

**CAPITAL PROJECTS WORKSHOP**  
**THURSDAY, APRIL 24, 2014 – 3:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 3:00 p.m.

**Roll Call.** Present: Mayor Connors, Aldermen Wall, Chappell, Kordus, Kehoe, Hill, Kupsik and Lyon. Also present: City Administrator Jordan, Mayor Connors, City Clerk Neubeck, Comptroller Pollitt, Jeff Miskie, Director of Public Works Dan Winkler, Library Director Andrea Peterson, Chief of Police Mike Rasmussen, Fire Chief Brent Connelly. Excused: Alderman Taggart.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.** None.

**Discussion/Approval of capital projects for 2014-2016**

City Administrator Jordan stated he would go through the updated Capital Projects 2014-2016 list.

The Street resurfacing program was decreased by \$15,000 due to the County working on George Street rather than the City. The line item that called to stabilize, rework and supplement Baker Park shoreline boulders was increased by \$15,000 to include boulders along the White River in Donian Park. A line item for \$15,000 calling for the replacement of current heaters with glass tube heaters at 1065 Carey Street was added. Mr. Jordan stated that an item for \$2,500 was added for the replacement of 3 computers. Lastly, \$23,200 was added to rework fencing and gates for 1065 Carey Street along with an electric gate to improve security as well as functionality. Director of Public Works Winkler explained that currently the plows can only turn one way when leaving the facility because of the way the gate is set up. Fire trucks also struggle to enter and exit for fueling. This project would reposition the fence and widen space for ease of entering and exiting.

Mr. Jordan then explained the changes listed under the Fire Department. There was an increase of \$55,000 to replace the roof on the fire house. The vast increase was due to the inspections coming back stating that the insulation is not efficient by today's standards as well the fact that the project is a lot more work than was originally thought. Turnout Gear was added and would account for 5-6 new per year. \$2,300 was added to replace the Fire Department's current server. \$5,000 was added to update the Pro Phoenix server and \$15,000 was added for Pro Phoenix mobile data terminals. It was explained that these were different from the \$2,300 set aside for the server as Pro Phoenix cannot operate on the regular server.

Mr. Jordan then discussed the changes to the Police Department. The Level IV Ballistic Window-communications center was rounded by \$2.00 to make it an even number. The automated license plate recognition system was increased by \$610 because of licensing for the system. Alderman Wall asked if there would be donations available for the barricades and emergency light tower from local clubs. Alderman Hill said there may, but we should leave the items on as you can never have enough. Police Chief Rasmussen stated that the emergency light tower is rented from the County and has to be picked up from Alpine Valley. There have been issues in the past as it has not been properly maintained. Alderman Kupsik asked if the City will not need to borrow the light tower if they spend the allotted funds. Chief Rasmussen stated yes, in most cases. Ms. Hill also questioned if the finger print reader line item was new for the city. Chief Rasmussen confirmed that it was and it is good to have because of the out of state visitors we have. Ms. Hill also questioned the copiers as they are listed twice. Chief Rasmussen explained that one is for the Communications Center and one is for the Administration Office.

Mr. Jordan stated that no changes were made to the Riviera section. He had called Waste Management, John's Disposal and Veolia. Each company said they wouldn't service a trash compactor this far away, so the City must purchase one. Alderman Wall stated that he had spoke with Mark Stinebrink regarding this topic. He said Mr. Stinebrink found it cheaper to have the dumpster pick up come more often than use the trash compactor because of all of the juices that are produced. Alderman Kupsik stated that there may be issues with the compactor working in the winter. He also asked if they would need to replace the enclosure completely or look at putting a compactor/other dumpster in the current space. Dennis Jordan stated they would do both. Alderman Hill stated that she was concerned about this being right by the Riviera as this may get really messy. Mayor Connors then asked if there is consensus to have this item removed. Alderman Chappell asked what is currently at the Riviera for trash receptacles. Alderman Kupsik stated that we have regular gondola dumpsters there currently.

Mr. Jordan then moved to the blinds listed for the Library. This quote was for 162 feet of window as well as the offices and Smith Reading Room. Library Director Andrea Peterson stated that they believe that it has been over 30 years since the blinds have been replaced and the current ones are very shabby and in a state of disrepair. Alderman Hill asked if there would be a

benefit to tinting the windows on the Library. Director Peterson stated she would be concerned about violating the integrity of the building. Director Peterson compared the two bids she had with on vendor being far more superior to the other; although the cost was quite different. She said they were leaning toward a shade rather than standard blinds. She is looking for something that would last another 35 to 40 years. Alderman Wall stated that he has a number of difficulties with the blinds. His first issue was that the City is only one of the up keepers of the Library. He feels the County should help with the project as well. His second issue was that there were two quotes when generally they want to see three. He was on the board for many years and window treatments never came up as an issue. He also did not like that the vote for this item was done online. Director Peterson stated that the vote was done online due to the timeline. She also stated that this item has been on the capital budget since 2005. Alderman Kupsik suggested the item be kept in and to get a third bid. Director Peterson stated that the blinds/shades would be for all of the exterior windows as well as many of the interior ones. Alderman Kehoe asked if perhaps they could get different types of blinds/shades for different areas as the sun will wear out certain areas quicker than others. Mayor Connors asked if Director Peterson could get a third quote. Director Peterson stated she did not know why Alderman Wall and others had brought up contingency funds as this is a capital improvement project. She also stated that the Library hasn't asked for hardly any capital improvement in the past few years. Alderman Hill stated that if the blinds are 20 years old, they need to be replaced. She would like a third quote as Director Peterson's preferred vendor is the most expensive business in town when it comes to interior design. It was stated that \$17,000 would be budgeted for the Library's blinds.

Mr. Jordan then moved on to City Hall. The windows line item was increased by \$8,000. This was to enclose the Comptroller's office. The computers line item was increased by \$3,500. The telephone system was taken out of every budget and put at City Hall as this will be a city-wide project. Director of Public Works Winkler stated that Utilities is included because the company that services their phones is no longer in business. Alderman Kupsik wanted to know if the computer increase includes everything needed for the new parking employee. Jeff Miskie stated that Office and Adobe Acrobat would be included on there. Alderman Hill asked what the \$18,500 all encompassed. Mr. Miskie stated this would cover the servers as well as replace each computer every 5 years, mainly the ones manned by people. He also would like a few more Adobe Acrobat licenses to create PDFs.

Administrator Jordan stated the final number would be \$2,424,670. Mayor Connors asked if they wanted to put the \$75,000 back into the Street Department. Aldermen Hill and Kupsik said they would like that. Aldermen Hill and Kehoe stated they would like to see it go toward alleys. Mr. Jordan stated he has been researching bond counsel as has been done in the past. Several banks have called and said they have been doing this as well. He stated there are pros and cons to each. There are costs associated with the bond counsel but they are quite flexible. Banks do not have any costs but they are not flexible. The money will come in 70 days with a bond counsel or 30-45 days with a bank. He would like to find out more information from the banks. Mayor Connors asked if RFPs would be sent out. Mr. Jordan stated he would look into this and bring the answer to the next Council meeting.

### **Adjournment**

Hill/Wall motion to adjourn at 4:09 p.m. Motion carried unanimously.

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/s/ Stephanie Gunderson, Assistant City Clerk

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