

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----February 12, 2015
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Tony Saia, Mike Kocourek, Mayor Connors, and Ald. Rich Hedlund. Public attendee Dick Malmin.

Motion by Mayor Connors to approve the minutes of the previous meeting as presented, 2nd by Saia. Passed 5-0.

Communications:

None

Water & Sewer Agenda Items:

1. Appearance-Appeal Water Meter Invoice-Glavin
Continued.
2. New Telephone System-Water & Wastewater
Motion by Ald. Hedlund to approve ShoreTel for our new telephone system at Water and WWTF in the amount of \$17,576.16, 2nd Kocourek. Passed 5-0.
3. Dodge Street Booster Station Electrical Controls Replacement Proposals
Continued.
4. Sanitary Sewer Sliplining Proposals
Motion by Saia to approve VisuSewer in an amount not to exceed \$100,000, 2nd Ald. Hedlund. Passed 5-0.

Director's Report:

1. Financials Update

| <u>Water</u> | | <u>Sewer</u> | |
|---------------------|------------|-----------------------|-------------|
| EOM Cash Position | \$ 774,000 | EOM Cash Position | \$2,340,000 |
| Project Commitments | \$ 19,000 | Project Commitments | \$ 13,000 |
| Upcoming Projects | \$ TBD | Projects This Meeting | \$ 100,000 |
| | | Upcoming Projects | \$ TBD |

Motion by Mayor Connors to approve the financials as presented, 2nd Saia. Passed 5-0.

Review and Payment of Bills:

Motion by Mayor Connors to approve the bills as presented, 2nd Kocourek. Passed 5-0.

Next meeting is scheduled for March 19, 2015 at 4:00 P.M. (Tony Saia is leaving the Commission, this was his last meeting. He said Thank You to Mayor Connors and Burly.)

Adjourn:

Motion by Saia to adjourn the meeting, 2nd Kocourek. Passed 5-0.

Meeting adjourned at 4:45 P.M.

Dan Winkler

Acting Secretary

CLB 2/13/15