



FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, MARCH 23, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Lyon
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of March 9, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Change of Agent Application filed by Capitol Geneva LLC d/b/a Sprecher's Restaurant and Pub, 111 Center Street, Lake Geneva, to Elizabeth M. Dion, 524 Orchard Street, Burlington, WI
 - b. Original 2014-2015 Operator's (Bartender) License applications filed by Scott Fazel, Britta Martisse, Andrew Newcomb, and Apolonia Ramon
6. **RESOLUTIONS**
 - a. **Resolution 15-R20, a budget amendment transferring \$7,935.00 for a Dictaphone Phone/Radio Recording System funded by Capital Projects Fund**
 - b. **Resolution 15-R21, authorizing the write-off of Delinquent Personal Property Taxes in the amount of \$1,598.12**
 - c. **Resolution 15-R22, authorizing transfers from the Lakefront and Parking Lots and Meters Funds to the General Fund in the 2014 Operating Budget**
7. Discussion/Recommendation on disposing of the Street Department's 1997 Chevrolet Truck on the Wisconsin Surplus Auction.
8. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$5,252.85
 - c. Regular Bills in the amount of \$298,076.74
9. **Adjournment**

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

3/20/15 7:10pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, MARCH 9, 2015 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:02 p.m.

Roll Call. Present: Aldermen Kordus, Kupsik, Wall, Kehoe and Lyon. Also Present: City Administrator Jordan, Comptroller Pollitt, Director of Public Works Winkler and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street wanted to comment on the accounts payable. Mr. George stated he was concerned with the debt payment as it does not agree with the budget resolution 14-R44. Mr. George also stated the Alliant Energies doesn't add up as well but it is a relatively small debt. He requested an explanation on how the numbers add up.

Approval of Minutes

Wall/Kordus motion to approve the Finance, License and Regulation Committee Meeting minutes of February 23, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Park Reservation Permit application filed by Brandon Stevens on behalf of the Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on Saturday, April 4, 2015 from 8:00am to 2:00pm (recommended by the Board of Park Commissioners on March 4, 2015)

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Park Reservation Permit application filed by Deidre Glasgow for a Wedding Ceremony on Monday, May 4, 2015 at Flat Iron Park from 2:00pm to 5:00pm (recommended by the Board of Park Commissioners on March 4, 2015)

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Park Reservation Permit application filed by Barbara Foss for a Family Picnic on Saturday, June 13, 2015 at Seminary Park from 10:00am to 6:00pm (recommended by the Board of Park Commissioners on March 4, 2015)

Kupsik/Wall motion to recommend approval. Unanimously carried.

Park Reservation Permit application filed by Kimberly Rybicki and Peter Olesen for a Day After Wedding Gathering on Sunday, August 30, 2015 at Flat Iron Park from 10:00am to 3:00pm (recommended by the Board of Park Commissioners on March 4, 2015)

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Renewal of Massage Establishment License application filed by Meridian Condominium Association d/b/a Bella Vista Suites Hotel, 335 Wrigley Dr., Lake Geneva

Kordus/Wall motion to recommend approval. Alderman Kehoe questioned the license approval process. Alderman Lyon stated this committee would have the final approval. City Clerk Waswo stated the Police Chief also reviews the application and has recommended it for approval. Unanimously carried.

Original Massage Establishment License application filed by RAW Lake Geneva, LLC d/b/a RAW Salon and Spa, LLC, 706 Main St., Lake Geneva

Kordus/Kupsik motion to recommend approval. Unanimously carried.

Original 2014-2015 Operator's (Bartender) License applications filed by Trevor Carlson, Mary Lou Gilmore, and Anna Orsi.

Wall/Kordus motion to recommend approval. Unanimously carried.

RESOLUTIONS

Resolution 15-R07, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Vest Donations account to the Undesignated Fund Balance account in the amount of \$1,299.88

Kordus/Wall motion to recommend approval. Unanimously carried.

Resolution 15-R08, authorizing the 2014 transfer of monies from the Designated Fund Balance –PD State Seizures account to the Undesignated Fund Balance account in the amount of \$1,118.83

Wall/Kordus motion to recommend approval. Unanimously carried.

Resolution 15-R09, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Uniform Allowance account to the Undesignated Fund Balance account in the amount of \$775.59

Kupsik/Kordus motion to recommend approval. Unanimously carried.

Resolution 15-R10, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Donations account to the Undesignated Fund Balance account in the amount of \$4,458.00

Wall/Kordus motion to recommend approval. Unanimously carried.

Resolution 15-R11, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Fire CPR Revenue account in the amount of \$469.44

Wall/Kordus motion to recommend approval. Unanimously carried.

Resolution 15-R12, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Fire Donations account in the amount of \$4,328.71

Kupsik/Wall motion to recommend approval. Unanimously carried.

Resolution 15-R13, authorizing the 2014 transfer of monies from the Designated Fund Balance-EMS Act 102 Program account to the Undesignated Fund Balance account in the amount of \$3,367.73

Wall/Kordus motion to recommend approval. Unanimously carried.

Resolution 15-R14, a 2015 budget amendment authorizing the carry-forward of the Police and Fire 2014 Capital Projects Budget balances, totaling \$120,959.00

Kordus/Wall motion to recommend approval. Unanimously carried.

Resolution 15-R15, a 2015 budget amendment authorizing the carry-forward of the unspent 2014 Capital Project balances totaling \$1,044,644.00

Kordus/Kupsik motion to recommend approval. Unanimously carried.

Resolution 15-R16, a 2015 budget amendment authorizing additional 2015 Capital Projects, totaling \$716,942.00

Kupsik/Kordus motion to recommend approval. Unanimously carried.

Resolution 15-R17, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to Designated Fund Balance-Grants account in the amount of \$3,500.00

Kupsik/Kordus motion to recommend approval. Unanimously carried.

Resolution 15-R18, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva

Wall/Kordus motion to recommend approval. Administrator Jordan stated a resolution was initially passed at the original implementation and now they have decided that a resolution needs to be passed every year to maintain the Bird City status. Unanimously carried.

Resolution 15-R19, a resolution amending the City’s Schedule of Fees

Kordus/Wall motion to recommend approval. Alderman Kehoe questioned if there is a certain time of year the fee schedule is normally approved. Administrator Jordan stated it is usually at budget time, but it could be amended throughout the year if there are any changes. Unanimously carried.

Discussion/Recommendation on Annual Traffic Signal Maintenance Contract Renewal with Tapco to be funded from Traffic Control

Kordus/Kupsik motion to recommend approval. Director of Public Works Winkler stated the traffic control company Tapco services our controllers and traffic signals. They have been brought in every year for decades and manufacture the equipment. Mr. Winkler stated they are in the best position to do the service work and believes they are the best in the business. He said it most likely is proprietary as he could not think of anyone else who could do the work. Alderman Kupsik stated in looking at the service contract, it is just for the basic services. He questioned if Tapco programs the signals and is this something they would follow up on or is this something the Street Department does. Mr. Winkler stated it is specialized programming in regards to the progressions and the settings that Tapco checks as part of the diagnostics. Changing the settings would be a special service and cost at an hourly rate. Unanimously carried.

Discussion/Recommendation on Sale of Mechanical Parking Meters

Alderman Kordus asked if the individual made an offer. Administrator Jordan stated the individual quoted \$10 but Mr. Jordan stated he did not think the Council would approve that amount. He stated he would consider asking the council to approve \$15. The reasoning being is most of the meter heads in good shape have been sold and the ones left are not in perfect condition and may have replacement parts. He stated they have sold about 60 to 70 meters and have around 80 remaining.

Kordus/Wall motion to sell the meters at \$15 per piece, sold in bulk and to direct City Administrator to make the proposal to the buyer. Unanimously carried.

Discussion/Recommendation on agreement for beach and pond treatment to control aquatic weed and algae growth

Wall/Kordus motion to recommend approval. Director of Public Works Winkler stated Bio-Aquatic Services has done this for the past 20 years and provided the same quote as last year. He received a second bid which was about 70-80% higher than Bio-Aquatic. Alderman Kordus asked what the DNR charges. Alderman Lyon stated it is \$200 as listed in the packet. Unanimously carried.

Discussion/Recommendation on creating an account and accepting dog park donations

Alderman Kordus stated as he knows Badger Leadership Dynamics is taking donations. Alderman Kordus made a recommendation to open an account. Comptroller Pollitt stated it would not be a separate bank account, only a general ledger account.

Kordus/Wall motion to open a general ledger account to place proceeds from fundraising for the dog park. Alderman Kupsik asked if anyone can make donations. Alderman Lyon and Comptroller Pollitt responded that is correct. Mr. Kupsik said the group came before the Park Board with a list of items they would like to do. Mr. Winkler explained that Badger Leadership Dynamics have come up with interesting ways to obtain donations. He also stated there could be a donation box at the park with a list of amenities paid for by these funds, taxpayer free. Mr. Winkler said the City could purchase the amenities as tax exempt. Mr. Kupsik said the Park Board Meeting discussed fees and the consensus was that there should not be fees for the first year, which is why the donations are needed. Alderman Wall asked if dogs have to be licensed to get into the park. Mr. Kupsik stated yes they would. Unanimously carried.

Presentation of Accounts

Kordus/Wall motion to approve Purchase Order in the amount of \$19,250.00. Alderman Kupsik asked Mr. Winkler if this was a Craftsman workbench. Mr. Winkler stated no, these are the garden benches with backs for the downtown. The Business Improvement District is purchasing 8 and 2 for donations. He stated this is a pass through. Unanimously carried.

Kordus/Kupsik motion to approve Prepaid Bills in the amount of \$38,310.69. Alderman Lyon asked about the Ewald Hartford invoice which Comptroller Pollitt stated was for the purchase of a new squad car. City Administrator Jordan stated one car is being sold and one is being handed down. Unanimously carried.

Kordus/Kupsik motion to approve Regular Bills in the amount of \$1,052,800.02. Alderman Wall asked Comptroller Pollitt to address Mr. O'Neill's question from earlier in the meeting. Comptroller Pollitt stated the \$890,000 is one debt payment. She said the City has three debt issues that interest and principal are being paid on and this is just one. Debt payments are paid twice a year in March and September. She stated this amount is not a total conclusive amount and does equal what is in the budget for debt payments. Unanimously carried.

Kupsik/Kordus motion to accept the Monthly Treasurer's Report for November 2014. Unanimously carried.

Kordus/Wall motion to accept the Monthly Treasurer's Report for December 2014. Unanimously carried.

Adjournment

Kordus/Wall motion to adjourn at 6:37 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE



REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 23, 2015 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Hedlund
3. Roll Call
4. Awards, Presentations, and Proclamations
 - a. Presentation of Arbor Day Proclamation
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of March 9, 2015 and Special City Council Minutes of March 14, 2015, as prepared and distributed.
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Change of Agent Application filed by Capitol Geneva LLC d/b/a Sprecher’s Restaurant and Pub, 111 Center Street, Lake Geneva, to Elizabeth M. Dion, 524 Orchard Street, Burlington, WI
 - b. Original 2014-2015 Operator’s (Bartender) License applications filed by Scott Fazel, Britta Martisse, Andrew Newcomb, and Apolonia Ramon
10. Item removed from the Consent Agenda
11. **Finance, License and Regulation Committee Recommendations – Alderman Lyon**
 - a. **RESOLUTIONS**
 1. **Resolution 15-R20, a budget amendment transferring \$7,935.00 for a Dictaphone Phone/Radio Recording System funded by Capital Projects Fund**
 2. **Resolution 15-R21, authorizing the write-off of Delinquent Personal Property Taxes in the amount of \$1,598.12**

3. Resolution 15-R22, authorizing transfers from the Lakefront and Parking Lots and Meters Funds to the General Fund in the 2014 Operating Budget

- b. Discussion/Action on disposing of the Street Department's 1997 Chevrolet Truck on the Wisconsin Surplus Auction.

12. Plan Commission Recommendations – Alderman Kupsik

- a. Discussion/Action on an Application for Site Plan Review for a building and parking lot addition filled by Lake Geneva Animal Hospital Properties, 801 Townline Road, Lake Geneva, WI 53147 for land located at 801 Townline Road, Lake Geneva, WI 53147, Tax Key No. ZA317000001 with staff recommendations and Fire Department letter regarding alarm system and future sprinklers.
- b. **First Reading on Ordinance 15-04, an ordinance modifying Section 98-802, Sign Permits of the Lake Geneva Zoning Code.**

13. Discussion/Action on Project Plan Amendment for TID #4

14. Discussion/Action on Procedure and Timeline for Closing TID #4

15. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$5,252.85
- c. Regular Bills in the amount of \$298,076.74

16. Mayoral Appointments. None

17. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

3/20/2015 7:10pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

CITY OF LAKE GENEVA

Arbor Day Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, THE CITY OF LAKE GENEVA, has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices;

NOW, THEREFORE, I, James R. Connors, Mayor of the City of Lake Geneva, do hereby proclaim the month of April and May as ARBOR DAY months in the City of Lake Geneva, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and I further urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 23rd day of March, 2015.

James R. Connors, Mayor

**REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 9, 2015 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Lyon.

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund and Lyon. Also present: City Administrator Jordan, City Attorney Draper, Director of Public Works Winkler and City Clerk Waswo.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes. None.

Acknowledgement of Correspondence.

City Clerk Waswo stated the City received a letter from Anthony Saia dated February 16, 2015 submitting his resignation from the Lake Geneva Utility Commission as of March 1, 2015.

Approval of Minutes

Wall/Chappell motion to approve the Regular City Council Meeting minutes of February 23, 2015, as prepared and distributed. Unanimously carried.

Consent Agenda

- a. Park Reservation Permit application filed by Brandon Stevens on behalf of the Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on Saturday, April 4, 2015 from 8:00am to 2:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
- b. Park Reservation Permit application filed by Deidre Glasgow for a Wedding Ceremony on Monday, May 4, 2015 at Flat Iron Park from 2:00pm to 5:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
- c. Park Reservation Permit application filed by Barbara Foss for a Family Picnic on Saturday, June 13, 2015 at Seminary Park from 10:00am to 6:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
- d. Park Reservation Permit application filed by Kimberly Rybicki and Peter Olesen for a Day After Wedding Gathering on Sunday, August 30, 2015 at Flat Iron Park from 10:00am to 3:00pm (*recommended by the Board of Park Commissioners on March 4, 2015*)
- e. Renewal of Massage Establishment License application filed by Meridian Condominium Association d/b/a Bella Vista Suites Hotel, 335 Wrigley Dr., Lake Geneva
- f. Original Massage Establishment License application filed by RAW Lake Geneva, LLC d/b/a RAW Salon and Spa, LLC, 706 Main St., Lake Geneva
- g. Original 2014-2015 Operator's (Bartender) License applications filed by Trevor Carlson, Mary Lou Gilmore, and Anna Orsi.

Kupsik/Hill motion to approve the consent agenda. Unanimously carried.

Items Removed from the Consent Agenda. None.

Second Reading of Ordinance 15-03, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, from Rural Holding Zoning District (RH) & Single Family Zoning District (SR-4) to Multi-Family Residential-8 (MR-8) at the property located on Skyline Drive and Curtis Street, Current Tax Key No's. ZYUP 00130C & ZMEA 00052

Kupsik/Kordus motion to approve. Alderman Kupsik stated that this is approving the change in the zoning as per the amendment in our comprehensive plan.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted "yes." Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Kupsik

RESOLUTIONS

Kordus/Hill motion to suspend the rules and read Resolutions 15-R07 through 15-R17 as one item and voted on as a group.

Hill/Kordus motion an amendment to remove resolution 15-R07 from the group. Unanimously carried.

Resolution 15-R08, authorizing the 2014 transfer of monies from the Designated Fund Balance –PD State Seizures account to the Undesignated Fund Balance account in the amount of \$1,118.83

Resolution 15-R09, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Uniform Allowance account to the Undesignated Fund Balance account in the amount of \$775.59

Resolution 15-R10, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Donations account to the Undesignated Fund Balance account in the amount of \$4,458.00

Resolution 15-R11, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Fire CPR Revenue account in the amount of \$469.44

Resolution 15-R12, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Fire Donations account in the amount of \$4,328.71

Resolution 15-R13, authorizing the 2014 transfer of monies from the Designated Fund Balance-EMS Act 102 Program account to the Undesignated Fund Balance account in the amount of \$3,367.73

Resolution 15-R14, a 2015 budget amendment authorizing the carry-forward of the Police and Fire 2014 Capital Projects Budget balances, totaling \$120,959.00

Resolution 15-R15, a 2015 budget amendment authorizing the carry-forward of the unspent 2014 Capital Project balances totaling \$1,044,644.00

Resolution 15-R16, a 2015 budget amendment authorizing additional 2015 Capital Projects, totaling \$716,942.00

Resolution 15-R17, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to Designated Fund Balance-Grants account in the amount of \$3,500.00

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted "yes." Unanimously carried.

Resolution 15-R07, authorizing the 2014 transfer of monies from the Designated Fund Balance-PD Vest Donations account to the Undesignated Fund Balance account in the amount of \$1,299.88

Lyon/Hill motion to approve. Alderman Hill believes it is tacky and shameful to ask our Police Department to ask for donations for bullet proof vests. Ms. Hill believes this is a cost of doing business. She thanked the small group of individuals that have donated in the past.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Resolution 15-R18, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva

Lyon/Wall motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Resolution 15-R19, a resolution amending the City’s Schedule of Fees

Lyon/Kupsik motion to approve. Alderman Lyon stated there were some changes made primarily due to the changes in the parking ordinance.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Discussion/Action on Annual Traffic Signal Maintenance Contract Renewal with Tapco to be funded from Traffic Control

Alderman Lyon stated Tapco provides the hardware and maintenance for our city traffic light system. Director of Public Works Winkler can support that they have done a good job in the past and that they are competitive.

Lyon/Kordus motion to approve contingent upon the City Attorney’s review of the contract. City Attorney Draper stated the limitation of liability in the contract is pretty outrageous as they are stating they are not responsible for anything. Alderman Hill asked if Tapco or this technology is proprietary. Mr. Winkler stated that was correct and if we need to order parts, it comes from them. Ms. Hill asked if they are the ones who make adjustments on timing. Mr. Winkler stated that was correct and it is a separate cost. Mayor Connors stated that this is just for the overall maintenance. Alderman Chappell asked what the prices are and their response time. Mr. Winkler stated it costs about \$100-\$110 per hour for calls and they respond within a week.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Discussion/Action on Sale of Mechanical Parking Meters

Alderman Lyon stated approximately 50 have been sold for \$25 each with around 80 remaining that are inferior. The city has been approached by a buyer who said he would like to buy the balance at a discount.

Lyon/Kordus motion to instruct the City Administrator to dispose of the remaining mechanical parking meters as a lot at \$15.00 per unit.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Discussion/Action on agreement for beach and pond treatment to control aquatic weed and algae growth

Lyon/Wall motion to approve the award of the contract to Bio-Aquatic Services LLC for \$4,675. Alderman Chappell asked if there will be any e-Alerts sent to notify when this is being done. Administrator Jordan stated they put up signs and state the timeframe of when it is complete. Alderman Hill stated the City Clerk can put this in the e-Alert.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Discussion/Action on creating an account and accepting dog park donations

Lyon/Hill motion to establish a general ledger account to accept donations. Alderman Chappell asked if this account is just for dog park donations and related dog park items. She asked if this would ever be taken for spending on anything else. Mayor Connors stated this would only be for the dog park.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Discussion/Action on extending Dennis Jordan’s employment until the new Administrator is named and starts

Kordus/Hill motion to approve. Mayor Connors stated this was an offshoot from the Personnel Committee based on the timeframe and discussions of hiring. City Administrator Jordan stated he is more than willing and will stay for a

week or so after the new Administrator starts, although most people are fine after a week. Alderman Hill thanked Mr. Jordan for his willingness to stay on. Alderman Kupsik stated he appreciates the willingness of Dennis, although he is not sure how long this will take. The process could go past May based on interviews and what type of notice the new person will need to give at their current employer. Mr. Jordan stated he is fine with staying until June 1st but after that he will be getting antsy. Alderman Chappell asked if we need to set a timeframe. Mayor Connors stated he did not think so.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Presentation of Accounts – Alderman Kupsik

Lyon/Wall motion to approve Purchase Order in the amount of \$19,250.00. Mr. Lyon stated this is a pass through as the BID is paying most of the funds.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Lyon/Kordus motion to approve Prepaid Bills in the amount of \$38,310.69.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Lyon/Kordus motion to approve Regular Bills in the amount of \$1,052,800.02.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Lyon/Kupsik motion to accept the Monthly Treasurer’s Report for November 2014.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Lyon/Kupsik motion to accept the Monthly Treasurer’s Report for December 2014.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

Mayoral Appointments. None.

Adjournment

Kordus/Chappell motion to adjourn at 7:33 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

SPECIAL CITY COUNCIL MEETING – TIF WORKSHOP

SATURDAY, MARCH 14, 2015 – 8:30 AM

COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 8:34am.

The Pledge of Allegiance was led by City Clerk Waswo.

Roll Call. Present: Mayor Connors, Aldermen Wall, Chappell, Kordus, Kehoe, Hedlund, Hill, and Kupsik. Absent: Alderman Lyon. Also present: City Administrator Jordan, Vandewalle & Associates Inc Representative Scott Harrington, City Attorney Draper, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Richard Malmin, N1991 South Lakeshore Drive, Lake Geneva, stated he would like the city to close TIF4 and would like the reroute of South Lake Shore Drive to not be a part of the projects before closing. He attended the February 10th Walworth County Finance Committee meeting where a resolution was passed urging the City to close the TIF. He stated South Lake Shore Drive is not in need of repair or meets any requirement to qualify for a TIF project. He believes the reroute for safety is incorrect as the road would be more dangerous with extra turns, entrances and exits. He stated the Lake Geneva community will not accept this reroute without protest. He urged the council to close the TIF and not add the reroute to any list of new TIF projects.

Mary Jo Fesenmaier, 955 George Street, Lake Geneva, requested the process be protected. Based on the agenda she is assuming that the decision will be made today on which projects will be added to the TIF. She noted there was a representative from Vandewalle for the TIF and requested him to go over the dates. During her council term, any projects that existed had to have signed contracts in place before the TIF closing date. She would like the procedure of adding new projects at the last minute explained by the Vandewalle representative. She requested council to postpone their decision to allow for public input.

Henry Sibbing, 1031 West Main Street, Lake Geneva, stated in speaking with Alderman Kupsik about the referendum last November, it became clear that city residents did not want funds spent on a parking structure. He believes taxpayers would be interested in having their tax money spent on something of interest and value in the community. One of his pet projects is the Hillmoor Golf Course. He read an excerpt from a 1997 letter he wrote to the Lake Geneva Regional News, where he requested the City of Lake Geneva own and operate the Hillmoor Golf Course. He said the time has come for the city to reclaim and rescue this Historic crown jewel. Hillmoor is located in TIF 4 and the city has \$10 million in the TIF fund, all that would be required is approval to amend TIF 4. He believes the joint board would approve this project. He challenged the council to take action and save Hillmoor. Mr. Sibbing noted about 6 years ago a survey was sent out to the residents of the community asking if the city should own and operate Hillmoor as a municipal golf course. He stated 884 people responded and 66% of the residents were in favor of the city owning and operating the golf course. He felt the parking structure failed because the taxpayers wanted their money spent on something they can use and have fun with. He urged the council to give this project serious consideration as he believes the taxpayers and Joint Review Board would stand behind it as it benefits the entire community.

Ken Etten, 1109 Wisconsin Street, Lake Geneva, appeared on behalf of the Friends of Lake Geneva Theater 3c Charitable Corporation. He stated TIF's are not illegal; rather it is how they are interrupted. He noted the state revenue site listed over 1,100 active TID's throughout Wisconsin and that it is not something unique to Lake Geneva. He believes good work and valuable projects have been done over the years in the city with the TIF funds. These projects have enhanced the community and would not have happened without the TIF. Mr. Etten stated it is important to note that the TIF money was paid by real estate taxes from property owners who live within the TID in the City of Lake Geneva. The money was not paid by people in Bloomfield, Linn, or Geneva Township; it was paid by property owners within the City of Lake Geneva. Back in 2012 he made a presentation asking the city to purchase the Theater with TIF funds with the understanding that the Friends of Lake Geneva Theater would be responsible for raising funds

to restore and maintain it. The property has been vacant for 5 years and qualifies as a deteriorated property right in the middle of the downtown area. The property tax 5 or 6 years ago was over \$30,000 and last year, they were under \$14,000. It is obviously going downhill and bringing the value of other properties around it down as well. He stated other communities have done this and been successful. The theatre would be a multipurpose facility that would benefit local school children, and be a gathering place for adults and seniors. The biggest impact will be bringing people to the downtown area that will increase spending and revenue and creates jobs. Mr. Etten stated the choices are to do nothing and allow the Theater to deteriorate, allow the TIF to close, or allow the city to collect only 25% of these funds. The other option is to take a portion of the TIF funds to buy the building as an investment in long term economic vitality of downtown Lake Geneva and restore it as a multiuse community arts center. He requested the council give this last option a strong consideration to include this project before the TID closes.

Richard Peterson, 2223 Sheridan Springs Road, Burlington, stated Mr. Etten left out that the Geneva Theatre would cost about 1 to 3 million dollars to renovate. He stated Mr. Etten believes he will be able to raise the money to take care of the renovations and the city would only need to buy the building. He said this was tried in Highland Park, Illinois, where they bought the theatre for 1 million dollars and they could not even raise \$20,000 for the study. Mr. Peterson suggested the Friends of the Geneva Theatre start obtaining the donations, make sure the checks clear, and then start talking about it. He recommended the issue be put on a referendum to get the support of the people and then buy it.

Mary Jansen Quinn, 512 Maxwell Street, Lake Geneva, stated she is a board member of the Friends of the Geneva Theater. She responded to one statement Mr. Peterson said as she felt he cherry picked the one failure in the historic theatre purchase and revocation, most of which have had city support. She stated there are several examples of historic theaters that have revitalized downtown areas and they do work. Ms. Quinn said it really hurts her to see the idea of a TIF fund that have been accumulated for public good over many years, not be used to make a big impact on the downtown. She urged the council to do something with this money to make a difference for the community.

Terry O'Neill, 954 George Street, Lake Geneva, asked the council to suspend the rules and change the position of items 5 and 6 to allow the council to vote to close the TIF and end further projects. There are times when people in the city rise up to object to what the council wants to do. Most of the time, such as with the liquor demerit system, the council listens and changes its course. However, he noted twice the council has turned against the citizens and the surrounding area. He stated one issue was the Mirabeau Hummel property. The land annex increased the area of Lake Geneva by 50% and led to lawsuits, divided the city and created hostile feelings with neighbors. He brought this up today as he believes the driving force behind the Big Foot Park road reroute is again, the construction companies, the developer, and the real estate investors that are concerned with the development of the annexed property. He hopes that 5 members will vote today to close TIF 4. He stated they need to decide if people will be able to drive to an area where a forest once was or hike through a forest. He noted everyone is right in their own eyes, but the difference is in the eyes of the people affected and requested the council to vote to close TIF 4.

Ed Yaeger, 421 Water Street, Lake Geneva, stated he thinks the agenda items are reversed. The issue is not what the council is going to do with TIF, it is whether or not to close it. He stated the county has done a good job in responding to requests to stop taxpayer abuse that the TIF 4 creates. He noted it should be closed before any decisions are made. He believes the council needs to stop proposing things that the people do not want or like, such as the Big Foot Beach. Mr. Yaeger believes TIF 4 has been used as a wedge between citizens and businesses and stated it is a divisive cruel statute that should be closed to allow Lake Geneva to continue its small town character.

Marsha Enquist, 544 Highland Road, Williams Bay, was concerned that the museum has outgrown its walls. If a plan is not started now to add to the space, they are going to be limited with what they do and how they do it. She currently services as the Assistant to the Executive Director and has been with the museum for several years. She stated she has seen an increase in attendance from 3,000 to 18,000 per year. She stated the one hour workshops have gone from 7 to 102 people. This is a community asset that the city has built and supported. She is hoping that they start to think about expansion and requested the council talk about the long range plan for the museum.

Mayor Connors noted the city also received a letter from Penelope Roehrer.

Discussion and Recommendations on Project Plan Amendment for TID 4

City Administrator Jordan commented on the original TID and the intent. It started in 1996 with two prongs; to eliminate blight and to alleviate traffic congestion in the city, which City Attorney Draper confirmed. He stated using the TIF funds was how the city was able to do the 120 bypass and Edwards Boulevard. He noted moving the boat launch to Big Foot State park was part of the original TIF as it would help with traffic congestion in the downtown area. As a point of clarification on the agenda, Mayor Connors noted that the agenda says discussion and recommendation with no decision to be made as the item would go back to council.

Alderman Kehoe stated she was part of the original TIF in 1995 and stated there were many ideas. She wanted to see the White River, which began a lot of thought with the White River that accommodated the citizens. She requested residents to speak to their alderman about what they wish to happen in Lake Geneva. Ms. Kehoe notes she is not in favor of closing the TIF as there are a lot of things that still need to be done. She said she wants to be partners with other communities and requested citizens to speak with their alderman about what they would like to see done in their community.

Alderman Kupsik said he wanted to respond to some accusations made that there were frivolous things done with the TIF. As of May 12, 2014, there was a list of projects that were completed because of the TIF district funds. The list includes the beach house remodeling, the Riviera remodeling, West End Library Park restroom, beach wooden walkway, West End pier slips, gas dock, Main Street bridge, city portion of Wrigley bridge, Edwards Boulevard, museum renovation, Chamber of Commerce restroom upgrade, burying electrical power lines north alley, south alley and Seminary park, Library park restorations and sidewalks, boat launch ramp reconstruction, Flat Iron park pavilion and sidewalks, Dunn Field parking, signage rehabilitation, paint signage and light poles in downtown Lake Geneva, Sheridan Springs traffic signals, parking station system (2/3 funded by TIF), street sweepers, bobcats, Seminary Park shelter, tree planting, Wells Street-Lakeshore Drive-Main Street improvements, Main Street-Mill Street intersection, street improvements through the TIF area, Dunn Field Skateboard Park, Library restroom upgrade, downtown traffic signal upgrade, Dunn Field tennis court and concession stand, Maple Park tennis courts, alley paving (4 pavings at \$25,000 per alley in TIF 4), Riviera seawall repair, resurface Main Street between Center and Broad Streets, Mill Street and Main Street to Sage Street, Main Street culvert, Geneva Street parking lot upgrade, traffic signal Main Street at Cook Street, Broad Street lighting, Geneva Street to the corner of Williams to County H and there are still some projects that need to be completed. Mr. Kupsik noted the list is maintenance related items that needed to be done. Without the TIF 4 these items would put a burden on taxpayers. He believes the right move was to use the TIF as it was set up to be a tool for municipal development and to take care of blighted areas and infrastructure. In regards to the county vote, he noted it was only a recommendation, not a forceful action. The county has no right to tell the city what to do with their TIF, however, as a formality, as a way of conveying their thoughts to the city, they have every right to present a resolution to recommend the city close TIF 4. He said that is all it is, a recommendation.

Alderman Chappell asked if there are any other things we can do with this money. She suggested picking projects that benefit the most people. She has seen Hillmoor go from a beautiful piece of property to an awful lump of broken dead trees and tall weeds. This main entrance to the city has become an awful eyesore for tourists and residents coming into town. She believes the golf course would be well attended and a great addition to the skate park and dog park. She believes incorporating this would benefit most residents and also agreed with buying the Theatre and making it into a community center for the arts. She stated generally the funding is cut for arts however; they are the foundation for creating a valuable life and increasing the quality of life for citizens in the community. She believes the museum should also be added to the long term planning of expansion. She stated Hillmoor and the theatre are two important properties that the city should look into getting back up and running as it would help round out the city.

Alderman Hill noted that Mr. Kupsik reading the prior items funded by the TIF is a good reminder of all the positive things these funds were able to contribute to the community. She stated she spoke with the supervisor at the county who made the motion to recommend the resolution to tell the city to close TIF. He indicated that the city was in a partnership, which Ms. Hill stated she responded to him that a one way direct communication is not a partnership, nor is it a conversation about how the city uses joint funds. Ms. Hill said she respectfully requested the county postpone their vote for one month for the council to have this conversation here today. But rather, they took the course of passing a nonbinding resolution, which in Ms. Hill's opinion was purely a political stunt as it has no bearing on what they actually decide to do here today. She said TIF 4 is a tremendously positive financing tool for the council. There may be a reason why other counties in the state have not taken such action because she believes the city has one of the most successful TIFs in the State of Wisconsin. The city is fully funded and debt free and noted there is lot of other

people who want to put their hands in the pot, whether it is the county, or for Hillmoor, or the theatre. She stated she contends that the council is here to be strong financial stewards of the taxpayers' monies and it is their responsibility to not choose frivolous projects and spend the money wisely. The main test for these projects is, does it pass the "but for" test. She stated would these developments have happened "but for" the use of these TIF funds. She is very familiar with the Hillmoor situation from her real estate side and does not want to be in the golf course or theatre business as a city. She noted when you are in a community so long and you drive or walk by a piece of blight so many times, it tends to fade into the background. Those four block faces are the most important and profitable block faces in the city and stated the theatre is a major piece of blight in that area.

She said it is important to note in the project plan from 1995, the frustration with traffic congestion even 20 years ago and what permeates throughout these documents is blight and traffic congestion. She believes the failure of the parking referendum not to be a referendum on TIF itself. There was tremendous amount of misinformation in regards to the parking structure. Such as, people being told that if they voted against the parking garage, the council would close TIF and they would get a refund check, which she noted was obviously not the case and outright foolish.

Ms. Hill asked Mr. Harrington, in regards to cash grants for development, would there have to be a developers agreement in place in order to present it to the Joint Review Board. Mr. Harrington stated no. She questioned instead of outright purchasing the theater building, would there be a way to partner with a developer and what does cash grant mean. Mr. Harrington stated a cash grant would be providing some direct financial contribution to a project. He noted there are a lot of different ways it can be done but, it does require a developer's agreement. Under the TIF statute, that does not have to be approved by the Joint Review Board. The project plan has to include that as an expenditure but once that is done, the details of the cash grant, the amount and the terms are strictly between the city and the recipient. He stated sometimes the cash grants are upfront payments, or pay as you go where the value of the property increases. As the property pays additional taxes, some portion of that tax is refunded back to the property owner on an annual basis up to a certain amount. There is a lot of different ways that could be structured to provide assistance without the city having to actually buy the property. Ms. Hill felt this is the type of creativity the council needs to come up with. She noted projects such as the theater are opportunities that happen all over the country. To get back to the "but for" she didn't see that property changing hands any time soon in the private sector. She stated she completely disagrees that this is a divisive issue in the city; it is really only the same 3 or 4 individuals that attend the council meetings that she hears being told to close TIF. She has done this for the last 3 years and stated most of the citizens and her constituents feel that the city has been good financial stewards of these funds. She would like to continue with TIF and like the council to get very earnest and creative to address these areas of blight. She noted Traver Hotel is another example of blight in the city.

Mayor Connors asked Mr. Harrington to explain what was spent in relationship to what the last project plan was, along with the council's options. Mr. Connors said the last project plan in the TIF had an overall dollar value on how much could be spent and asked to explain the council's options along with the timing of the dates. Mr. Harrington stated the TIF was first adopted in September of 1995 and as a blighted district under the statute, the city has until 2017 to spend funds with an additional 5 years to 2022 in order to collect funds to retire any outstanding obligations. Those are the statutory limits in terms of the dates as prescribed by the State. In order to close the district such that funds would not be placed into the TIF account for next year, the city would need to notify the Department of Revenue in May of this year and essentially close it. The DOR would work with the city to do a final accounting and finish it up this year. Starting with next year, it would be distributed to the taxing districts as they are everywhere else without a TIF.

Administrator Jordan stated with the revised TIF amendment 3 and the 15%, the city has spent \$24,020,246 and is within \$300,000 of that amount. Mayor Connors asked Mr. Harrington if the city has a normal or abnormal TIF. He stated the city is abnormal in a good way. The city's TIF district has been hugely successful with the growth in value, projects accomplished and the difference it has made with how the downtown functions. The fact that the city has completed all or most of its authorized projects and still has another two years of spending period left with no debt, makes the city far ahead of the game, which he considers an abnormal success. He stated there are a lot of TIF districts in the State that suffered pretty dramatically during the recession. They are grossly upside down, and are having to declare themselves stressed or severely distressed. In these instances, the statute allows them to add additional time, in some cases up to 40 years to retire the debt that they took on or to deal with the loss in value that occurred during the recession. He stated the city's district is an absolute unqualified success.

Alderman Kordus said in discussing the closing dates they have heard a lot of different ideas, some projects partially completed that may have been started but not completed, or may have had funding reduced. He questioned if projects could continue to be fully funded if the council decides to close the TIF in May or if once the TIF is closed, would those funds immediately be remediated back to the taxing authorities. Mr. Harrington replied that once the city decides to close the TIF, any expenditures have to be made prior to that date. The city cannot close the TIF and then spend the funds; the funds have to be encumbered or allocated before that time. There may be ways to encumber funds prior to that point, but that would need to be discussed with legal counsel if those projects would be constructed years later.

Alderman Chappell stated that closing would stop the process and questioned if keeping it open keeps money coming in. She said that does not mean the city would use the extra money coming in, just using the money that is already in the TIF to round out the blighted areas. Ms. Chappell noted that the golf course and theatre were functioning back in 1996, which means they could not have known that these areas would have been an issue. She asked if being positive meant the city would not be able to make new projects. Mr. Harrington stated, they can, but the spending plan would have to be amended. The dates given of 2017 and 2022 are the statutory limits. However, it is also in the statute that once you complete the projects authorized on the spending plan, the city needs to close the district. He noted the city is about at that point, which means they have the option to pursue an amendment to add additional projects and carry those out. She asked if that amendment would go to the Joint Review Board, which Mr. Harrington confirmed. He stated even if the city were to fund those projects out of the cash balance, as long as the district is open, the increment would still be collected and assigned to the TID. There is no way to keep working the projects but not collect additional funds. Those funds would build up as a surplus. At the closure of the district, and once the projects are completed within those statutory dates, the funds would then be distributed to the taxing districts on a prorated share. Alderman Chappell noted that the projects being considered would not be over and above the amount that is in the TIF, meaning that the taxing districts would eventually get their share, just not this fall.

Alderman Wall stated he is in favor of closing the TIF now. He disagreed with a couple of the projects lately including the concession stand at Dunn Field and the Skateboard Park. Mr. Wall stated if the parking structure would not have failed, the council would not be talking about this as it would not have any more green money to spend outside the White River Trail. He reiterated that he is in favor of closing it.

Alderman Kupsik stated there are issues with Big Foot Beach and was surprised to find out that the upgrades go back to 1997. He said this is nothing new, the state has been planning to do this for awhile. He found it unbelievable that over 189,000 people visit the park during the course of spring and summer. He asked if the city decided to work with the state and put a road through Big Foot Park, can the city use TIF money to fund that. He said it seems like it is an issue and wants to know if the city can take TIF 4 money and use it to put a road in; is this something possible or is it something the city cannot do.

Mayor Connors stated there is a timing issue of no new projects after 2017. To do additional projects, the council would need to do a project plan amendment. The reason for the meeting is to gauge if there is any interest by the council to do a project plan amendment.

Alderman Hill questioned if it was in the TIF. Alderman Kupsik said can we use TIF money to fund that road. Mayor Connors stated looking back at the original TIF 4 (page 13), it lists all these things. Administrator Jordan commented that there were various parts that it was included in the original. He said in 1995 money put aside for planning and engineering for the boat facilities district. He noted on page 17 it states, "Assist state with redevelopment of boat launch facility in Big Foot Park," which at the time was estimated at 3 million dollars, much more than just moving the boat launch. Alderman Chappell asked what the funding of \$300,000 with a checkmark meant. Mr. Jordan stated from what he understood, the state was supposed to do a big project within the state park and the \$300,000 was the city's contribution. The state later came back and said they did not have the money. The council, at that time, said they were not willing on their own to spend the 3 million dollars to move the boat launch. Now, 10 years later the state is coming back saying, they now have some money and are interested in putting it towards urban smaller parks. Mr. Jordan noted that is what brought this issue up. Ms. Chappell asked if the city would have to go to referendum for that. City Attorney Draper stated if the council wanted to do that project, if it is over \$1,050,000, it would need to go to referendum. He noted even if it is joint with the state, if the city is spending over \$1,050,000, they cannot split it up into smaller pieces. Alderman Kordus said if the spending from the state was 3 million and the city's portion of the

spending is \$300,000, it would not have to go to referendum, which Mr. Draper confirmed. Mr. Kordus stated it is only if our portion of the spending is over, not the overall spending.

Alderman Kehoe stated that in 2008, the city was subject to blight. She asked for an explanation on the amendment stating the city still has 27 years to retire the district but the spending period had been increased. Administrator Jordan stated the amendment that was passed took advantage of the new state statute. He said the dates given by Mr. Harrington are accurate; the council would have to spend by 2017 and close by 2022. Mr. Harrington stated what the section refers to, is that prior to that, the district had a life of 27 years, but the initial spending period under the TIF law, at that time, was 10 or 12 years. With the 2008 amendment, the city took advantage of that change in state law to spend the money within the 22 year period rather than the previous much shorter period of time that the old statute indicated.

In regards to Big Foot, Alderman Kupsik believes it is a long shot that anything will happen based on the project presented to the city as it is not earmarked for this year's budget. It would not be earmarked until 2017. With the condition of our state legislature and our budget, he felt it may not happen. He asked if the city can appropriate the money for that road and have it available if the state decides to do that project. He also asked if the money is put aside, can the council still close the TIF afterward. Alderman Chappell questioned why the city would have to put money into the road. She said if the city wants the boat launch to be in that area, it would be nice to get it out of town. Mr. Kupsik said the road is part of the whole project. Administrator Jordan said the road is the city's apart from a couple small exceptions that are the Town of Linn's. He noted that the city was concerned with the erosion that is happening alongside of the road. The road being suggested through the park is the DNR's because they want to make the beach larger and do not want people crossing that road. Ms. Chappell stated Mr. Kupsik is right based on the timeline, it does not seem like this is even a possibility except for the \$300,000 that is already earmarked for a boat launch.

Mayor Connors stated to clarify what Mr. Jordan said early, the city has spent within roughly \$300,000 of what they are allowed to spend. The project plan must be amended if the council desires to even allow the possibility of anything happening.

Alderman Chappell asked if the project has been amended 3 times. Alderman Hill stated, yes, in 2005, 2008 and 2010. City Attorney Draper noted the city has not had any boundary amendments. The statutes were changed to allow a half mile boundary. They have not had any boundary amendments, only project amendments which have no limitation on the number of projects the city can have. There is a limitation on the number of times the boundary is expanded. Alderman Kupsik asked what the process would be if the city wants to do an amendment. Mr. Draper stated the council would have to pass a resolution, which would be brought to the planning commission for approval. Then the Joint Review Board would have to review it and approve it. The Joint Review Board consists of the county, Gateway, school districts, the City of Lake Geneva and one citizen.

Alderman Chappell stated they are talking about a couple projects that will benefit so many people in the community. Alderman Hill said it sounds to her, as a group, the council is in favor of going through the process of a project plan amendment. Mayor Connors stated if the council is interested in a project plan amendment, he thinks this body should make a recommendation with specific projects, to be brought back to council. The council should stick with the original intent of the TIF which was to improve traffic flow and parking in the downtown. Ms. Hill said some unpopular items need to be discussed as well, such as burying power lines. She asked Mr. Jordan to note some of these items. Mr. Jordan stated there has been talk about the blight from the telephone poles and wires coming down Main Street to Wells Street. Ms. Hill asked if all the alleys were done. Mr. Jordan replied he believes so but would need to discuss that with Mr. Winkler. He noted the Traver Hotel is another issue the council has discussed.

City Attorney Draper stated the basic premise behind the TIF is that it provides a means of financing particular projects that usually would not be done by an individual community by itself because it is too expensive. The reason the increment is allowed is because it has a benefit to the community and surrounding communities. He noted this particular TIF is really a traffic circulation. There is an impact with all the congestion and the city has an interest in diverting the traffic. He stated if the council is talking about projects, they need to figure out how they are going to advance this particular TIF project and how will it help the surrounding communities. Mr. Draper also noted that the council would have to sell the Joint Review Board on these particular items; he did not think it could be local little

items that are beneficial just to the City of Lake Geneva. Ms. Hill pointed out that once the TID is retired, the city will see a healthy increase tax valuation.

Alderman Kordus asked if there were a recommendation to proceed forward with an amendment, would it mean the city could not close the TIF in May. Mr. Harrington stated there are two things involved. One is amending the spending plan and taking that through the process outlined in the packet. The other is extending the funds before closing the district. For each one of these things discussed, figuring out that second part is probably more difficult. He noted if the city closes it this year, how would the city be able to spend the funds and do so prior to the May notification to the state.

Alderman Kupsik stated he did not feel comfortable making a recommendation today on projects or plans. He said they need more time to go over the project list for recommendations. He would like to continue agenda items 5 and 6 to March 23rd at which time, they would come back with a list of projects, a timeline and procedures for closing TID 4.

Alderman Hill said they have until May 15th to commit the funds and felt there is no way to do that. Mr. Draper stated May 15th is the date the council needs to make the decision if they want to close the TID or not close the TID. The effect is, if the decision is not made by May 15th, the city collects additional funds under the increment that are set aside and put into the fund. If the council agrees to keep the TID open, they don't have to commit by May 15th, the council has until 2017 to make that decision. Mr. Harrington stated the May 15th date is if the council wants to close it early and not collect any additional funds. Once it is closed, the city would be done spending funds. The amendment would have to be approved and funds would have to be spent and committed under the TIF statute. If the city is not able to commit them at that point, they would not do anything by May 15th in terms of closure; the TIF would just remain open. Then the city has until 2017 to complete those final projects that are added to the list. In 2017, the city would not be allowed to spend any funds, and the TIF would close unless there are any outstanding obligations that would require it to stay open beyond that point.

Alderman Kordus asked if there is a way to notify DOR that in 2016 and 2017 they don't want to collect funds and add more money to the TIF but want to keep it open. Mr. Draper stated some other communities have done something with funds and then still closed the TID. Mr. Harrington stated each of those cases were unique. There have been some instances where communities have partnered with another organization and provided funding to the organization within their spending period. That organization was able to use those funds beyond the close of the spending period to complete a project. Mr. Draper stated he wanted everyone to be aware of this option. It is not the most desirable and he is not advocating for it, but he wanted everyone to know all the information before making a decision. Mr. Jordan noted it is not just any organization; generally it is with the CDA or a development corporation. There is a written agreement between them on how it would happen and if it does not happen, it would go back to the various districts. Mr. Draper commented that the basic answer is, once the TID is closed, it is over, it is closed.

Kupsik/Hill motion to continue items 5 and 6 to the March 23rd council meeting to come up with a project list and a timeline to close TID 4. Mayor Connors cautioned the council to bring a very limited list as the council will not be able to come to a consensus on March 23rd. He stated it should be very finite, and fit in with the "but for" and original intent of the TIF. Alderman Chappell stated once it is continued, they would not be able to talk outside of this situation. Mr. Connors replied he hoped the council is not giving calls to each other as it is an open meetings law violation. Ms. Chappell stated, she knows they cannot do that, but her point was to try and work out this list right now. Mr. Connors stated he recommends skinning down the list to give constituents time to contact their alderman and voice their opinions. Otherwise, they would be back in the same boat with no list or thought process going on. Ms. Chappell questioned the process to be handled at the next meeting. Alderman Kupsik stated he wants everyone to come back to council with a final list of things that they would like to get done under TIF 4. He said, at that point, once there is a list, the alderman can decide when to close TID 4. He stated he does not feel comfortable making a list at this point. Now that he has the information in front of him, he has time to make that decision. Alderman Kordus stated he is in favor of narrowing down a list but thinks it should be at another public meeting. Mr. Kupsik stated they could individually make lists and discuss the items at the March 23rd meeting.

Mayor Connors asked if the March 23rd agenda item would be a resolution. City Attorney Draper stated a resolution would come out of that meeting. Mr. Connors noted the resolution would then have to go to the April meeting. Mr.

Jordan stated the lists should be sent to staff 3 days prior to compile for the packet. This way at the meeting the alderman will have the information in front of them.

Kupsik/Hill motion an amendment for the alderman to have their suggestions to staff for review by March 20th. Alderman Kordus asked if those staff recommendations would become part of the agenda and included in the public notice for the March 23rd meeting. Mr. Kupsik confirmed and stated it would all be public with everything being transparent. Mr. Draper stated the lists should not be sent to each other, just to Administrator Jordan. Mayor Connor suggested moving the deadline for the list to March 18th to give staff time to compile the information. Mr. Kordus stated his point was to have the information available to the public to review 24 hours before the meeting.

Kupsik/Hill motion an amendment for the alderman to have their list of projects in by March 18th. Mayor Connors stated he still feels the list should be skinned down today to allow for input from constituents. Mr. Connors stated part of the reason for this workshop was to get some of these items out to the public and not bring them out at the last minute. Mr. Draper agreed and said the purpose of this workshop was to work down the recommendations the council thought were appropriate. He said part of the problem is that there needs to be some sort of consensus if they want to keep the TID open beyond May 15th because he does not see how these projects will get underway before May 15th. Mr. Draper stated if there is a majority that says no, they don't want the TID to stay open past May 15th, the council is spinning its wheels. Mayor Connors noted that issue was not on the agenda today. Alderman Kupsik questioned how he was to make a list of projects and decide when to close the TID right now at this meeting. Mr. Connors stated there is nothing on the agenda saying they are going to make a decision today. He said the agenda states "Discussion and Recommendations on the Project Plan" and then it is "Discussion on Procedure and Timeline" just so the council is informed of the steps involved. Mr. Kupsik stated he made the motion to continue 5 and 6 in order to make a recommendation and to discuss the procedures on when to close the TID. Mr. Connors said the council has not even discussed item 6. He said what is happening is that the council is just postponing the items to have the same discussion. He said the council has not publicly vetted what people would like to see continued here. Alderman Hill stated the majority of council did not get this packet until they walked in this morning but she understands where Mr. Kupsik is coming from with a finite list. Ms. Hill commented that in the past two hours, if the public at large has not heard what the council has been talking about in regards to Hillmoor, the Theater, Traver Hotel, and the boat launch, then what more does the council need to disclose. She noted the council is asking for a few days as a finite list will not come out of the meeting today. He said it is now a matter of the alderman going out to the public and presenting themselves and coming up with a list. Ms. Hill stated maybe at this meeting it should have been an up or down vote to close the TIF because if the majority of council wants it closed, a project plan amendment is a moot point. Motion carried 6 to 1 with Alderman Chappell voting "no."

Main motion: Kupsik/Hill motion to continue items 5 and 6 to the March 23rd council meeting with Alderman having their suggestions to staff for inclusion in the packet by March 18th. Alderman Kordus stated he agrees with the Mayor about what the council was called to do here today. He said they have somewhat of a list they could go through, narrow down, and make the recommendation for the council meeting on the 23rd. He recommended voting down the motion. Motion carried 5 to 2 with Alderman Chappell and Kordus voting "no."

Discussion on Procedure and Timeline for Closing TID 4. Item continued based on the above motion.

Adjournment

Hill/Wall motion to adjourn at 10:39 am. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

AT-107a: SCHEDULE FOR SUCCESSOR OF AGENT

If there is a change in agent, each club, corporation, or limited liability company who holds a retail permit to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent pursuant to sec. 125.04(6), Wis. Stats. There is a \$10 change in agent processing fee due with this form. The following questions must be answered by the Agent. The appointment must be signed by the President and Secretary or members of limited liability company. The appointment must be approved by the licensing authority.

City of Lake Geneva Wisconsin 02/23 20 15
(Municipality) (Date)

1. Name of agent Elizabeth M. Dion

- | | | | |
|----|-------------------------------------|-------------------------------------|--|
| | Yes | No | |
| 2. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Are you of legal drinking age? |
| 3. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? |
| 4. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Have you ever been convicted of a federal law violation? |
| 5. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Have you ever been convicted of a State law violation? |
| 6. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Have you ever been convicted of a Local ordinance violation? |
| 7. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Have you completed the required responsible beverage server program per sec. 125.04(5)(a)5, Wis. Stats.? |

UNDER PENALTY OF LAW, I declare that all of the above information is true and correct to the best of my knowledge and belief.

Elizabeth M. Dion
(Signature of Agent)
524 Orchard St. Burlington, WI
(Address)

SUCCESSOR AGENT

The undersigned appoints Elizabeth M. Dion as agent in accordance with sec. 125.04(6), Wis. Stats.

Name of Permittee Kevin Ledger owner Capital Geneva LLC

Date 02/23 20 15

By *Kevin Ledger*
(Signature of President/Member)

(Signature of Secretary/Member)

I hereby accept appointment as agent for Sprecher's Restaurant & Pub and assume full responsibility or the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Date 2/23 20 15

Elizabeth M. Dion
(Signature of Agent)

THE AGENT APPOINTED ABOVE MUST BE APPROVED BY THE LICENSING AUTHORITY TO BE EFFECTIVE.
 (See sec. 125.04(6), Wis. Stats.)

Paid \$10.00
 C150313-21
 3/13/15

_____ WI _____ 20____
(Municipality) (Date)

(Signature of Official)

(Title)

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Lake Geneva County of Walworth

The undersigned duly authorized officer(s)/members/managers of Sprecher's Restaurant & Pub
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Sprecher's Restaurant and Pub
(trade name)

located at 111 Center Street

appoints Elizabeth M. Dion
(name of appointed agent)

524 Orchard Street Burlington, WI
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Kevin Lederer Capital Geneva LLC

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Indefinitely

Place of residence last year 524 Orchard Street Burlington, WI

For: Sprecher's Restaurant and Pub
(name of corporation/organization/limited liability company)

By: Felix Blumh
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

Elizabeth M. Dion
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 2/23/15
(signature of agent) (date)

Agent's age _____

524 Orchard St. Burlington, WI
(home address of agent)

Date of birth _____

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3/7/15 by [Signature] Title Chief of Police
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Dion		Elizabeth		Mae	
Home Address (street/route)		Post Office	City	State	Zip Code
524 Orchard St.			Burlington	WI	53105
Home Phone Number		Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

Applying for an alcohol beverage license as an **individual**.

A member of a **partnership** which is making application for an alcohol beverage license.

Elizabeth Dion of Capitol Geneva LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 30+ years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. Sprecher's Restaurant and Pub / Bartenders license
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Houlihans	111 Center St.	Oct 2000	Nov 2010
Borg Indak	Enterprise Dr. Delavan	Nov 1999	Sept 2000

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 13 day of March, 2015
Sabrina Wasieleski
(Clerk/Notary Public)

Elizabeth Dion
(Signature of Named Individual)

My commission expires _____



Printed on Recycled Paper

City of Lake Geneva

Licenses Issued between 3/24/2015 and 3/24/2015

Date: 3/19/2015

Time: 1:44 PM

Page: 1

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
3/24/2015	2014-296	Andrew Werner Newcomb Employer: Tuscan Tavern & Grill	N2922 Marshall Lane LG Hospitality Group, LLC	Lake Geneva, WI 5 430 N. Broad St. Lake Geneva, WI 53147	30.00
3/24/2015	2014-300	Apolonia Ramon Employer: Baker House	541 Fremont St Stone Soup LLC	Lake Geneva, WI 5 327 Wrigley Drive Lake Geneva, WI 53147	30.00
3/24/2015	2014-301	Britta Enre Martisse Employer: Stop N Go #265	1321 W Main Street Stop N Go Of Madison, Inc	Lake Geneva, WI 5 896 Wells St. Lake Geneva, WI 53147	30.00
3/24/2015	2014-302	Scott R. Fazel Employer: Bella Vista Suites On The Shor	114 S. Wisconsin St. Meridian Condominium Asso	#102 335 Wrigley Dr. Lake Geneva, WI 53147	30.00
Operator's Regular				Totals for this Type:	120.00

RESOLUTION 15-R20

WHEREAS, the Common Council approved the 2015 Capital Projects Fund budget for spending to occur during 2015, and

WHEREAS, there are surplus Capital Project Fund monies from projects that have come in under budget and these monies could be used to fund projects/equipment that the Common Council deems appropriate, and

WHEREAS, the Common Council on January 26, 2015 approved the quote from Word Systems (NICE) to purchase a Dictaphone phone/radio recording system in order to be compatible with the new City-wide VOIP phone system,

BE IT THEREFORE RESOLVED, that the Common Council amend the 2015 Capital Projects Fund Budget as follows:

Increase Acct # 41-21-00-1401, 911 System, by \$7,935.00 and
Decrease Acct # 41-00-00-4910, Application of Prior Yr Appropriations, by \$7,935.00

Adopted this 23rd day of March, 2015.

APPROVED:

James R. Connors, Mayor

ATTEST: _____
Sabrina Waswo, City Clerk

Resolution No 15-R21

WHEREAS, the Common Council approved the 2014 operating budget for the General Fund, and

WHEREAS, it has been determined that certain delinquent personal property tax accounts from 2012-2013 have balances that should be written off with the agreement of the City Administrator, and

WHEREAS, these unpaid balances have been turned over to the City's collection agency for continued efforts to secure payment, and

WHEREAS, the operating budget includes a budgeted account that is designated for this purpose, which has a current balance of \$2,000.00, and

WHEREAS, it is the desire to have the City's accounts be current to properly reflect the financial status of the city in accordance with Generally Accepted Accounting Principles,

BE IT THEREFORE RESOLVED, that the Common Council approve this resolution to write off \$1,598.12 in the fiscal year 2014 for the delinquent personal property taxes as follows:

<u>Business</u>	<u>2010-2012</u>	<u>2013</u>	<u>TOTAL</u>
Choppers Custom Leather	242.99		242.99
Jorge Martinez Apt. Rental	34.01	30.71	64.72
EverArt		18.92	18.92
Life Skills Hypnosis Center		4.72	4.72
Flores Financial Services	947.87		947.87
Martin Aranda		165.42	165.42
TLC Home Improvement	38.86		38.86
Global Gourmet	114.62		114.62
	<hr/>		
	1,378.35	219.77	1,598.12

Adopted this 23th day of March, 2015.

APPROVED:

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

Resolution 15-R22

WHEREAS, the Common Council approved the 2014 Operating Budget for the General Fund which includes revenue from transfers from the Parking Fund and the Lakefront Fund, and

WHEREAS, it was previously approved that all but \$75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund, and

WHEREAS, it was previously approved that the 2014 Pier repairs (totaling \$18,038) be taken out of the Lakefront Fund balance, and

WHEREAS, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is \$578,256 for the Lakefront Fund and \$750,000 for the Parking Fund and that the excess could be transferred to the General Fund by the year end 2014, and

BE IT THEREFORE RESOLVED, that the Common Council adopts a resolution to transfer to the General Fund, at year end 2014, an amount of \$378,531.46 from the Lakefront Special Revenue Fund and an amount of \$566,657.69 from the Parking Lots & Meters Special Revenue Fund which will leave a \$75,000 addition to the fund balance in each of these funds.

Adopted this 23th day of March, 2015.

APPROVED:

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

NOTE FROM COMPTROLLER: These are not the final numbers. The corrected resolution will be provided to Council on Monday, March 23rd.

APPLICATION FOR SITE PLAN REVIEW

City of Lake Geneva

Site Address and Parcel No. or Legal Description:

801 Townline Rd Lake Geneva

Tax Parcel ZLGBP2 00035

Name and Address of Current Owner:

Drs Scott and Mona Hedkiewicz 6428 Townline Rd Lake Geneva

Dr Christopher Welch N 3708 Willow Bend Ln Lake Geneva

Telephone No. of Current Owner including area code: Scott 262-903-9663 Mona 262-909-4790
Chris 262-374-0252

Name and Address of Applicant:

Lake Geneva Animal Hospital 801 Townline Rd Lake Geneva

Drs Scott and Mona Hedkiewicz Dr Christopher Welch

Telephone No. of Applicant including area code: same

Proposed Use:

Expansion of existing Veterinary Hospital

Zoning District: _____

Names and Addresses of architect, professional engineer and contractor of project:

Brent Ryan - Merton Buildings - Building exterior

Ron Amann Amann Construction - Interior construction

Short statement describing activities to take place on site:

Proposed addition to an existing Veterinary
hospital built in 2001. We are adding
two additional exam rooms, a dental suite,
an additional surgical suite and an employee
lounge

Site Plan Review fee: \$400.00, due upon filing of Application.


Signature of Applicant

AGREEMENT FOR SERVICES

January 9, 2015

Project No. W130140.01

Mr. Ken Robers
Zoning Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, Wisconsin 53147

Site Review
Lake Geneva Animal Hospital Addition

Dear Mr. Robers:

We have reviewed the resubmitted site development plans for the above referenced project, by Farris, Hansen & Associates, Inc. as emailed January 5, 2014.

Based on our review of the submitted information, we offer the following concerns/comments to be addressed by the builder or their representative:

1. Erosion Control:
 - a. Modify Item 2 in the construction sequence on the plans to include that erosion control shall be monitored "at least once weekly; and within 24 hours after a 0.5-inch or greater rainfall event and daily during prolonged rainfall events".
 - b. Modify the note for the anti-tracking area to state that debris shall be cleared daily.
2. The final plans shall be stamped and signed by a professional engineer registered in the state of Wisconsin.

Based on our review, the final revised plans shall be resubmitted addressing the above comments prior to issuing a building permit.

Submitted data has been reviewed for conformance with generally accepted engineering/surveying practices and City policies. Although this data has been reviewed, the design engineer is responsible for the thoroughness and accuracy of plans, and supplemental data and for compliance with all state and local codes, ordinances, and procedures. Modification to the plans, etc. may be required should errors or changed conditions be found at a future date.

Should you have any questions, please feel free to call me.

Sincerely,

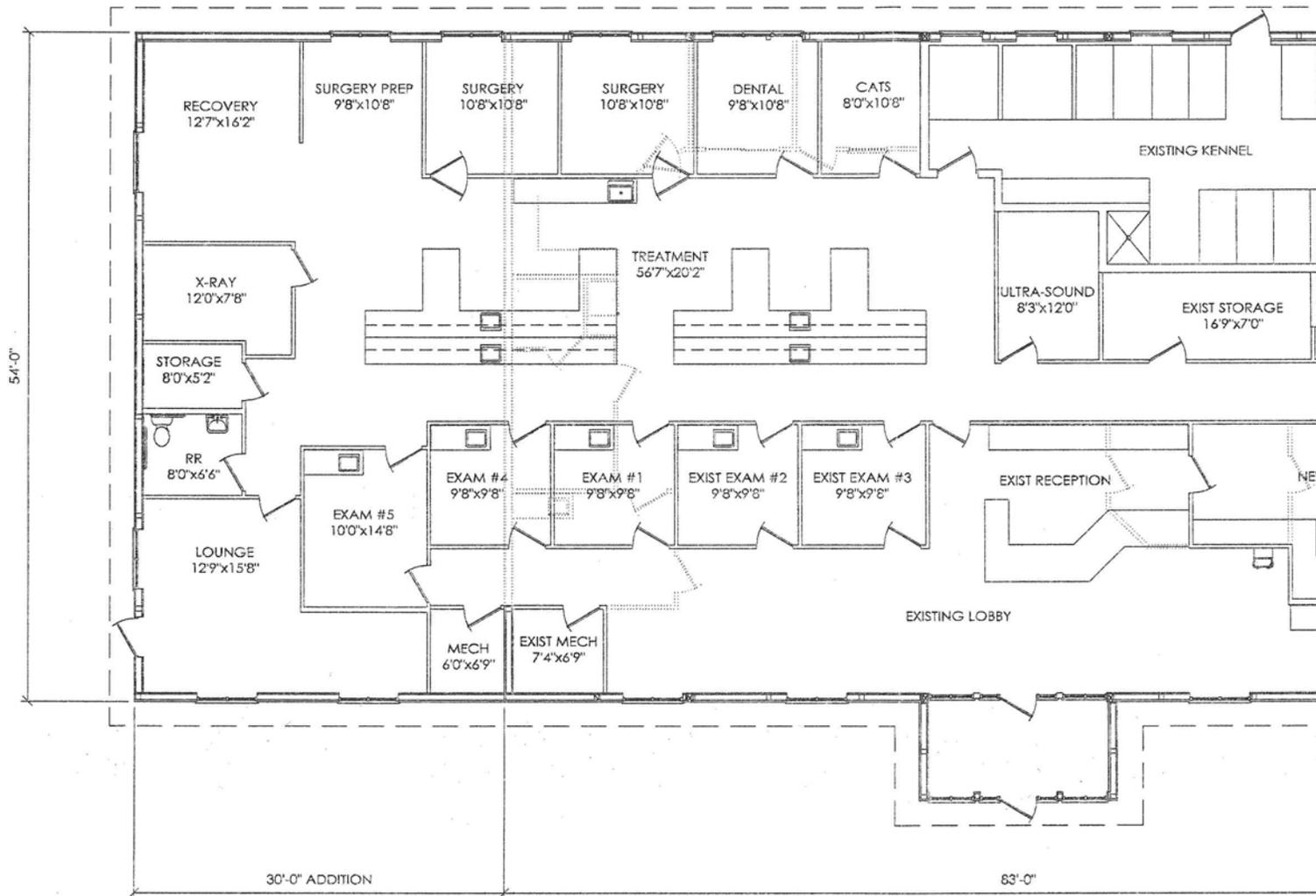
GAI Consultants, Inc.



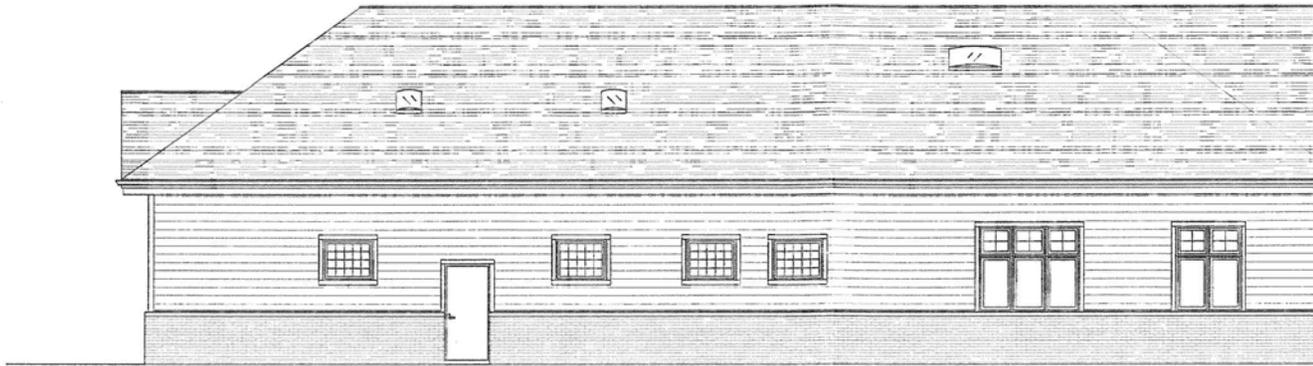
Lawrence "Tucker" Perra, P.E.
Senior Engineer

LTP/pat

cc: Dan Winkler, P.E. - Director of Public Works and Utilities *via email*
Warren E. Hansen, P.E. - Farris, Hansen & Associates, Inc. *via email*
Timothy J. Hastings - GAI Consultants, Inc. *via email*



INTERIOR LAYOUT



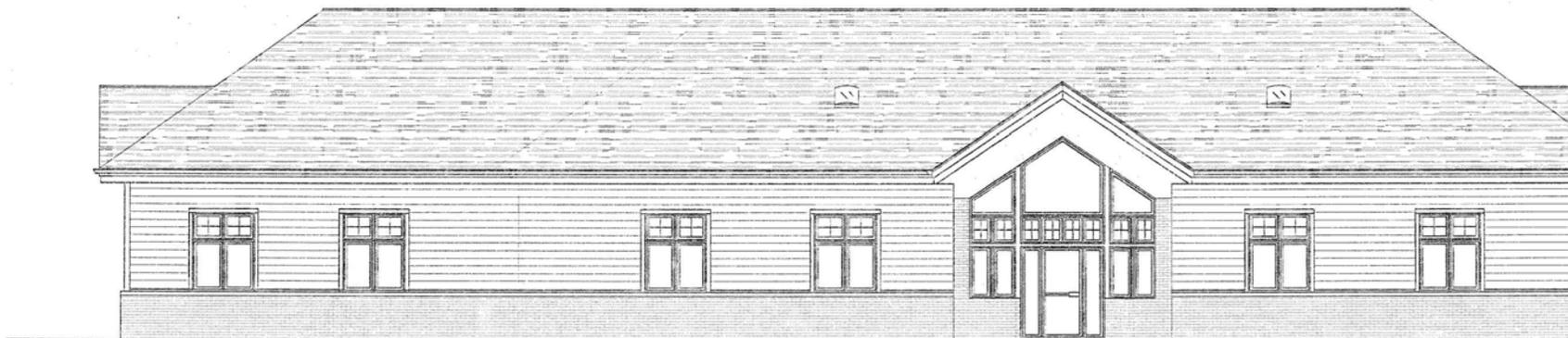
NORTHWEST ELEVATION



SOUTHWEST ELEVATION



NORTHEAST ELEVATION



SOUTHEAST ELEVATION



Farris, Hansen & Associates, Inc.

Engineers Architects Surveyors

February 20, 2015

Mr. Ken Robers
Zoning Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Re: Basso Builders, Inc. Conceptual Group Development Plan
Whitetail Preserve
FHA Project No. 5970.2014

Dear Mr. Robers,

As was discussed on the phone, we are enclosing four full size copies of the Conceptual Group Development Plan along with building floor and elevation plans. Also enclosed are fifteen 11"x17" reductions of said plans. These plans represent all of the requested and acknowledged revisions from previous reviews. Additionally, we have enclosed a copy of the Preliminary Stormwater Management Plan for you engineer to review, if necessary.

We had requested an exemption of the 23.1' setback for Building #5 in the project narrative dated February 5, 2015. This setback is to the side lot line of Building #5, and should be considered a side yard setback of a minimum of 10', not a rear yard setback of a minimum of 30'. This setback abuts the conservation area of undevelopable lands which is planned to be managed by the Lake Geneva Conservancy Group.

If you have any questions or need any additional copies, please let us know.

Thank you,

FARRIS, HANSEN & ASSOCIATES, INC.


Warren E. Hansen, P.E.

Enclosures

pc: Josh Basso, Basso Builders, Inc.
Michael Slavney, Vandewalle

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 248-3673 • Fax (262) 248-4715
www.cityoflakegeneva.com



March 3, 2015

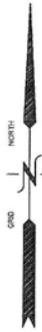
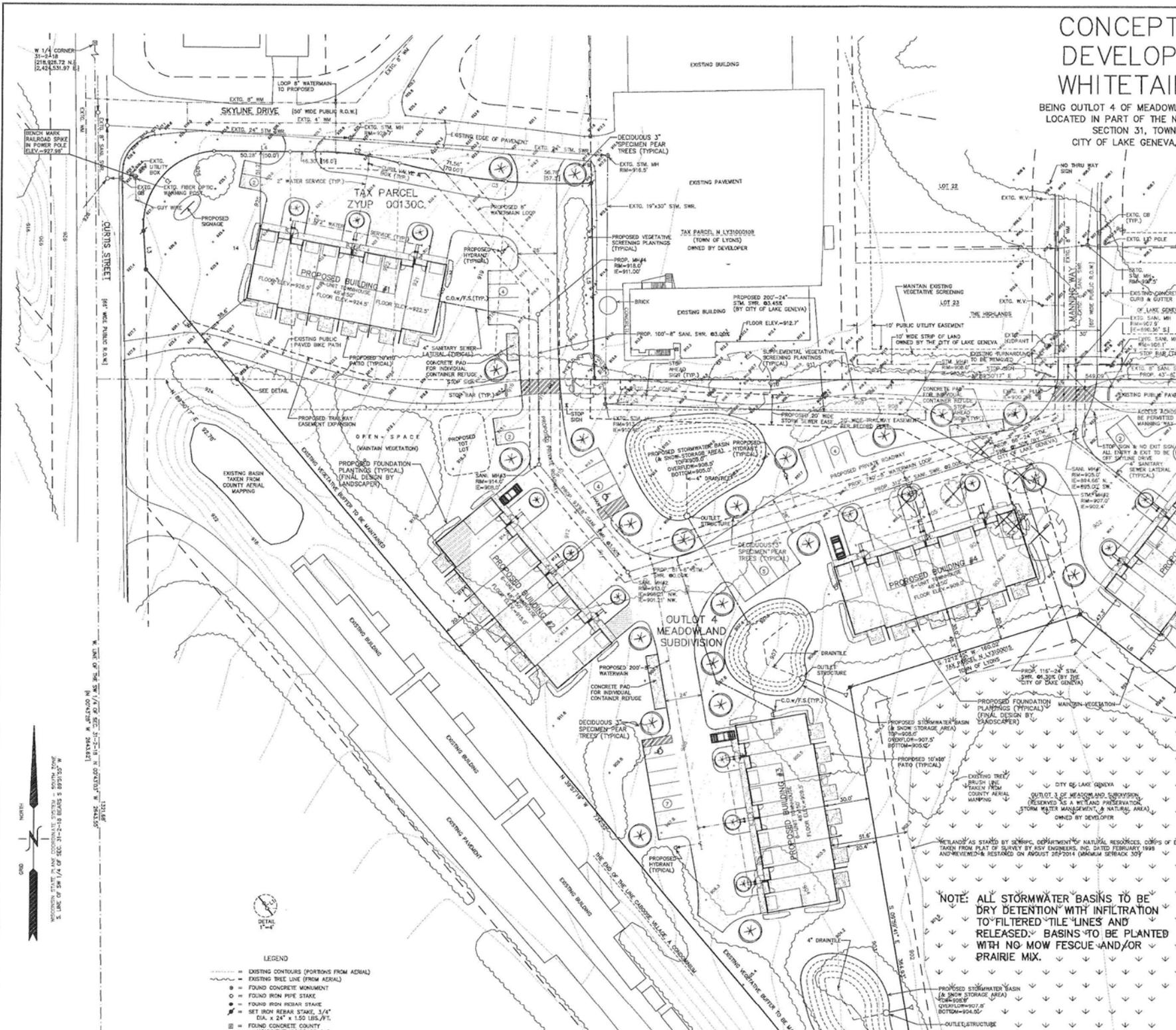
To all concerned property owners;

This letter is to inform you that Basso Builders will be presenting a Conceptual Group Development Plan to the Lake Geneva Plan Commission on Monday, March 16, 2014 at 6:30PM. The Conceptual Plan is for discussion only and a Public hearing will not be held. Interested parties may speak at the Public comments portion of the meeting for all items that do not have a Public Hearing. If a Conditional Use is requested, by Basso Builders, for a Group Development all neighboring property owners will be notified at that time. At this possible future meeting, a Public Hearing will be held and a recommendation will be forwarded to the City Council for its consideration.

Kenneth P Robers
City of Lake Geneva
Building and Zoning Administrator

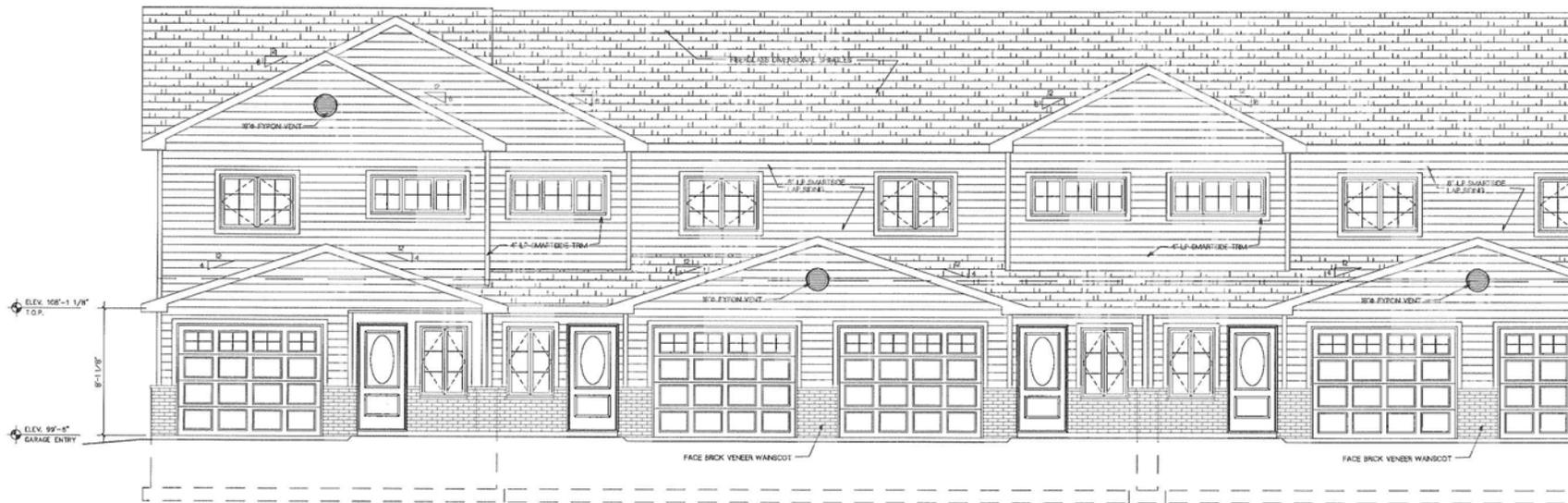
CONCEPT DEVELOPMENT WHITTAIL

BEING OUTLOT 4 OF MEADOWLAND SUBDIVISION
LOCATED IN PART OF THE NORTHWEST QUARTER OF SECTION 31, TOWN OF LAKE GENEVA,
CITY OF LAKE GENEVA.



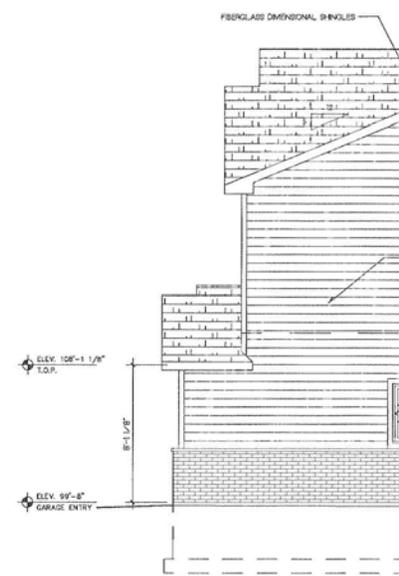
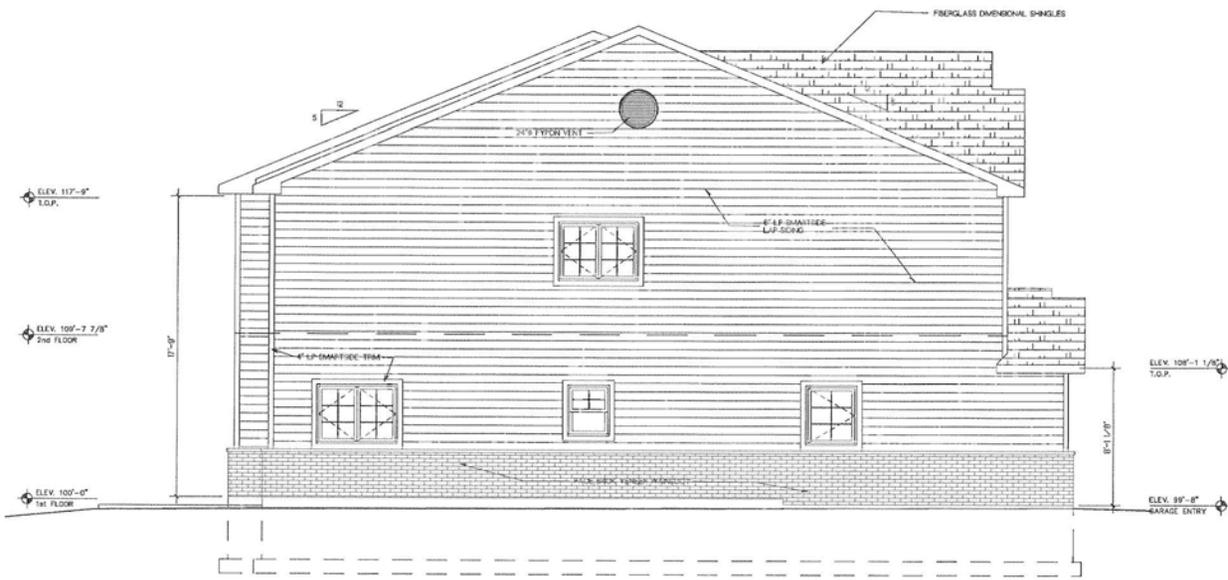
- LEGEND**
- EXISTING CONTOURS (PORTIONS FROM AERIAL)
 - - - EXISTING TREE LINE (FROM AERIAL)
 - FOUND CONCRETE MONUMENT
 - FOUND IRON PIPE STAKE
 - FOUND IRON IRIGAN STAKE
 - SET IRON REBAR STAKE, 1/4" DIA. x 24" x 1.50 LBS./FT.
 - FOUND CONCRETE COUNTY MONUMENT W/ BRASS CAP

NOTE: ALL STORMWATER BASINS TO BE DRY DETENTION WITH INFILTRATION TO FILTERED TILE LINES AND RELEASED. BASINS TO BE PLANTED WITH NO-MOW FESCUE AND/OR PRAIRIE MIX.

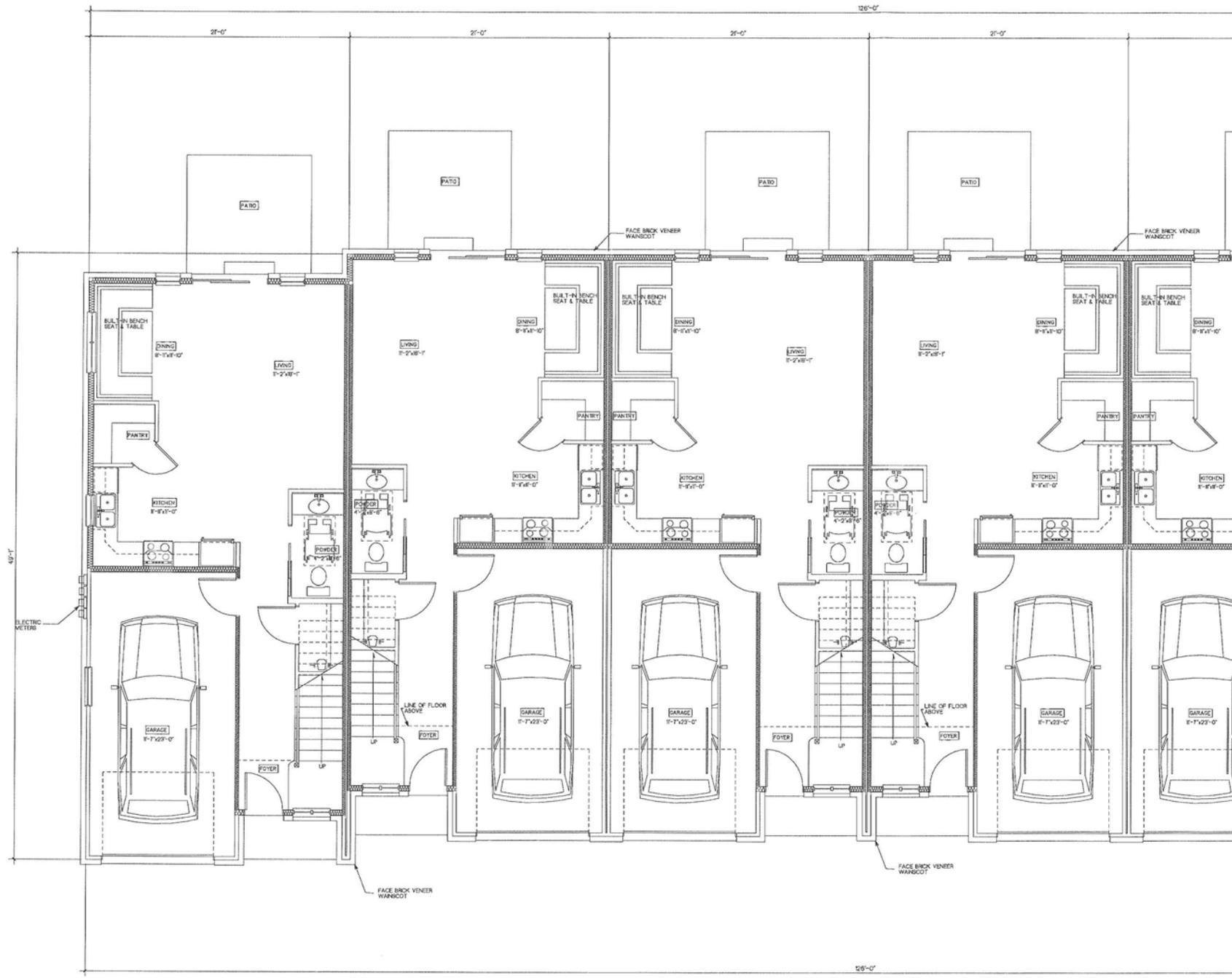


FRONT ELEVATION
SCALE 1/4"=1'-0"





LEFT SIDE ELEVATION
SCALE 1/4"=1'-0"



FIRST FLOOR AREA=873 R2
 SECOND FLOOR AREA=921 R2
 TOTAL LIVING AREA=1494 R2
 GARAGE AREA=283 R2
 TOTAL UNIT AREA=1777 R2

FIRST FLOOR AREA=873 R2
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 GARAGE AREA=283 R2
 TOTAL UNIT AREA=1777 R2

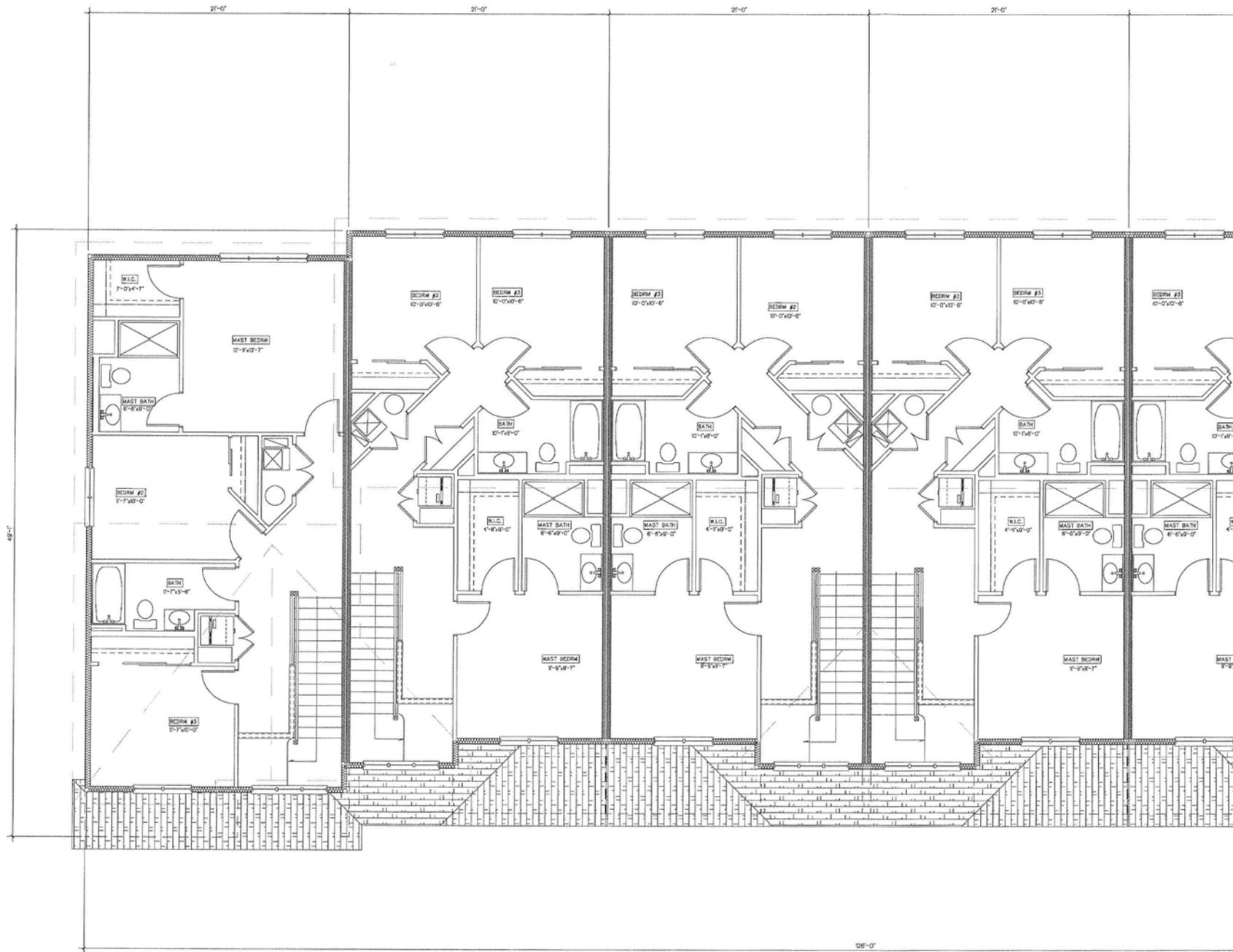
FIRST FLOOR AREA=873 R2
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FIRST FLOOR AREA=873 R2
 SECOND FLOOR AREA=921 R2
 TOTAL LIVING AREA=1494 R2
 GARAGE AREA=283 R2
 TOTAL UNIT AREA=1777 R2

FIRST FLOOR PLAN

SCALE 1/4"=1'-0"

12/11/15 11:56 AM Monday, February 23, 2015 6:14 AM



SECOND FLOOR PLAN
SCALE 1/8"=1'-0"

City of Lake Geneva Fire Department

730 Marshall Street Lake Geneva, WI 53147
Non-Emergency Phone Number 262-248-7228
Fire Prevention Bureau 262-248-6075
Fax 262-248-2264
E-mail lgfd@sbcglobal.net

March 12, 2015

Dr. Mona Hodkiewicz
Lake Geneva Animal Hospital
801 E. Townline Rd
Lake Geneva, WI 53147

Reference: Lake Geneva Animal Hospital Proposed Addition

Dr. Hodkiewicz,

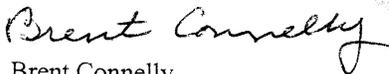
I am in receipt of your request for variance at the above listed property. Specifically, the requirement for a sprinkler system for the proposed addition pursuant to City Ordinance 30-42(3), an addition of 36% of the gross square footage.

This variance is granted and contingent upon the following:

- The installation of a full fire alarm system with devices as required by the fire department.
- Any future addition or level I or II alterations would require a full retrofitting of an approved sprinkler system

Please feel free to contact me at any time should you require further assistance.

Respectfully,



Brent Connelly
Fire Chief
262-248-6075 Ext 10
bconnelly@lakegenevafire.org

cc: FILE, Building Inspector

ORDINANCE 15-04

AN ORDINANCE AMENDING Article VIII: Signage Regulations, of the Municipal Code of the City of Lake Geneva, Wisconsin

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

That Article VIII: Signage Regulations of the CITY OF LAKE GENEVA ZONING ORDINANCE is hereby amended to read as follows:

ARTICLE VIII: SIGNAGE REGULATIONS

Section 98-801 Purpose

The purpose of this Article is to establish standards for the fabrication, erection, and use of signs and signage for all properties within the City of Lake Geneva. This Article regulates the location, type, size, and height of signage in order to protect and promote the public welfare, health, and safety of persons within the community; to aid in the development and promotion of business and industry; and to ensure implementation of the Comprehensive Plan of the City of Lake Geneva within the City's zoning districts. The adoption of this Article reflects the formal finding of fact on the part of the City of Lake Geneva Plan Commission and the Lake Geneva Common Council that regulation of signage furthers four compelling governmental interests:

- (1) To promote the public welfare, health, and safety of all persons using the public thoroughfares and right-of-ways within the City of Lake Geneva as to the signage displayed thereon, or overhanging, or projecting into such public spaces;
- (2) To advance the aesthetic goals of the City throughout the community, and to ensure the effectiveness and flexibility in the design of, and the creativity of, the use of such devices without creating detriment to the general public;
- (3) To reduce the visual clutter caused by advertising signage which the City has determined is a significant cause of unsafe traffic and visibility conditions; and
- (4) To limit the spread of unattractive strip commercial development, of which signs are a primary contributor, so as to be respectful of the reasonable rights of other advertisers and business entities whose messages are also displayed in such areas.

Furthermore, the City of Lake Geneva advocates that this regulation leaves ample and adequate alternative channels of commercial speech communication for the messages portrayed on such advertising signage, namely, print media, broadcast media, and point-of-purchase display, and is narrowly defined so as to limit any prohibitions on commercial speech on exterior signage.

Section 98-802 Sign Permits

- (1) Except as otherwise provided in Subsection (2) below, it shall be unlawful for any person to erect, construct, enlarge, alter, move, or convert any sign in the City, or cause the same to be done, without first obtaining a sign permit for each sign from the City of Lake Geneva Zoning Administrator as required under this Article. This Section shall apply and be construed to require a permit for a change of copy on any sign or for any conversions or changes in the sign structure for which a permit has been previously issued. This Section shall not apply for a

repainting with the same sign copy, cleaning, repair, or other normal maintenance of the sign or sign structure. No new permit is required for signs which have permits on the date in which this Chapter was adopted and which conform with the requirements of this Article on the date of its adoption unless and until the sign is altered or relocated in any way.

- (2) The following sign uses and purposes are permitted in all zoning districts without the need for a sign permit. Such signs shall not count as part of the maximum permitted sign area as regulated by Section 98-806.
 - (a) Address numerals and identification signs not exceeding four square feet in area.
 - (b) Legal notices and other signs established, or ordered, by any governmental agency.
 - (c) Memorial signs and tablets displayed in cemeteries.
 - (d) On-premise directional signs which bear no advertising if under four square feet, and if limited to business site or business name or logo.
 - (e) Temporary signs which conform to the requirements of Section 98-807.
 - (f) Political signs and flags of government, religious, fraternal, or civic organizations.
 - (g) Auxiliary signs per Subsection 98-803(1)(b), if under four square feet.
 - (h) **Menu Board signs per Subsection 98-803(1)(j), if under four square feet.**
- (3) **Community information signs** shall be permitted only as a conditional use within all zoning districts and upon any property within the jurisdiction of the City of Lake Geneva Zoning Code. As such, the review of a request for the erection of a community information sign shall comply with the requirements of Section 98-905 of the City of Lake Geneva Zoning Code. The proposed size, configuration, and design of the sign shall be described as part of the conditional use requirements. As a conditional use, the City of Lake Geneva may revoke the designation of an approved community information sign if such sign fails to comply with the requirements of this Article. Such action shall proceed per the requirements of Subsection 98-802(8). Upon revocation, the owner of said sign shall have 30 days to remove the sign at the owner's expense.
 - (a) Such sign shall only display information regarding events and information of general interest to the residents of Lake Geneva. Copy which may be considered as advertising a product, private or restricted participation event, or activity for private profit shall be prohibited.
 - (b) Such sign may be located on private or public property (except for residential properties within the ER-1, SR-3, and SR-4 zoning districts.)
 - (c) Such sign shall conform to the visibility requirements of Subsection 98-804(1)(i).
 - (d) Such sign shall not be counted as adding to the area of signage on the subject property for the purposes of regulating sign area per Subsection 98-806(6).
- (4) **Permit Requirements:**
 - (a) The sign permit fee shall be required for all new signs and any modifications of any existing sign face or sign structure (See Section 98-935).

- (b) Any sign permit fee granted hereunder may not be assigned or transferred to any other sign or modified sign face or sign structure.
 - (c) Only those permanent or temporary signs which have been granted a permit from the Zoning Administrator in accordance with the provisions of this Section may be erected, installed, constructed or maintained.
 - (d) For all other signs (excluding free-standing signs) the owner or tenant may include all such signs at one premise under one permit if provisions of Subsection 98-802(5) are complied with.
 - (e) All signs which are located over a public right-of-way shall require the property owner or tenant to procure public liability insurance in a company licensed to transact business in Wisconsin for the principal sum of not less than \$25,000 liability to any one person or \$50,000 liability on account of any one accident. Such policy shall further have an endorsement protecting the City of Lake Geneva or its interest as the result of any accident or injury for which the City might become liable.
- (5) **Application Procedure:** Each initial application for a sign permit shall be filed with the Zoning Administrator on forms to be provided by that office, prior to installation of a new sign or modification of an existing sign face or sign structure. Application shall include:
- (a) The name and address of the permit applicant.
 - (b) A legible scaled drawing with description and dimensions of the sign(s) to be erected or maintained under that permit and the sign's proposed location on the building or site.
 - (c) Written proof of consent from the property owner upon which the sign(s) are to be erected and maintained.
 - (d) Proof of payment of the appropriate sign permit fee, when required.
 - (e) Evidence of liability, insurance policy, or bond as required herein for signs located over a public right-of-way per Subsection 98-802(4), above.
 - (f) Any other item of information that may be reasonably required by the Zoning Administrator or Plan Commission for the purpose of application evaluation.
- (6) **Granting and Issuance:**
- (a) All sign permit applications shall be reviewed by the City staff, who shall deny or grant such applications, within ten business days of receipt of the complete application and payment of fee per (1)-(5), above. Upon granting, the Zoning Administrator shall issue the sign permit.
 - (b) No permit for a sign issued hereunder shall be deemed to constitute permission or authorization to maintain an unlawful sign nor shall any permit issued hereunder constitute a defense in an action to abate an unlawful sign.
- (7) **Basis for Granting:** In reviewing a sign permit application, the City staff may consider the following factors in deciding whether or not to grant the issuance of a sign permit.
- (a) Whether the sign is compatible with the surroundings, pursuant to the objectives of proper design and zoning criteria.

- (b) Whether the sign is designed, installed, and maintained to meet the sign users needs while at the same time promoting the surrounding environment desired by the general public.
- (c) Whether the sign is designed, constructed, installed, or maintained in such a manner that it does not endanger public safety or traffic safety.
- (d) Whether the sign is legible, readable, and visible in the circumstances in which it is to be used.
- (e) Whether the sign, including size, height, illumination and location, is respectful of reasonable rights of other advertisers whose messages are displayed in the area.
- (f) Whether the sign is in compliance with the provisions of this Article.
- (g) Whether the sign is in compliance with the provisions of the City of Lake Geneva General Ordinances relating to traffic safety, traffic visibility setbacks, and the Zoning Ordinance.

(8) Revocation:

- (a) Upon Class I notice and after a public hearing conducted by the Plan Commission, any permit may be revoked by the Plan Commission in the event that the applicant has failed to comply with the provisions of these regulations or any conditions that may have accompanied the permit at the time of granting.
- (b) Any sign permit issued by the Zoning Administrator shall be null and void and automatically revoked in the event that construction, installation, or manufacture of the sign has not been commenced within 180 days from the date of the issuance of such permit. If work authorized by such permit is suspended or abandoned for a period of 90 days any time after the work is commenced, the original permit shall become null and void. A new permit shall first be obtained to complete the work, and a new permit fee shall be required.
- (c) Upon any revocation the sign(s) subject to such revoked permits, whether free-standing, overhanging, or projecting shall be removed by the licensee within 45 days of such revocation.
- (d) Revocation shall not give cause to a right of total or partial reimbursement of license fees paid.

(9) Appeals: Any permit application reviewed by the City staff and/or the Historic Preservation Commission, which is denied or any revocation, under (8) above, shall be subject to appeal to the Plan Commission per the requirements of the conditional use process. Charges for said appeal shall be returned if said appeal is successful.

(10) Signs in Historic and Special Districts: In addition to these sign regulations, all signs within any historic or special district shall be subject to the provisions of Ordinance 96-2: City of Lake Geneva Historic Preservation Ordinance.

(11) Enforcement: Any person, firm, or corporation violating any such provision of this article will be subject to issuance of a citation under this subsection without written notice or warning. (Ord. No. 01-20 4/9/01)

- (a) **Penalty:** Any person, firm, or corporation violating any provision of this Article shall be subject to a penalty, upon conviction thereof, by forfeiture under Section 98-936, together

with the costs of prosecution. Each separate offense and each day a violation continues or occurs, shall constitute a separate offense.

- (b) **Other Remedies in Law or Equity:** Nothing under this Subsection shall prevent the City of Lake Geneva from exercising any other remedies, in law or equity, and the penalties outlined herein are cumulative and in addition to any other such remedies.
- (c) **Removal of Defective or Dangerous Signs by the City:** The Zoning Administrator shall cause to be removed any sign that endangers the public safety or health and extends or projects into any public thoroughfare or right-of-way within the City such as abandoned, dangerous, or materially defective signs or signs for which no permit has been issued. (Ord. No. 01-20 4/9/01)
- (d) **Revocation of General Business License:** In addition to all other penalties any person, firm, or corporation violating any provision of this article for a fifteen (15) day period shall have their General Business License revoked for non-compliance with this section. (Ord. No. 01-20 4/9/04)

Section 98-803 Signage Definitions and General Signage Standards

The following definitions shall be used by this Article to assist in the establishment of clear cut signage regulations. In general, Sign Purposes refers to where or how a sign is used. Sign Types refers to the style of the sign, and Sign Measurement explains how the dimensions of a sign are determined.

Sign: Any object, device, display, structure, or part thereof, situated outdoors and in view of the general public, which is used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event, or location by any means, including words, letters, figures, logos, symbols, fixtures, projected images, or in-window signs (described as signs located inside buildings and visible from and located within five (5) feet of a window). Signs do not include the flag or emblem of any nation, organization of nations, state, city, religious, fraternal, or civic organization; also merchandise and pictures or models of products or services incorporated in a window display, works of art which in no way identify a product, or scoreboards located on athletic fields. Building colors and outline lighting which do not convey a logo or message specific to the use (as determined by the Zoning Administrator) are not considered signs. Definitions of particular functional, locational, and structural types of signs are listed in this Section. (Traffic control and other public agency signs located within a right-of-way are not included within this definition and are not regulated by the provisions of this Article.) (Ord. No. 01-20 4/9/01)

(1) Sign Purposes:

- (a) **Advertising sign (Off-premise sign):** A sign which directs attention to a business, commodity, service, or entertainment conducted, sold, or offered elsewhere than upon the premises where the sign is displayed. Advertising signs include billboards. (Refer to Subsection 98-804(1)(j).) No new off-premise advertising signs shall be permitted within the City.
- (b) **Auxiliary sign:** A sign which provides special information such as price, hours of operation, or warning and which does not include brand names, or information regarding product lines or services. It may contain a business logo if the logo is under one square foot

in area. Examples of such signs include "no trespassing" signs and signs which list prices of gasoline, up to one price listing sign per type of fuel, which must be displayed on a single structure.

- (c) **Business sign (On-premise sign):** A sign which directs attention to a business, commodity, service, or entertainment conducted, sold, offered, or manufactured upon the premises where the sign is located. Refer to Section 98-806.
- (d) **Community information sign:** A permanent sign approved with a conditional use permit which may have changeable copy and which is limited to the display of information of interest to the general community regarding scheduled public events and public activities. Refer to Subsection 98-802(3).
- (e) **Directional sign, Off-premise:** A sign which indicates only the name, direction, and/or distance of a governmental facility. Refer to Subsection 98-804(1)(f). This definition does not pertain to off-premise advertising signs. Refer to Subsection 98-803(1)(a).
- (f) **Directional sign, On-premise:** A sign which indicates only the name, logo (if under one square foot), and or direction of a pedestrian or traffic facility, or a particular building within a complex of structures, on the property on which said facility or building is located.
- (g) **Group sign:** A sign displaying the collective name of a group of uses such as the title of a shopping center, office park, or industrial park and its tenants. No sales or price information shall be permitted. Portions of the sign containing names of individual tenants shall be considered as part of the area of a group sign. Group signs shall only be permitted within developments serving two or more non-residential tenants, and are permitted on any form of permitted business or identification signage.
- (h) **Identification sign:** A sign indicating the name and/or address of the project, property owner, tenant and/or manager of the property, address, and name and phone number of the property manager.
- (i) **Temporary sign:** A sign or advertising display (including festoons, pennants, banners, pinwheels and similar devices) intended to be displayed for a certain period of time (as permitted by Section 98-807). Included in the definition of "temporary signs" are retailers' signs temporarily displayed for the purpose of informing the public of a "sale" or special offer. If a sign display area is permanent but the message displayed is subject to periodic changes, that sign shall not be considered as temporary. A mobile or portable sign shall not be considered a temporary sign or used for such a purpose. Refer to Section 98-807.
- (j) **Menu Board Sign:** Menu board signs are on-building signs containing information about a business's menu, daily specials, or sales. One menu board sign can be mounted to the buildings front (street) façade per business on that property. Menu board signs are considered to be Wall signs.

(2) Sign Types:

- (a) **Awning sign:** A type of projecting, on-building sign (see (f), below) consisting of a fabric or fabric-like sheathing material.
- (b) **Freestanding sign:** A self-supporting sign resting on or supported by means of poles, standards, or any other type of base on the ground. This type of sign includes monument signs and pylon signs. (Refer to Subsections (e) and (g), below.) The base and support(s) of

any and all freestanding signs shall be concealed and shall comply with the State Building Code. The height of a freestanding sign shall be measured per Subsection (3)(a). Refer to Subsection 98-804(3)(a).

- (c) **Marquee sign:** A type of projecting, on-building sign (see (f), below) sheltering the entrance and/or entrance approaches of a theater, auditorium, fairground, museum or other use, which advertises present and scheduled events.
- (d) **Mobile sign:** A sign mounted on a frame or chassis designed to be easily relocated, including vehicles and/or trailers whose principal commercial use is for signage. Refer to Subsection 98-804(3)(b).
- (e) **Monument sign:** A type of freestanding sign (See (2)(b), above) whose bottom edge is located within one foot of a ground-mounted pedestal and whose top edge is located no more than six feet high. Refer to Subsections 98-804(1)(i) and (2)(a).
- (f) **Projecting sign:** A type of on-building sign, other than a wall sign which is attached to and projects more than one foot, generally perpendicular from a structure or building face. Refer to Subsection 98-804(3)(b).
- (g) **Pylon sign:** A type of freestanding sign (See (2)(b), above) whose bottom edge is located more than one foot above a ground-mounted pedestal or whose top edge is located more than six feet high (see monument sign).
- (h) **Wall sign:** A type of on-building sign mounted parallel to a building facade or other vertical building surface. Refer to Subsection 98-804(3)(c).
- (i) **Personal greeting and congratulatory sign:** A temporary sign which is limited to thirty-two (32) square feet, and which is limited to a non-commercial, personal greeting or message used to announce, congratulate, or greet members of a family or work staff.
- (j) **In-Window Sign:** A sign located within a building that is located attached to the inside face of an exterior window and visible from the exterior of the building. (Ord. No. 01-20 4/9/04)
- (k) **Flags:** This section applies to Corporate Flags for Registered Corporation and decorative flags. (Ord. No. 03-04 3/24/03)
 - 1. Flag poles shall not exceed 35' in height and shall be setback a minimum of 5 feet from any property line;
 - 2. Any flag flown in conjunction with the United States flag shall follow Federal Flag Code established by Congress;
 - 3. No more than one Corporate Flag or one decorative flag shall be flown on any one site;
 - 4. A Corporate Flag shall only be permitted in the GB, PB, PBP, PI, GI, HI, and PD Zoning Districts. The maximum size of any Corporate Flag shall not exceed 60 square feet;
 - 5. Corporate flag content is limited to the following:
 - A. Corporate logo.
 - B. Corporate colors.
 - C. Other solid color background.
 - D. Any combination of Corporate logo, Corporate colors or solid color background.

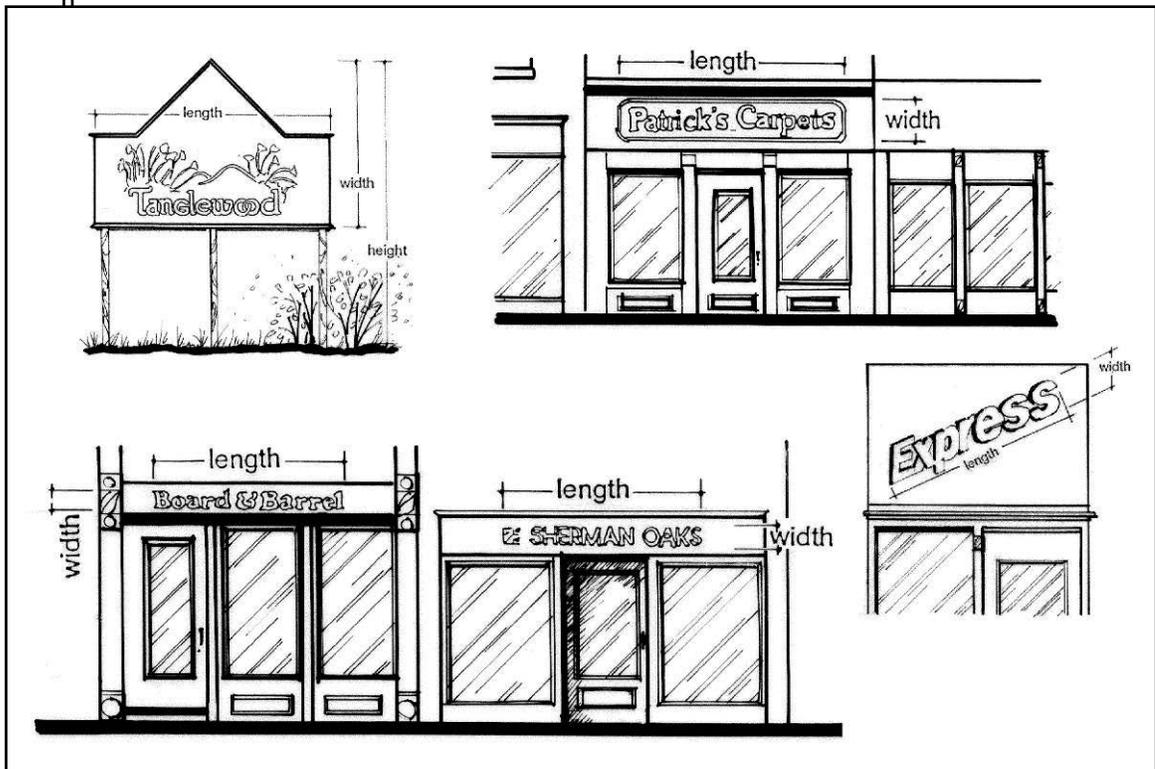
6. No corporate or decorative flag may contain a slogan, price information, product information or image, or any other message that would make the flag appear to be a banner.

(3) Sign Measurement:

(a) **Ground level:** The average elevation of the ground upon which the sign supports are placed, except when the sign supports rest upon a berm or other area elevated above the surrounding ground. In such cases, the average elevation of the base of such berm or other area shall be considered as the ground level.

(b) **Sign area** shall be measured in the following manner:

1. In the case of a sign placed within a frame, a marquee sign, or other structure, sign area consists of the entire surface area of the sign on which copy could be placed. The supporting structure or bracing of a sign, including the supports of monument signs not used for copy, shall not be counted as a part of the sign face area unless such structure or bracing is made a part of the sign's message. Where a freestanding on-premise sign (monument or pylon) has two or more display faces, the total area of all of the display faces which can be viewed from any single location shall be considered the sign face area.
2. In the case of a sign whose message is fabricated together with the background which borders or frames that message, sign face area shall be the total area of the entire background.
3. In the case of a sign whose message is applied to a background which provides no border or frame (such as individual letters to a building face or awning), sign face area shall be the combined areas of the smallest rectangles which can encompass each word, letter, figure, emblem, and other element of the sign message per a scaled, fully dimensioned drawing approved by the Zoning Administrator. Where such drawing is



area shall be the smallest area enclosed in a single rectangle.

4. Signs less than one square foot in area are not regulated by this Article.
5. The illustration on the following page demonstrates how sign face area is measured.

Section 98-804 General Signage Regulations

The regulations contained in this Section apply to signs in all districts.

(1) Sign Prohibitions and Limitations:

- (a) **No sign** shall use any word, phrase, symbol, shape, form, or character in such manner as to interfere with moving traffic, including signs which incorporate typical street-type and/or traffic control-type signage designs and colors.
- (b) Except for sequin-like eyecatcher devices, flags (as permitted by Subsection 98-803(2)(k)), and temporary signs (as permitted by Section 98-807), no fluttering, undulating, swinging, rotating, or otherwise moving signs or other decorations shall be permitted.
- (c) **No illuminated flashing signs** shall be permitted. Flashing signs are those which change their appearance more than once every 60 seconds. Electronic message center signs and time/temperature signs are permitted with a conditional use permit. Chasing lights shall not be allowed.
- (d) **No illuminated sign** shall be permitted unless the illumination of the sign is so designed that the lighting element (except neon signs) is not visible from any property within a residential zoning district. All illuminated signs shall comply with the State Electrical Code.
- (e) **No mobile signs** shall be permitted.
- (f) **Off-premise directional signs** shall be permitted only for governmental uses.
- (g) **No inflatable signs** shall be permitted, except as temporary signs.
- (h) **No advertising vehicle signs** shall be permitted, except as temporary signs. Refer to Subsection 98-804(3)(d).
- (i) **No sign** shall be placed so as to obstruct or interfere with traffic visibility.
- (j) **No off-premise advertising signs** shall be permitted except for the small blue highway information signs as provided within the right-of-way of USH 12 and STHs 50 and 120 per applicable State of Wisconsin Statutes. Existing legal off-premise advertising signs made nonconforming by this Article shall be permitted to continue as legal, nonconforming structures. These signs may not be relocated, structurally modified, or replaced if damaged over 50%. These legal nonconforming signs include the following list:
 1. Large single faced billboard with two off-premise businesses advertised and one on-premise business advertised located near the intersection of STH 50 and STH 12 on Tax Parcel ZYUP-168.
 2. Large two faced billboard sign adjacent to and above the building located at 721 Williams Street. Tax Parcel No. ZF-28B.

3. Three large single face billboard signs located at the southwest corner of the intersection of Sage Street and Sheridan Springs Road. Tax Parcel No. ZGC-11.
4. Two smaller two faced pole signs located near the west side of the intersection of Grant Street and Elkhorn Road. Tax Parcel No. ZYUP-44A.
5. Small wall sign on south face of the building located at 264 Center Street. Tax Parcel No. ZOP-259.
6. Large single faced billboard located on north side of STH 120 near the intersection of STH 12 on Tax Parcel No. ZYUP-137I. Currently unused for several years, in a dilapidated condition, and under orders to remove.
7. Large single faced billboard at the south lot line near CTH H right-of-way. Tax Parcel No. ZOP-373.
8. Large two faced billboard sign near the southwest corner of Edwards Boulevard and Townline Road. Tax Parcel No. ZA4362 00003.

*This will include a sunset date of March 14, 2041 as depicted in the Pre-annexation agreement that was approved by the City upon the annexation of the property that occurred March 14, 2011. (Ord. No. 11-35)

(k) **No pylon signs** shall be permitted.

(l) **Obstructing windows** with paper covering is specifically prohibited under this section. This section applies to regulations under Section 98-806. (Ord. No. 01-20 4/9/01)

(m) **In-Window Signs** shall be limited to a maximum area of written sign text message that does not exceed fifteen (15%) percent of the area of the window. The area of the text message shall be the smallest rectangular area that contains the entire text message. Text messages shall include letters, numerals, symbols, and product or company logos. Images, product displays, and wall boards that do not contain written text messages are not regulated by this rule. Area devoted to In-Window Signs shall not be counted as another type of sign area. There is no limit in the number of In-Window Signs and In-Window Signs shall not be subject to the design criteria of the Downtown Design District or other Overlay District regulations. All signage in the City shall come into compliance with this requirement as of May 1, 2001. (Ord. No. 01-20 4/9/01)

(2) Sign Location Requirements:

(a) **No sign** shall be erected or maintained at any location where by reason of its position, wording, illumination, size, shape, or color it may obstruct, impair, obscure, interfere with the view of, or be confused with, any **authorized traffic control sign, signal or device**. Freestanding signs may not locate within vision triangles nor otherwise impede traffic or pedestrian visibility. Freestanding sign setbacks from right-of-way lines vary by zoning district -- refer to Sections 98-805 and 98-806.

(b) **No sign** shall be located within a **required bufferyard** or within a permanently protected green space area. Refer to the City of Lake Geneva Zoning Code.

(c) **No sign** shall be mounted or displayed on the **roof** of a structure.

- (d) **No sign**, temporary or otherwise, shall be displayed on private property without the owner's or renter's permission.
- (e) **Private signs** shall not be allowed within road **right-of-way** lines.
- (f) **Projecting signs** shall only be permitted as new signs per the rules of this Ordinance and may be maintained as legal nonconforming signs only if they exist as of the effective date of this Chapter, and are a minimum of seven feet over the elevation of a pedestrian way.
- (g) **Freestanding signs** shall be located a minimum of twelve feet from property lines or equivalent to their maximum height, whichever is lesser, except that on-premise directional signs less than 36 inches tall shall be located a minimum of one foot from a property line.
- (h) **Awnings** made of cloth are permitted. Such awnings shall be free of backlighting and only contain a lettering band with a single line of copy less than eight inches tall located on the vertical face of the awning and shall be located a minimum of seven and one-half feet for the fabric, and eight feet for the frame, over pedestrian ways.
- (i) No person shall erect, construct, or maintain any sign upon any property or building without the express consent of the owner or person entitled to possession of the property or building or their authorized representative.

(3) **Sign Configuration Requirements:**

- (a) **Freestanding sign configuration:** A freestanding sign shall not be erected so that it impedes visibility for safe pedestrian and/or vehicular circulation. The footing and related supporting structure of a freestanding sign including bolts, flanges, brackets, etc., shall be concealed by the sign exterior, masonry covering, earth and permanent groundcover, or through the use of evergreen shrubs. Refer to Subsection 98-803(2)(b).
- (b) **Projecting sign configuration:** The bottom edge of a projecting sign shall be located a minimum of seven (7) feet from the ground level directly under the sign. Such sign shall be mounted directly to a building. In no instance shall such sign be projecting more than four (4) feet into and over a public right-of-way or private street, drive, or parking area. (Ord. No. 01-24 8/13/01)
- (c) **Wall sign configuration:** A wall sign shall not extend beyond the edge of any wall or other surface to which it is mounted, nor shall it project more than twelve (12) inches from its surface. The height of a wall sign shall be measured from the base of the building below the sign to the top of the sign face. The top of the sign shall be no higher than the nearest portion of the building to which it is mounted without a conditional use permit. Signs painted directly on a wall or other portion of a building are not permitted. Refer to Subsection 98-803(2)(h).
- (d) **Advertising vehicle sign configuration:** No persons shall park any vehicle or trailer on a public right-of-way or on private properties so as to be seen from a public right-of-way, which has attached thereto or located thereon any sign or advertising device for the basic purpose of providing advertisement of products or directing people to a business activity located on the same or nearby property or any other premise. Licensed business vehicles containing typical business signage and which are actively used on a daily basis for business purposes, are exempt from this prohibition. Refer to Subsection 98-804(1)(h).

- (e) Menu Board configuration:** Menu board sign surface area and its surrounding frame and structure shall not exceed four square feet. Menu board signs shall not extend beyond the edge of any wall or other surface to which they are mounted, nor shall they project more than three inches from the wall on which they are mounted. Moving signs such as traveling message boards, electronic message boards, and video screens are prohibited. Anything attached to a menu board sign shall not project outside the perimeter of the sign face nor project in excess of one inch from the sign face.

Section 98-805 Regulations for the CR-5ac, ER-1, SR-3, SR-4, TR-6, and MR-8 Districts

(1) Rules for all Signs:

- (a) Signs shall comply with all provisions of this Article, including Section 98-803 and Section 98-804 for general signage definitions and regulations.
- (b) Signage on a lot shall be limited to the combined total of all signs listed under Subsection (2), below, or as otherwise modified by conditional use, planned development, deed restriction or other site specific regulation, restriction or requirement. The owner of a property containing more than one tenant shall allocate signs to the tenants, up to the allowed maximum for the entire property. This provision will allow the property owner to allocate all of the allowed signage to one tenant and none to another tenant if they saw fit to do so.

(2) Rules for Particular Sign Purposes:

(a) Identification Sign

1. For one-family, two-family, three-family or four-family dwelling:
 - a. Permitted Sign Type: Wall Sign
 - b. Maximum Permitted Number per Lot: One
 - c. Maximum Permitted Area per Sign: Two square feet
2. For multi-family dwelling of five or more units, or institutional use:
 - a. Permitted Sign Type: Wall Sign, Canopy Sign or Monument Sign
 - b. Maximum Permitted Number per Lot: One monument, plus one wall or canopy
 - c. Maximum Permitted Area per Sign: Twenty-Four square feet
3. For group development or subdivision:
 - a. Permitted Sign Type: Wall Sign, Canopy Sign or Monument Sign
 - b. Maximum Permitted Number per Development: Per Plat or Conditional Use
 - c. Maximum Permitted Area per Sign: Thirty-Two square feet
 - d. Maximum Combined Permitted Area of All Signs: Per Plat or Conditional Use

(b) Auxiliary Sign (such as "Beware of Dog" or "No Trespassing" for all land uses):

1. Permitted Sign Type: Wall Sign

2. Maximum Permitted Number per Lot: Two
3. Maximum Permitted Area per Sign: Two square feet

(c) **On-Premise Directional Sign** (for multi-family, group development or institutional use):

1. Permitted Sign Type: Wall Sign or Monument Sign
2. Maximum Permitted Number per Lot: One sign for each vehicular entrance, one sign for each vehicular exit, one sign for each parking area conditions list. Institutional uses may use any additional number of signs as needed.
3. Maximum Permitted Area per Sign: Nine square feet

(d) **Temporary Sign** (per Section 98-807)

(e) **On-Premise Business Sign** (for legal, non-conforming business only): Shall comply with provisions of Section 98-806.

(f) **Off-Premise Directional Sign** (for governmental facility only):

1. Permitted Sign Type: Wall Sign or Monument Sign
2. Maximum Permitted Number per Development: Per Conditional Use Permit
3. Maximum Permitted Area per Sign: Four square feet
4. Maximum Permitted Area of All Signs: Per Conditional Use Permit

(g) **Community Information Sign** (per Section 98-802(3))

(h) Menu Board Signs

1. Permitted Sign Type: Wall Sign
2. Maximum Permitted Number per Parcel: One per Business
3. Maximum Permitted Area per Sign: Four square feet

Section 98-806 Regulations for the RH, NO, PO, NB, PB, GB, CB, PI, GI and UI Districts

(1) Rules for all Signs:

- (a) Signs shall comply with all provisions of this Article, including Section 98-803 and Section 98-804 for general signage definitions and regulations.
- (b) Signage on a lot shall be limited to the combined total of all signs listed under Subsection (3), below, or as otherwise modified by conditional use, planned development, deed restriction or other site specific regulation, restriction or requirement. The owner of a property containing more than one tenant shall allocate signs to the tenants, up to the allowed maximum for the entire property. This provision will allow the property owner to allocate all of the allowed signage to one tenant and none to another tenant if they saw fit to do so.

(2) **Rules for Particular Sign Purposes (All Residential and Institutional Land Uses):** Shall comply with provisions of Section 98-805.

(3) **Rules for Particular Sign Purposes (All Office, Commercial and Industrial Land Uses):** (Ord. No. 01-21 4/9/01)

(a) For RH, PO, NB, PB, and PI Zoning Districts

1. Permitted Sign Type: On-Building (Wall or Awning) Sign:

- a. Maximum Permitted Number per Lot: Two On-Building Signs per each business fronting on that wall, for each exposed side of the principal use building not directly adjacent to a residentially zoned property.
- b. Maximum Permitted Area per Sign: One square foot of signage for every linear foot of exposed exterior wall length on that supporting wall for all combined signage on that wall regardless of the number of business. A maximum sign area of 200 square feet for all combined sign faces may be used for any single business on a wall.

2. Permitted Sign Type: Monument Sign or Projecting Sign:

- a. Maximum Permitted Number per Lot: One Monument Sign per lot, for any lot containing more than four public parking space or One Projecting Sign per each business entrance for each exposed side of the principal building not directly adjacent to a residentially zoned property.
- b. Maximum Permitted Area per Monument Sign: One-Quarter square foot of signage for every foot of the adjacent public street frontage selected for the lot – up to a maximum sign area of 50 square feet for all combined sign faces seen at one time.
- c. Maximum Permitted Monument Sign Height: 8 feet
- d. Maximum Permitted Monument Sign Setback: equivalent or greater to sign height
- e. Maximum Permitted Area per Projecting Sign: 3 square feet

3. Permitted Sign Type: Menu Board:

- a. Menu board signs are permitted in all zoning districts.
- b. Configuration Requirements for Menu Board Signs. 98-804(3)(e)
- c. Menu board signs shall be securely affixed to the exterior wall of the building containing the use.
- d. Menu board signs may be made of any material and must be in an approved locking case.
- e. Menu board signs may not be illuminated by any means other than an ambient light source such as the sun or a street light.

(b) For CB Zoning District

1. Permitted Sign Type: On-Building (Wall, Awning, or Marquee) Sign:

- a. Maximum Permitted Number per Lot: One On-Building Sign per each business fronting on that wall, for each exposed side of the principal use building not directly adjacent to a residentially zoned property.

- b. Maximum Permitted Area per Sign: One square foot of signage for every linear foot of exposed exterior wall length on that supporting wall for all combined signage on that wall regardless of the number of business. A maximum sign area of 25 feet may be used for any single business on a wall.
2. Permitted Sign Type: Monument Sign or Projecting Sign:
 - a. Maximum Permitted Number per Lot: One Monument Sign per lot, One Projecting Sign per each business entrance for each exposed side of the principal use building not directly adjacent to a residentially zoned property.
 - b. Maximum Permitted Area per Monument Sign: One-Quarter square foot of signage for every foot of the adjacent public street frontage selected for the lot – up to a maximum sign area of 50 square feet for all combined sign faces seen at one time.
 - c. Maximum Permitted Monument Sign Height: 8 feet
 - d. Maximum Permitted Monument Sign Setback: equivalent of greater to sign height
 - e. Maximum Permitted Area per Projecting Sign: 3 square feet
 3. Permitted Sign Type: Menu Board:
 - a. Menu board signs are permitted in all zoning districts.
 - b. Configuration Requirements for Menu Board Signs. 98-804(3)(e)
 - c. Menu board signs shall be securely affixed to the exterior wall of the building containing the use.
 - d. Menu board signs may be made of any material and must be in an approved locking case.
 - e. Menu board signs may not be illuminated by any means other than an ambient light source such as the sun or a street light.
 - f. Menu boards in the designated Downtown Design District are subject to the requirements and approval of the Downtown Design District.

(c) For NO Zoning District:

1. Permitted Sign Type: On-Building (Wall, Awning, or Marquee) Sign:
 - a. Maximum Permitted Number per Lot: One On-Building Sign per each business fronting on that wall, for each exposed side of the principal use building not directly adjacent to a residentially zoned property.
 - b. Maximum Permitted Area per Sign: One square foot of signage for every linear foot of exposed exterior wall length on that supporting wall for all combined signage on that wall regardless of the number of business. A maximum sign area of 25 feet may be used for any single business on a wall.
2. Permitted Sign Type: Monument Sign or Projecting Sign:

- a. Maximum Permitted Number per Lot: One Monument Sign per lot, One Projecting Sign per each business entrance for each exposed side of the principal use building not directly adjacent to a residentially zoned property.
- b. Maximum Permitted Area per Monument Sign: One-Quarter square foot of signage for every foot of the adjacent public street frontage selected for the lot – up to a maximum sign area of 50 square feet for all combined sign faces seen at one time.
- c. Maximum Permitted Monument Sign Height: 8 feet
- d. Maximum Permitted Monument Sign Setback: equivalent or greater to sign height
- e. Maximum Permitted Area per Projecting Sign: 3 square feet

3. Permitted Sign Type: Menu Board:

- a. Menu board signs are permitted in all zoning districts.
- b. Configuration Requirements for Menu Board Signs. 98-804(3)(e)
 - c. Menu board signs shall be securely affixed to the exterior wall of the building containing the use.
 - d. Menu board signs may be made of any material and must be in an approved locking case.
 - e. Menu board signs may not be illuminated by any means other than an ambient light source such as the sun or a street light.

(d) For GB, BI, and HI Zoning Districts:

1. Permitted Sign Type: On-Building (Wall or Awning) Sign:
 - a. Maximum Permitted Number per Lot: Two On-Building Signs per each business fronting on that wall, for each exposed side of the principal use building not directly adjacent to a residentially zoned property.
 - b. Maximum Permitted Area per Sign: One square foot of signage for every linear foot of exposed exterior wall length on that supporting wall for all combined signage on that wall regardless of the number of business. A maximum sign area of 250 feet may be used for any single business on a wall.
2. Permitted Sign Type: Monument Sign or Projecting Sign:
 - a. Maximum Permitted Number per Lot: One Monument Sign per lot, One Projecting Sign per each business entrance for each exposed side of the principal use building not directly adjacent to a residentially zoned property.
 - b. Maximum Permitted Area per Monument Sign: One-Quarter square foot of signage for every foot of the adjacent public street frontage selected for the lot – up to a maximum sign area of 50 square feet for all combined sign faces seen at one time.
 - c. Maximum Permitted Monument Sign Height: 8 feet
 - d. Maximum Permitted Monument Sign Setback: equivalent or greater to sign height

e. Maximum Permitted Area per Projecting Sign: 3 square feet

3. Permitted Sign Type: Menu Board:

- a. Menu board signs are permitted in all zoning districts.
- b. Configuration Requirements for Menu Board Signs. 98-804(3)(e)
- c. Menu board signs shall be securely affixed to the exterior wall of the building containing the use.
- d. Menu board signs may be made of any material and must be in an approved locking case.
- e. Menu board signs may not be illuminated by any means other than an ambient light source such as the sun or a street light.

(e) Auxiliary Sign (such as required Gas Price Signs or "No Trespassing" sign):

1. Permitted Sign Type: Wall Sign or Freestanding sign
2. Maximum Permitted Number per Lot: Per approved site plan.
3. Maximum Permitted Area per Sign: Combined area of all auxiliary signs shall not exceed an area equivalent to 50% of the permitted freestanding or on-building sign area, whichever is greater.

(f) On-Premise Directional Sign:

1. Permitted Sign Type: Wall Sign or Monument Sign
2. Maximum Permitted Number per Lot: One sign for each vehicular entrance, one sign for each vehicular exit, one sign for each parking area conditions list.
3. Maximum Permitted Area per Sign: Nine square feet

(g) Temporary Sign (per Section 98-807)

(h) Off-Premise Directional Sign (for governmental facility only):

1. Permitted Sign Type: Wall Sign or Monument Sign
2. Maximum Permitted Number per Development: Per Conditional Use Permit
3. Maximum Permitted Area per Sign: Four square feet
4. Maximum Permitted Area of All Signs: Per Conditional Use Permit

(i) Community Information Sign (per Section 98-802(3))

Section 98-807 Temporary Signs

For all temporary signs, the owner or tenant must contact the Zoning Administrator and provide the name and address of the applicant, and the description and location of the sign to be erected prior to actual installation. Only one temporary sign may be displayed on a property at any one time.

Except as provided by (1) through (5) below, any one lot is permitted to display a temporary sign for a maximum of thirty (30) days within any twelve (12) month period. Furthermore, any one lot is limited to a maximum of two temporary signs in any twelve (12) month period (political signs are exempt from this restriction). A portable sign is not a temporary sign.

- (1) For each lot: one "For Sale," "For Rent," or "Garage Sale" sign, not more than six (6) square feet in area, up to thirty-two (32) square feet for vacant commercial and industrial properties.
- (2) For construction on or development of a lot, one sign not more than thirty-two (32) square feet in area, indicating the name of the contractors, engineers or architect, or products being used in the construction of a building but only during the time that construction or development is actively under way.
- (3) For a temporary event of public interest such as a neighborhood garage sale or church fair, one sign, not over thirty-two (32) square feet in area located upon the site of the event. Such sign shall not be erected more than 30 days before the event and shall be removed immediately after the event.
- (4) Temporary political signs are permitted without restriction so long as they locate per the requirements of 98-804 (2)(d) and (e), do not impair vision, or do not otherwise create a public nuisance. Such sign shall not be erected more than 30 days before the election and shall be removed within 48 hours after the election.
- (5) For each real estate subdivision that has been approved in accordance with the City of Lake Geneva Land Division Regulations, two temporary development project identification signs are permitted to be located on some portion of the subject subdivision. Each such sign shall be not more than thirty-two (32) square feet in area. These signs shall comply with the visibility standards of Subsection 98-804(1)(i). These signs shall be permitted to remain within the subject subdivision until a time at which building permits have been issued for 80 percent or more of the lots in the subdivision.
- (6) One personal greeting/congratulatory sign per premises shall be permitted for up to seven days, which is limited to eight feet in height and thirty-two (32) square feet in dimension and which is not intended for commercial purposes.

Section 98-808 Appearance, Construction, and Maintenance of Signage

- (1) All signage within the jurisdiction of this Article shall remain in a state of proper maintenance. Refer to Subsection 98-808(2), below.
- (2) Proper maintenance shall be the absence of loose materials (including peeling paint, paper or other material), the lack of excessive rust, the lack of excessive vibration or shaking, and the presence of the original structural integrity of the sign, its frame and other supports, its mounting, and all components thereof.
- (3) The repainting, changing of parts, and preventive maintenance of signs which completely conform to the requirements of this Article, and result in absolutely no change in the appearance of the sign from that originally approved, shall not be deemed alterations requiring a sign permit.

- (4) The owner, lessee, or manager of a sign, and the owner of the land on which the same is located, shall keep grass or weeds and other growth cut and debris and rubbish cleaned up and removed from the lot on which the sign is located.
- (5) Any signs which may be, or may hereafter become rotted, unsafe, or in a state which is not properly maintained shall be repaired or removed by the licensee or owner of the sign, or owner of the property upon which the sign stands upon notice of the Zoning Administrator.
- (6) All signs shall be constructed and mounted so as to comply with State Building Codes.
- (7) All signs shall be constructed and maintained to conform with State Electrical Codes.
- (8) The base of signs shall be landscaped so as to conceal footings, mountings, brackets, and related structural elements.
- (9) All signs shall in no instance create a traffic visibility or other safety hazard.
- (10) Signage found to be in violation of the provisions of this Article shall be subject to the provisions of the City of Lake Geneva Building Code.

Section 98-809 Nonconforming Signs

(1) Nonconforming Signs

- (a) Signs legally existing as of the effective date of this Chapter which do not conform to the provisions of this Article, shall be nonconforming signs and shall be subject to the provisions of Subsection 98-809(2). Nonconforming signs may be maintained. No nonconforming on-premise sign shall be altered or moved to a new location without being brought into compliance with the requirements of this Article. Refer to Subsection 98-809(2)(a), below.
- (b) Business signs on the premises of a nonconforming use or building may be continued per Subsection 98-809(2), but new signs for such uses shall not be allowed, nor shall expand in number, area, height, or illumination. New signs, not to exceed the maximum allowable aggregate sign area may be erected only upon the complete removal of all other signs existing at the time of adoption of this Article.
- (c) Closing businesses must remove their signs within 60 days of closing. (Ord. No. 99-14 10/11/99)
- (d) Signage not in compliance with the provisions of this Section shall be subject to the provisions of Subsection 98-809(2).
- (e) Whenever there is a change in the sign user (excluding off-premise signs), owner, or owner of the property on which the sign is located, the new sign user, owner, or new property owner shall forthwith notify the Zoning Administrator of the change. No new sign permit is required unless there is modification of the sign face or sign structure.

(2) Removal of Nonconforming Signs

(a) Alteration of Signs

1. For the purpose of this Article, alteration of a sign is considered to be any change to the exterior appearance of any part of the sign, its frame, its supporting structure, or its lighting including: changing the message (except for marquee or off-premise

advertising signs), symbols, color, material, height, location, or any other alterations as determined by the Zoning Administrator. With the granting of a Conditional Use Permit, nonconforming signs may be altered in sign face appearance in any manner, and may be altered in sign frame, supporting structure and lighting in any manner that does not increase the degree for non-conformance. The consideration of said permit shall evaluate the quality and character of the proposed non-conforming sign with the character of nearby development and community objectives. This conditional use shall expire ten (10) years after date of issuance. (Ord. No. 99-14 10/11/99) The ten year expiration period shall not be extended by subsequent conditional use approvals for modification of the same non-conforming sign unless specifically stated in the subsequent conditional use approval. (Ord. No. 08-12 08/11/08)

2. Altering a sign does not include maintaining the existing appearance of the sign; replacing the sign face or the supporting structure with identical materials, colors, and messages; changing the message of a marquee sign; or changing the face of an off-premise advertising sign.
3. For a period extending ten years from the Effective Date of this Ordinance, a tenant sign which comprises part of a group Sign may be replaced to accommodate a new tenant sign without triggering the need to bring the entire Group Sign, or any of its parts, into compliance with the provisions of this Ordinance.

(b) The penalties of the City of Lake Geneva Building Code shall be applicable to violations of the provisions of this Article.

(3) Exemptions for Historic Signs

(a) The following historic signs shall be exempt from this Section and may be maintained with altered messages: the Pillsbury sign on the south wall of Dunn Lumber and True Value Hardware, 826 North Street.

ATTEST:

James R. Connors, Mayor

Sabrina Waswo, City Clerk

First Reading: 03/23/15
Second Reading:
Adopted:
Published:

TO: MAYOR JIM CONNORS AND COMMON COUNCIL

FROM: CITY ADMINISTRATOR DENNIS JORDAN

DATE: MARCH 23, 2015

RE: TID #4 PROJECTS

Background: At the conclusion of the Special Council meeting to discuss if TID #4 should stay open, the Council directed the City Administrator to compile a list of projects and their estimated cost to be sent to the Council so they could determine if TIF #4 should remain open and what projects the Council would want completed. The Administrator compiled a list based on the Council's responses and it is provided in the staff report. I have shown the projects in the order that received the most mentions by the Council and Mayor. The boat launch relocation and road improvements at Big Foot State Park and burying the overhead power lines on Main Street from Curtis Street to downtown both received 8 mentions. The Traver Hotel purchase and demolition received 7 mentions. The White River Trail received 6 mentions. Downtown signage, downtown alley improvements and a parking garage all received 4 mentions. The purchase of the theatre received 3 mentions. The escrowing of \$1 million for maintenance of projects already completed received 2 mentions. The construction of sidewalks, a museum addition and purchasing Hillmoor all received 1 mention.

I have included estimates of the projects in the order they were ranked for the Council's review.

Recommendation: Discuss and decide if TID #4 should remain open, and if so, what projects should be completed.

TID #4 PROJECTS

The following are the responses from all of the Alderpersons and the Mayor.

<u>Project</u>	<u>Votes</u>
Boat launch relocation & road improvements BFBS	8
Bury overhead power lines on Main St. from Curtis to downtown	8
Traver Hotel purchase and demolition	7
White River Trail	6
Downtown Signage	4
Parking Garage	4
Alley Improvements	4
Theatre Purchase	3
Escrow for Maintenance	2
Construct Sidewalks	1
Museum Addition	1
Buy Hillmoor	1

TID #4 PROJECT ESTIMATES

1) Boat launch relocation and roadway improvements	\$1.8 to 2.2 million
2) Bury overhead wires on Main Street (Curtis-downtown)	\$500,000-900,000
3) Traver Hotel purchase & Demolition	\$450,000-500,000
4) White River Trail (acquisition and construction)	\$400,000
5) Downtown Signage	\$100,000
6) Parking Garage	\$6 -\$7 million
7) Alley Improvements downtown	\$300,000
8) Theatre Purchase	\$995,000
9) Escrow for Maintenance	\$1,000,000
10) Construct sidewalks (not sure what all this encompasses)	\$
11) Museum Addition (estimate based on 6,000 sq.ft.)	\$1.5 - \$2 million
12) Buy Hillmoor	\$3.5 – \$4 million

**City of Lake Geneva
Council Meeting
March 23, 2015**

**Prepaid Checks
3/06/15 - 3/20/15**

**Total:
\$5,252.85**

Checks over \$5,000: \$ -

FROM 03/11/2015 TO 03/20/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AUTOM	AUTOMATED PARKING TECHNOLOGIES								
	141548			10/02/14		60012	03/13/15	720.00	720.00
		01 RECEIPT PAPER-40 ROLLS	4234505250						720.00
								VENDOR TOTAL:	720.00
TIME	TIME WARNER CABLE								
	10404710897601	2/15		02/13/15		60007	03/11/15	212.34	212.34
		01 INTERNET SVC-MAR	1121005221						212.34
								VENDOR TOTAL:	212.34
USPS	US POST OFFICE								
	ABSENTEE BALLOTS								
		01 POSTAGE-ABSENTEE BALLOTS	1114305312	03/16/15		60013	03/16/15	68.60	68.60
									68.60
								VENDOR TOTAL:	68.60
VERIZON	VERIZON WIRELESS								
	9741195398			02/23/15		60008	03/11/15	174.03	174.03
		01 CELL CHGS-FEB	1122005221						174.03
								VENDOR TOTAL:	174.03
WALMA	WALMART COMMUNITY								
	6368-2/15			02/05/15		60009	03/11/15	35.88	35.88
		01 GLUCOSE TEST STRIPS	1122005810						35.88
								VENDOR TOTAL:	35.88
WIDOTR	REGISTRATION FEE TRUST								
	TITLE 3/10/15			03/10/15		60010	03/11/15	74.50	74.50
		01 TITLE TRANSFER-SEIZED HONDA	1121005380						74.50
								VENDOR TOTAL:	74.50
WORD	WORD SYSTEMS INC								
	DOWNPMT 2/16/15			02/16/15		60011	03/11/15	3,967.50	3,967.50
		01 DIGITAL VOICE LOGGING SYSTEM	4121001401						3,967.50
								VENDOR TOTAL:	3,967.50
								TOTAL --- ALL INVOICES:	5,252.85

**City of Lake Geneva
Council Meeting
March 23, 2015**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 203,344.42
2. Debt Service	20	\$ 94.84
3. TID #4	34	\$ -
4. Lakefront	40	\$ 53,833.26
5. Capital Projects	41	\$ 26,398.27
6. Parking	42	\$ 8,842.72
7. Cemetery	48	\$ 652.60
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 1,120.13
10. Impact Fees	45	\$ 3,790.50
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$298,076.74</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE OF:

3/23/2015

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 298,076.74**

ITEMS > \$5,000

Alliant Energy - February Electric Bills	\$ 19,479.07
Geneva Lake Law Enforcement - 2015 Contribution	\$ 48,174.00
Harris Computer Systems - MSI Annual Support	\$ 5,593.52
John's Disposal Service - March Refuse & Recycling	\$ 37,277.04
R&R Insurance Services - Liability & Workers Comp Insurance	\$ 128,567.00
WE Energies - February Gas Bills	\$ 7,791.68
Westenn Mechanical Contractors - Air/Heat Exchanger 1065 Carey Street	\$ 23,185.00

Balance of Other Items **\$ 28,009.43**

INVOICES DUE ON/BEFORE 03/24/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A+	A+ GRAPHICS & PRINTING						
7244	03/17/15	01	MAP,WALL CHART	4234505310		03/24/15	18.20
						INVOICE TOTAL:	18.20
						VENDOR TOTAL:	18.20
ADVAND	ADVANCED DISPOSAL SERVICES						
A10000469931	02/28/15	01	TRASH SVC-MAR	4800005360		03/24/15	48.57
						INVOICE TOTAL:	48.57
						VENDOR TOTAL:	48.57
ALLIANT	ALLIANT ENERGY						
RE031115	03/01/15	01	INV 101952-010-SNAKE RD/HWY 50	** COMMENT **		03/24/15	
RE031115	03/01/15	02	INV 106985-010-STREET LIGHTS	1134105223		03/24/15	6,972.97
		04	INV 124743-010-S LAKE SHORE DR	1152005222			18.56
		05	INV 127818-010-W HWY 50 BLOCK	** COMMENT **			
		06	INV 140837-010-S LAKE SHORE DR	1134105222			7.34
		07	INV 147744-014-1070 CAREY	1132105222			296.93
		08	INV 178856-010-GEORGE ST	1134105222			7.34
		09	INV 184924-010-COBB PARK	1152005222			7.27
		10	INV 188965-013-1065 CAREY	1132105222			573.38
		11	INV 216918-010-CITY HALL	1116105222			2,431.48
		12	INV 239783-010-TENNIS COURTS	1152005222			7.27
		13	INV 243947-013-1055 CAREY	1132105222			178.29
		14	INV 268954-010-FLAT IRON PK	1152005222			189.51
		15	INV 278857-010-OAK HILL CEM	4800005222			30.13
		16	INV 279779-010-918 MAIN/LIB	9900005222			900.12
		17	INV 292807-010-WELLS ST	1134105222			69.88
		18	INV 302769-011-DUNN BASEBALL	1152005922			473.59
		20	INV 318816-010-HWY 50/HWY 12	1134105222			10.00
		21	INV 335773-010-WELLS ST	1134105222			9.58
		22	INV 336765-010-FLAT IRON PK	1152005222			7.27
		23	INV 355867-010-DODGE ST	1134105222			7.50

INVOICES DUE ON/BEFORE 03/24/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY						
RE031115	03/01/15	24	INV 375931-010-RIVIERA	4055305222		03/24/15	1,982.52
		25	INV 392817-010-LIBRARY PK	1152005222			32.20
		27	INV 433829-010-FIRE HOUSE	1122005222			845.32
		28	INV 433906-010-HAVENWOOD	1134105222			7.03
		29	INV 489578-003-MUSEUM	1151105222			662.68
		30	INV 492771-003-GENEVA SQ	1134105223			39.04
		31	INV 514311-001-BAKER/SEMINARY	1152005222			9.62
		32	INV 517852-001-SAGE ST/DUNN	1129005222			5.04
		33	INV 544872-001-VETS PK/TOWNLIN	1152015222			132.85
		34	INV 551929-001-OAK HILL CEM	4800005222			249.29
		35	INV 560544-002-1003 HOST DR	1122005222			433.77
		36	INV 589078-001-RUSH ST	1152005222			20.44
		37	INV 589905-001-BEACH HOUSE	4054105222			292.22
		38	INV 590084-001-DONIAN PK	1152005222			120.82
		39	INV 594309-001-STREET LIGHTS	1134105223			300.45
		40	INV 605259-001-GENEVA ST LOT	1134105223			177.38
		41	INV 614948-001-VETS PK SCOREBO	1152015222			156.35
		43	INV 621606-001-WELLS ST	1134105222			8.22
		44	INV 621825-001-S WELLS	1134105222			9.05
		46	INV 626232-001-HWY 50/HWY 12	1134105222			18.91
		47	INV 627270-001-730 MARSHALL ST	1129005222			17.33
		48	INV 628749-001-W COOK SIREN	1129005222			9.86
		49	INV 640082-001-201 EDWARDS SIR	1129005222			9.74
		50	INV 652115-002-EDWARDS BVD SIG	1134105223			98.16
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			103.46
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			162.35
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			106.41
		54	INV 657276-002-389 EDWARDS SIG	1134105223			114.27
		55	INV 675414-001-VETS PK PAVILN	1152015222			156.35
		56	INV 679833-001-GENEVA ST LOT	1134105223			256.41
		59	INV 696255-001-SHARED SAVINGS	9900005663			6.47
		60	INV 696255-001-SHARED SAVINGS	9900005623			133.35
		63	INV 699860-001-IMPOUND	1121005222			70.29
		64	INV 703098-001-LIB PK RESTROOM	1152005222			24.08

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT ALLIANT ENERGY							
RE031115	03/01/15	65	INV 703615-001-MAIN ST LIGHTS	1134105223		03/24/15	222.43
		66	INV 710858-001-INTRCHG N SGNL	1134105223			73.47
		67	INV 722670-001-COOK ST SIGNL	1134105223			36.43
		68	INV 723022-001-SHARED SAVINGS	2081005664			4.85
		69	INV 723022-001-SHARED SAVINGS	2081005625			89.99
		70	INV 722220-001 BROAD ST SIGNAL	1134105223			54.73
		72	INV 722221-001-724 WILLIAMS ST	1134105223			27.03
						INVOICE TOTAL:	19,479.07
						VENDOR TOTAL:	19,479.07
AT&TL AT&T LONG DISTANCE							
816988240-3/15	03/04/15	01	MAR LD	1100001391		03/24/15	17.42
		02	MAR LD	4800005221			1.49
		03	MAR LD	1132105221			3.67
		04	MAR LD	1122005221			9.20
		05	MAR LD	9900005221			2.48
		06	MAR LD	1121005221			97.07
		07	MAR LD	1116105221			0.48
		08	MAR LD	1112005221			0.11
						INVOICE TOTAL:	131.92
860141779-2/15	02/22/15	01	FAX LD-FEB	1122005221		03/24/15	0.50
						INVOICE TOTAL:	0.50
860141787-2/15	02/22/15	01	FAX LD-FEB	1132105221		03/24/15	0.20
						INVOICE TOTAL:	0.20
						VENDOR TOTAL:	132.62
AUROM AURORA MEDICAL GROUP							
283014	03/08/15	01	CONSORTIUM FEE	1132105205		03/24/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-311004	03/04/15	01	SWITCHES-GIANT VAC	1132105351		03/24/15	3.49
						INVOICE TOTAL:	3.49
662-311008	03/04/15	01	OIL-MOWER	1152005250		03/24/15	5.29
						INVOICE TOTAL:	5.29
662-312076	03/19/15	01	RADIATOR FAN-CROWN VIC	4234505351		03/24/15	150.99
						INVOICE TOTAL:	150.99
						VENDOR TOTAL:	159.77
CITYDE	CITY OF DELAVAN						
WARRANT-3/15	03/19/15	01	WARRANT-MILLS	1112002428		03/24/15	177.00
						INVOICE TOTAL:	177.00
						VENDOR TOTAL:	177.00
DES	DATA EQUIPMENT SERVICES						
153	03/12/15	01	FEB-MAR MODEM SVC	4234505221		03/24/15	1,980.00
						INVOICE TOTAL:	1,980.00
						VENDOR TOTAL:	1,980.00
DUNN	DUNN LUMBER & TRUE VALUE						
594789	02/18/15	01	SANDING PAD-RETURN	1152005352		03/24/15	-20.99
		02	DISCOUNT	1100004819			1.05
						INVOICE TOTAL:	-19.94
595977	03/04/15	01	HOOK&PICK SET	1132105340		03/24/15	9.99
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.49
595992	03/04/15	01	PAINT SUPPLIES-RIV	4055205350		03/24/15	12.16
		02	DISCOUNT	1100004819			-0.61
						INVOICE TOTAL:	11.55

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DUNN	DUNN LUMBER & TRUE VALUE						
596070	03/04/15	01	TRAILER CONNECTOR-TRK#18	1132105351		03/24/15	4.49
		02	DISCOUNT	1100004819			-0.22
						INVOICE TOTAL:	4.27
596298	03/06/15	01	ADHESIVE REMOVER,WD-40	4234505250		03/24/15	14.28
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	13.78
596316	03/06/15	01	DUCT TAPE	4234505250		03/24/15	11.98
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.38
596452	03/09/15	01	PROTRACTOR/ANG FINDER-PLOWS	1132125351		03/24/15	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64
596532	03/10/15	01	PAINT-BENCHES	1152005350		03/24/15	4.99
		02	DISCOUNT	1100004819			-0.25
						INVOICE TOTAL:	4.74
596540	03/10/15	01	GRINDING WHEELS	1132105340		03/24/15	23.95
		02	DISCOUNT	1100004819			-1.20
						INVOICE TOTAL:	22.75
596545	03/10/15	01	EXTENSION CORD	1132105399		03/24/15	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64
596670	03/11/15	01	SQUEEGEE, BATTERIES, NOZZLES	4055205350		03/24/15	46.44
		02	DISCOUNT	1100004819			-1.57
						INVOICE TOTAL:	44.87
596709	03/11/15	01	NUTS, BOLTS-BOBCAT PLOW	1132125250		03/24/15	18.73
		02	DISCOUNT	1100004819			-0.94
						INVOICE TOTAL:	17.79

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
K96884	03/12/15	01	DRYER VENT, DUCT TAPE, CAULK	1132105350		03/24/15	42.58
		02	DISCOUNT	1100004819			-1.73
						INVOICE TOTAL:	40.85
K96887	03/12/15	01	NUTS, BOLTS-BOBCAT PLOW	1132125250		03/24/15	12.70
		02	DISCOUNT	1100004819			-0.64
						INVOICE TOTAL:	12.06
K96926	03/13/15	01	PAINT-SKIDDER PLOW	1132125351		03/24/15	36.55
		02	DISCOUNT	1100004819			-1.83
						INVOICE TOTAL:	34.72
						VENDOR TOTAL:	221.59
FABCO FABCO EQUIPMENT INC							
229613	03/04/15	01	LATCH-MINI EXCAVATOR	4800005351		03/24/15	95.23
						INVOICE TOTAL:	95.23
						VENDOR TOTAL:	95.23
FAST FASTENAL COMPANY							
WIELK113712	02/23/15	02	BAND SAW OIL	1132105351		03/24/15	50.39
						INVOICE TOTAL:	50.39
						VENDOR TOTAL:	50.39
FERRE FERRELLGAS							
RNT5873543	02/24/15	01	ANNUAL TANK RENTAL	4800005340		03/24/15	36.00
						INVOICE TOTAL:	36.00
						VENDOR TOTAL:	36.00
GENON GENEVA ONLINE INC							
1006619	03/01/15	01	MAR EMAIL SVC	1112005221		03/24/15	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	2.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GIRAF	GIRAFFE ELECTRIC						
15-1683	02/24/15	01	AIR EXCHANGER	4132101417		03/24/15	2,177.77
						INVOICE TOTAL:	2,177.77
						VENDOR TOTAL:	2,177.77
GLLEA	GENEVA LAKE LAW ENFORCEMENT						
33	03/03/15	01	2015 CONTRIBUTION	4054105721		03/24/15	48,174.00
						INVOICE TOTAL:	48,174.00
						VENDOR TOTAL:	48,174.00
GRAIN	GRAINGER						
9679301540	03/02/15	01	FURNACE IGNITOR-1065 CAREY	1132105350		03/24/15	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
HARRI	HARRIS COMPUTER SYSTEMS						
MN00002687	02/20/15	01	MSI ANNUAL SUPPORT	1115105450		03/24/15	5,593.52
						INVOICE TOTAL:	5,593.52
						VENDOR TOTAL:	5,593.52
HENRYS	HENRY SCHEIN INC						
17157438	02/17/15	01	STETHESCOPIES,1ST AID KITS	1129005340		03/24/15	107.25
						INVOICE TOTAL:	107.25
						VENDOR TOTAL:	107.25
HESTA	HE STARK AGENCY INC						
6089COURT-2/15	02/27/15	01	FEB COLLECTION FEES	1112005214		03/24/15	358.94
		02	FEB COLLECTION INTEREST	1112004811			270.53
						INVOICE TOTAL:	629.47
6089CRTPRK-2/15	02/27/15	01	FEB COLLECTION FEES	1112005214		03/24/15	26.25
						INVOICE TOTAL:	26.25

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

HESTA	HE STARK AGENCY INC						
6089PARK-2/15	02/17/15	01	FEB COLLECTION FEES	4234505216		03/24/15	1,595.28
						INVOICE TOTAL:	1,595.28
						VENDOR TOTAL:	2,251.00
ITU	ITU ABSORB TECH INC						
5976670	03/13/15	01	MATS	1116105360		03/24/15	88.63
						INVOICE TOTAL:	88.63
						VENDOR TOTAL:	88.63
JOHNS	JOHNS DISPOSAL SERVICE INC						
27100	03/05/15	01	MAR SVC	1136005294		03/24/15	26,456.64
		02	MAR SVC	1136005297			10,820.40
						INVOICE TOTAL:	37,277.04
						VENDOR TOTAL:	37,277.04
JORDA	DENNIS JORDAN						
COSTCO	03/06/15	01	MICROWAVE,NAPKINS,PLATES	1116105310		03/24/15	137.03
						INVOICE TOTAL:	137.03
						VENDOR TOTAL:	137.03
LAKWF	LAKEWOOD FILTERS INC						
00113171	02/27/15	01	FILTER CHANGES	1116105360		03/24/15	260.20
						INVOICE TOTAL:	260.20
						VENDOR TOTAL:	260.20
LGREG	LAKE GENEVA REGIONAL NEWS						
1091967	02/02/15	01	LN-1/12 COUNCIL MINUTES	1110005314		03/24/15	128.12
						INVOICE TOTAL:	128.12
1092366	02/12/15	01	LN-CUP YMCA DAYCARE	1110005315		03/24/15	46.89
						INVOICE TOTAL:	46.89

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LGREG	LAKE GENEVA REGIONAL NEWS						
1092369	02/12/15	01	LN-CUP-KEEFE LODGING	1110005315		03/24/15	45.61
						INVOICE TOTAL:	45.61
1092665	02/05/15	01	BID NTC-DOG PK FENCE	4500005961		03/24/15	235.50
						INVOICE TOTAL:	235.50
1094695	02/19/15	01	LN-1/26 COUNCIL MINUTES	1110005314		03/24/15	339.52
						INVOICE TOTAL:	339.52
						VENDOR TOTAL:	795.64
LGUTI	LAKE GENEVA UTILITY COMMISSION						
326 MANNING WAY	03/05/15	01	326 MANNING WAY	4500002452		03/24/15	1,690.00
		02	326 MANNING WAY	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	3,555.00
MIDST	MIDSTATE EQUIPMENT						
V40198	03/04/15	01	FILTERS-BIG MOWER	1152005250		03/24/15	47.53
						INVOICE TOTAL:	47.53
V40314	03/10/15	01	HOOD PROP-JD MOWER	1152005250		03/24/15	108.46
						INVOICE TOTAL:	108.46
						VENDOR TOTAL:	155.99
MINUT	MINUTEMAN PRESS						
22939	03/04/15	01	CODE ENF LABELS	1124005310		03/24/15	69.16
						INVOICE TOTAL:	69.16
23076	03/18/15	01	LABELS-TRAILER PARKING	4052115399		03/24/15	125.67
						INVOICE TOTAL:	125.67
						VENDOR TOTAL:	194.83

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MLIC	MINNESOTA LIFE INSURANCE CO						
RE031115	03/01/15	01	INV 099002-APR LIFE INS	1112005134		03/24/15	9.45
		02	INV 099002-APR LIFE INS	1113005134			27.10
		03	INV 099002-APR LIFE INS	1114305134			7.75
		04	INV 099002-APR LIFE INS	4234505134			3.72
		05	INV 099002-APR LIFE INS	1115105134			30.55
		07	INV 099002-APR LIFE INS	1124005134			30.28
		12	INV 099009-APR LIFE INS	1121005134			252.89
		15	INV 099010-APR LIFE INS	1122005133			72.71
		17	INV 099019-APR LIFE INS	9900005134			77.71
		20	INV 099044-APR LIFE INS	4234505134			54.52
		23	INV 099052-APR LIFE INS	4055105134			23.20
		24	INV 099052-APR LIFE INS	1132105134			158.83
		25	INV 099052-APR LIFE INS	1116105134			19.69
		26	INV 099016-APR LIFE INS	4800005134			28.45
		27	APR LIFE INS	1110005133			134.85
		28	APR LIFE INS	1100002134			953.58
						INVOICE TOTAL:	1,885.28
						VENDOR TOTAL:	1,885.28
NAPAE	ELKHORN NAPA AUTO PARTS						
979762	03/10/15	01	AIR&OIL FILTERS,LAMP	1132105351		03/24/15	125.09
						INVOICE TOTAL:	125.09
						VENDOR TOTAL:	125.09
NEI	NEI-TURNER MEDIA						
213352	11/12/14	01	AT THE LAKE-WINTER	4055105316		03/24/15	750.00
						INVOICE TOTAL:	750.00
						VENDOR TOTAL:	750.00
OFFICM	OFFICEMAX INC						
556963	03/02/15	01	PARKING CHG FLYER COPIES	4234505310		03/24/15	49.00
						INVOICE TOTAL:	49.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
OFFICIM OFFICEMAX INC							
576875	03/03/15	01	PAPER,SIGN HOLDERS,INK	1116105310		03/24/15	26.34
						INVOICE TOTAL:	26.34
						VENDOR TOTAL:	75.34
PAL PAL STEEL COMPANY INC							
23882S	03/09/15	02	STEEL-PLOW REPAIR #11	1132125250		03/24/15	79.52
						INVOICE TOTAL:	79.52
24036S	03/09/15	01	STEEL	1132125351		03/24/15	54.41
						INVOICE TOTAL:	54.41
						VENDOR TOTAL:	133.93
PAPER PAPER ROLL PRODUCTS							
127403	03/04/15	01	RECEIPT PAPER ROLLS-148	4234505250		03/24/15	2,035.00
						INVOICE TOTAL:	2,035.00
						VENDOR TOTAL:	2,035.00
PHILI PHILIPS MEDICAL CAPITAL							
44792843	03/07/15	01	MONITOR,DEFIB-MAR	1122005830		03/24/15	700.16
						INVOICE TOTAL:	700.16
						VENDOR TOTAL:	700.16
PNC PNC BANK							
0032-3/15	03/17/15	01	VIMEO-ANNUAL VIDEO STREAMING	1115105450		03/24/15	199.00
		02	WMCA DISTRICT MTG	1114305332			35.00
		03	GO DADDY.COM DOMAIN RENEWALS	1115105450			89.99
		04	SWWBIA CONFERENCE & SCHOOL	1124005332			25.00
		05	UWEX-ALCOHOL LIC TRAINING	1114305332			35.00
		06	GAGE MARINE LUNCH MEETING	1114205331			15.20
		09	GO DADDY.COM DOMAIN RENEWALS	1115105450			24.02
						INVOICE TOTAL:	423.21
						VENDOR TOTAL:	423.21

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R&R	R&R INSURANCE SERVICES INC						
1397299	11/07/14	01	PREMIUM CHG	1110105512		03/24/15	-49.00
						INVOICE TOTAL:	-49.00
1414542	01/19/15	01	W/C AUDIT ADJ	1110105516		03/24/15	-8,949.00
						INVOICE TOTAL:	-8,949.00
1432079	03/02/15	01	LIABILITY INS	1110105512		03/24/15	55,080.00
						INVOICE TOTAL:	55,080.00
1432080	03/02/15	01	W/C INS	1110105516		03/24/15	82,485.00
						INVOICE TOTAL:	82,485.00
						VENDOR TOTAL:	128,567.00
ROTE	ROTE OIL COMPANY						
305087	03/02/15	01	156.4 GAL DYED DIESEL	1132105341		03/24/15	355.03
		02	110.6 GAL CLEAR DIESEL	1132105341			285.24
						INVOICE TOTAL:	640.27
						VENDOR TOTAL:	640.27
SEYMO	SEYMOUR KREMER KOCH						
38087	03/04/15	01	ATTY-CONFLICT	1113105214		03/24/15	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
SIGNA	SIGNATURE SIGNS LLC						
4642	03/10/15	01	KIOSK STICKERS	4234505250		03/24/15	88.00
						INVOICE TOTAL:	88.00
						VENDOR TOTAL:	88.00
SLNEW	SOUTHERN LAKES NEWSPAPERS						
191153	02/28/15	01	SPIRIT-FEB AD	4055105316		03/24/15	383.00
						INVOICE TOTAL:	383.00
						VENDOR TOTAL:	383.00

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SUPPLY THE SUPPLY CORPORATION							
0061210-IN	01/28/15	01	MOPS-RIV	4055205350		03/24/15	96.12
						INVOICE TOTAL:	96.12
						VENDOR TOTAL:	96.12
T0000989 CARLOS ARAUZA NUNEZ							
REFUND	02/26/15	01	BOND REFUND	1112004510		03/24/15	471.10
						INVOICE TOTAL:	471.10
						VENDOR TOTAL:	471.10
T0000990 COURTNEY OLSEN							
REFUND	03/09/15	01	OLSEN RIV SEC DEP-3/7/15	4055102353		03/24/15	1,000.00
		02	OLSEN SETUP, SEC GRD 3/7/15	4055104674			-424.00
						INVOICE TOTAL:	576.00
						VENDOR TOTAL:	576.00
T0000991 KATHLYN THOMS							
WITNESS-2/18/15	02/18/15	01	WITNESS FEE	1112005381		03/24/15	17.00
						INVOICE TOTAL:	17.00
						VENDOR TOTAL:	17.00
T2SYS T2 SYSTEMS CANADA INC							
214875	02/26/15	01	EXT BY PHONE-JAN 2015	4234505221		03/24/15	6.75
						INVOICE TOTAL:	6.75
215329	03/01/15	01	APR EMS FEES	4234505450		03/24/15	2,835.00
						INVOICE TOTAL:	2,835.00
						VENDOR TOTAL:	2,841.75
TLINE TLINE AUDIO							
60213	03/09/15	01	PHONE CONSULTANT	4116101412		03/24/15	1,035.50
						INVOICE TOTAL:	1,035.50
						VENDOR TOTAL:	1,035.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
UNEMP UNEMPLOYMENT INSURANCE							
6711084	02/28/15	01	FEB UE-PD	1110005154		03/24/15	99.16
		02	FEB UE-FD	1110005154			194.74
		03	FEB UE-CH	1110005154			112.87
						INVOICE TOTAL:	406.77
						VENDOR TOTAL:	406.77
VERIZON VERIZON WIRELESS							
9741519369	03/01/15	01	AIR CARDS-FEB	1129005221		03/24/15	40.01
						INVOICE TOTAL:	40.01
9741519917	03/01/15	01	CELL CHARGES-FEB	1121005221		03/24/15	460.33
						INVOICE TOTAL:	460.33
9741675261	03/03/15	01	AIR CARDS-FEB	1121005221		03/24/15	441.11
						INVOICE TOTAL:	441.11
						VENDOR TOTAL:	941.45
WALPD WALWORTH POLICE DEPT							
WARRANT-3/15	03/19/15	01	WARRANT-MILLS	1112002428		03/24/15	698.49
						INVOICE TOTAL:	698.49
						VENDOR TOTAL:	698.49
WEENE WE ENERGIES							
RE031115	03/15/15	01	7891-194-618 FEB GAS BILL	1116105224		03/24/15	1,972.38
		03	7837-744-963 FEB GAS BILL	1122005224			603.37
		04	0480-524-472 FEB GAS BILL	4055105224			1,371.93
		06	0847-573-906 FEB GAS BILL-ST#2	1122005224			291.08
		07	5288-664-956 FEB GAS BILL	1151105224			871.87
		08	8052-439-940 FEB GAS BILL-1055	1132105224			381.81
		09	8017-524-022 FEB GAS BILL-1065	1132105224			1,208.70
		10	6602-046-262 FEB GAS BILL-1070	1132105224			773.27

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WEENE	WE ENERGIES						
RE031115	03/15/15	11	7283-171-261 FEB GAS BILL	1152015224		03/24/15	153.83
		12	1885-876-489 FEB GAS BILL	4800005224			163.44
						INVOICE TOTAL:	7,791.68
						VENDOR TOTAL:	7,791.68
WELDE	WELDERS SUPPLY CO						
320323	03/03/15	01	CO2,ELECTRODE,NOZZLE,SHIELD	1132105340		03/24/15	162.41
						INVOICE TOTAL:	162.41
						VENDOR TOTAL:	162.41
WESTE	WESTENN MECHANICAL CONTRACTORS						
10572	02/11/15	01	AIR/HEAT EXCHANGER	4132101417		03/24/15	23,185.00
						INVOICE TOTAL:	23,185.00
						VENDOR TOTAL:	23,185.00
WISCTF	WI SCTF						
99FA571	03/06/15	01	REILEY WARRANT PD AT LGPD	1112002428		03/24/15	600.00
						INVOICE TOTAL:	600.00
						VENDOR TOTAL:	600.00
ZEE	ZEE MEDICAL INC						
0100383296	03/10/15	01	SAFETY BOX-1070 CAREY	1132105390		03/24/15	158.85
						INVOICE TOTAL:	158.85
						VENDOR TOTAL:	158.85
						TOTAL ALL INVOICES:	298,076.74