINE DRIVE  
 LAKE GENEVA, WI 53147



A LOT CONSOLIDATION CSM OF OUTLOT 4 OF MEADOWLAND SUBDIVISION & LOTS 11-14 OF THE UNRECORDED PLAT OF HABECKER'S SKY HIGH ADDITION LOCATED IN PART OF THE NW 1/4 & SW 1/4 OF THE SW 1/4 OF SECTION 31, TOWN 2 NORTH, RANGE 18 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

CURVE	ARC	RADIUS	CHORD LENGTH	CHORD BEARING
C1	78.68' {78.55'}	50.00'	70.81'	N 41°01'20" E
C2	57.55' {58.0'}	196.20'	57.35'	S 82°43'51" E
C3	128.32' {127.3'}	430.63'	127.85'	S 84°11'44" E

LINE	BEARING	DISTANCE
L1	N 32°12'00" W	00.52'
L2	N 39°51'56" W	94.38' {99.5'}
L3	N 03°57'39" W	25.84' {25.84'}
L4	S 89°44'58" E	66.58' {66.0'}
L5	S 01°14'46" E	130.97' {125.65'}
L6	N 52°42'54" W	82.41'



*12/17/2014 revised 1/6/2015*

*Peter S. Gordon*

**PETER S. GORDON**  
 S-2101  
 ELKHORN, WI  
 LAND SURVEYOR

- LEGEND**
- ⊙ = FOUND CONCRETE COUNTY MONUMENT W/ BRASS CAP
  - = FOUND IRON PIPE STAKE 1" DIA.
  - ⊙ = FOUND IRON REBAR STAKE 3/4" DIA.
  - ⊙ = SET IRON REBAR STAKE, 3/4" DIA. x 24" x 1.50 LBS./FT.
  - ⊙ = FOUND CONCRETE COUNTY MONUMENT W/ BRASS CAP
  - {XXX} = RECORDED AS

THIS INSTRUMENT DRAFTED BY PETER S. GORDON  
 PROJECT NO. 5970.2014  
 DATED: 9/4/2014  
 SHEET 1 OF 3 SHEETS

FARRIS, HANSEN & ASSOC. INC.

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

A LOT CONSOLIDATION CSM OF OUTLOT 4 OF MEADOWLAND SUBDIVISION & LOTS 11-14 OF THE UNRECORDED PLAT OF HABECKER'S SKY HIGH ADDITION LOCATED IN PART OF THE NW 1/4 & SW 1/4 OF THE SW 1/4 OF SECTION 31, TOWN 2 NORTH, RANGE 18 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

SURVEY CERTIFICATE

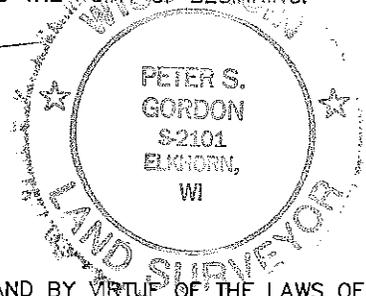
I HEREBY CERTIFY THAT AT THE DIRECTION OF BASSO BUILDERS, INC., OWNERS, AND IN FULL COMPLIANCE WITH THE PROVISIONS OF CHAPTER 236.34 OF WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE FOR THE CITY OF LAKE GENEVA, I HAVE SURVEYED, DIVIDED, AND MAPPED THE FOLLOWING DESCRIBED LANDS AND THAT THIS MAP IS A TRUE REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE MAP AND OF THE DIVISION THEREOF TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF:

A LOT CONSOLIDATION CERTIFIED SURVEY MAP OF OUTLOT 4 OF MEADOWLAND SUBDIVISION, RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AS DOCUMENT NO. 538887, AND LOTS 11, 12, 13 AND 14 OF THE UNRECORDED PLAT OF HABECKER'S SKY HIGH ADDITION LOCATED IN PART OF THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 31, IN TOWN 2 NORTH, RANGE 18 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A CONCRETE COUNTY MONUMENT FOUND MARKING THE SOUTH 1/4 CORNER OF SAID SECTION 31 (TOWN 2 NORTH, RANGE 18 EAST); THENCE S 89DEG 51MIN 55SEC W, 2620.81 FEET TO A CONCRETE COUNTY MONUMENT FOUND MARKING THE SOUTHWEST CORNER OF SAID SECTION 31; THENCE N 00DEG 43MIN 03SEC W, 1321.68 FEET; THENCE N 89DEG 50MIN 17SEC E, 92.78 FEET TO AN IRON PIPE STAKE FOUND MARKING THE NORTHWEST CORNER OF OUTLOT 4 OF SAID MEADOWLAND SUBDIVISION AND THE POINT OF BEGINNING; THENCE N 32DEG 12MIN 00SEC W, 0.52 FEET TO A CONCRETE MONUMENT FOUND MARKING THE SOUTHWEST CORNER OF LOT 14 OF SAID UNRECORDED PLAT OF HABECKER'S SKY HIGH ADDITION; THENCE N 39DEG 51MIN 56SEC W, 94.38 FEET TO AN IRON REBAR STAKE AT THE EASTERLY RIGHT OF WAY OF CURTIS STREET; THENCE N 03DEG 57MIN 39SEC W, 25.84 FEET ALONG SAID RIGHT OF WAY; THENCE 78.68 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 50.00 FEET AND A CHORD WHICH BEARS N 41DEG 01MIN 20SEC E, 70.81 FEET TO AN IRON PIPE STAKE FOUND ON THE SOUTHERLY RIGHT OF WAY LINE OF SKYLINE DRIVE; THENCE S 89DEG 44MIN 58SEC E, 66.58 FEET TO AN IRON PIPE STAKE; THENCE 57.55 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 196.20 FEET AND A CHORD WHICH BEARS S 82DEG 43MIN 51SEC E, 57.35 FEET TO AN IRON PIPE STAKE; THENCE 128.32 FEET ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 430.63 FEET AND A CHORD WHICH BEARS S 84DEG 11MIN 44SEC E, 127.85 FEET; THENCE S 01DEG 14MIN 46SEC E, 130.97 FEET TO THE NORTH LINE OF SAID OUTLOT 4; THENCE N 89DEG 50MIN 17SEC E, 549.09 FEET; THENCE S 37DEG 47MIN 35SEC W, 261.65 FEET; THENCE N 52DEG 42MIN 54SEC W, 82.41 FEET; THENCE S 72DEG 12MIN 45SEC W, 160.02 FEET; THENCE S 09DEG 59MIN 41SEC E, 364.93 FEET; THENCE N 39DEG 57MIN 19SEC W, 734.32 FEET TO THE POINT OF BEGINNING. CONTAINING 204,666 SQUARE FEET (4.70 ACRES) OF LAND, MORE OR LESS.

DATED: DECEMBER 17, 2014 revised 1/6/2015

Peter S. Gordon RLS 2101



CORPORATE OWNERS CERTIFICATE

BASSO BUILDERS, INC., A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED ON THE MAP. BASSO BUILDERS, INC. DOES FURTHER CERTIFY THAT THIS MAP IS REQUIRED BY S. 236-10 OR S. 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF LAKE GENEVA.

IN WITNESS WHEREOF, THE SAID BASSO BUILDERS, INC. HAS CAUSED THESE PRESENTS TO BE SIGNED BY \_\_\_\_\_, ITS PRESIDENT, AND COUNTERSIGNED BY \_\_\_\_\_, ITS SECRETARY (CASHIER), AT \_\_\_\_\_, WISCONSIN AND ITS CORPORATE SEAL TO BE HEREUNTO AFFIXED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
PRESIDENT OF BASSO BUILDERS, INC.

\_\_\_\_\_  
SECRETARY OF BASSO BUILDERS, INC.

STATE OF WISCONSIN  
COUNTY OF WALWORTH

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015, THE ABOVE NAMED \_\_\_\_\_, PRESIDENT AND \_\_\_\_\_, SECRETARY (CASHIER) OF BASSO BUILDERS, INC., TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH PRESIDENT AND SECRETARY (CASHIER) OF SAID CORPORATION, AND ACKNOWLEDGE THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICERS AS THE DEED OF SAID CORPORATION, BY ITS AUTHORITY.

\_\_\_\_\_  
MY COMMISSION EXPIRES \_\_\_\_\_  
NOTARY PUBLIC \_\_\_\_\_, WISCONSIN

THIS INSTRUMENT DRAFTED BY PETER S. GORDON  
PROJECT NO. 5970.2014  
DATED: 9/4/2014  
SHEET 2 OF 3 SHEETS

FARRIS, HANSEN & ASSOC. INC.

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

A LOT CONSOLIDATION CSM OF OUTLOT 4 OF  
MEADOWLAND SUBDIVISION & LOTS 11-14 OF THE  
UNRECORDED PLAT OF HABECKER'S SKY HIGH ADDITION  
LOCATED IN PART OF THE NW 1/4 & SW 1/4 OF THE  
SW 1/4 OF SECTION 31, TOWN 2 NORTH, RANGE 18 EAST,  
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

CITY OF LAKE GENEVA PLAN COMMISSION CERTIFICATE

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
LAKE GENEVA PLAN COMMISSION CHAIRMAN

CITY OF LAKE GENEVA COUNCIL RESOLUTION

RESOLVED, THAT THIS CERTIFIED SURVEY MAP, IN THE CITY OF LAKE GENEVA, WISCONSIN, OWNER(S) BE AND THE  
SAME, IS HEREBY APPROVED BY THE CITY COUNCIL.

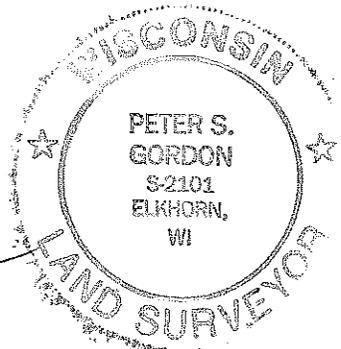
\_\_\_\_\_  
CITY OF LAKE GENEVA COUNCIL PRESIDENT

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE CITY COUNCIL  
OF THE CITY OF LAKE GENEVA, WISCONSIN, ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
CITY OF LAKE GENEVA CLERK

*12/17/2014  
Revised 1/6/2015*

*Peter S. Gordon*



THIS INSTRUMENT DRAFTED  
BY PETER S. GORDON  
PROJECT NO. 5970.2014  
DATED: 9/4/2014  
SHEET 3 OF 3 SHEETS



**OFFICE OF THE CITY CLERK**

SABRINA WASWO  
626 Geneva Street  
Lake Geneva, WI 53147  
262.249.4092 • cityclerk@cityoflakegeneva.com

Date: January 26, 2015  
To: Mayor and Common Council  
Re: 2015-2020 Park and Open Space Plan

---

The 2015-2020 Park and Open Space Plan can be located on the City of Lake Geneva's website under City News and Announcements. Due to the size of the file, copies were not included in the packet.

**City of Lake Geneva  
Council Meeting  
January 26, 2015**

**Prepaid Checks**

**1/09/15 - 1/23/15**

**Total:**

**\$66,800.07**

**Checks over \$5,000:**

**\$ 29,375.00**

*Ewald Hartford - Squad #204*

**\$ 36,679.00**

*Lake Geneva Utility Commission -  
2012 Tax Equivalent Adjustment per audit*

FROM 01/14/2015 TO 01/23/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
EWALD	EWALD HARTFORD LLC								
	12488	01 SQUAD #204-2015 FORD EDGE	4121009078	01/07/15		59635	01/14/15	29,375.00	29,375.00 29,375.00
								VENDOR TOTAL:	29,375.00
LGUTI	LAKE GENEVA UTILITY COMMISSION								
	4832	01 REV 2012 TAX EQUIV ADJ	1100004131	09/30/14		59636	01/14/15	36,679.00	36,679.00 36,679.00
								VENDOR TOTAL:	36,679.00
VERIZON	VERIZON WIRELESS								
	9737803853	01 CELL CHGS-DEC	1122005221	12/23/14		59637	01/14/15	171.57	171.57 171.57
								VENDOR TOTAL:	171.57
WALCOS	WALWORTH COUNTY SHERIFF								
	2015 RANGE	01 RANGE USE FEE-2015	1121005410	01/09/15		59638	01/14/15	500.00	500.00 500.00
								VENDOR TOTAL:	500.00
WIDOTR	REGISTRATION FEE TRUST								
	12488	01 TITLE TRANSFER SQUAD #204	1121005361	01/07/15		59639	01/14/15	74.50	74.50 74.50
								VENDOR TOTAL:	74.50
								TOTAL --- ALL INVOICES:	66,800.07

**City of Lake Geneva  
Council Meeting  
January 26, 2015**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ <u>100,016.63</u>
2. Debt Service	20	\$ <u>94.84</u>
3. TID #4	34	\$ <u>-</u>
4. Lakefront	40	\$ <u>23,149.57</u>
5. Capital Projects	41	\$ <u>14,203.25</u>
6. Parking	42	\$ <u>4,895.07</u>
7. Cemetery	48	\$ <u>467.81</u>
8. Equipment Replacement	50	\$ <u>-</u>
9. Library Fund	99	\$ <u>2,928.70</u>
10. Impact Fees	45	\$ <u>7,110.00</u>
11. Tax Agency Fund	89	\$ <u>-</u>
<b>Total All Funds</b>		<b><u><u>\$152,865.87</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF:**

**1/26/2015**

**TOTAL UNPAID ACCOUNTS PAYABLE** **\$ 152,865.87**

**ITEMS > \$5,000**

John's Disposal - January Service	\$ 37,252.58
Alliant Energy - December Electric Bills	\$ 21,222.62
Gage Marine - Pier, Ramp, Fence Removal	\$ 17,193.94
Humphrey's Contracting - Siding - 1070 Carey Street (final payment)	\$ 13,299.65
YMCA - January/February Payment	\$ 8,750.00
WE Energies - January Gas Bills	\$ 7,956.33
Lake Geneva Utility Commission - Sewer & Water Impact Fees	\$ 7,143.91

Balance of Other Items \$ 40,046.84

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ADAMS	ADAMS ELECTRIC INC						
10676250	01/12/15	01	FURNACE FIX	4055205360		01/27/15	155.81
						INVOICE TOTAL:	155.81
						VENDOR TOTAL:	155.81
ALLIANT	ALLIANT ENERGY						
RE011415	01/06/15	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		01/27/15	10.75
		02	INV 106985-010-STREET LIGHTS	1134105223			6,905.92
		04	INV 124743-010-S LAKE SHORE DR	1152005222			22.32
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			10.75
		06	INV 140837-010-S LAKE SHORE DR	1134105222			8.26
		07	INV 147744-014-1070 CAREY	1132105222			284.50
		08	INV 178856-010-GEORGE ST	1134105222			8.11
		09	INV 184924-010-COBB PARK	1152005222			12.14
		10	INV 188965-013-1065 CAREY	1132105222			673.21
		11	INV 216918-010-CITY HALL	1116105222			2,558.05
		12	INV 239783-010-TENNIS COURTS	1152005222			8.05
		13	INV 243947-013-1055 CAREY	1132105222			165.79
		14	INV 268954-010-FLAT IRON PK	1152005222			322.91
		15	INV 278857-010-OAK HILL CEM	4800005222			32.04
		16	INV 279779-010-918 MAIN/LIB	9900005222			1,106.15
		17	INV 292807-010-WELLS ST	1134105222			87.96
		18	INV 302769-011-DUNN BASEBALL	1152005922			338.29
		20	INV 318816-010-HWY 50/HWY 12	1134105222			10.84
		21	INV 335773-010-WELLS ST	1134105222			10.44
		22	INV 336765-010-FLAT IRON PK	1152005222			18.44
		23	INV 355867-010-DODGE ST	1134105222			7.95
		24	INV 375931-010-RIVIERA	4055305222			2,136.60
		25	INV 392817-010-LIBRARY PK	1152005222			38.95
		27	INV 433829-010-FIRE HOUSE	1122005222			978.39
		28	INV 433906-010-HAVENWOOD	1134105222			7.97
		29	INV 489578-003-MUSEUM	1151105222			583.27
		30	INV 492771-003-GENEVA SQ	1134105223			47.73
		31	INV 514311-001-BAKER/SEMINARY	1152005222			11.86

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ALLIANT	ALLIANT ENERGY						
RE011415	01/06/15	32	INV 517852-001-SAGE ST/DUNN	1129005222		01/27/15	5.04
		33	INV 544872-001-VETS PK/TOWNLIN	1152015222			153.35
		34	INV 551929-001-OAK HILL CEM	4800005222			247.67
		35	INV 560544-002-1003 HOST DR	1122005222			502.91
		36	INV 589078-001-RUSH ST	1152005222			26.09
		37	INV 589905-001-BEACH HOUSE	4054105222			372.90
		38	INV 590084-001-DONIAN PK	1152005222			202.79
		39	INV 594309-001-STREET LIGHTS	1134105223			299.38
		40	INV 605259-001-GENEVA ST LOT	1134105223			365.15
		41	INV 614948-001-VETS PK SCOREBO	1152015222			198.85
		43	INV 621606-001-WELLS ST	1134105222			9.97
		44	INV 621825-001-S WELLS	1134105222			9.90
		46	INV 626232-001-HWY 50/HWY 12	1134105222			22.78
		47	INV 627270-001-730 MARSHALL ST	1129005222			20.88
		48	INV 628749-001-W COOK SIREN	1129005222			10.92
		49	INV 640082-001-201 EDWARDS SIR	1129005222			11.79
		50	INV 652115-002-EDWARDS BVD SIG	1134105223			125.76
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			121.61
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			222.23
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			129.35
		54	INV 657276-002-389 EDWARDS SIG	1134105223			166.16
		55	INV 675414-001-VETS PK PAVILN	1152015222			176.10
		56	INV 679833-001-GENEVA ST LOT	1134105223			420.41
		59	INV 696255-001-SHARED SAVINGS	9900005663			7.14
		60	INV 696255-001-SHARED SAVINGS	9900005623			132.68
		63	INV 699860-001-IMPOUND	1121005222			63.49
		64	INV 703098-001-LIB PK RESTROOM	1152005222			32.66
		65	INV 703615-001-MAIN ST LIGHTS	1134105223			424.90
		66	INV 710858-001-INTRCHG N SGNL	1134105223			90.06
		67	INV 722670-001-COOK ST SIGNL	1134105223			34.47
		68	INV 723022-001-SHARED SAVINGS	2081005664			5.29
		69	INV 723022-001-SHARED SAVINGS	2081005625			89.55
		71	INV 722220-001 BROAD ST SIGNAL	1134105223			75.72
		72	INV 722221-001-724 WILLIAMS ST	1134105223			37.03
						INVOICE TOTAL:	21,222.62
						VENDOR TOTAL:	21,222.62

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AMYS	AMY'S SHIPPING EMPORIUM						
144212	01/13/15	01	UPS HANDHELD-FIX	4234505312		01/27/15	13.21
						INVOICE TOTAL:	13.21
						VENDOR TOTAL:	13.21
ARROW	ARROW PEST CONTROL INC						
64356	01/20/15	01	PEST CONTROL-JAN	1116105360		01/27/15	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
AT&TL	AT&T LONG DISTANCE						
816988240-1/15	01/04/15	01	DEC LD	1100001391		01/27/15	8.53
		02	DEC LD	4055105221			0.05
		03	DEC LD	4800005221			0.33
		04	DEC LD	1132105221			2.76
		05	DEC LD	9900005221			7.46
		06	DEC LD	1121005221			75.75
		07	DEC LD	1116105221			1.20
		08	DEC LD	1112005221			0.17
		09	DEC LD	1122005221			11.12
						INVOICE TOTAL:	107.37
						VENDOR TOTAL:	107.37
AUROE	AURORA EAP						
12003	12/31/14	01	1ST QTR 2015 FEE	1110205135		01/27/15	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
BRUCE	BRUCE MUNICIPAL EQUIPMENT INC						
5150430	01/14/15	01	SCRAPER BLADE-BLOWER #12	1132125351		01/27/15	482.55
						INVOICE TOTAL:	482.55
						VENDOR TOTAL:	482.55

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUBRI BUBRICK'S COMPLETE OFFICE							
25095	01/15/15	01	COLORED PAPER	1116105310		01/27/15	9.80
						INVOICE TOTAL:	9.80
						VENDOR TOTAL:	9.80
BUMPB BUMPER TO BUMPER AUTO PARTS							
279123	01/07/15	01	HYDRO FITTINGS	1132105351		01/27/15	7.98
						INVOICE TOTAL:	7.98
279510	01/14/15	01	OIL DRY	1132105340		01/27/15	77.10
						INVOICE TOTAL:	77.10
						VENDOR TOTAL:	85.08
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-307256	01/05/15	01	DIELECTRIC GREASE-#25	1132105351		01/27/15	7.49
						INVOICE TOTAL:	7.49
662-307439	01/07/15	01	LOCKTIGHT-#29	1132105351		01/27/15	5.99
						INVOICE TOTAL:	5.99
662-307468	01/08/15	01	GREASE/GASKET MAKER	1132105351		01/27/15	34.68
						INVOICE TOTAL:	34.68
662-307500	01/08/15	01	OIL-GIANT VAC PTO	1132105351		01/27/15	38.28
						INVOICE TOTAL:	38.28
662-307912	01/14/15	01	PENETRATING OIL	1132105340		01/27/15	5.79
						INVOICE TOTAL:	5.79
662-307920	01/14/15	01	HEADLIGHT #32	1132105351		01/27/15	9.49
						INVOICE TOTAL:	9.49
						VENDOR TOTAL:	101.72
CDW CDW GOVERNMENT INC							

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CDW	CDW GOVERNMENT INC						
RN37097	12/23/14	01	BATTERY ENCL-ALARM MONITORING	4121001215		01/27/15	602.40
						INVOICE TOTAL:	602.40
RV44319	01/13/15	01	VIDEO HEADPHONES	1111005214		01/27/15	7.12
		02	TONER-B&Z	1116105310			572.32
						INVOICE TOTAL:	579.44
RV97667	01/14/15	01	BATTERY ENCL-ALARM MONITORING	4121001215		01/27/15	301.20
						INVOICE TOTAL:	301.20
						VENDOR TOTAL:	1,483.04
CES	CES						
LKG/023561	09/26/14	01	FUSES,ANTI OX	1134105261		01/27/15	111.98
						INVOICE TOTAL:	111.98
LKG/023614	10/01/14	01	FUSES	1134105261		01/27/15	276.60
						INVOICE TOTAL:	276.60
LKG/023691	10/06/14	01	ALUMINUM LUGS	1134105261		01/27/15	6.28
						INVOICE TOTAL:	6.28
LKG/023716	10/08/14	01	ALUMINUM LUGS	1134105261		01/27/15	15.71
						INVOICE TOTAL:	15.71
LKG/023789	10/14/14	01	LIGHT BULBS	4055205350		01/27/15	50.31
						INVOICE TOTAL:	50.31
LKG/024086	11/04/14	01	EMERGENCY EXIT LIGHT	1132105350		01/27/15	55.00
						INVOICE TOTAL:	55.00
LKG/024636	12/29/14	01	LIGHT BULBS	1151105240		01/27/15	44.62
						INVOICE TOTAL:	44.62
						VENDOR TOTAL:	560.50

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CSIM	CSI MEDIA LLC						
12145277	12/31/14	01	HW AD-LIB ASSISTANT	9900005211		01/27/15	252.64
						INVOICE TOTAL:	252.64
						VENDOR TOTAL:	252.64
DES	DATA EQUIPMENT SERVICES						
140	01/15/15	01	DEC-JAN MODEM SVC	4234505221		01/27/15	1,890.00
		02	DEC-JAN MODEM SVC	4054105221			90.00
						INVOICE TOTAL:	1,980.00
						VENDOR TOTAL:	1,980.00
DUNN	DUNN LUMBER & TRUE VALUE						
351039	01/12/15	01	SIGN POST CAPS&FINIALS	1170005720		01/27/15	183.68
						INVOICE TOTAL:	183.68
590159	12/29/14	01	STAIN/PAINT-PARK BENCHES	1152005352		01/27/15	9.98
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.48
590172	12/29/14	01	STAIN-PARK BENCHES	1152005352		01/27/15	16.99
						INVOICE TOTAL:	16.99
590932	01/08/15	01	RADIATOR GUARD-#19	1132105351		01/27/15	9.49
		02	DISCOUNT	1100004819			-0.47
						INVOICE TOTAL:	9.02
590980	01/08/15	01	TOOL HOLDER, PLASTER PATCH	1132105350		01/27/15	24.96
		02	DISCOUNT	1100004819			-1.25
						INVOICE TOTAL:	23.71
591334	01/13/15	01	THERMOMETER-CHAMBER RR	1152005350		01/27/15	1.99
		02	DISCOUNT	1100004819			-0.10
						INVOICE TOTAL:	1.89

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
591342	01/13/15	01	PAINT ROLLER, FRAME, LINER	1132105350		01/27/15	6.37
		02	DISCOUNT	1100004819			-0.32
						INVOICE TOTAL:	6.05
591400	01/13/15	01	PAINT ROLLER, BRUSH, BIT	1132105350		01/27/15	9.91
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.41
591552	01/15/15	01	LAMP HOLDERS, COVERS	1132105350		01/27/15	7.96
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.56
591638	01/15/15	01	1 GAL PAINT	4234505310		01/27/15	30.99
						INVOICE TOTAL:	30.99
591783	01/16/15	01	PAINT ROLLER, DROPCLOTH	4234505310		01/27/15	15.97
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	15.67
591936	01/19/15	01	LIGHTS, ELECTRICAL-1070	1132105350		01/27/15	55.41
		02	DISCOUNT	1100004819			-2.77
						INVOICE TOTAL:	52.64
592142	01/21/15	01	SCREWS, DRILL BITS, LIQ NAILS	1152005840		01/27/15	28.26
		02	DISCOUNT	1100004819			-1.11
						INVOICE TOTAL:	27.15
						VENDOR TOTAL:	394.24
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		12/23/14	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ELKHO	ELKHORN CHEMICAL CO INC						
555795	11/26/14	01	ICE MELT	4055105350		01/27/15	59.00
						INVOICE TOTAL:	59.00
						VENDOR TOTAL:	59.00
EMERG	EMERGENCY COMMUNICATION SYS						
2205	10/02/14	01	BATTERIES,SVC CALL-SIRENS	1129005210		01/27/15	2,840.00
						INVOICE TOTAL:	2,840.00
						VENDOR TOTAL:	2,840.00
FIRSTS	FIRST SUPPLY LLC						
949242-01	01/06/15	01	VALVES	1152015350		01/27/15	131.55
						INVOICE TOTAL:	131.55
949242-02	01/09/15	01	FLUSH VALVES	1152005350		01/27/15	122.97
						INVOICE TOTAL:	122.97
958649-00	01/13/15	01	VALVE SOLENOIDS	1152005350		01/27/15	133.50
						INVOICE TOTAL:	133.50
						VENDOR TOTAL:	388.02
FORD	FORD OF LAKE GENEVA						
20799	01/19/15	01	BUMPER PAD-#15	1132105351		01/27/15	50.07
						INVOICE TOTAL:	50.07
46145	12/26/14	01	WHEEL BEARING,HUB ASSY	1129005361		01/27/15	352.83
						INVOICE TOTAL:	352.83
						VENDOR TOTAL:	402.90
GAGE	GAGE MARINE CORP						
996189	12/16/14	01	PIER,RAMP,FENCE REMOVAL	4052105211		01/27/15	17,193.94
						INVOICE TOTAL:	17,193.94
						VENDOR TOTAL:	17,193.94

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GENCODE GENERAL CODE LLC							
BILL00016524	01/16/15	01	CODE SUPPLEMENT #13	1114305218		01/27/15	2,387.05
						INVOICE TOTAL:	2,387.05
						VENDOR TOTAL:	2,387.05
GENON GENEVA ONLINE INC							
1003204	01/05/15	01	DSL SVC-JAN	9900005221		01/27/15	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
HALVE HALVERSON OVERHEAD DOOR CO							
0088896-IN	01/16/15	01	GARAGE DOOR FIX-1065	1132105360		01/27/15	714.26
						INVOICE TOTAL:	714.26
						VENDOR TOTAL:	714.26
HENRYS HENRY SCHEIN INC							
8693340-01	12/18/14	01	PROTECTIVE SUITS,HOODS	1129005414		01/27/15	135.00
						INVOICE TOTAL:	135.00
						VENDOR TOTAL:	135.00
HEYER HEYER TRUE VALUE							
238020	12/22/14	01	WEED TRIMMERS-2	1152005352		01/27/15	619.98
						INVOICE TOTAL:	619.98
						VENDOR TOTAL:	619.98
HUMPH HUMPHREY'S CONTRACTING							
FINAL DRAW 2014	12/31/14	01	1070 CAREY-SIDING FINAL	4132101418		01/27/15	13,299.65
						INVOICE TOTAL:	13,299.65
						VENDOR TOTAL:	13,299.65
INITIAL INITIAL DESIGNS							

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
INITIAL	INITIAL DESIGNS						
4522	11/25/14	01	MRC RECRUIT ASSIST KITS	1129005735		01/27/15	704.00
						INVOICE TOTAL:	704.00
						VENDOR TOTAL:	704.00
ITU	ITU ABSORB TECH INC						
5952620	01/16/15	01	MATS,RAGS	1132105360		01/27/15	76.15
						INVOICE TOTAL:	76.15
5952621	01/16/15	01	MATS	1116105360		01/27/15	88.63
						INVOICE TOTAL:	88.63
						VENDOR TOTAL:	164.78
JANIK	JANI-KING OF MILWAUKEE						
MIL01150596	01/14/15	01	JAN CLEANING	9900005360		01/27/15	492.30
						INVOICE TOTAL:	492.30
						VENDOR TOTAL:	492.30
JERRY	JERRY WILLKOMM INC						
209636	01/13/15	01	1500 GALS GAS	1132105341		01/27/15	3,223.50
						INVOICE TOTAL:	3,223.50
						VENDOR TOTAL:	3,223.50
JOHNS	JOHNS DISPOSAL SERVICE INC						
23195	01/08/15	01	JAN SVC	1136005294		01/27/15	26,439.28
		02	JAN SVC	1136005297			10,813.30
						INVOICE TOTAL:	37,252.58
						VENDOR TOTAL:	37,252.58
LAKESI	LAKESIDE INTERNATIONAL TRUCKS						
2032768	01/12/15	01	ALTERNATOR,TRANS FIX-#25	1132105250		01/27/15	1,622.99
						INVOICE TOTAL:	1,622.99
						VENDOR TOTAL:	1,622.99

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LGREG	LAKE GENEVA REGIONAL NEWS						
1084710	12/04/14	01	LN-WENZ-PIP AMENDMENT	1110005315		01/27/15	45.94
						INVOICE TOTAL:	45.94
1084743	12/04/14	01	LN-LIGHTING ZONING CHG	1110005315		01/27/15	36.44
						INVOICE TOTAL:	36.44
1084748	12/04/14	01	LN ORD 14-07 AMEND COMP PLAN	1110005314		01/27/15	52.55
						INVOICE TOTAL:	52.55
1084788	12/04/14	01	LN-11/17 BUDGET HEARING	1110005314		01/27/15	174.93
						INVOICE TOTAL:	174.93
1084789	12/04/14	01	LN-11/10 COUNCIL MINUTES	1110005314		01/27/15	229.46
						INVOICE TOTAL:	229.46
1085613	12/04/14	01	SPRING ELECTION NOTICE	1114305311		01/27/15	88.50
						INVOICE TOTAL:	88.50
1086352	12/18/14	01	LN-PARK&OPEN SPACE PLAN	1110005314		01/27/15	34.59
						INVOICE TOTAL:	34.59
1086359	12/18/14	01	LN-11/24 COUNCIL MINUTES	1110005314		01/27/15	278.68
						INVOICE TOTAL:	278.68
1087844	12/25/14	01	LN-CORR SPRING ELECTION	1110005314		01/27/15	33.92
						INVOICE TOTAL:	33.92
						VENDOR TOTAL:	975.01
LGUTI	LAKE GENEVA UTILITY COMMISSION						
215	SUMMERHAVEN	01/12/15	01	215 SUMMERHAVEN	4500002452	01/27/15	1,865.00
			02	215 SUMMERHAVEN	4500002453		1,690.00
						INVOICE TOTAL:	3,555.00
221	SUMMERHAVEN	01/12/15	01	221 SUMMERHAVEN	4500002452	01/27/15	1,865.00

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LGUTI	LAKE GENEVA UTILITY COMMISSION						
221	SUMMERHAVEN	01/12/15	02 221 SUMMERHAVEN	4500002453		01/27/15	1,690.00
						INVOICE TOTAL:	3,555.00
4940		01/14/15	01 HOME DEPOT-TOOL HOLDERS	1132105350		01/27/15	33.91
						INVOICE TOTAL:	33.91
						VENDOR TOTAL:	7,143.91
-----							
MARTIN	MARTIN GROUP						
1163755		09/20/14	01 KONICA 20-SEP	1121005531		01/27/15	12.65
						INVOICE TOTAL:	12.65
1170674		01/20/15	01 BIZHUB-JAN	1116105531		01/27/15	153.66
						INVOICE TOTAL:	153.66
						VENDOR TOTAL:	166.31
-----							
MINNE	MINNEWAWA INC						
101004		01/16/15	01 9,000 RIVIERA BEACH TAGS	4054105352	00000089	01/27/15	764.28
			02 FREIGHT	4054105352			21.64
						INVOICE TOTAL:	785.92
						VENDOR TOTAL:	785.92
-----							
NAPAE	ELKHORN NAPA AUTO PARTS						
972722		01/06/15	01 PLOW OIL	1132125250		01/27/15	29.97
						INVOICE TOTAL:	29.97
972906		01/07/15	01 FUEL FILTER	1132105351		01/27/15	5.92
						INVOICE TOTAL:	5.92
974551		01/21/15	01 FUEL ADDITIVE	1132105341		01/27/15	60.62
						INVOICE TOTAL:	60.62
						VENDOR TOTAL:	96.51

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
NELSO BRANDI NELSON							
REIMB 1/20/15	01/20/15	01	FUEL-SQUAD #202	1121005330		01/27/15	29.25
						INVOICE TOTAL:	29.25
REIMB-MEALS	01/20/15	01	NELSON-MEALS-CLASS	1121005331		01/27/15	53.17
						INVOICE TOTAL:	53.17
						VENDOR TOTAL:	82.42
ONE ONE CALL NOW							
SA11674	01/05/15	01	2015 ONE CALL SVC	1129005360		01/27/15	543.38
						INVOICE TOTAL:	543.38
						VENDOR TOTAL:	543.38
OTIS OTIS ELEVATOR COMPANY							
CMM65267215	01/20/15	01	ELEVATOR CONTRACT FEB-MAR	4055205360		01/27/15	249.96
						INVOICE TOTAL:	249.96
						VENDOR TOTAL:	249.96
PECK PECK & WEIS HEATING & COOLING							
883795	12/19/14	01	NEW GAS PIPING AROUND METER	1151105240		01/27/15	568.00
						INVOICE TOTAL:	568.00
						VENDOR TOTAL:	568.00
PFI PFI FASHIONS INC							
219583	01/08/15	01	UNIFORMS-STREETS	1100002159		01/27/15	801.24
						INVOICE TOTAL:	801.24
219590	01/08/15	01	UNIFORMS-STREETS	1100002159		01/27/15	176.96
						INVOICE TOTAL:	176.96
						VENDOR TOTAL:	978.20
PHILI PHILIPS MEDICAL CAPITAL							

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
PHILI PHILIPS MEDICAL CAPITAL							
44071110	01/10/15	01	MONITOR/DEFIBS-JAN	1122005830		01/27/15	700.16
						INVOICE TOTAL:	700.16
						VENDOR TOTAL:	700.16
PNC PNC BANK							
0032-1/15	01/09/15	01	WAA CONF-FOSTER	1132135410		01/27/15	350.00
		02	AMAZON-ZONING COLOR CHARTS	1124005310			117.99
						INVOICE TOTAL:	467.99
1831-12/14	12/16/14	01	PUB SAFETY-AMB#2 SIREN	1122005351		01/27/15	273.75
						INVOICE TOTAL:	273.75
						VENDOR TOTAL:	741.74
ROTE ROTE OIL COMPANY							
304803	01/08/15	01	406.7 GAL DYED DIESEL	1132105341		01/27/15	777.19
		02	940.6 GAL CLEAR DIESEL	1132105341			2,088.14
						INVOICE TOTAL:	2,865.33
304812	01/09/15	01	123.8 GAL CLEAR DIESEL	1132105341		01/27/15	274.84
						INVOICE TOTAL:	274.84
304837	01/15/15	01	380.1 GAL CLEAR DIESEL	1132105341		01/27/15	784.53
						INVOICE TOTAL:	784.53
						VENDOR TOTAL:	3,924.70
SIGNA SIGNATURE SIGNS LLC							
4609	01/13/15	01	ADDRESS SIGNS-ST DEPT	1132105350		01/27/15	828.00
						INVOICE TOTAL:	828.00
						VENDOR TOTAL:	828.00
SPEER SPEER OPERATIONAL TECHNOLOGIES							

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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SPEER      SPEER OPERATIONAL TECHNOLOGIES							
1342	12/30/14	01	EXTRACTION STRAPS-3	1129005413		01/27/15	135.29
						INVOICE TOTAL:	135.29
						VENDOR TOTAL:	135.29
SUN            SUN LIFE FINANCIAL							
RE011415	01/20/15	01	CEM DISABILITY-FEB	4800005137		01/27/15	29.65
		03	LIB DISABILITY-FEB	9900005137			69.38
		04	PD DISABILITY-FEB	1110205134			564.70
		05	STREET DISABILITY-FEB	1110205134			199.67
		06	WATER DISABILITY-FEB	1100001634			139.69
		07	WWTF DISABILITY-FEB	1100001634			93.25
		08	C HALL DISABILITY-FEB	1110205134			170.91
		09	PARKING DISABILITY-FEB	4234505137			15.00
						INVOICE TOTAL:	1,282.25
						VENDOR TOTAL:	1,282.25
SWWBIA      SWWBIA							
REG 2015 ADJUST	01/15/15	01	BLDG INSP-ROBERS-ADJUSMENT	1124005332		01/27/15	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
T0000976 SCOTT N KERKOVE							
REFUND	01/13/15	01	OVERPYMT CIT #32974	1112002428		01/27/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
T0000977 MARY MUNTNER							
REFUND	01/20/15	01	MUNTER-RIV SEC DEP 9/25/15	4055102353		01/27/15	1,000.00
		02	MUNTER-CANCELLATION 9/25/15	4055104674			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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T2SYS	T2 SYSTEMS CANADA INC						
211707	01/01/15	01	FEB EMS FEES	4234505450		01/27/15	2,835.00
						INVOICE TOTAL:	2,835.00
						VENDOR TOTAL:	2,835.00
TARTA	TARTAN SUPPLY CO INC						
323994	01/09/15	01	FLOOR FINISH,BRUSH STRIP	1116105350		01/27/15	183.85
						INVOICE TOTAL:	183.85
						VENDOR TOTAL:	183.85
USCELL	US CELLULAR						
RE011415	01/12/15	01	HARBORMASTER CELL-JAN	4055105221		01/27/15	12.52
		02	MAYOR'S CELL-JAN	1116105221			1.25
		03	BLDG INSP CELL-JAN	1124005262			11.72
		05	CITY ADMIN CELL-JAN	1116105221			41.25
		07	BEACH CELL-JAN	4054105221			1.10
		08	PARKING MTR 1 CELL-JAN	4234505221			1.61
		09	PARKING MTR 2 CELL-JAN	4234505221			1.15
		10	CITY HALL CELL-JAN	1116105221			5.72
		12	PARKING SUPERVISOR-JAN	4234505221			46.07
		13	CEMETERY CELL-JAN	4800005221			9.34
		14	ST DIRECTOR CELL-JAN	1132105221			32.30
		15	ST FOREMAN CELL-JAN	1132105221			35.65
		16	PARKING MGR CELL-JAN	4234505221			46.07
						INVOICE TOTAL:	245.75
						VENDOR TOTAL:	245.75
VERIZON	VERIZON WIRELESS						
9738133487	01/01/15	01	AIR CARDS-DEC	1129005221		01/27/15	40.01
						INVOICE TOTAL:	40.01
9738289475	01/03/15	01	AIR CARDS-DEC	1121005221		01/27/15	461.05
						INVOICE TOTAL:	461.05
						VENDOR TOTAL:	501.06

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
VERME VERMEER WISCONSIN INC							
20170056	01/07/15	01	AIR FILTERS-CHIPPER	1132105351		01/27/15	161.09
						INVOICE TOTAL:	161.09
						VENDOR TOTAL:	161.09
WEENE WE ENERGIES							
LIB-433 FINAL BUDGET	01/07/15	01	LAST BUDGET PYMT	9900005222		01/27/15	614.23
						INVOICE TOTAL:	614.23
LIB-997 FINAL BUDGET	01/07/15	01	LAST BUDGET PYMT	9900005222		01/27/15	186.72
						INVOICE TOTAL:	186.72
RE011415	01/07/15	01	7891-194-618 JAN GAS BILL	1116105224		01/26/15	1,760.87
		03	7837-744-963 JAN GAS BILL	1122005224			598.06
		04	0480-524-472 JAN GAS BILL	4055105224			1,141.46
		06	0847-573-906 JAN GAS BILL-ST#2	1122005224			281.57
		07	5288-664-956 JAN GAS BILL	1151105224			838.93
		08	8052-439-940 JAN GAS BILL-1055	1132105224			353.16
		09	8017-524-022 JAN GAS BILL-1065	1132105224			974.86
		10	6602-046-262 JAN GAS BILL-1070	1132105224			918.09
		11	7283-171-261 JAN GAS BILL	1152015224			139.60
		12	1885-876-489 JAN GAS BILL	4800005224			148.78
						INVOICE TOTAL:	7,155.38
						VENDOR TOTAL:	7,956.33
WGFOA UW-GREEN BAY OUTREACH							
2015 DUES	01/15/15	01	2015 DUES-WGFOA	1115105320		01/27/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
YES YES EQUIPMENT & SERVICES INC							
EQ012739	12/31/14	01	GRAPPLE	1132135430		01/27/15	2,640.00
						INVOICE TOTAL:	2,640.00
						VENDOR TOTAL:	2,640.00

INVOICES DUE ON/BEFORE 01/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
YMCA	YMCA						
RE011415	01/22/15	01	JAN/FEB PAYMENT	1170005760		01/27/15	8,750.00
						INVOICE TOTAL:	8,750.00
						VENDOR TOTAL:	8,750.00
						TOTAL ALL INVOICES:	152,865.87

# Tyler A. Frederick

580 Garrison Drive, Lake Geneva, WI 53147

## **EDUCATION**

**Milwaukee School of Engineering** Milwaukee, WI 2013  
*Bachelor's of Science- Architectural Engineering- Structural Emphasis*

**Big Foot High School** Walworth, WI 2007  
*Diploma- General Studies*  
*AP Coursework: Calculus, Statistics, Microeconomics, Macroeconomics*

## **WORK EXPERIENCE**

**Kelly Construction & Design, LLC** Milwaukee, WI 2014-Present  
*Assistant Project Manager*  
Projects include: Broadway Lofts mixed use construction, Collectivo coffee shop build out, Benz Oil office build out, Thrivent Financial office build out

**Wildeck, Inc.** Waukesha, WI 2012-2014  
*Structural Engineer*  
Structural design and estimating of industrial work platforms and mezzanines  
Projects include: Amazon, Cabela's, Caterpillar

**Austin Pier Service, Inc.** Walworth, WI 2004-2013  
*Service Technician*  
Design, build, repair piers on lakes throughout Walworth and Kenosha County  
Scuba diving repair work

## **SKILLS AND ABILITIES**

*2013 Design Build Competition- competitor earning 2<sup>nd</sup> place*

*Computer Skills: REVIT, AutoCAD, Navisworks, Microsoft Office Suite*