

## SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----March 19, 2015  
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Ann Esarco, Mike Kocourek, Mayor Connors, and Ald. Rich Hedlund. Public attendee President of Lakes WLCB Christopher Zeman and Denny Farrell of WGN.

Motion by Kocourek to approve the minutes of the previous meeting as presented, 2<sup>nd</sup> by Ald. Hedlund. Passed 5-0.

### **Communications:**

None

### **Water & Sewer Agenda Items:**

#### **1. Antenna Lease Request-North Center Street Water Tower-WYML**

Director Winkler provided a fact sheet from the radio station people. Two of their representatives were present, Mr. Christopher Zeman and Mr. Dennis Forell. They explained that they are public radio and cannot advertise like the private radio stations and don't have the resources of Gateway Technical College which sponsors the other non-profit radio station. They said their range was 10 miles around the City and are part of the EBS. The Commission by consensus asked the Director to draft a lease agreement for their consideration. After leaving this item and moving to the next, it was moved by Hedlund and seconded by Mayor Connors to reconsider Item no. 1. The motion passed 5-0. After further discussion, Director Winkler was asked by consensus to specify lease payments of \$2,000, \$3,000 and \$4,000 in the first 3 years of the lease, include EBS, and give the radio station the option to arrange their own power or pay the utility an additional \$150/year on their lease for a circuit.

#### **2. Dodge Street Booster Station Electrical Controls**

Water Superintendent Wiedenhoft secured bids from Crane Engineering and Water Well Solutions. Motion by Ald. Hedlund to approve the low bid of \$10,978.00 by Crane Engineering for the electric controls replacement, 2<sup>nd</sup> by Mayor Connors. Passed 5-0.

#### **3. Water Operator Position**

Motion by Mayor Connors to approve hiring Jay Simek at the 2015 base pay rate of \$23.95/hr. plus certifications, pending background and drug testing and physical completed satisfactorily, 2<sup>nd</sup> by Ald. Hedlund. Passed 5-0.

**Director's Report:**

- 1. Sludge Storage Tank Update  
Director Winkler went through the schedule with the Commission. They also viewed 3D set of plans from Kapur.
- 2. Rate Case Update  
Pat Romenesko will be presenting the audit next month. Will also provide an update on rate case at that time.
- 3. Financials Update

<u>Water</u>		<u>Sewer</u>	
EOM Cash Position	\$ 887,000	EOM Cash Position	\$2,344,000
Project Commitments	\$ 30,000	Project Commitments	\$ 188,000
Projects This Meeting	\$ 11,000	Projects This Meeting	\$ n/a
Upcoming Projects	\$ TBD	Upcoming Projects	\$ TBD

Motion by Mayor Connors to approve the financials as presented, 2<sup>nd</sup> Kocourek. Passed 5-0.

**Review and Payment of Bills:**

Motion by Ald. Hedlund to approve the bills as presented, 2<sup>nd</sup> Mayor Connors. Passed 5-0.

Next meeting is scheduled for April 16, 2015, at 4:00 P.M.

**Adjourn:**

Motion by Kocourek to adjourn the meeting, 2<sup>nd</sup> Ald. Hedlund. Passed 5-0.

Meeting adjourned at 4:49 P.M.

  
 \_\_\_\_\_  
 Secretary

CLB 3/20/15