

**SECRETARY'S MINUTES**

NAME-----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----March 21, 2013  
TIME-----4:45 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:47 P.M.

Members present: Pres. Brellenthin, Mayor Connors, Ald. Hougen, Ald. Wall, Saia, Esarco and Dan Winkler.

Minutes of the previous meeting approved. Passed 7-0.

**Communications:**

**Water & Sewer Agenda Items:**

**1. Reservoir #1 Lid and Piping Replacement Bids.**

This project was rebid. Last time the low bid came in at \$194,000. MZ Construction came in with the low bid this time at \$189,000. They are prequalified per Dan. Motion made by Saia, 2<sup>nd</sup> by Ald. Wall to accept MZ Construction's bid of \$189,000. Passed 6-0.

**2. Update - No Fault Sanitary Sewer Backup Coverage.**

Dan reviewed the brochures and made changes to show the most important items first. The brochure states step-by-step information on how to handle a sewer backup. Will do insurance form in all situations. This will be going into effect 4/1/13. Dan will be putting an ad in the paper when the coverage is in effect. Motion by Ald. Wall, 2<sup>nd</sup> by Saia to accept the brochure. Passed 6-0.

**3. Corporate Resolution - to Use Water & Sewer Impact Fees to Fund FlexNet Meter Reading System.**

Pat Romenesko is in the process of finishing up with the Utility Commission audit. This item has been tabled to next meeting for Pat Romenesko to be present for an explanation.

**4. 2012 Consumer Confidence Report.**

The annual report was available for review. There were no violations during the year. The report will be put in the Lake Geneva Regional News. Extra copies will be made available at City Hall, the Library and Chamber. Copies are also mailed to addresses to be posted where individuals do not receive a water bill in their name. The question came up if we test for Molybdenum. Dan will check and report back. Motion by Saia, 2<sup>nd</sup> by Mayor Connors to approve the 2012 Consumer Confidence Report. Passed 6-0.

**Director's Report:**

**Financials Update**

Water

EOM Cash Position	\$1,296,000
Project Commitments	\$ 200,000

Sewer

EOM Cash Position	\$2,228,000
Project Commitments	\$ 9,000

**Review and Payment of Bills:**

Bills were presented for payment on a motion by Ald. Wall, 2<sup>nd</sup> by Saia. Passed 6-0.

Next meeting is scheduled for Wednesday, April 24, 2013 at 4:45 P.M.

**Adjourn:**

Meeting was adjourned at 5:18 PM after a motion by Ald. Hougen, 2<sup>nd</sup> by Ald. Wall. Passed 6-0.

*A. J. Esarco*

Acting Secretary

CLB 03/22/13