

Lake Geneva Public Library Board of Trustees Meetings

918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, April 14, 2016 at 7:30 a.m. (Director's Office)

Present: Kundert, Lafrenz, Oppenlander; Also present: Peterson and Mueller

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$48,462.05 in General Funds for March 2016. There were no expenditures from Donated Funds in March.

Board of Trustees

Thursday, April 14, 2016

Minutes

Call to order

Oppenlander called the meeting to order at 8:25 a.m.

Roll Call

Members present: Boilini, Brookes, Kersten, Kundert, Lafrenz, Oppenlander; Also present: Peterson and Phil McMahan

Adoption/Amendment of agenda

Oppenlander asked for a motion to adopt the agenda as proposed. Kundert made a motion to adopt the agenda. Kersten seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the March 10, 2016 meeting. Lafrenz made a motion to approve the minutes as proposed. Kersten seconded. Motion carried unanimously.

President's Report

Oppenlander introduced Robert Anderson, from Voyager Capital Management, who reported on the performance of the Library's portfolio in the first quarter of 2016. Discussion followed.

Oppenlander presented the option to increase the size of the Library Board based on a review of relevant Wisconsin State Statutes Chapter 43.60. Discussion followed. The Board concluded that the appointment of another resident of the City of Lake Geneva would be the best solution. Peterson will follow-up.

Oppenlander summarized the two analyses of the Benchmark Report submitted by Steve Ohs. Peterson will send these to the Board through email.

Oppenlander circulated a list of Board Committees for sign-up in 2016-21017.

Building & Grounds

Brookes reported on the status of the order for the magazine aisle furniture which is funded by the Friends of the Library. Installation of some pieces is expected by the April 25 Annual Meeting of the Friends.

Finance

Kundert made a motion to approve \$48,462.05 in General Fund expenditures for March 2016. Kersten seconded. Motion carried unanimously.

It was suggested that the Finance Committee Report be presented earlier on the monthly meeting agenda. Discussion followed. It was agreed to move the Finance Committee report before the President's Report on future meeting agendas.

Personnel

Oppenlander presented the draft of the Employee Performance Appraisal that he worked on with Brookes. He asked the Board to review with recommendations.

Director's Report

There was a technical issue with access to service statistics for March.

Peterson reported on new staff members, Sue Mueller, Administrative Associate, and Loretta Nussbaum, Library Assistant II, who both started this week.

Peterson reported on the intern position which is federally funded through the Work Force Development program.

Peterson reported on the interview she and Benson had for an upcoming article in At the Lake magazine about the cultural impact Lake Geneva Public Library has on the community.

Peterson reported on a donation of a bronze bench from a local estate. Discussion followed. Lafrenz made a motion to accept the donation, pending City ordinance compliance, and an amount not to exceed \$500 for the transport and installation of the item. Kersten seconded. Motion carried unanimously.

Peterson reported on the Downton Abbey presentation featured at the Friends Annual Meeting on Monday, April 25, 2016.

Adjournment

Oppenlander asked for a motion to adjourn. Kundert made a motion to adjourn at 10:30 a.m. Kersten seconded. Motion carried unanimously.

Next Meeting: Thursday, May 12, 2016 at 8:00 a.m.

Respectfully submitted,

Chris Brookes