

Regular Lake Geneva Utility Commission Meeting
Thursday, March 10, 2016 – 4:00 PM
Utility Commission Office - 361 W Main Street

Minutes

1. Call Meeting to Order by Pres. Lyon at 4 P.M.

2. Roll Call - Members present:

Dennis Lyon, Ann Esarco, Mike Kocourek, Ald. Jeff Wall, Ald. Rich Hedlund. Public in attendance: Mr. Chris Schultz, Lake Geneva Regional News and City Administrator Blaine Oborn

3. Comments from the Public as allowed by Wis. Stats § 19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

4. Approve Minutes of the Previous Meeting

Motion by Mr. Wall to approve the minutes as presented.

2nd by Mr. Hedlund

Passed 5-0

5. Acknowledgement of Correspondence:

Review of comments from the public submitted to the Public Service Commission regarding the water rate increase.

6. Agenda Items:

a) Water Rate Case Update-Continued

Director Winkler reported that there will be live streaming of the Public Service Commission reviewing the water rate increase at 9am on March 11, 2016. The Utility Commission will read meters for the second billing period as soon as we receive confirmation that the new rate has been set and approved by the Public Service Commission.

b) Wastewater Rate Increase Discussion Continued.

Continuation of discussion on increasing wastewater rates to match the increase in water rates, and when this increase should be put into effect.

Motion by Ms. Esarco to keep wastewater rates the same in 2016, but to increase them by 20% in each of the following years: 2017, 2018 & 2019.

2nd by Mr. Wall

Passed 4-1 (Kocourek voted no)

c) South Lakeshore Drive Water Main Replacement Bids.

Director Winkler reported on the bid opening held earlier in the day and discussed the bids received.

Motion by Mr. Hedlund, to approve the bid by Willkomm Excavating & Grading, Inc for the base bid not to exceed \$376,081 and the alternate bid not to exceed \$77,887.

2nd by Mr. Wall

Passed 5-0

d) Host Water Tower-Windstream Wireless Easement for Approval.

Director Winkler presented easement information.

Motion by Mr. Kocourek to approve the easement as presented.

2nd by Mr. Wall

Passed 5-0

e) Consideration of Adoption of the Remaining Items Continued from the January Meeting:

- I. Discussion/Action on recommending ordinance changes regarding the Utility Commission (updates, corrections, composition, etc.) (Mayor Connors).

Discussion regarding changes including sanitary sewer designed by City Engineer.

Motion by Mr. Hedlund to send to council for recommendation to forward to City Attorney for review and completion of changes to ordinance.

2nd by Jeff Wall

Passed 5-0

7. Director’s Report:

a. Projects Update

Director Winkler provided updates on sludge storage tank project and Dodge booster station.

b. Financials Update

Director Winkler provided financial information.

Water

EOM Cash \$ 1,102,000
Project Commitments \$ 57,000
Upcoming Projects \$ TBD

Sewer

EOM Cash \$2,020,000
Project Commitments \$ 967,000
Upcoming Projects \$ TBD

Motion by Mr. Wall to approve the January & February financials as presented,

2nd by Mr. Kocourek.

Passed 5-0

Review and Payment of Bills:

Motion by Mr. Kocourek to approve the bills as presented,

2nd by Mr. Wall

Passed 5-0

Next meeting set for April 14, 2016.

8. Adjourn:

Motion by Mr. Wall to adjourn,
2nd by Mr. Hedlund
Passed 5-0

Meeting adjourned at 5:01 P.M.

Secretary