

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, March 12, 2015 at 7:30 a.m. (Director's Office)

Present: Kundert, Lafrenz, Lyons, Oppenlander; Also present: Peterson

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$49,458.56 in General Funds for the month of February 2015. There were no expenditures from Donated Funds in February 2015.

Board of Trustees Meeting

Thursday, March 12, 2015 at 8:00 a.m.

Minutes

Call to order

Oppenlander called the meeting to order at 8:15 a.m.

Roll Call

Members present: Dinan, Jones, Kundert, Lafrenz, Lyon, Oppenlander; Also present: Peterson, Elizabeth Chappell, and Robert Anderson

Adoption/Amendment of agenda

Oppenlander asked for a motion to adopt the agenda. Kundert made a motion to adopt the agenda. Lyon seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the meeting on February 12, 2015. Lafrenz made a motion to approve the minutes as proposed. Kundert seconded. Motion carried unanimously.

President's Report

Oppenlander introduced Chappell who gave a presentation on the Geneva Art Museum and their upcoming exhibit of Richard Salter paintings. She requested a loan of a Richard Salter painting in the Library for this exhibit at the Walworth Public Library.

Oppenlander introduced Robert Anderson of Voyager Capital Management. Anderson provided a summary of the activity in the portfolio in 2014.

Oppenlander announced that Brookes and Lafrenz offered to serve on the 2014-2015 Nominating Committee of the Officers of the Board of Trustees. He asked for additional volunteers. Dinan agreed to serve on the Committee.

Building & Grounds

Peterson presented a two-year contract submitted by Northwind Perennial Farms for landscaping maintenance 2015-2016. Discussion followed. Lafrenz made a motion to accept the contract as proposed. Lyon seconded. Motion carried unanimously.

Peterson reviewed the poor condition of the furniture along the magazine aisle. Discussion followed. Director will research the restoration and reupholstery of the furniture.

Finance

Kundert made a motion to approve \$49,458.56 in General Funds. Lafrenz seconded. Motion carried unanimously.

Kundert led a discussion regarding the Statement of Purpose for the Restricted Endowment Fund. Lafrenz made a motion to adopt the Statement of Purpose for the Restricted Endowment Fund as presented. Lyon seconded. Motion carried unanimously.

Kundert introduced a discussion related to the Designated Fund Balance Resolution 2015-01. Kundert made a motion to accept Resolution 2015-01 to be signed by Oppenlander and Kundert. Dinan seconded. Motion carried unanimously.

Lyon updated the Board on the status of the Jobs Classification study which will be reviewed by City Council on March 23, 2015.

Director's Report

Peterson reported the February monthly service statistics. Door count was up from February 2014.

Peterson reviewed comparison chart of statistics documented in the Annual Reports back to 2011.

Peterson reported that the fiber optics project is providing more bandwidth consistently which has resulted in greater user satisfaction.

Oppenlander summarized the request from the Geneva Art Museum to borrow a Richard Salter painting. Oppenlander made a motion to approve the loan of a Richard Salter painting from the Library to the month long exhibit of his work from March 20-April 20 at the Walworth Public Library. Dinan seconded. Motion carried unanimously.

Peterson reported that the details for the new phone system have been confirmed and the installation at the library may be completed in the spring.

Peterson reported on the recent hire of a new Library Assistant I in the Circulation Department.

Peterson reported on the recent support of programming and a new camera.

Peterson reported on upcoming adult and staff programming.

Adjournment

Oppenlander asked for a motion to adjourn. Lafrenz made a motion to adjourn at 10:15 a.m. Dinan seconded. Motion carried unanimously.

Respectfully submitted,
Diane Jones, Secretary

Monthly meeting and Annual meeting: Thursday, April 9, 2015 at 8:00 a.m.