



## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 27, 2015 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

### **AMENDED AGENDA**

Added Item 9.a and  
amended Item 9.c.

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of April 13, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
  - a. Original Class “B” Fermented Malt Beverage License Application for Re-Vive LLC d/b/a Re-Vive Gallery and Studio, 721 Geneva St., Lake Geneva, Samantha Strenger, Agent
  - b. Original “Class A” Intoxicating Liquor and Class “A” Fermented Malt Beverage License Application for New World Wine Shop Inc d/b/a New World Wine Shop, 830 West Main St., Lake Geneva, Jerry Sibbing, Agent
  - c. Renewal of 2015-2016 Operator’s (Bartender) License applications filed by David Stinebrink, Timothy Stinebrink, Johnathan Steltenphol, Robert Peters, Michael Fryar, Erik Nor, Bradley Wozniak, Sophia Sakellariadis
6. Discussion/Recommendation on amending Chapter 2, Sec. 2-345 Capital Improvement Referendum for City Capital Expenditures of \$1,050,000 or more
7. Discussion/Recommendation on award of bid to Humphrey’s Contracting for additional street lights on the west side of Cook Street between Main Street and Geneva Street in the amount of \$4,975.00 *(Recommended by Public Works Committee on 4/16/15)*
8. Discussion/Recommendation on awarding 3-year contract to Kapur & Associates of Burlington, WI for the City Engineering Services *(Recommended by Public Works Committee on 4/16/15)*
9. **PIERS, HARBORS AND LAKEFRONT – Alderman Wall**
  - a. Discussion/Recommendation on creating a \$30.00 non-motor, non-trailer season pass for kayaks, canoes, and paddleboards for carry on launch only *(Recommended by Piers, Harbors and Lakefront committee on 3/26/15)*
  - b. Discussion/Recommendation on beach rental rates *(Recommended by Piers, Harbors and Lakefront committee on 3/26/15)*

**c. Resolution 15-R24, a resolution amending the City's Schedule of Fees to include the Pavilion Fees, beach rental rates and season pass rate for kayaks, canoes and paddleboards**

**10.** Discussion/Recommendation on upgrading the Keyless Door Entry Software with Stanley Convergent Security Solutions, Inc. in the amount of \$2,990.00 funded by Capital Improvements

**11.** Discussion/Recommendation on award of bid to Beilfuss Corporation of Muskego, WI in the amount of \$19,275.00 for the Veterans Park Ball Field Rehabilitation

**12. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$9,015.44
- c. Regular Bills in the amount of \$181,831.10

**13. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

4/24/2015 5:45pm-Original 4/24/2015 9:58pm-Amended

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

# **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, APRIL 13, 2015 - 6:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

Chairperson Lyon called the meeting to order at 6:04 p.m.

**Roll Call.** Present: Aldermen Lyon, Kordus, Kupsik, Wall and Kehoe. Also Present: City Administrator Jordan, Comptroller Pollitt, Director of Public Works Winkler, and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.** None.

## **Approval of Minutes**

Wall/Kordus motion to approve the Finance, License and Regulation Committee Meeting minutes of March 23, 2015, as prepared and distributed. Unanimously carried.

## **LICENSES & PERMITS**

**Temporary “Class B”/Class “B” Wine and Fermented Malt Beverage License application filed by Pat Gee on behalf of the Geneva Lake Museum for the sale of fermented malt beverages and wine at 255 Mill Street, Lake Geneva, WI for “The Roaring 20’s Speakeasy Party” on May 22, 2015, 6:00pm to 8:30pm**

Kupsik/Wall motion to recommend approval. Unanimously carried.

**Original Massage Establishment License application filed by Body Logic Fitness Inc., 709 Main Street, Lake Geneva, WI**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Park Reservation Permit application filed by Michelle Anomaly for a 70th Birthday Party at Veterans Park using the Pavilion on April 18, 2015 from noon to 4:30pm (recommended by the Board of Park Commissioners on 4/8/15)**

Kupsik/Kordus motion to recommend approval. Unanimously carried.

**Park Reservation Permit application filed by Cristen Marzula on behalf of Universal Cheerleaders Association to use Seminary Park June 3 – June 5, 2015 from 8:00am to 9:00pm for UCA Midwest Instructional Staff Training (recommended by the Board of Park Commissioners on 4/8/15)**

Wall/Kupsik motion to recommend approval. Unanimously carried.

**Park and Public Assembly Permit application filed by Heather Foulkes on behalf of Lakeland Community Church to use Veteran’s Park for a Church Service on July 5, 2015 from 8:00am to 2:00pm**

Kupsik/Kordus motion to recommend approval. Unanimously carried.

**Park Reservation Permit application filed by Heather Foulkes on behalf of Lakeland Community Church to use Veteran’s Park for a Church Service on July 5, 2015 from 8:00am to 2:00pm**

Kupsik/Kordus motion to recommend approval. Unanimously carried.

**Street Use Permit application filed by Sean Payne on behalf of the Lake Geneva Farmer’s Market to take place at Horticultural Hall, 330 Broad Street, using the east end of the alleyway between Broad Street and Cook Street and request for 24 bagged parking stalls with fee waived from May 7th to October 29th, 2015 from 8:00am to 1:00pm**

Kupsik/Kehoe motion to recommend approval. Alderman Lyon stated there is a request for waiver of parking fees. According to the material in the packet, it was waived last year. City Clerk Waswo explained that the memo states that they are requesting specifically the parking bag fees to be waived. Alderman Kordus feels this is a good service to the community and brings people into downtown Lake Geneva. These are not spots where people are typically parked all day long. The only thing Alderman Kordus would like to point out was that they should specify that it

would be Thursdays only between May 7<sup>th</sup> and October 29<sup>th</sup>. City Administrator Jordan stated he would like this included in a tally so that they know at the end of the year the total waived for all these events.

Kordus/Lyon motion an amendment to state Thursday's only between May 7<sup>th</sup> and October 29<sup>th</sup>. Unanimously carried.

**Original of 2014-2015 Operator's (Bartender) License application filed by Alfred Howe, Susan Jacobson, Mark Ranum, Cynthia Wisniewski**

Wall/Kordus motion to recommend approval. Unanimously carried.

**Discussion/Action on award of contract to Dan Larsen Landscape of Cedarburg, WI for the 2015 Spring Tree Planting in the amount of \$18,231.00 funded by the Capital Projects Fund**

Wall/Kordus motion to recommend approval. Alderman Kordus pointed out that this was approved at Public Works. Alderman Kupsik asked if the Tree Board has any input on the planting of these trees; or is this the City's replacement list for the infected or removed trees due to the Emerald Ash Borer. Director of Public Works Winkler stated the trees that are removed are based on the Tree Board's approved list along with citizen requests, if possible. Mr. Winkler stated there were ash trees that were taken down and are included on the list for replacement. Unanimously carried.

**Discussion/Action on award of contract to Oil Equipment Company, Inc. of Madison, WI for replacement of the Fuel Pump System Electrical Controls in the amount of \$13,473.00 funded by the Capital Projects Fund**

Kordus/Kupsik motion to recommend approval. Alderman Kordus stated this was approved by Public Works. Director of Public Works Winkler stated the existing control system is outdated and driven by an old personal computer with software that is no longer supported. This project replaces the fuel control system, not the tanks. The software will be updated to current software that is run out of the Assistant DPW's office so it can be monitored. We can be a lot more efficient about how we generate bills. Also at Public Works, the use of key/fobs was discussed and both police and fire approved using the keys. Unanimously carried.

**Discussion/Action on award of contract to Mohr Construction of Pleasant Prairie, WI for replacement of the Exterior Doors at 1065 and 1070 Carey Street in the amount of \$16,400.00 funded by the Capital Projects Fund**

Kordus/Wall motion to recommend approval. Alderman Kordus stated this was also approved by the Public Works Committee. Unanimously carried.

**Discussion/Action on purchase of a City Hall Copy Machine in the amount of \$8,145 from Rhyme Inc. of Milwaukee, WI**

Kordus/Kupsik motion to recommend approval. Alderman Kordus asked if anyone had looked into lease options versus buying and the cost effectiveness of one over the other. City Administrator Jordan stated that City Clerk Waswo looked into that and the consensus was that it would be better to purchase the equipment. Mr. Jordan stated there was \$7,000 budgeted for this project mainly because we did not realize we could afford a color copier. Mr. Kordus stated that he assumed this was a copier that contained a number of different options. Ms. Waswo stated that it is and also has fax option and would replace the one that is currently in the office. Mr. Jordan thanked Ms. Waswo for all the hard work and time she put into this project. Alderman Wall asked if there is any trade-in value to the current copier. Mr. Jordan stated that it will be moved back by the Planning Department because the printer back there is really in bad shape. It will be used as a backup in case something happens to the one we have. He requested the copy machine in the Planning Department be disposed. Ms. Waswo noted that Rhyme could dispose of the machine as well as wipe the hard drive for the city. Unanimously carried.

**Discussion/Action on Flat Iron Park Pavilion Fees**

Alderman Kordus asked if we are currently charging for the existing gazebo. Alderman Kupsik stated if someone requests Flat Iron Park, they automatically use the gazebo. This came up at the Park Board as to whether or not there would be an additional charge to use the new pavilion. The Park Board decided it would be appropriate to charge to use the park, and using the pavilion would be an additional cost. Director of Public Works Winkler said the Park Board discussed the fees and he checked around the state for comparable rates, finding a range of \$50 to \$260. The Park Board settled on \$125 for residents and \$250 for non-residents for the use of the Brunk Pavilion. Alderman Kordus asked if that would be in addition to the Park Reservation fees. Mr. Winkler confirmed that it would be. Alderman Kupsik stated it would fall under the same rules and regulations to use the parks. Mr. Kordus approves of

charging an additional fee for the pavilion. Alderman Wall asked if there is a limit on the hours for use. Mr. Winkler stated no it would be a daily use. Alderman Lyon stated the memo in the packet states \$125 for residents and non-profit organizations and \$250 for others. Mr. Kupsik stated that a wedding usually goes from 4 to 6 hours which could include set up time and feels it is a reasonable price. Mr. Kupsik does not think functions normally go more than 8 hours. Alderman Lyon recommending voting on the pavilion fees with a rate \$125 for residents and non-profit organizations and \$250 for all others.

Kupsik/Kehoe motion to recommend approval on the pavilion fees with a rate \$125 for residents and non-profit organizations and \$250 for all others. Unanimously carried.

#### **Presentation of Accounts**

Purchase orders. None.

Kupsik/Kordus motion to recommend approval of Prepaid Bills in the amount of \$45,126.33. Alderman Lyon stated the significant item was the 50% down payment to ShoreTel for the new telephone system. City Administrator Jordan stated the parts are ordered, the library is being customized, and the Fire Department has been completed. He is hopeful it will be completed within the next 30 days. Unanimously carried.

Kordus/Kupsik motion to recommend approval of Regular Bills in the amount of \$158,603.65. Alderman Kupsik asked for an update on Glen Fern Construction/Cobb Park. Director of Public Works Winkler stated they have done the demolition work and are working on the interior. It has been rewired and should be complete, as will the pavilion, around Memorial Day. Unanimously carried.

Kordus/Wall motion to recommend acceptance of Monthly Treasurer's Report for January 2015. Unanimously carried.

#### **Adjournment**

Kordus/Wall motion to adjourn at 6:33 p.m. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



# REGULAR CITY COUNCIL MEETING

## MONDAY, APRIL 27, 2015 – 7:00 PM

### COUNCIL CHAMBERS, CITY HALL

#### **AMENDED AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Gelting
3. Roll Call
4. Awards, Presentations, and Proclamations
  - a. Proclamation declaring May 10 – 15, 2015 as "National Nursing Home Week – Bring the Fiesta" in the City of Lake Geneva
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of April 13, 2015, as prepared and distributed.
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Original Class "B" Fermented Malt Beverage License Application for Re-Vive LLC d/b/a Re-Vive Gallery and Studio, 721 Geneva St., Lake Geneva, Samantha Strenger, Agent
  - b. Original "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for New World Wine Shop Inc d/b/a New World Wine Shop, 830 West Main St., Lake Geneva, Jerry Sibbing, Agent
  - c. Renewal of 2015-2016 Operator's (Bartender) License applications filed by David Stinebrink, Timothy Stinebrink, Johnathan Steltenphol, Robert Peters, Michael Fryar, Erik Nor, Bradley Wozniak, Sophia Sakellariadis
10. Item removed from the Consent Agenda
11. **Finance, License and Regulation Committee Recommendations – Alderman Kupsik**
  - a. Discussion/Action on amending Chapter 2, Sec. 2-345 Capital Improvement Referendum for City Capital Expenditures of \$1,050,000 or more
  - b. Discussion/Action on award of bid to Humphrey's Contracting for additional street lights on the west side of Cook Street between Main Street and Geneva Street in the amount of \$4,975.00 (*Recommended by Public Works Committee on 4/16/15*)
  - c. Discussion/Action on awarding 3-year contract to Kapur & Associates of Burlington, WI for the City Engineering Services (*Recommended by Public Works Committee on 4/16/15*)

Added Item 11.d. and amended Item 11.f.

- d. Discussion/Action on creating a \$30.00 non-motor, non-trailer season pass for kayaks, canoes, and paddleboards for carry on launch only (*Recommended by Piers, Harbors and Lakefront committee on 3/26/15*)
- e. Discussion/Action on beach rental rates (*Recommended by Piers, Harbors and Lakefront committee on 3/26/15*)
- f. **Resolution 15-R24, a resolution amending the City's Schedule of Fees to include the Pavilion Fees, beach rental rates and season pass rate for kayaks, canoes and paddleboards**
- g. Discussion/Action on upgrading the Keyless Door Entry Software with Stanley Convergent Security Solutions, Inc. in the amount of \$2,990.00 funded by Capital Improvements
- h. Discussion/Action on award of bid to Beilfuss Corporation of Muskego, WI in the amount of \$19,275.00 for the Veterans Park Ball Field Rehabilitation

**12. Plan Commission Recommendations – Alderman Kupsik**

- a. Discussion/Action on a Precise Implement Plan (PIP) Amendment filed by Jill Perry, Manager for Mill Creek Hotel, 123 Center Street, Lake Geneva, WI 53147 to reconstruct the front entranceway from concrete to a wooden deck, Tax Key No. ZMIL 00001 – ZMIL 00034 including Staff comments, findings of fact, replace any damaged public sidewalks, enclose front of deck with matching siding and staff review of handicap ramp for ADA compliance.
- b. **Resolution 15-R25**, authorizing the issuance of a Conditional Use Application filed by Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147, to open an Indoor Commercial Entertainment (Restaurant) in a General Business (GB) Zoning District located at 721 Geneva Street, Tax Key No. ZOP 00159 including Staff comments, findings of fact, Fire Department recommendations for a fire rated door at the entrance to the apartment, a limit of 10 patrons at the juice bar, and updated exit and emergency lighting.

**13. Discussion/Action on Limiting Public Comments to City of Lake Geneva Residents**

**14. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$9,015.44
- c. Regular Bills in the amount of \$181,831.10

**15. Mayoral Appointments**

- **Plan Commission**
  - Reappointment of Tyler Frederick to May 1, 2018
- **Communications Committee**
  - Reappointment of Gary Milliette to May 1, 2017
  - Reappointment of Ron Berndt to May 1, 2017

**16. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for Fire Union negotiations (Administrator Jordan).

**17. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.**

**18. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

## CITY OF LAKE GENEVA

# Proclamation

**WHEREAS**, our valued citizens of Lake Geneva, County of Walworth, State of Wisconsin staying in skilled nursing or post-acute care centers have made important contributions to the success and growth of our community; and

**WHEREAS**, care center residents and patients of any age or ability are themselves living history and a precious resource; and

**WHEREAS**, skilled nursing care centers of the American Health Care Association and Geneva Lake Manor are holding events in observance of National Nursing Home Week guided by this year's theme of "Bring on the Fiesta;" and

**WHEREAS**, my administration is committed to improving programs that assist older Americans and people with disabilities in achieving their goals, and we embrace the "Fiesta Spirit" to show older adults and persons with disabilities patience, kindness, respect, and compassion.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF LAKE GENEVA**, do hereby proclaim May 10<sup>th</sup> – 15<sup>th</sup> 2015, as

## NATIONAL NURSING HOME WEEK

and adopt the theme of "Bring on the Fiesta" as our call to everyone to visit or contact loved ones, friends, or neighbors in a skilled nursing or post-acute care center as a way to acknowledge their contributions to society and to lift the spirits of caregivers who value the community's involvement.

**Proclaimed and adopted this 27<sup>th</sup> Day of April, 2015**

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**Jim Connors, Mayor**

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**Sabrina Waswo, City Clerk**



**REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 13, 2015 – 7:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:02 p.m.

The Pledge of Allegiance was led by Alderman Kupsik.

**Roll Call.** Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, and Lyon. Also present: City Administrator Jordan, City Attorney Draper, Director of Public Works Winkler, and City Clerk Waswo.

**Awards, Presentations, and Proclamations.**

Ann Antonsen presented the Compensation and Classification Study. The Council requested additional information regarding benefits. Mayor Connors requested Ann Antonsen to come back in a week with the additional benefit information. Ms. Antonsen agreed to provide the requested information.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.**

Sean Payne, 127 Sumner, Genoa City. Mr. Payne stated he is not asking for 24 spots. He is only asking for 13 spots, stalls 517-519, for the Farmer's Market. Mr. Payne stated that they appreciated the free parking last year and are asking for it again. He stated that the City has a big job ahead of them finding a replacement for Dennis Jordan. He stated that Dennis does a great job and will be missed.

**Acknowledgement of Correspondence.**

City Clerk Waswo stated the City received a letter dated March 18, 2015 from Walworth County District Attorney Daniel Necci regarding a proposed ordinance banning synthetic marijuana.

The City also received a letter on April 13 from F.D. Wilson suggesting closing the TIF.

The City received a thank you card from Jill Lorenzi today, April 13th, thanking the City and Municipal Court for allowing the St. Francis de Sales 7th grade students to conduct a mock trial in the courtroom.

**Approval of Minutes**

Wall/Kordus motion to approve the Regular City Council Meeting minutes of March 23, 2015, as prepared and distributed. Unanimously carried.

**Consent Agenda**

**Temporary "Class B"/Class "B" Wine and Fermented Malt Beverage License application filed by Pat Gee on behalf of the Geneva Lake Museum for the sale of fermented malt beverages and wine at 255 Mill Street, Lake Geneva, WI for "The Roaring 20's Speakeasy Party" on May 22, 2015, 6:00pm to 8:30pm**

**Original Massage Establishment License application filed by Body Logic Fitness Inc., 709 Main Street, Lake Geneva, WI**

**Park Reservation Permit application filed by Michelle Anomaly for a 70<sup>th</sup> Birthday Party at Veterans Park using the Pavilion on April 18, 2015 from noon to 4:30pm (recommended by the Board of Park Commissioners on 4/8/15)**

**Park Reservation Permit application filed by Cristen Marzula on behalf of Universal Cheerleaders Association to use Seminary Park June 3 – June 5, 2015 from 8:00am to 9:00pm for UCA Midwest Instructional Staff Training (recommended by the Board of Park Commissioners on 4/8/15)**

**Park and Public Assembly Permit application filed by Heather Foulkes on behalf of Lakeland Community Church to use Veteran's Park for a Church Service on July 5, 2015 from 8:00am to 2:00pm**

**Park Reservation Permit application filed by Heather Foulkes on behalf of Lakeland Community Church to use Veteran's Park for a Church Service on July 5, 2015 from 8:00am to 2:00pm**

**Original of 2014-2015 Operator's (Bartender) License application filed by Alfred Howe, Susan Jacobson, Mark Ranum, Cynthia Wisniewski**

Kupsik/Lyon motion to approve the consent agenda. Unanimously carried.

**Items Removed from the Consent Agenda.**

**Street Use Permit application filed by Sean Payne on behalf of the Lake Geneva Farmer's Market to take place at Horticultural Hall, 330 Broad Street, using the east end of the alleyway between Broad Street and Cook Street and request for 24 bagged parking stalls with fee waived from May 7<sup>th</sup> to October 29<sup>th</sup>, 2015 from 8:00am to 1:00pm**

Kordus/Chappell motion to approve Street Use Permit with 13 bagged stalls on Thursdays between May 7<sup>th</sup> and October 29<sup>th</sup>. Alderman Kordus stated this is a good use of the city's resources. He stated the parking stalls are turnover spots for people to shop at the Farmer's Markets and thinks it is great we can support it.

Roll Call: Chappell, Wall, Kordus, Kehoe, Kupsik, Hedlund, Lyon voted "yes." Motion carried 7 to 1 with Alderman Hill abstaining.

**Second Reading of Ordinance 15-04, an ordinance modifying Section 98-802, Sign Permits of the Lake Geneva Zoning Code.**

Hill/Kupsik motion to approve. Alderman Hill said she would like a comprehensive look at some of the sign ordinances.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted "yes." Unanimously carried.

**Finance, License and Regulation Committee Recommendations – Alderman Lyon**

**Discussion/Action on award of contract to Dan Larsen Landscape of Cedarburg, WI for the 2015 Spring Tree Planting in the amount of \$18,231.00 funded by the Capital Projects Fund**

Lyon/Wall motion to approve. Alderman Lyon stated the Dan Larson Landscaping was the lowest of three bids and have done very good work for the city in the past.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted "yes." Unanimously carried.

**Discussion/Action on award of contract to Oil Equipment Company, Inc. of Madison, WI for replacement of the Fuel Pump System Electrical Controls in the amount of \$13,473.00 funded by the Capital Projects Fund**

Lyon/Kordus motion to approve. Alderman Lyon stated the controls that need to be replaced are obsolete and the new control system will give the city much more control in a real time sense over the operations of the pump. Alderman Kupsik asked if this related to the Phoenix System that the Police and Fire Department have. Director of Public Works Winkler stated that he does not think it is the same thing.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted "yes." Unanimously carried.

**Discussion/Action on award of contract to Mohr Construction of Pleasant Prairie, WI for replacement of the Exterior Doors at 1065 and 1070 Carey Street in the amount of \$16,400.00 funded by the Capital Projects Fund**

Lyon/Wall motion to approve. Alderman Lyon explained the door replacements will be for the Street Department and Mohr Construction was the lowest bidder. Alderman Kupsik asked if this clears up all the work designated for the Street Department. Mr. Winkler stated there will be some modifications to the existing heating. He will be received a second proposal for the heating and bringing it to Public Works for discussion. He explained the roof work, siding, ventilation, and most of the heating have been completed.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

**Discussion/Action on purchase of a City Hall Copy Machine in the amount of \$8,145 from Rhyme Inc. of Milwaukee, WI**

Lyon/Hill motion to approve and dispose of the old copy machine in Planning and Zoning Department. Alderman Lyon stated this is replacing the existing copy machine that will be moved to the Planning Department. The current copier in the Planning Department will be disposed of as part of the contract with Rhyme Inc. Alderman Hill thanked City Clerk Waswo for all of the research and work she did on this project. Mayor Connors stated that Rhyme offered to haul away the machine in the Planning Department and wipe the hard drive clean.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

**Discussion/Action on Flat Iron Park Pavilion Fees**

Lyon/Wall motion to include in the fee schedule the use of the Flat Iron Park Brunk Pavilion at a rate of \$125 for non-profit and residents and \$250 for non-residents. Mayor Connors stated that the Park Board has been charging all of the fees this year and it is their intent to continue. Alderman Kupsik stated this cost is above and beyond the cost of the park use. It is an additional cost to use the new Brunk Pavilion. City Clerk Waswo asked if someone can rent the pavilion only and not the park or do they have to rent both together. Alderman Kupsik stated his understanding is the applicant would pay for the park use permit along with an additional fee for the pavilion. Alderman Chappell if the Chamber should be exempt. City Attorney Draper stated to wait till they apply and then decide from there. He stated that he believes it should be decided on a case by case basis. Mayor Connors stated that City Attorney Draper suggested a line be added to the event permit application asking if the applicant intends to use the pavilion.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, Lyon voted “yes.” Unanimously carried.

**Presentation of Accounts – Alderman Lyon**

Purchase Orders. None.

Lyon/Hill motion to approve Prepaid Bills in the amount of \$45,126.33. Alderman Lyon noted the payment to Affiliated Communications of Wisconsin is the 50% down payment of the ShoreTel Telephone System. Administrator Jordan stated parts have been ordered, work is being done on the library, and the Fire Department work has been completed. The project should be done within 30 days.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Unanimously carried.

Lyon/Wall motion to approve Regular Bills in the amount of \$158,603.65

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Unanimously carried.

Lyon/Kupsik motion to accept the Monthly Treasurer’s Report for January 2015

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Unanimously carried.

**Mayoral Appointments.** None.

Mayor Connors recognized Alderman Ellyn Kehoe and Alderman Dennis Lyon for their service to the City of Lake Geneva. Aldermen Kehoe and Lyon thanked the City.

**Closed Session**

Hill/Kupsik motion to go into closed session pursuant to Wis. Stat. 19.85 (1)(b) for considering licensing of Jonathan Appling and Brandon Stevens by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Unanimously carried.

The Council entered into closed session at 9:02 p.m.

**Return to Open Session**

Hill/Kupsik motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus, Wall, Chappell voted “yes.” Unanimously carried.

The Council reconvened in open session at 9:34 p.m.

Hill/Hedlund motion to recommend approve of the Operator’s License for Jonathan Appling restricted to the Baker House/Maxwell Mansion property and subject to renewal in June.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Kordus voted “yes.” Motion carried 6 to 2 with Alderman Wall voting “no” and Alderman Chappell Abstaining.

Hill/Chappell motion to recommend approve of the Operator’s License for Brandon Stevens restricted to Sprecher’s and subject to renewal in June.

Roll Call: Lyon, Hedlund, Kupsik, Kehoe, Hill, Chappell voted “yes.” Motion carried 6 to 2 with Alderman Wall and Kordus voting “no.” Unanimously carried.

**Adjournment**

Lyon/Kehoe motion to adjourn at 9:39 p.m. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning April 20 15 ;  
ending June 30 20 15

TO THE GOVERNING BODY of the:  Town of } Lake Geneva  
 Village of }  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (Individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Strenger, Samantha A  
Samantha Strenger Re-vive LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>MS.</u>	<u>Samantha Strenger</u>	<u>721 Geneva St</u>	<u>Lake Geneva, WI 53147</u>
Vice President/Member		<u>Patricia Strenger</u>	<u>"</u>	<u>"</u>
Secretary/Member				
Treasurer/Member				
Agent		<u>Samantha Strenger</u>	<u>721 Geneva Street</u>	<u>Upper Lake Geneva, WI 53147</u>
Directors/Managers				

3. Trade Name Re-vive Gallery Business Phone Number 262-729-4037  
4. Address of Premises 721 Geneva Street Post Office & Zip Code Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Lounge, Foyer, Gathering room, sitting room, outdoor seating area,

10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No Sitting room  
(b) If yes, under what name was license issued? \_\_\_\_\_

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

## SUBSCRIBED AND SWORN TO BEFORE ME

this 20 day of March, 20 15  
Sabrina Waswa  
(Clerk/Notary Public)

Samantha Strenger  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
Patricia Strenger  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires \_\_\_\_\_

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/20/15</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:  Village of Lake Geneva County of Walworth

City

The undersigned duly authorized officer(s)/members/managers of Re-Vive LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Re-Vive Gallery and Studio  
(trade name)

located at 721 Geneva Street Lake Geneva, WI 53147

appoints Samantha Strenger  
(name of appointed agent)

721 Geneva Street Lake Geneva, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 13 years

Place of residence last year 721 Geneva Street Lake Geneva, WI 53147

For: Re-Vive LLC  
(name of corporation/organization/limited liability company)

By: Samantha Strenger  
(signature of Officer/Member/Manager)

And: Robert K. Strenger  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Samantha Strenger, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Samantha Strenger 11/5/15 Agent's age \_\_\_\_\_  
(signature of agent) (date)

721 Geneva Street (upper) Lake Geneva, WI 53147 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3-23-15 by \_\_\_\_\_ Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Strenger		Samantha		A	
Home Address (street/route)		Post Office	City	State	Zip Code
721 Geneva St. Upper			Lake Geneva	WI	53147
Home Phone Number		Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

Samantha Strenger of Re-vive LLC  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 16 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Hawks View Golf Club	7377 Krueger Rd. Lake Geneva, WI	2010	2014
Alpine Valley Resort	W2501 County Rd. D Elkhorn WI	2012	2014

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 20 day of March, 2015  
Sabrina Wasco  
(Clerk/Notary Public)

Samantha Strenger  
(Signature of Named Individual)

My commission expires \_\_\_\_\_



Printed on Recycled Paper

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) <small>(last name)</small> <b>Patricia Strenger</b>		<small>(first name)</small>		<small>(middle name)</small>	
Home Address (street/router) <b>721 Geneva St</b>		Post Office	City <b>Lake Geneva</b>	State <b>WI</b>	Zip Code <b>53147</b>
Home Phone Number		Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a **partnership** which is making application for an alcohol beverage license.
- \_\_\_\_\_ of \_\_\_\_\_  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 13 yrs.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name <b>Self</b>	Employer's Address	Employed From	To
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me  
this 20 day of March, 2015  
Marina Woawe  
(Clerk/Notary Public)

Patricia Strenger  
(Signature of Named Individual)

My commission expires \_\_\_\_\_



# OPERATOR'S LICENSE

NO. 2014-067

\$50.00

WHEREAS, the local governing body of the Town of Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of an "Operator's" License to:

Samantha A. Strenger

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$50.00 as required by local ordinances and has complied with all requirements necessary for obtaining a license.

NOW THEREFORE, an "Operator's" license, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

For the period ending June 30, 2016.

Given under my hand and the corporate seal of the

Town of Geneva, County of Walworth, State of

Wisconsin, this 16th day of July, 2014.



CLERK



VALIDATE ONLINE AT [SERVINGALCOHOL.COM](http://SERVINGALCOHOL.COM)

CODE: XIBH7PPR9P

ONLINE TRAINING

SERVING ALCOHOL INC  
UNITED STATES OF AMERICA  
[team@servingalcohol.com](mailto:team@servingalcohol.com)

**CERTIFICATION**

*Samantha Strenger*

has completed the Serving Alcohol Inc. approved course

**Wisconsin Alcohol Seller-Server**

January 22, 2014

APPROVED BY THE STATE OF WISCONSIN SS-125.04

PROVIDER TRAINING IN COMPLIANCE WITH SS-134.66

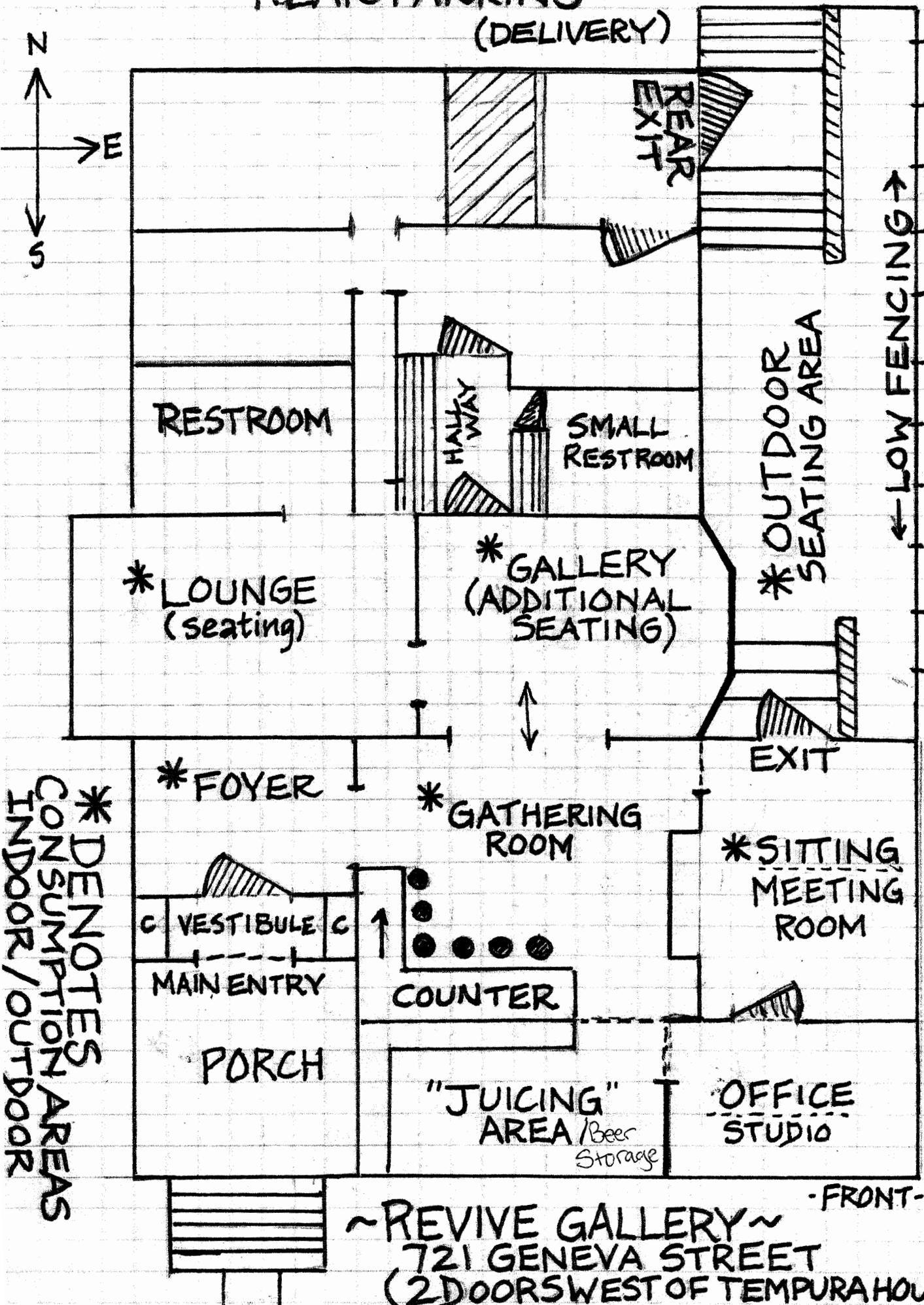
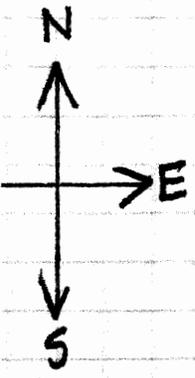
STUDENT ACKNOWLEDGED UNDERSTANDING OF SS-134.88:

Restrictions on sale or gift of cigarettes or tobacco products; that state law prohibits selling tobacco products to any person under the age of 18; and failure to comply with these restrictions may result in a citation.

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES:

- \* CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- \* OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR
- \* RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATIONS
- \* DETERMINE THAT PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION AS TO THEIR AGE
- \* ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

- REAR PARKING -  
(DELIVERY)



MARCH 2015

\* DENOTES CONSUMPTION AREAS INDOOR / OUTDOOR

~ REVIVE GALLERY ~  
721 GENEVA STREET  
(2 DOORS WEST OF TEMPURA HOUSE)

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning April 28th 2015 ending June 30th 2015

TO THE GOVERNING BODY of the:  Town of  Village of  City of } Lake Geneva

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number	
Federal Employer Number (FEIN)	
LICENSE REQUESTED	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 17.54
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$ 87.68
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ 25.
<b>TOTAL FEE</b>	<b>\$ 130.22</b>

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): NEW WORLD WINE SHOP INC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member President Jerry Sibbing Home Address 248 N. Lakeshore Drive Post Office & Zip Code Fontana WI 53125  
 Vice President/Member \_\_\_\_\_  
 Secretary/Member \_\_\_\_\_  
 Treasurer/Member \_\_\_\_\_  
 Agent Jerry Sibbing  
 Directors/Managers \_\_\_\_\_

3. Trade Name New World Wine Shop Business Phone Number \_\_\_\_\_  
 4. Address of Premises W Main Street Post Office & Zip Code Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
 6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
 7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
 8. (a) Corporate/limited liability company applicants only: Insert state WI and date 3/16/2015 of registration.  
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

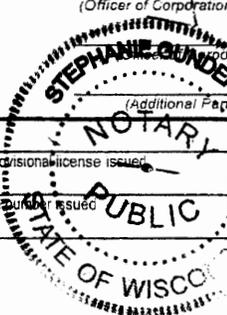
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Fancy Fair Mall - Interior Unit Retail Space - Store room  
 10. Legal description (omit if street address is given above): Fancy Fair Mall

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
 (b) If yes, under what name was license issued?  
 12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
 13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No  
 14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**  
 this 3 day of April, 2015  
Stephanie Gunderson  
 (Clerk/Notary Public)  
 My commission expires 4/13/18

Jerry Sibbing  
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
Stephanie Gunderson  
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)  


TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>4/3/15</u>			
Date license granted	Date license issued	License number issued	

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:  Village of Lake Geneva County of Walworth

City

The undersigned duly authorized officer(s)/members/managers of NEW WORLD WINE SHOP INC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as NEW WORLD WINE SHOP  
(trade name)

located at West Main Street Unit I

appoints Jerry Sibbing  
(name of appointed agent)  
248 N Lakeshore Drive Fontana WI 53125  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
NEW WORLD WINE SHOP

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 4 years

Place of residence last year 248 N Lakeshore Drive Fontana WI 53147

For: NEW WORLD WINE SHOP INC  
(name of corporation/organization/limited liability company)

By: JT Sibbing  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Jerry Sibbing, hereby accept this appointment as agent for the

(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

JT Sibbing  
(signature of agent)  
248 N Lakeshore Drive Fontana WI 53125  
(home address of agent)

Agent's age \_\_\_\_\_

Date of birth \_\_\_\_\_

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4-20-15 by \_\_\_\_\_ Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Sibbing		Jerry			
Home Address (street/route)		Post Office	City	State	Zip Code
248 North Lakeshore Dr.			Fontana	WI	53147
Home Phone Number		Age	Date of Birth	F	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
  - A member of a partnership which is making application for an alcohol beverage license.
  - Officer of NEW world wine Shop Inc  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 4 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Village Gourmet</u>	Employer's Address <u>788 W main St</u>	Employed From <u>03-12</u>	To <u>10/14</u>
Employer's Name <u>Global Gourmet</u>	Employer's Address <u>738 W Main St</u>	Employed From <u>10-09</u>	To <u>03-12</u>

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 3 day of April, 2015  
Stephanie Anderson  
(Clerk/Notary Public)  
My commission expires 4/13/18

(Signature of Named Individual)

Printed on Recycled Paper  
Wisconsin Department of Revenue

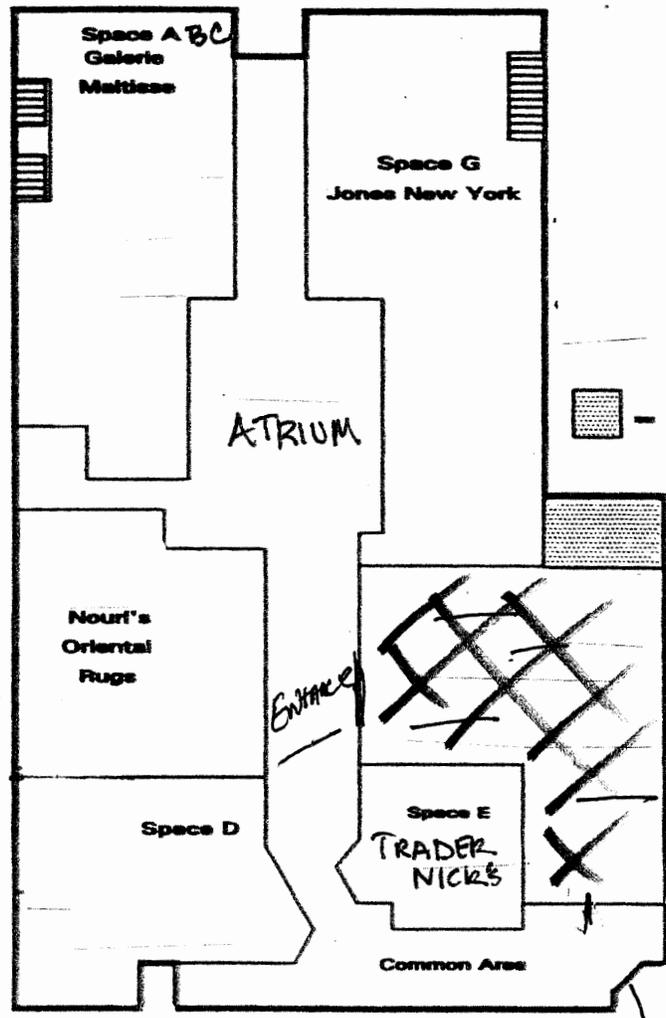
75 W/W

"A"

830 West Main St  
Lake Geneva WI 53147

FIRST FLOOR

Fancy Faire Mall



Area included in LeCookery

NEW WORLD WINE SHOP INC

Wine Display  
Liquor Retail

Wine  
Liquor  
Storage

Rear Entrance

# City of Lake Geneva

Licenses Issued between 4/28/2015 and 4/28/2015

Renewals for 2015-2016

Date: 4/24/2015

Time: 1:24 PM

Page: 1

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>		
4/28/2015	2015 -2	David Jerome Stinebrink Employer: Stinebrink's Piggly Wiggly	400 S. Creek Drive Stinebrink's Lake Geneva	Elkhorn, WI 53121 100 East Geneva Square Lake Geneva, WI 53147	50.00	
4/28/2015	2015 -3	Timothy Jon Stinebrink Employer: Stinebrink's Piggly Wiggly	1502 Conant St. Stinebrink's Lake Geneva	Lake Geneva, WI 5 100 East Geneva Square Lake Geneva, WI 53147	50.00	
4/28/2015	2015 -4	Johnathan E. Steltenpohl Employer: Stinebrink's Piggly Wiggly	516 Haskins St Stinebrink's Lake Geneva	Lake Geneva, WI 5 100 East Geneva Square Lake Geneva, WI 53147	50.00	
4/28/2015	2015 -5	Robert S. Peters Employer: Stinebrink's Piggly Wiggly	1120 S. Wells St Stinebrink's Lake Geneva	Apt 8 Lake Geneva, WI 5 100 East Geneva Square Lake Geneva, WI 53147	50.00	
4/28/2015	2015 -6	Michael J. Fryar Employer: Stinebrink's Piggly Wiggly	4218 Locust St. Stinebrink's Lake Geneva	Delavan, WI 53115 100 East Geneva Square Lake Geneva, WI 53147	50.00	
4/28/2015	2015 -7	Erik F. Nor Employer: Stinebrink's Piggly Wiggly	1434 Mill Street Stinebrink's Lake Geneva	Burlington, WI 53 100 East Geneva Square Lake Geneva, WI 53147	50.00	
4/28/2015	2015 -8	Bradley John Wozniak Employer: Stinebrink's Piggly Wiggly	1400 Hunters Ridge Drive, Stinebrink's Lake Geneva	Genoa City, WI 53 100 East Geneva Square Lake Geneva, WI 53147	50.00	
4/28/2015	2015 -9	Sophia G. Sakellariadis Employer: Champs Sports Bar & Grill	1028 Williams St. L & B Mainstreet Inc.	Lake Geneva, WI 5 747 Main St. Lake Geneva, WI 53147	50.00	
<b>Operator's Regular</b>			<b>Count:</b>	<b>16</b>	<b>Totals for this Type:</b>	<b>400.00</b>



# AGENDA ITEM REQUEST FORM

CITY OF LAKE GENEVA, WISCONSIN

Please attach any information that you would like to be included with the agenda.

Two Aldermen, Mayor Or Administrator  
For City Council Requests: Article II,  
Section 2-42 (c) must be received two  
Fridays prior to the scheduled City Council  
meeting

Item Requesting  
Be placed on agenda  
Please list as you would like it  
displayed on the agenda

Committee/Board/Commission  
which you are asking to  
Review this item

Date of Meeting

Alderman Kordus & Mayor Connors

Discussion and action on amending  
Chapter 2, Sec.2-345 Capital  
improvement referendum for  
City capital expenditures of  
\$1,050,000 or more.

City Council

Monday April 27, 2015

Signature

Mayor Jim Connors

Digitally signed by Mayor Jim Connors  
DN: cn=Mayor Jim Connors, o=City of Lake Geneva,  
ou, email=jconnors@cityoflakegeneva.com, c=US  
Date: 2015.04.17 17:33:37 -05'00'

DATE:

DATE:

4-17-15

## **Chapter 2. Administration**

Sec. 2-345. Capital improvement referendum for City capital expenditures of \$1,050,000 or more.

[Ord. No. 04-19, §§ I, II, 4-15-2004; Ord. No. 06-12, §§ 1, 2, 4-4-2006]

Prior to the start of any physical construction of any municipally financed (in whole or in part) project requiring a City capital expenditure which aggregates \$1,050,000 or more, the City Council shall submit to the electorate a binding referendum for approval of the project. Failure of the binding referendum shall preclude the City from proceeding with the project. The wording of any referendum shall provide the specific purpose, location and cost of the project. Nothing in this provision shall be construed to preclude the City from exercising its role in the planning or design of such publicly financed projects. The City shall be precluded from intentionally dividing up a project so that the total amount is less than \$1,050,000.

## Village of Fontana

- **ARTICLE VIII. - CAPITAL IMPROVEMENTS**
- **Sec. 2-610. - Capital improvement referendum.**

*Village capital expenditures of \$1.5 million or more.* Prior to the start of any physical construction of any municipally financed (in whole or in part) project requiring a village capital expenditure which aggregates \$1.5 million or more, the village board shall submit to the electorate a binding referendum for approval of the project. Failure of the binding referendum shall preclude the village from proceeding with the project. The wording of any referendum shall provide the specific purpose, location and cost of the project. Nothing in this provision shall be construed to preclude the village from exercising its role in the planning or design of such publicly financed projects. The village shall be precluded from intentionally dividing up a project so that the total amount is less than \$1.5 million. Capital expenditures for maintenance, repair or replacement of existing utilities or infrastructure, or pursuant to existing contractual obligations or legal mandates shall be exempt from this section. A project is defined as work that can be bid and contracted separately and requires no other work to be operable or complete. The spending limit amount will be increased by five percent on an annual basis.

## 1.01 THE CITY COMMON COUNCIL

### (1) POWERS.

(a) General. The City Common Council has all the powers relating to Cities and conferred upon Common Councils by Ch. 62, Wis. Stats., and Ch. 66, Wis. Stats., and all other pertinent laws.

(b) (Repealed #08-04)

(c) Common Council's Power to Authorize Building and Public Works Projects/Investigations. (Cr. # 03-12) The Common Council shall have the sole and exclusive power to determine whether to authorize expenditures on behalf of the City pertaining to public buildings and public works, as well as the acquisition of lands for such projects, and specifically including the sole and exclusive power to determine whether to approve such projects, and to borrow funds and enter contracts for completion of such projects, and no referendum is required except as may be required by State Statute, or as described in subsection (d) below. Prior to exercising this authority, the Common Council shall ensure that it is well informed and fully advised in order to best serve the government and good order of the City, for the City's benefit, and for the health, safety and welfare of the public. To ensure that the Common Council is well informed and fully advised, the Common Council shall conduct all investigations as may be necessary, which may include: Authorizing the preparation of studies related to planning, engineering, architectural drawings and feasibility, referring the matter to City Staff for report and recommendation; submitting the matter to review by City committees and commissions; investigating financing, such as possible bonding, borrowing and /or grants and/or cost sharing with other municipal entities; submitting the matter for review by other governmental entities having jurisdiction; and seeking such additional information and advice as the Common Council deems to be necessary and appropriate.

(d) Spending Cap and Referendum Requirements for Building and Public Works Projects. (Cr. 03-12, Rep. & Rec. 07-04)

1. In this subdivision "total project cost" includes all costs associated with public construction projects including, but not limited to the costs of structures, land acquisition, construction site support work, landscaping and furnishings.
2. A public information and comment meeting with the Common Council shall be held for any capital spending project with a projected total project cost of more than \$2 million. No action will be taken by the Common Council at the public information meeting. Notice of the public information meetings shall be made in the same way that regular Common Council meetings are noticed.
3.
  - a. Prior to entering into a contract for the construction of any individual new or existing building which has an estimated total project cost that exceeds \$5 million, the Common Council shall submit to the electorate a referendum for approval of such project.
  - b. The \$5 million cap and referendum requirement does not apply to any sewer, water or other public works or utility projects including but not limited to support structures water storage tanks, water towers, pump houses, wastewater transport facilities, water transmission facilities, stand pipes and water storage structures or pressure control stations, storm water facilities, storm sewers or other drainage facilities, retention and detention ponds, fire hydrants, lift stations, pumping stations, water or wastewater treatment facilities, groundwater wells, bridges or culverts, and pedestrian or bicycle pathways.
4. Prior to entering a contract for the construction of any road work paid for by the City directly from the tax levy which has an estimated total project cost that

exceeds \$2 million, the Common Council shall submit to the electorate a referendum for approval of such project.

5. The wording of any referendum shall provide the specific purpose, locations, and estimated cost of the building or public works project. Nothing in this section shall be construed to preclude the City from exercising its role in the planning or design of any such building or public works project.
6. The cap and referendum requirements in this subsection do not apply to emergency expenditures as determined by the Common Council.

(2) RULES OF PROCEDURE. The City Common Council shall conduct itself according to the following Rules of Procedure:

Rule 1. Regular Meetings.

Regular meetings of the City Common Council shall be held on the 1st and 3rd Mondays at 7:00 P.M. Any regular meeting falling upon a legal holiday shall be held on the day designated by the Common Council. All meetings of the Common Council shall be held in the City Hall, including special and adjourned meetings, unless otherwise designated. Notice of a substitute meeting place shall be given the public by posting a written notice of the substitute meeting place and time thereof on the outer door of the City Hall at least eight (8) hours prior to such meeting.

Rule 2. Special Meetings.

The Mayor may call a special meeting by written notice delivered personally to each member of the Common Council or left at the member's residence, provided the meeting notice and timing complies with the Open Meetings regulations found in Chapter 19 of the State Statutes and Rule 15 of the Code. (Rep. & Recr. #08-03)

Rule 3. Adjournment To Specific Date.

The Common Council may by a majority vote adjourn from time to time to a specific date and hour, consistent with the open meeting law.

Rule 4. Conduct Of Meetings.

(1) The business of the Common Council shall be conducted in the following order:

- i. Call to order by presiding officer.
- ii. Roll Call. (If a quorum is not present, the meeting shall thereupon adjourn, which may be to a specific date pursuant to Rule 3.)
- iii. Reviewing the minutes of the preceding meeting, and approving the same if correct, and rectifying mistakes if any exist.
- iv. Any business properly noticed under the Open Meeting Law

(2) In the absence of the Clerk the Deputy Clerk shall act and in the absence of the Deputy Clerk the Mayor shall appoint a Clerk pro tem.

Rule 5. Duties Of Presiding Officers.

The Mayor shall be the presiding official and at the stated hour shall call the meeting to order. He/she shall preserve order and decorum, decide all questions of order, and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in Roberts' Rules of Order, unless otherwise provided by statute or by these rules. Any member shall

**1. Possible Addition of Street Light or Lights to the West Side of Cook Street Between Main Street and Geneva Street-Discussion.**

Mayor Connors went into a brief explanation of the request. It was moved by Ald. Hill and seconded by Ald. Kupsik to approve the proposal by Humphreys Contracting in the amount of \$4,975 to include everything required to install the light and wire it in a turnkey fashion as funded through TIF#4. The motion passed 4-0.  
**(This item needs to go to FLJ and Council for consideration)**

**2. City Engineering Firm DPW Recommendation.**

DPW Winkler advised the Committee that it was his recommendation to proceed with Kapur & Associates of Burlington as our City Engineering firm due to the great job they are doing to date with the Wastewater Plant sludge storage tank project design and with staffing reductions and changes taking place at GAI. I was moved by Ald. Hill and seconded by Ald. Kupsik to recommend Kapur to Council subject to review of both the present Crispell engineering agreement and the draft Kapur Agreements for any special considerations or notifications. The discussion was to enter into a 3-year contract with Kapur. The motion passed 4-0.

**(This item needs to go to FLJ and Council for consideration)**

**1. HVAC Maintenance Agreement Recommendation for City Hall (City Administrator).**

Mr. Tom DeBaere explained to the PWC that the City is looking to consolidate the HVAC building maintenance functions citywide, but that City Hall is in a special category that would preclude some of the local companies due to system technical requirements. The discussion was to go out for all buildings for HVAC maintenance bids but to carve out City Hall as a separate bid alternate for contractors. The contractors all would have the option to bid the alternate or not with the base bid or a stand-alone bid. A motion was made by Ald. Hill and seconded by Ald. Kupsik to bid HVAC as discussed with City Hall as an option. The motion passed 4-0.

**Motion to Adjourn:**

Motion to adjourn by Ald. Hedlund and seconded by Ald. Hill. The motion passed 4-0 and the meeting was adjourned at 6:27 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File

# **Humphreys Contracting**

**P.O. Box 444**

**Lake Geneva, WI 53147**

**262 749 8438**

**262 248 9700**

3/21/15

To:  
City of Lake Geneva  
Attn: Dan Winkler

We propose to install a new street light post base on Cook St.  
We will drill into an existing base, bring conduit out of that base and run to the proposed base. We will remove and replace any concrete sidewalk required.  
The new post base and anchor bolts will be provided by others.  
Mounting, wiring and restoration are included in the price.

The following work shall be completed for the sum of: \$ 4975.00  
Four thousand nine hundred seventy five.

Terms: Net due upon completion. A service charge of 1-1/2 % per month will be charged on all accounts over 30 days. This proposal is submitted by Chris Humphreys DBA Humphreys Contracting. This proposal may be withdrawn after 10 days upon our discretion. The document shall serve as contract upon signing.

### **Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. We authorize Humphreys Contracting to do the work as described. Payment will be made as outlined above. Please sign and return.

Signature\_\_\_\_\_Date\_\_\_\_\_

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**Proposal to Provide:**

# **City Engineer Services**

**CITY OF LAKE GENEVA, WISCONSIN**

*Presented to:*

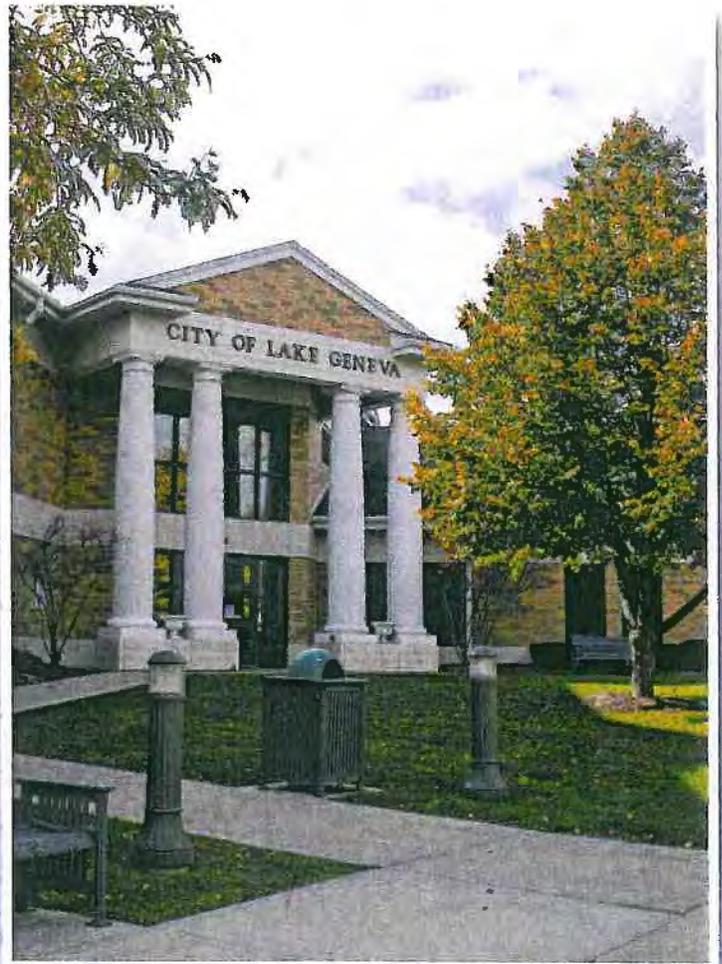
**Mr. Dennis Jordan**  
*City Administrator*

**LAKE GENEVA**

**City of Lake Geneva**  
**626 Geneva Street, Suite 3**  
**Lake Geneva, WI 53147**

*Presented by:*

**Tom Foht, P.E.**  
**Kapur & Associates, Inc.**  
**1224 S. Pine Street**  
**Burlington, WI 53105**



## DRAFT - MASTER AGREEMENT FOR ENGINEERING SERVICES

THIS AGREEMENT is entered into between the City of Lake Geneva (Owner) and Kapur & Associates, Inc. (Engineer), for the following reasons:

1. Owner intends to retain the Engineer to provide certain services in conjunction with various engineering services and construction projects.
2. In consideration of the promises contained in this Agreement, Owner and Engineer agree as follows:

### ARTICLE 1 – EFFECTIVE DATES

The term of this Agreement shall be from \_\_\_\_\_, 2015 through \_\_\_\_\_.

### ARTICLE 2 – TASK ORDERS

The Engineer will represent the Owner as the City Engineer. This includes providing professional engineering services for the Owner on any projects requested by the Owner involving the City of Lake Geneva.

Task Orders shall be used to describe the parties' mutual agreement on the scope of the Services, schedule, compensation and other particulars as stated therein. Task Orders shall be in the general form. Task Orders are binding only after acceptance and execution by duly authorized representatives of both parties. Each Task Order shall govern the parties' rights and obligations with respect to each assignment, but all within the framework of this Agreement. In the event of an inconsistency between the terms of any Task Order and the terms of this Agreement, the terms of this Agreement shall prevail.

### ARTICLE 3 – SCOPE OF SERVICES

Engineer shall provide the Services described in each Task Order and general obligations as presented in the original engineering services proposal – see **Attachment A**.

### ARTICLE 4 – SCHEDULE

Engineer shall exercise its reasonable efforts to perform those Services within the time frame set forth in each Task Order.

### ARTICLE 5 – COMPENSATION

Shall be on a time and materials basis at the rates listed in **Attachment B**.

Engineer shall invoice Owner for Services rendered monthly. Invoices shall be due and payable upon receipt. Owner shall give prompt written notice of any disputed amount and shall pay the remaining amount. ~~Invoice amounts not paid within 45 days after receipt shall accrue~~

~~interest at the rate of 1.0% per month, with payments applied first to accrued interest and then to unpaid principal.~~ If any litigation is instituted to recover invoice amounts, the loser shall pay the attorney fees.

### ARTICLE 6 – OWNER'S RESPONSIBILITIES

Owner shall perform and provide the following in a timely manner so as not to delay the Services of Engineer.

- (a) Place at Engineer's disposal all available information pertinent to the Project, including previous reports, drawings, specifications or any other data as may be reasonably required by Engineer to perform its Services.
- (b) Give prompt written notice to Engineer whenever Owner becomes aware of any development that affects the scope or timing of Engineer's Services, or any defect in the Services of Engineer.
- (c) Advise Engineer of the identity and scope of services of any independent consultants retained by Owner to provide services in regard to the Project.

### ARTICLE 7 – STANDARD OF CARE

The same degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this Agreement or in any Task Order, drawing, specification, report, opinion, or other instrument of service, in any form or media, produced in connection with the Services.

### ARTICLE 8 – INDEMNIFICATION AND LIABILITY

General. Having considered the potential liabilities that may exist during the performance of the Services, the relative benefits and risks of the Project, and the Engineer's fee for the Services, and in consideration of the promises

contained in this Agreement, Owner and Engineer agree to allocate and limit such liabilities in accordance with this Article.

Indemnification. Engineer agrees to indemnify and hold the Owner harmless from and against legal liability for all judgments, losses, damages, and expenses to the extent such judgments, losses, damages, or expenses are caused by the Engineer's negligent acts, errors, or omissions arising out of its performance of the Services. In the event judgments, losses, damages, or expenses are caused by the joint or concurrent negligence of Engineer and Owner, they shall be borne by each party in proportion to its own negligence.

Limitation of Liability. To the fullest extent permitted by law, the total aggregate liability of Engineer and its subconsultants to Owner for all judgments, losses, damages, and expenses resulting in any way from the performance of the Services shall not exceed the total limit of professional liability coverage as stated herein for Task Orders completed under this Agreement.

Consequential Damages. To the fullest extent permitted by law, Engineer shall not be liable to Owner for any consequential damages resulting in any way from the performance of the Services.

#### **ARTICLE 9 – INSURANCE**

During the term of this Agreement, Engineer shall maintain the following insurance:

- (a) General Liability Insurance, with a combined single limit of \$2,000,000 per occurrence and \$6,000,000 per annual aggregate.
- (b) Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each accident.
- (c) Workers' Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance, with a limit of \$1,000,000 for each occurrence.
- (d) Professional Liability Insurance, with a limit of \$3,000,000 annual aggregate.
- (e) Excess Liability Insurance with a limit of \$6,000,000 per occurrence and \$6,000,000 annual aggregate.

Engineer shall annually, furnish Owner certificates of insurance which shall include a provision that such insurance shall not be

canceled without at least thirty days' written notice to Owner. Owner shall require all Project contractors to include Owner and Engineer as additional insured on their General and Automobile Liability insurance policies, and to indemnify both Owner and Engineer, each to the same extent.

Engineer and Owner waive all rights against each other and their directors, officers, partners, commissioners, officials, agents, and employees for damages covered by property insurance during and after the completion of the Services. If the Services result in any construction related to the Project, a similar provision shall be incorporated into all construction contracts entered into by Owner and shall protect Owner and Engineer to the same extent.

#### **ARTICLE 10 – LIMITATIONS OF RESPONSIBILITY**

Engineer shall not be responsible for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project; (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to Owner or to comply with federal, state, or local laws, regulations, and codes; or (c) procuring permits, certificates, and licenses required for any construction. If any permits are the responsibility of the contractor, the engineer will so specify in the construction manual.

#### **ARTICLE 11 – OPINIONS OF COST AND SCHEDULE**

Because Engineer has no control over the cost of labor, materials, or equipment furnished by others, or over the resources provided by others to meet Project Schedules, Engineer's opinion of probable costs and of Project Schedules, if any, shall be made on the basis of experience and qualifications as a professional engineer. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules.

#### **ARTICLE 12 – REUSE OF DOCUMENTS**

All documents, including, but not limited to, drawings, specifications, and computer software prepared by Engineer pursuant to this Agreement are instruments of service in respect to the Project. They are not intended or represented to

be suitable for reuse by Owner or others on modifications or extensions of the Project or any other project. Any reuse without prior written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Engineer. Owner shall indemnify and hold harmless Engineer and its subconsultants against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse. Any verification or adaptation of documents will entitle Engineer to additional compensation at rates to be agreed upon by Owner and Engineer.

#### **ARTICLE 13 – OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY**

Except as otherwise provided herein, engineering documents, drawings, and specifications prepared by Engineer and furnished to Owner as part of the Services shall become the property of Owner; provided, however, that Engineer shall have the unrestricted right to their use. Engineer shall retain its copyright and ownership rights in its design drawing details, specifications, databases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.

#### **ARTICLE 14 – DELAY IN PERFORMANCE**

Neither Owner nor Engineer shall be considered in default of this Agreement or any Task Order for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots; and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage, judicial restraint, and delay in or inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either Owner or Engineer under this Agreement or any Task Order. Engineer shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances.

Should such circumstances occur, the nonperforming party shall, within a reasonable

time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance.

#### **ARTICLE 15 – CONTRACT TERMINATION**

Either party, the owner or the engineer can terminate the contract with a 60 days written notice. The notice must be delivered by a certified mail.

#### **ARTICLE 16 - NOTICES**

Any notice required by this Agreement shall be made in writing to the address specified below:

Owner:  
City Clerk (262) 248-3673  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, Wisconsin 53147

Engineer:  
Mr. Thomas Foht, P.E.  
Kapur & Associates, Inc.  
1224 S. Pine Street  
Burlington, Wisconsin 53105  
(262) 758-6016

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of Owner and Engineer.

#### **ARTICLE 17 – DISPUTES**

In the event of a dispute between Owner and Engineer arising out of or related to this Agreement, or any Task Order, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation.

Should such negotiation or mediation fail to resolve the dispute, either party may pursue resolution of the dispute by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association; provided, however, in the event the parties are unable to reach agreement to arbitrate under terms reasonably acceptable to both

parties, either party may pursue resolution in any court having jurisdiction.

During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.

**ARTICLE 18 – WAIVER**

A waiver by either Owner or Engineer of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party’s rights with respect to any other or further breach.

**ARTICLE 19 – SEVERABILITY**

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement or any Task Order. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that corners as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

**ARTICLE 20 – INTEGRATION**

This Agreement, (incorporated by this reference), and subsequently issued Task Orders (and their respective attachments, if any), represents the entire and integrated agreement between Owner and Engineer. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or

written, relating to the subject matter of this Agreement.

**ARTICLE 21 – SUCCESSORS AND ASSIGNS**

Owner and Engineer each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners, to the other party to this Agreement and to the successors, executors, administrators, permitted assigns, legal representatives, and partners of such other party in respect to all provisions of this Agreement.

**ARTICLE 22 – ASSIGNMENT**

Neither Owner nor Engineer shall assign any rights or duties under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld; provided, however, Engineer may assign its rights to payment without Owner’s consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in this Article shall prevent Engineer from engaging independent consultants, associates, and subcontractors to assist in the performance of the Services.

**ARTICLE 23 – NO THIRD PARTY RIGHTS**

The Services provided for in this Agreement are for the sole use and benefit of Owner and Engineer. Nothing in the Agreement shall be construed to give any rights or benefits to anyone other than Owner and Engineer.

**ARTICLE 24 – GOVERNING LAW**

This Agreement shall be governed by the laws of the State of Wisconsin.

IN WITNESS WHEREOF, Owner and Engineer have executed this Agreement

City of Lake Geneva  
(Owner)

By: \_\_\_\_\_

Title: James Connors, Mayor

Date: \_\_\_\_\_

Kapur & Associates, Inc.  
(Engineer)

By: \_\_\_\_\_

Title: Thomas W. Foht, P.E., Senior Associate

Date: \_\_\_\_\_

## ATTACHMENT B

### LABOR RATES KAPUR & ASSOCIATES, INC.

Classification	Rates	Rates
	2015	2016
Project Manager	\$133.00	\$133.00
Electrical Engineer	\$133.00	\$133.00
Senior Structural Engineer	\$133.00	\$133.00
Senior Project Engineer	\$107.00	\$107.00
Project Engineer (added in 2009)	\$89.00	\$89.00
Environmental Scientist	\$89.00	\$89.00
Project Surveyor	\$90.00	\$90.00
Construction Project Engineer	\$91.00	\$91.00
Staff Engineer II	\$78.00	\$78.00
Staff Engineer	\$72.00	\$72.00
Construction Staff Engineer	\$78.00	\$78.00
Senior Technician	\$75.00	\$75.00
Technician	\$62.00	\$62.00
Survey Crew	\$105.00	\$105.00

## ATTACHMENT B

### LABOR RATES KAPUR & ASSOCIATES, INC.

<b>Classification</b>	<b>Rates</b>	<b>Rates</b>	<b>Rates</b>
	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Project Manager</b>	<b>\$133</b>	<b>\$133</b>	<b>\$137</b>
<b>Electrical Engineer</b>	<b>\$133</b>	<b>\$133</b>	<b>\$137</b>
<b>Senior Structural Engineer</b>	<b>\$133</b>	<b>\$133</b>	<b>\$137</b>
<b>Senior Project Engineer</b>	<b>\$107</b>	<b>\$107</b>	<b>\$110</b>
<b>Project Engineer</b>	<b>\$89</b>	<b>\$89</b>	<b>\$92</b>
<b>Environmental Scientist</b>	<b>\$89</b>	<b>\$89</b>	<b>\$92</b>
<b>Project Surveyor</b>	<b>\$90</b>	<b>\$90</b>	<b>\$93</b>
<b>Construction Project Engineer</b>	<b>\$91</b>	<b>\$91</b>	<b>\$94</b>
<b>Staff Engineer II</b>	<b>\$78</b>	<b>\$78</b>	<b>\$80</b>
<b>Staff Engineer</b>	<b>\$72</b>	<b>\$72</b>	<b>\$74</b>
<b>Construction Staff Engineer</b>	<b>\$78</b>	<b>\$78</b>	<b>\$80</b>
<b>Senior Technician</b>	<b>\$75</b>	<b>\$75</b>	<b>\$77</b>
<b>Technician</b>	<b>\$62</b>	<b>\$62</b>	<b>\$64</b>
<b>Survey Crew</b>	<b>\$105</b>	<b>\$105</b>	<b>\$108</b>

## ATTACHMENT B

### LABOR RATES KAPUR & ASSOCIATES, INC.

<b>Classification</b>	<b>Rates</b>	<b>Rates</b>	<b>Rates</b>	<b>Rates</b>
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>Project Manager</b>	\$133	\$133	\$137	\$140
<b>Electrical Engineer</b>	\$133	\$133	\$137	\$140
<b>Senior Structural Engineer</b>	\$133	\$133	\$137	\$138
<b>Senior Project Engineer</b>	\$107	\$107	\$110	\$111
<b>Project Engineer</b>	\$89	\$89	\$92	\$93
<b>Environmental Scientist</b>	\$89	\$89	\$92	\$93
<b>Project Surveyor</b>	\$90	\$90	\$93	\$94
<b>Construction Project Engineer</b>	\$91	\$91	\$94	\$96
<b>Staff Engineer II</b>	\$78	\$78	\$80	\$82
<b>Staff Engineer</b>	\$72	\$72	\$74	\$76
<b>Construction Staff Engineer</b>	\$78	\$78	\$80	\$82
<b>Senior Technician</b>	\$75	\$75	\$77	\$79
<b>Technician</b>	\$62	\$62	\$64	\$65
<b>Survey Crew</b>	\$105	\$105	\$108	\$108

November 4, 2014

Mr. Dennis Jordan, City Administrator  
City of Lake Geneva  
626 Geneva Street, Suite 3  
Lake Geneva, WI 53147

RE: City of Lake Geneva, WI: Request for Proposals for City Engineer Services

Dear Mr. Jordan,

Selecting a professional engineering consultant is a big decision and plays an important role in maintaining the community's expected high standard of living at reasonable costs. The decisions and improvements made today help create a sustainable community with low taxes and rates for the next generation of residents, businesses and visitors. Kapur & Associates, Inc. understands this decision you are about to make, and we are committed to helping you achieve your goals through sound value engineering practices.

Kapur & Associates, Inc. will deliver:

- **Continuous Communication:** With Staff/Mayor/Council/Commissions/Public - you will always know the status of your projects
- **Responsiveness:** Staff located only minutes from the City of Lake Geneva - prompt surveys, prompt prints, prompt service
- **Talented Professional Team:** Experienced Staff - creative solutions
- **Relationships:** With the City, Agencies, County, Contractors, Developers - keep projects moving
- **Conscientious Design:** Protect Geneva Lake and the surrounding environment
- **Value:** Quality engineering services assisting the City to maintain low rates and taxes
- **Strong Management:** Meeting goals for schedules/budgets/bidding

Understanding your community is our main goal. This understanding ultimately allows our staff to provide the best overall solutions to issues as they arise. The relationships built within the City and projects we have completed within the City of Lake Geneva have already provided a foundation of this understanding. Review of your "City of Lake Geneva Comprehensive Master Plan" and conversations with a number of City residents, business owners and developers have provided us with an even better understanding of the City. This knowledge and our experienced staff will allow for a seamless transition as the City considers their future direction for engineering services.

Our team is available and ready to professionally serve the City of Lake Geneva. Please review the following pages and contact our references as we present our approach to meeting the City's engineering service goals. Thank you for giving us this opportunity to present our qualifications to one of Wisconsin's premier communities.

Sincerely,  
Kapur & Associates, Inc.



Thomas W. Foht, P.E.  
Senior Associate

P.S. If you have any questions, or need further information, please do not hesitate to contact me directly at tfoht@kapur-assoc.com or on my cell at (414)254-5685.

# STATEMENT OF INTEREST

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into reality.

Office Serving the City of Lake Geneva  
Kapur & Associates, Inc.  
1224 S. Pine Street  
Burlington, WI 53105

Contact Person: Thomas W. Foht, P.E.  
Phone: 262.767.2747  
Cell: 414.254.5685  
Email: [tfoht@kapur-assoc.com](mailto:tfoht@kapur-assoc.com)

## Statement of Interest

Kapur & Associates, Inc. is presenting a team of professionals that will fully accept the responsibilities of all engineering services requested by the City of Lake Geneva. Rarely does an opportunity present itself to provide these services to such a quality community as the City of Lake Geneva. Our team realizes this unique opportunity and is committed to seamlessly providing responsive cost effective services in a professional manner.

## Qualifications Summary

As you will find on the following pages, Kapur & Associates, Inc. is qualified to provide the full range of professional engineering services required to serve the City of Lake Geneva. These services have been performed for nearly 100 communities throughout Wisconsin over the past 30 years.

- **Kapur & Associates is located twenty minutes away** in Burlington, Wisconsin. The team of professionals selected to serve the City of Lake Geneva on a daily basis have personal experience working with City staff and they are knowledgeable in your design and construction standards.
- **Communication and personal attention of a small firm.** Our team will provide a small firm feel yet have the ability to reach out to over 150 other professionals to provide the City with innovative solutions that meet your goals.
- **The City will benefit from our strong transportation background** as you continue to manage your increasing transportation demands. Our experience with local street design/rehabilitation, bypass design, multimodal alternatives, and numerous capacity expansion projects across the State will assist the City in developing the most efficient and least impacting transportation solutions. The desire to maintain or increase parking and concerns with pedestrian safety are merged into all transportation solutions.
- **Maintain quality utility services and low rates.** Whether it is replacement, expansion or upgrading, your water treatment facilities, water distribution system, wastewater facilities and sanitary sewer system will be designed and constructed by experienced staff providing quality solutions.
- **Protecting Geneva Lake, your most valuable resource,** will be a key factor in all engineering decisions. You will find all of our staff is experienced in the most effective erosion control practices and storm water management solutions. Our staff will assist the City in further developing its regulations for natural resource protection.
- **Your data will be mobile-ready, and accessible at the touch of a button.** All data associated with the City's infrastructure, development and resources can be merged to a state of the art GIS. We propose to seamlessly transform your GIS system from a mapping system to a data storage system available in the field on tablets or in the office on desktops.

**Kapur & Associates, Inc.** is a multi-discipline consulting engineering firm with 35 professionals working from our local office in Burlington, Wisconsin and offices in Milwaukee, Green Bay, Wausau, and Chicago. Established in 1981, Kapur presently employs over 190 professionals and has been providing services to State, County, Municipal, and Private Development clients for over 33 years.

Kapur has become a trusted business partner and leader in the industry by providing exceptional expertise and technical knowledge across every phase of a project. The individual and collective efforts of our personnel provide cost-effective sustainable solutions in a timely manner.

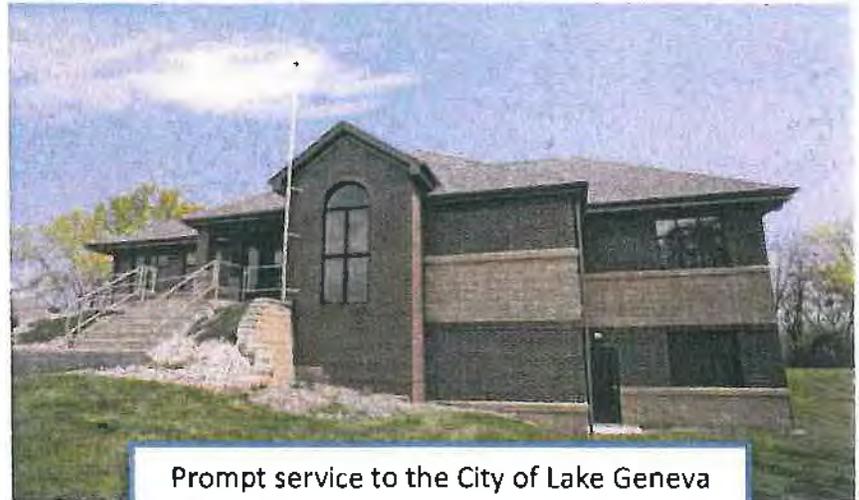
Our commitment to each of our clients is to improve the standard of living and quality of life through sound engineering solutions.

Kapur's strength is in our talent of qualified professionals and we are committed to retaining, developing, and motivating the best personnel in their chosen fields. Our employees approach every challenge with ingenuity and responsiveness to each of our client's unique needs.

Kapur has become a trusted business partner and leader in the industry by providing exceptional expertise through innovative design and survey utilized across every phase of a project. Ramesh Kapur remains the majority owner of the company. We are, however, proud to say that all employees become eligible to take part ownership of the Company under our Stock Ownership Program (ESOP). This level of ownership in our company encourages us to take ownership and pride in each of our projects, resulting in success and allowing us to forge long-term relationships with our clients.

The high level of commitment and honesty is what the City of Lake Geneva can expect from Kapur. We pride ourselves on being "straight shooters", and this philosophy exists throughout the organization. We rely on the experience and confidence of our staff to continue making the hard decisions, and although the recommendations we make to our clients are not always the easiest course of action, we do this with their best interest in mind.

***Our commitment to the City of Lake Geneva is to provide prompt, quality engineering services to further improve the already high standard of living found within your community. You will benefit from a consulting firm that believes in the same standard of excellence as you do. We are proud of the communities that we provide services to and hold ourselves responsible for all services we provide.***



Prompt service to the City of Lake Geneva from our Burlington, Wisconsin location.

## ASSIGNED PERSONNEL

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**Greg Governatori, P.E. – Development Plan Review - Burlington, WI:** Greg has 17 years experience in all aspects of site development, municipal engineering, storm water management and erosion control. Greg will serve the City as the development plan reviewer assuring compliance with your standards. He will work directly with Dan, City planner - Mike Slavney and Attorney Draper as needed drafting developer's agreements and determining letter of credit amounts. **His strong erosion control and storm water management experience will be utilized to assure the high quality environmental resources within the City are protected.**

Greg will also oversee the sanitary sewer and water main utility design for development plans. He will work closely with the developers and their engineers to expedite work flows to keep developments on schedule. Greg will utilize a developer's checklist and submittal process customized to your standards to assure developers have satisfied all requirements prior to beginning construction. This checklists provided to the developer early on will assure their submittals are complete prior to deadlines. Greg will coordinate the development plans, agreements, permits, letter of credit and as-built information linkage to your GIS website for easy access to staff in the field and at the desk well into the future.

**Brad Jors, P.E. - Roadway & Utility Design / Development Plan Review - Burlington, WI:** Brad will assist our municipal team as needed to assure projects are delivered on time. Brad has 7 years of experience in site development, municipal engineering, and storm water management including construction plan review, drainage analysis, utility design, road and highway design, agency permitting, and inspection. Brad is a member of the Municipal Department at the Burlington office and is responsible for preparation of construction documents and specifications and development plan reviews. He serves as our main contact for the Village of Darien.

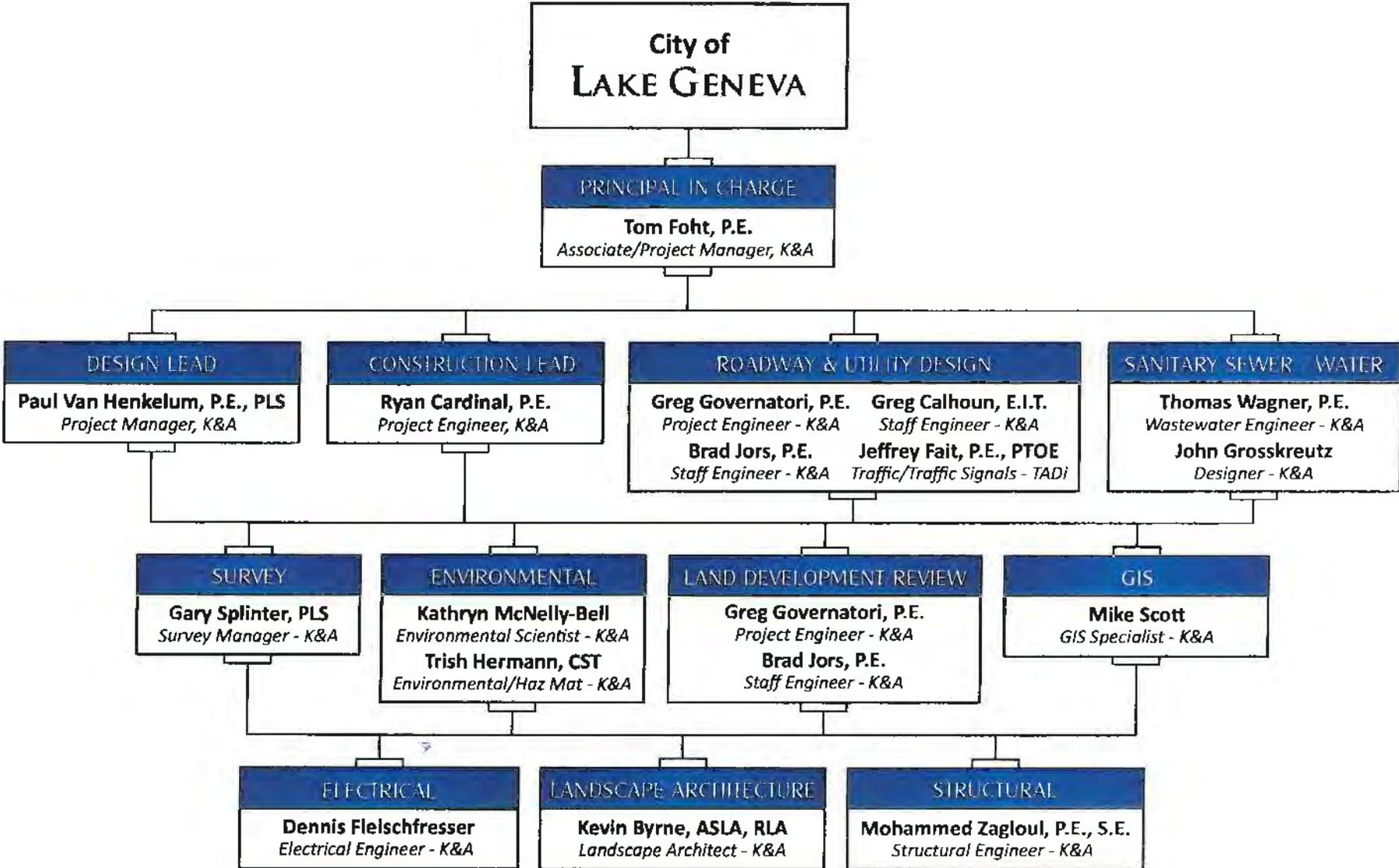
**Greg Calhoun - Roadway & Utility Design - Burlington, WI:** Greg is available to assist the PE and he has 3 years of engineering experience. He is responsible for design, permitting, and plan preparation of construction documents and specifications for municipal improvement projects. Greg's recent projects include City Street, Sidewalk & Utility Improvements in Burlington, the HWY 100 Sanitary Sewer Relocation, and 84<sup>th</sup> Street Water main Reconstruction in Milwaukee County. Currently, Greg is completing Sanitary Sewer extensions to the new Aurora Health Care Center in Burlington.

**Thomas Wagner- Water/Wastewater Engineering - Milwaukee, WI:** Tom has over 35 years of diversified engineering experience in wastewater treatment and water supply and transmission design to provide state of the art solutions to the City of Lake Geneva. He has completed similar projects for City of Burlington, Milwaukee Metropolitan Sewage District, City of Plymouth, Village of Random Lake, DuPage County, City of Kiel, Village of Oakfield, City of Sheboygan and the City of Cedarburg.

**Gary Splinter, PLS - Survey - Burlington, WI:** Gary coordinates and leads survey crews out of our Burlington office, and has been with the firm for over twenty years. During this time he has been involved on numerous municipal projects and is a registered land surveyor in the State of Wisconsin. Mr. Splinter will lead the effort for all survey activities including additional topography, horizontal / vertical control, and alignments as needed.

**Kathryn McNelly-Bell, CPESC - Natural Resources- Burlington, WI:** Kathryn has over 14 years of experience with municipalities, and serves as a liaison between the Wisconsin Department of Natural Resources (DNR) and the United States Army Corps of Engineers (ACOE) for numerous municipalities throughout the State. This includes recent work with the City of Burlington, City of Plymouth, and We Energies. Kathryn is highly regarded and respected for her efforts, and is a recognized specialist in soil erosion and sediment control by the DNR and ACOE. Her responsibilities include assisting the project team in the permitting process and providing natural resource services such as wetland delineation and water quality certification. Kathryn has earned credentials including the CPESC (Certified Professional in Erosion and Sediment Control) and certification with the Wisconsin Department of Commerce as a Soil Erosion Control Inspector.

# Organizational Chart of Assigned Personnel





25 years of experience in municipal engineering, urban highway design, freeway and expressway design, and public relations.

### PROJECT EXPERIENCE

*Mr. Foht is an Associate of the company and is the Branch Manager of the Burlington office. His responsibilities include oversight and quality control management of sanitary sewer, water main and street design, site plan reviews, storm water improvement approval, agency coordination, and grant application.*

*Mr. Foht has served as project manager for numerous Municipal Engineering projects for over the past fifteen years and currently serves as City Engineer for the City of Burlington. Listed below is some of his project-related experience:*

**City of Burlington Master Plan:** Downtown Master Plan for the City of Burlington, Wisconsin. Major improvement was the removal of one-way streets to improve traffic flow and trucking throughout the downtown area.

**City of Burlington Street and Sidewalk Program 2001-Present :** Project Manager for reconstruction and resurface projects, rubblize concrete with overlay, concrete pavement repair projects, sidewalk maintenance program and public parking lot resurface and construction.

**City of Burlington One-Way Street to Two-Way Street Conversion:** Coordinated plans with the City of Burlington to convert their 40-year old one-way street system back to a two-way street system. Coordination included signal timing and layout conversion, signing and marking changes, safety and public awareness program.

**Riverfront Redevelopment, City of Burlington:** Project Manager for the construction of Riverfront Redevelopment improvements along the Fox River in the City of Burlington. Improvements include the design of nearly 0.75 mile of concrete Riverwalk, 1.5 miles of concrete/asphalt recreation trail, including two bridges over the Fox River and 0.8 mile of Bridge Street, a four-lane divided/undivided urban roadway with an overpass of the Canadian National Railroad.

**Commerce Street Reconstruction, City of Burlington:** Project Manager for reconstruction and realignment of the Commerce Street corridor. Project included replacement of approximately 3000' of sanitary sewer and water main and reconstruction of approximately 3000' of two-lane urban roadway with on street parking in a downtown setting. Also included were decorative lighting and signal design.

**Milwaukee Avenue/Bridge Street Intersection Improvements:** Project Manager for reconfiguration of the busiest intersection in the City of Burlington. The design included the reconfiguration of a five-legged intersection to a four legged intersection with traffic signal design and phasing.

**STH 36 – Sanitary Sewer & Watermain Extension & Assessment Report:** Project Manager for the design of approximately 10,000-feet of sewer and watermain expansion to service newly annexed property in the City of Burlington, Wisconsin. Prepared assessment schedule for special assessment to property owners.

**Burlington Manufacturing and Office Park:** Project Manager for the roadway design, sanitary sewer and water main expansion in the Burlington Manufacturing and Office Park, City of Burlington, Wisconsin.

### EDUCATION

B.S., Civil Engineering,  
University of Wisconsin,  
Platteville, 1989

### PROFESSIONAL EXPERIENCE

1989-Present:  
Kapur & Associates, Inc.,  
Burlington/Milwaukee, WI

### CERTIFICATION

American Society of  
Civil Engineers

### REGISTRATION

Professional Engineer, WI,  
KY

# RYAN W. CARDINAL, PE

Staff Engineer

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into reality.



9 years of experience in municipal, utility, land development and wastewater design and construction, as well as power generating and alternate energies facility inspection.

## PROJECT EXPERIENCE

*Mr. Cardinal is responsible for project design, agency coordination and inspection and oversight of construction projects. He is experienced with safety, operation, and management during construction. Ryan brings his construction inspection knowledge into the planning and design stages of our projects to assure quality plans are sent out to bid.*

### **2010-2014 Burlington City Street Program**

Racine County; \$388,224

Construction Management for Burlington Streets Project including 1.5 miles of asphalt roadway resurfacing, 400 LF of curb and gutter repair, 10,000 LF of pavement markings, and 37,700 SY of bituminous slag seal coat.

**Responsibility:** Construction Project Engineer

### **Pleasant Prairie Power Plant Refined Coal Facility**

Kenosha County

Project Engineer for the refined coal facility including erosion, local and state building permit procurement, engineered lift plans, and civil site consulting and design.

**Responsibility:** Project Engineer

### **Darien Village Hall Renovations**

Walworth County

Construction Management for the renovations of the Darien Village Hall including new water and sewer services, and 400 LF of storm sewer and 5 storm structures.

**Responsibility:** Construction Project Engineer

### **Burlington Radium and Gross Alpha Removal for Wells 9 & 10**

Racine County; \$1,736,760

Construction Management and inspection of Well Water Treatment Facilities. Water main and sewer installation inspection. Backwash tank and building concrete and rebar inspection. Masonry, flange piping, Tonka Filtering system, plumbing, and electrical inspection and management.

**Responsibility:** Construction Project Engineer

### **McCanna Street Sanitary Sewer**

Racine County; \$96,161

Create sanitary sewer reroute design through private property and City owned property to intercept sewer main. Project included obtaining permanent and temporary construction easements along with appropriate permits.

**Responsibility:** Staff Engineer

### **Greenfield KA-3 114<sup>th</sup>/113<sup>th</sup>/118<sup>th</sup>/Whitaker/Sunset**

Milwaukee County

Construction Management for the Greenfield Streets Project including 1.5 miles of asphalt roadway resurfacing, 4,200 tons of asphalt, 1,000 LF of curb & gutter, and 6,000 SY of landscape work.

**Responsibility:** Construction Project Engineer

### **Echo Lake Bike Path Project, City of Burlington**

Racine County; \$106,505

Update Echo Lake Bike Path for current standards and construction. Design crosswalks with increased pedestrian traffic awareness.

**Responsibility:** Staff Engineer

## EDUCATION

B.S., Construction Engineering, Purdue University, 2008.

## PROFESSIONAL EXPERIENCE

Feb. 2010 -present, Kapur & Associates, Inc., Milwaukee, WI

2006 – Dec. 2009, Bowen Engineering Corporation, Fishers, IN

## CERTIFICATIONS

PE – WI 43346-6

AGGTEC-I, 2013

PCCTEC-I, 2013

IDOT Documentation, 2014

OSHA 10/30 Hour Outreach

Wisconsin Sedimentation and

Erosion Control Inspector

Certification, 2010

First Aid and CPR



# ABILITY TO PROVIDE SERVICES

## STEP 1: Understanding our client

The **City of Lake Geneva** is a proactive smart growth community. Located on the shores of one of the largest inland lakes in the State of Wisconsin, and within a short distance from one of the County's largest urban centers, it has some unique challenges in regards to City services.

The City of Lake Geneva manages residential, commercial, and industrial growth, along with the influx of part time residents and tourists- a problem most other communities do not have to address. We understand there is an equilibrium the City must preserve to sustain the level of tourism, manage growth, and cope with the infrastructure maintenance and improvements for a City whose population varies from 7,000 to 25,000.

Maintaining a high standard of living requires constant upkeep within infrastructure improvements. This, in part, is what keeps tourists, businesses, and residents coming to the City. The goal is to balance improvements with cost.

Keeping real life costs to property owners in a range to encourage home ownership attracts new residents and businesses to the community. **As engineer in the City of Lake Geneva, we commit to understand your community goals to assist the City at all levels to provide proactive, financially sound infrastructure solutions to continue to create a great community to live, work and play.**



Understand your community to assist in achieving YOUR goals.

## STEP 2: Provide outstanding service

### A. General Municipal Engineering

Full service municipal engineering requires a complete understanding of a community's goals, a full range of technical and professional skills to assist in accomplishing these goals, and strong public relations skills to communicate the technical recommendations for achieving these goals to all levels necessary within the City of Lake Geneva and the public.

Having been involved with numerous projects in the City of Lake Geneva, we are familiar with the design and development process goals within the City. Kapur & Associates' municipal experience and the knowledge of the City's goals will allow our team to consistently provide prompt sound solutions for all of your engineering needs.



#### Services Include:

- Full Service Survey Department
- Street Design, Inventory, Rehab, and Management Planning
- Water Studies/Elevated Tank and Reservoir Design
- Well, Water Treatment and Pump House Design
- Sanitary Sewer Design/Rehab
- Clean Water Fund Loan
- Storm Sewer Design
- Bike Path Planning
- CMAQ Grant
- Storm Water Management Plans
- Capital Improvement Planning
- GIS Data Bases and Interactive Mapping
- Floodplain - Hydraulic Modeling
- Watershed Management Studies
- Park and Recreation Facilities

# ABILITY TO PROVIDE SERVICES

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we turn your vision  
into reality.

- Retaining Walls, Culverts, Bridges
- Manage Grants & Loans
- Review CSM/Plats
- Create and Implement Public Assessment Policies
- Create and Manage TIF Districts
- Review Private Development Submittals
- Street Lighting

▶ Provide assistance with the following to annually update the City's Capital Improvement Plan:

- ▶ Street program – assist Dan with the street improvement program as needed. Coordinate with City staff to maintain a 5 year street improvement program for street reconstruction, repairs and maintenance. Recommend and introduce appropriate improvement/maintenance methods.
- ▶ Utility distribution improvements – assist Dan with review of video inspections, historical repair records and coordination of roadway improvements to determine annual utility improvement projects and extended year capital improvement programs.
- ▶ Storm sewer/storm water facilities – Maintain compliance with WDNR standards. Discuss options with the City to develop a municipal stormwater utility if so desired.
- ▶ City planning – provide engineering input as needed to Mike Slavney for future expansion or revisions to current Citywide planning efforts.
- ▶ Funding – assist in preparing capital improvement plan cost estimates for annual budgeting efforts. Screen and review external sources for grants or loans to reduce City costs or complete much needed improvements even if annual budgets do not allow. Kapur has assisted the City of Burlington alone in securing in excess of \$1,380,000 in grants (CMAQ, LRIP, SAG, BEDI, and DNR Clean Water/Safe Drinking Water funding) and millions more in low interest loans through Safe Drinking Water and Clean Water funding and will push to achieve the same for the City of Lake Geneva.
- ▶ Utilize Autodesk Civil 3D for design to create **three dimensional plans allows us to 'virtually' build the projects before the contractors are on site. We see any potential conflicts with other utilities or errors in the plan before a contractor can generate a contract change order.**
- ▶ Our **QA/QC process** includes the standard survey and plan review checklists but adds this next level of review (review of the model or virtual plan) to further improve the quality of our plans reducing the risk of contract change orders.
- ▶ Produce clean, precise bidding documentation to maximize clarity to the contractors – **clarity = lower bids.** We obtain feedback and make adjustments to the project manual based on comments from
  - City Staff – documentation must fall in-line with the way the City will fund the project to minimize City staff (and engineer's) time focused on project completion. **Your time is valuable: consistency of documentation minimizes City staff efforts.**
  - City Attorney – assuring the City is secure in getting the contract completed, and if complications arise during a project – the proper steps have been taken to protect the City's interests and minimize any time/costs to resolve an issue.
  - Contractors – Listen to new ideas, **they profit from efficiencies – why not include these ideas in our plans if valuable to the City!**
  - Electronically bid plans. This has **dramatically reduced the cost of plan production and bidder tracking.**
  - Thorough review of all bid documents and contractor's qualification statements prior to recommendation of award to the Council.



Develop creative, cost effective infrastructure solutions to maintain low taxes and rates.



## ABILITY TO PROVIDE SERVICES

### B. Construction Management

Construction Management is often thought of as a final phase of a municipal project. Construction Management starts at the inception of every project at Kapur & Associates, Inc. Our construction staff is consulted early in the design process where their knowledge and experience can provide the most benefit and cost savings to a project. Because of this, our projects consistently bid below budgeted amounts and contract change orders during construction are well below industry standards. Bids are sent out early to assist in opportunities for the best pricing.

The City of Lake Geneva can rely on Ryan to provide quality inspection, detailed reports and as-builts, prompt and regular updates during construction projects. Quality inspection assures the contractor is providing all of the services in the manner and schedule that was bid. Finally, contractors that bid our municipal projects respect our construction management staff. This results in more contractors bidding and better pricing for your projects.

#### Services offered:

- **Quality Audit Review of Design Plans**
- **Construction Administration**
- **Construction Inspection**
- **Contract Administration**
- **Pre-Construction Meetings**
- **Regular Updates to City Staff**
- **Regular Contractor Meetings**
- **Available to Public**
- **Daily Log Reporting**
- **Manage Quantities/Pay Request**
- **Materials Testing**
- **Construction Survey**
- **Quality Control**
- **Scheduling**
- **Utility Coordination**

#### ▶ Construction Administration:

- ▶ Organize and manage the pre-construction conferences. Assure that the contractor has full understanding of the City's goals and address those critical items within the project's scope such as: schedule, communication with property owners, environmental constraints, etc.
- ▶ Efficiently provide construction staking and survey services. Because we are building a model of the project during design, the entire design is loaded into the rover and one surveyor can stake any point on the project. **This same rover is in the hands of our construction management staff so if a point needs to be reset, we do not need to call in a surveyor to re-stake. Also allows us to keep the contractor moving. There is no need to wait for survey staff to get to the jobsite to re-stake.**
- ▶ Provide thorough construction oversight and reporting. We feel this is the most important and valuable services we can provide to a City. The largest costs of an infrastructure improvement are the construction costs (80-90% of total costs). Assuring that the contractor is performing to the plans and specifications is vital to assuring the efforts put forth during the design stage of a project do not get wasted, the project will meet or exceed its expected useful life and any cost overruns are managed. Ryan's knowledge and ability to work fairly with the contractor all play a key role in the success of the City's construction projects.
- ▶ Log, photograph and as-built activities daily. These records are tracked not only to confirm installation is completed appropriately but also to allow for a **quick access to information needed 10 days or 10 years after the work is done.** Linking this information to an online GIS system so all data is available to the City in the office or in the field will provide this data at the touch of a button.
- ▶ Construction oversight for both City of Lake Geneva and private development projects will be completed with the same level of care and effort.

Bid early with clear bid packets to obtain bids below budget. Final costs remain low with below industry standard change orders



## F. Geographical Information Systems (GIS)

We combine the benefits of the latest technologies with our core specialties and services to better meet your mapping information technology needs. We help you improve your GIS, asset management system and information communication channels. The result is better mapping, more accurate reporting and truly accessible information.

Most data already exists electronically within your file structures. If organized correctly, this data can start to be linked directly to your GIS website at no cost.

### Services offered:

- Asset Management
- Infrastructure Mapping
- Data Conversion
- System Modeling
- Digitization
- CAD Integration
- Records Modernization
- Custom Software Tools
- Software Sales
- Web Development
- Document Management
- Extranet Applications

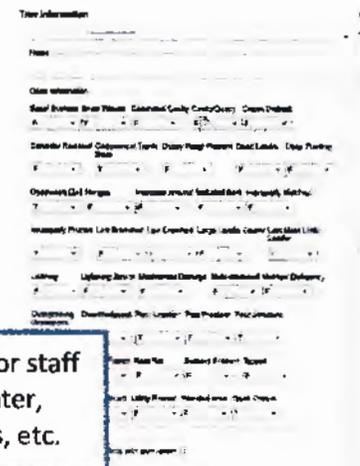
### ▶ Citywide GIS database

- ▶ Expand and improve the City of Lake Geneva's already impressive GIS database. Transition this site to be an online infrastructure and document management resource tool. **An article in CE NEWS stated that 50% of an engineers' time is spent looking for data.** We will provide an online resource that is available to City staff, administration or elected officials in their offices or in the field with access to the internet. **Minimizing time spent 'looking for stuff'!**



Transform your GIS website from a mapping system to a data center. You will access data from the field or office and from mobile device or desktop.

- ▶ We will store all relevant data for City projects, private projects and other miscellaneous data on this site.
- ▶ We will create data entry modules so City staff can add their maintenance efforts complete in the field to sanitary sewer, trees, etc. as data is entered onto the site.
- ▶ Update City mapping and records as needed.
- ▶ Assist the City with Infrastructure monitoring, planning, and Asset Management.



Easy to use 'pop-up' menus for staff to maintain records on water, sanitary, storm, trees, parks, etc.



## ABILITY TO PROVIDE SERVICES

### G. Survey

Accurate surveys are critical to the success of any engineering project. Our professional survey team includes registered land surveyors and field crews with extensive knowledge in performing geodetic control surveys, section corner retracements, major boundary surveys, topographic surveys, and construction surveys. Our registered survey staff experience with land description and land division activities assures accurate documentation avoiding future conflict.

Technologies have advanced greatly within the survey field. Data can be collected in the field in a fraction of the time compared to just 5 years ago. Contractors are utilizing this same technology to increase their efficiencies. Our survey staff is fully equipped with GPS equipment and educated on the benefits of machine control to save the City of Lake Geneva both time and money during data collection, construction staking and setting contractors up with machine control files.



Global Positioning Satellite (GPS)  
Virtual Private Networks (VPN)  
GPS Machine Control  
Using the latest in technology to save time  
and money.

#### Services offered:

- Parcel Mapping
- Property Boundary Surveys
- Construction Layout
- Monumentation (Public Land Survey System)
- ALTA/ACSM Land Title Surveys
- Subdivision Platting
- Construction Staking
- Right-of-Way Platting
- Land Records Research
- Legal Descriptions
- As-Built Surveys
- Zoning Maps/Descriptions
- Hydrographic Survey
- Topographic Surveys

### H. Development Reviews & Design

Kapur & Associates, Inc. provides both plan review and approval services for municipalities and land development design services for residential, commercial, industrial and mixed-use developments. Our broad range of experience allows us to understand development from all angles and develop creative solutions that both meet municipal goals and developers objectives. As municipal engineers for the City of Lake Geneva, our objective for all development will be to require sound engineering practices that meet or exceed the high standards expected by the community.

Whether working with communities or development teams Kapur & Associates' professionals take ownership of the project and produce the most practical solutions meeting all community requirements. There are no shortcuts to take a realistic approach in the completion of land development projects. Our teams are knowledgeable of the most current regulations and standards at the onset of each project and through experience and creativity provide quality plans that meet their clients' expectations. It is the ownership that is taken with each project that allows our teams to be proud of every project.



Developments that meet your goals. Live, work  
and play in Lake Geneva!

## Services offered:

- Plan Review and Compliance with Municipal Ordinances
  - Design and Construction Field survey
  - Concept Plan
  - Subdivision Layout
  - Preliminary Plat
  - Final Plat
  - Environmental Permitting and Approval
  - Plan & Profile
  - Grading Plan
  - Erosion Control Measures
  - Storm Water Management
  - Sanitary Sewer Design
  - Water Main Design
  - Street Design
  - Site Layout and Access
  - Site Grading and Earthwork Analysis
  - Storm Water Quantity and Quality Modeling
  - Hydrologic/Hydraulic Drainage Studies
  - Storm Drainage Design (Pipes, Channels, Detention/Retention Basins, and Infiltration Basins)
  - Retaining Walls
  - Recreational Walking and Bike Trails
  - Construction Cost Estimating
- Review Submission plans, development plans, and site plans, and related land use projects
    - ▶ Begin with a Preliminary Development Review Meeting. This meeting will present the developer with an initial list of items they must submit, and explains the associated review process.
    - ▶ Full Plan Review performed. Our **Review Process** includes the land division, permitting, plan review, and full compliancy to ensure project is ready locally and statewide.
    - ▶ Follow through with **construction oversight of public infrastructure**. This confirms contractors are meeting the municipal standards and installation is to code.
    - ▶ Monitor all activities within the floodfringe overlay districts associated with Geneva Lake, the White River and tributaries.
    - ▶ Work with FEMA and the WDNR to approve LOMA and LOMR applications for the City.
    - ▶ This information is then mapped to the City's GIS online mapping for quick access.
    - ▶ We have partnered with communities on a number of park planning projects and we have together accumulated \$525,000 from successful grant applications.

## I. Participate in City Meetings

- Attend City Council meetings, work sessions, Planning and Zoning Commission meetings, weekly staff meetings and other general City meetings as needed:
  - ▶ We will attend all City Council meetings **AT NO COST TO THE CITY**. We are here as part of the community and will attend meetings as requested or just to stay informed. These meetings engage us in the community professionally and socially and we look forward to being part of a great community.
- Meet with developers and members of the community to review initial development plans or community issues.
  - ▶ Many times, issues are resolved with a phone call or brief meeting; we will gladly take care of these issues **WITHOUT CHARGING THE CITY**.
  - ▶ Once a project develops or a more complex issue involving multiple meetings or design efforts evolves, our staff will coordinate with City staff to establish a task order or estimated hours under a general engineering number.
- Attend all necessary meetings for project and development reviews and updates. These meetings will be estimated under task orders or requested by development teams.
- **Our goal is to be consistently considered a branch of the City of Lake Geneva staff – available to you whenever needed.**

# REFERENCES

we listen. we innovate.  
we turn your vision  
into reality.



## City of Burlington

Mr. Kevin Lahner, City Administrator  
551 South Pine Street  
Burlington, WI 53105  
262.539.3647

*Key Personnel: Tom Foht, Paul VanHenkelum, Ryan Cardinal*



## Village of Bayside

Mr. Andy Pederson, Village Manager  
9075 North Regent Road  
Bayside, WI 53217  
414.351.8818

CLIENT FOR 11 YEARS

*Key Personnel: Donald Albright, Yuriy Amelyan*



## Village of Fox Point

Mr. Scott Brandmeier, P.E., DPW/Village Engineer  
7200 N. Santa Monica Blvd.  
Fox Point, WI 53217  
414.351.8900

CLIENT FOR 20 YEARS

*Key Personnel: Donald Albright, Yuriy Amelyan*



## City of Greenfield

Mr. Richard Sokol, Director of Neighborhood Services  
7325 West Forest Home Avenue  
Greenfield, WI 53220  
414.329.5324

CLIENT FOR 9 YEARS

*Key Personnel: Aaran Groh, Mike Timmers*



## City of Plymouth

Mr. Bill Immich, DPW  
900 CTH PP  
Plymouth, WI 53073  
920.893.1471

CLIENT FOR 32 YEARS

*Key Personnel: Donald Albright, John Grosskreutz*

**Discussion/Recommendation on rental craft at boat launch by Clear Water Outdoor**

Sean Payne stated that they have always paid for the last 9 years. A couple of years have been different but in the last 6, they were trying to figure out a flat fee to launch at the public launch. Mr. Payne stated that now it appears they are to be charged per each individual craft that is launched which would be \$700 or \$750 per year. They had been paying \$500 a year. David Schuster stated there are about 20 boats, which would go up to 40 boats during a big event.

Mayor Connors stated that the City had asked the DNR about commercial rates and stated he received an email back. The email stated, "Thank you for your inquiry on whether the City of Lake Geneva can charge a launch fee for commercial operators that is different from the individual resident and nonresident boat launch fees. A commercial surcharge for the use of the boat launch is not allowed under statute 30.77 and administrative code 1.91. These regulations do not distinguish between commercial and non-commercial users or allow surcharges on commercial uses of the launch. The City may distinguish between resident and nonresident fees for commercial launches and defines resident as a natural person who permanently resides or owns real property within the unit of government maintaining or operating the access site." Mayor Connors stated there is a DNR form for determining the rate which is based on different factors such if there is an Attendant on duty, an onsite toilet as well as different rates for the Great Lakes. It also is determined by trailer or non-motorized launches. He asked if everything that Clear Water Outdoor launches is non-trailer and non-motor. Mr. Payne confirmed that it is non-trailer and non-motor. Mr. Schuster stated the rates given were the maximum rates the City could charge and the City has the opportunity to not charge that amount. Mr. Schuster questioned what Clear Water Outdoor is really costing the City. He stated that they have never asked the City for parking spaces. Clear Water Outdoor does put the items in the water and removes them as well. Mr. Payne stated that he wants to oversee the in and out and will do the best they can to stay out of the way.

Alderman Wall asked how many crafts a year Clear Water Outdoor launches. Mr. Schuster stated that it would be hard to give an accurate number as there are club events, but somewhere around 560 last year. That figure doesn't include club events. If someone rents a boat from Clear Water Outdoor, they can take it wherever they want. The on water service is provided out of concern for the launch area. He stated it would be nice to have a paddle board or kayak launch off to the side. City Administrator Jordan stated that corporations are supposed to be charged at the nonresident rate. Harbormaster Gray stated that an honor box was put in by Library Park one year and collected one fee. Alderman Kordus asked if the question is because of the state that the City cannot charge less. Mayor Connors stated that he does not know if we can charge less, however, the city cannot charge more. Mr. Schuster stated that it is the recommendation of the DNR on line 1 that the goal of the State of Wisconsin is to do it for free. It states that a municipality has the right to charge a fee. Mr. Payne added parking is included in launch fees. If the spots are full, the money is still collected but no parking spot is provided. Mayor Connors asked what the policy is when the lot is full. Harbormaster Gray stated that people are told that they can launch but must find their own parking or they can try another launch. At that point most people leave. However, they have used the overflow parking by Eastview. Mr. Schuster stated the parking discussion states that theoretically if you put a kayak in the water, you should get a parking space. Mayor Connors stated that he thinks the Council passed that the launch at the west end by Library Park is free to anyone who wants to carry in but if they were to use the boat launch they must pay for parking or launch somewhere else. Mr. Schuster stated that they don't need any parking spaces. Mr. Kordus asked what the question was that they are trying to answer. Mr. Schuster answered how much to charge Clear Water Outdoor for doing business. He stated that 75% of the profit goes out to employees and young kids in the community. They provide a service to the tourists and create jobs. Clear Water Outdoor promotes a lifestyle. They promote getting out and being active on the water. Mr. Schuster asked if he gets a season pass for a trailer, would each one come with a parking pass. Alderman Kordus stated that if the parking isn't there, you can't launch. Mr. Schuster stated that it would give them the right to park at any parking place in town. Alderman Kordus stated no, they could only park in the Seminary lot trailer parking that contains 30 stalls. Mr. Payne said they are asking to not have to pay each individual time. Alderman Hedlund asked if that is what they have now with the \$500 per year rate. Mr. Payne stated that it was. Mr. Hedlund stated that if we just applied the standard

schedule, it would cost \$700. Non-trailer, non-motor for a nonresident is \$70 for an annual pass. 10 times that for commercial is \$700. City Administrator Jordan stated that what we tried to do was ask how many boats/times the business was going to be launch. In Clear Water Outdoor's case, the City was charging for 100 launches but it turns out they are doing 560. The City has received complaints, which is why it was brought to the committee to handle moving forward. Alderman Kordus asked if the issue is that other commercial launchers are wondering why they are paying the full amount and Clear Water Outdoor is not. Mr. Jordan said there were private citizens wondering as well. Mr. Schuster asked if they can agree on \$600. Harbormaster Gray stated that Marina Bay and Leather Lips pay \$10 for each boat that they have in their fleet. The boats are put in at the beginning of the season and most of them are taken out at the end with a few exceptions, but basically they put one in and take one out. Mr. Kordus stated that from a legal perspective, can a commercial rate be set? Mr. Jordan stated no. Mayor Connor stated that they can but it cannot exceed the nonresident rate. Mayor Connors suggested creating a kayak/canoe rate. Alderman Kordus would like to set a canoe/kayak rate for \$25 per boat; the total would be \$500. Perhaps a sticker could be issued. Alderman Wall thought the price was too low. Alderman Kordus suggested \$30-\$35.

Kordus/Lyon motion to charge a \$30 season pass for kayaks, canoes and paddle boards, non-motor, non-trailer, to be carried on to launch only. Motion carried unanimously.

#### **Discussion/Recommendation on beach rental in season after hours**

Kordus/Wall motion to set beach usage rates for in season after hours and off season to follow the exact guidelines that are set by the Park Board as well as use the same application and fees. Motion carried unanimously.

#### **Discussion/Recommendation on why people must get a buoy before they get a boat slip**

Harbormaster Gray said currently he calls the resident wait list for buoys and completes that list. That person is then added to a waitlist based on when they got their buoy for a slip. It is about a 3 to 5 year wait after you get a buoy. The applicant must indicate on their lease that they want to go to either another buoy or a slip. Alderman Hedlund asked if that is just an archaic rule that has been around for a long time. Harbormaster Gray stated that 35 years ago it was the same. Alderman Lyon asked what the logic is for that. Mr. Gray stated that this is the usual progression in most places that have a large number of buoys and/or slips. You honor the people that are leasing from you first and then go back to the wait list if you exhaust that. Right now there are about 35 people that are on the buoys that have requested to go to a slip, which is a 5 to 6 year wait. The resident wait list for a buoy has 12 people on it. 20% of the people renting moorings from the City are nonresident property owners. The agreement states it should be 15%. When the resident wait list is exhausted we go to the nonresident property owner list and then the nonresident list. The nonresident property owner list is quite long. The harbormaster stopped taking names about 5-7 years ago for the nonresident property owner list. Mr. Gray stated that Fontana grandfathered all the people that were currently on the buoys that they would be honored first. Anyone else that signs up would be on a first come, first serve basis for a buoy or slip. Alderman Kordus asked if two lists should be created. Alderman Lyon agreed. Mr. Gray stated that when he started the waitlist there were over 300 people and it is now down to 12 because nobody wants them. Mayor Connors stated that he struggles with the fact that if you are a tax payer in Lake Geneva, what is the difference if you are a resident or not.

Kordus/Hedlund motion to grandfather in current buoy owners under the current system and starting next season as the list builds, people can select the buoy list, the slip list or both and move up in progression as to where they are on that list based on the current resident/nonresident property owner/nonresident status.

City Administrator Jordan asked if residents should be picked out even though they are not the next one to meet that 15%. Mr. Gray stated yes. Alderman Lyon stated that the nonresident property owner is paying taxes and using less City services than the resident who is paying the same proportional rate and also using City services.

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## Resolution 15-R24

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective April 27, 2015.

# SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

**The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.**

<b>ALCOHOL LICENSE FEES * STATUTORY LIMITS</b>	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator	\$50.00 Annual Prorated after January 1 to \$30.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
<b>ANNEXATION FILING FEE - DUE UPON PETITION</b>	<b>\$200.00</b>
<b>AMUSEMENTS</b>	
Coin Operated music machine/juke box	\$20.00 per machine
<b>ASSESSMENT REQUEST LETTER</b>	<b>\$35.00 each</b>
<b>BANNER PERMIT</b>	<b>\$20.00 per banner per two-week time period</b>
<b>BUSINESS LICENSE</b>	<b>\$25.00 Annual</b>
Late fee after July 1	\$20.00 (in addition to license fee)
<b>CAT LICENSE</b>	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>DOG LICENSE</b>	
Not Spayed/Neutered	\$24.00 Annual
Spayed/Neutered	\$13.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>BOWLING ALLEY</b>	<b>\$20.00 per lane</b>
<b>BILLIARDS OR POOL TABLE</b>	<b>\$40.00 per table</b>
<b>CARRIAGE COMPANY LICENSE</b>	<b>\$50.00 Annual</b>
Each Additional Carriage	\$25.00
<b>CLOSING OUT SALE</b>	<b>\$25.00 event</b>
<b>CIGARETTE/TOBACCO LICENSE * STATUTORY</b>	<b>\$100.00 Annual</b>
<b>DIRECT SELLERS PERMIT</b>	<b>\$50.00 nonrefundable application fee</b>

<b>MASSAGE ESTABLISHMENT</b>	
Investigation	\$50.00 Annual
Transfer	\$50.00
<b>MOBILE HOME PARK LICENSE</b>	\$100.00 Annual
<b>PARADE PERMITS</b>	\$25.00 nonrefundable application fee
<b>CITY PARK PERMITS</b> RENTAL FEES ARE PER DAY, PER LOCATION	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$50.00 deposit, \$30.00 Rental
Resident	\$50.00 deposit, \$30.00 Rental
Non-Resident	\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$100.00 deposit, \$55.00 Rental
Resident	\$100.00 deposit, \$55.00 Rental
Non-Resident	\$150.00 deposit, \$125.00 Rental
150 or more Attendees	
Non-Profit Organization	Deposit Determined by Park Board, \$105.00 Rental
Resident	Deposit Determined by Park Board, \$105.00 Rental
Non-Resident	Deposit Determined by Park Board, \$225.00 Rental
<b>ADDITIONAL PARK AMENITIES</b>	
<b>Brunk Pavilion Rental</b>	<b>\$125.00 Resident</b> <b>\$250.00 Non-Resident</b>
Benches	\$50.00 deposit, \$5.00 each
Picnic Tables	\$50.00 deposit, \$15.00 each
Barricades	\$50.00 deposit, \$5.00 each
Fencing - Snow	\$30.00 per 50 feet
Trash Receptacles	\$50.00 deposit, \$8.00 each
<b>PARKING STICKERS</b>	
Resident & Non-Resident Residence Owners - 2 hours free parking	Free Lasts 2 years (even)
Resident Replacement Sticker (Requires City Administrator Approval)	\$25.00
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$15.00 for 1 year
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual
<b>PARKING RATES</b>	
Space rate	\$1.00 per hour
Parking Meter Bags/Contractor Permits	\$10.00 administrative fee \$25.00 deposit per locked bag March 1 - Nov 14: \$20.00 daily per bag Nov 15 - Feb 29: \$10.00 daily per bag

<b>PARKING TICKETS</b>	
Expired Stall (Over 2 hours; Over 5 hours; Over 25 min.)	\$20.00
More than 3 motorcycles	\$20.00
Backed into parking stall	\$25.00
Compact Car Only	\$25.00
No Parking Zone	\$25.00
Parking by fire hydrant	\$40.00
Handicap Zone	\$150.00
<b>LATE FEES</b>	
Expired Stall After 10 days	\$40.00
More than 3 motorcycles After 10 days	\$40.00
Backed into parking stall After 10 days	\$50.00
Compact Car Only After 10 days	\$50.00
No Parking Zone After 10 days	\$50.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
<b>PUBLIC ASSEMBLY PERMIT</b>	Free
<b>PUBLIC RECORDS REQUESTS * STATUTORY</b>	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
<b>REISSUE CHECK FEE</b>	\$25.00
<b>RETURNED CHECK FEE (NSF)</b>	\$30.00 each
<b>ROOM TAX LICENSE</b>	\$10.00 Annual
<b>SHOWS, CIRCUS, CARNIVALS</b>	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
<b>SIDEWALK CAFÉ PERMIT</b>	\$15.00 per seat Annual
<b>STREET USE PERMIT</b>	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
<b>TAX EXEMPT REPORT FILING (every other year)</b>	\$20.00
Late Fee	\$20.00
<b>TAXI CAB COMPANY LICENSE</b>	\$50.00 Annual
Each Additional Car	\$25.00
<b>TAXI CAB DRIVER LICENSE</b>	\$25.00 Annual
<b>THEATER LICENSE</b>	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
<b>TRAPPING PERMIT</b>	\$25.00 Annual
<b>CITY HALL MEETING ROOM RENT</b>	\$25 per event

<b>BEACH</b> (Open Memorial Day thru Labor Day - no glass containers allowed)	
Children age 6 and under	Free
Children age 7-12	\$4.00 per day
Ages 13 to Adult	\$7.00 per day
Resident Beach Tags (Maximum 6 per Household)	\$3.00 per tag
Seasonal Pass Adult 13 and up	\$70.00 per year
Seasonal Pass Child 7-12	\$40.00 per year
<b>Beach Use Permits</b> VALID ONLY DURING THE BEACH OFF SEASON (AFTER LABOR DAY TO BEFORE MEMORIAL DAY); RENTAL FEES ARE PER DAY	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$50.00 deposit, \$30.00 Rental
Resident	\$50.00 deposit, \$30.00 Rental
Non-Resident	\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$100.00 deposit, \$55.00 Rental
Resident	\$100.00 deposit, \$55.00 Rental
Non-Resident	\$150.00 deposit, \$125.00 Rental
150 or more Attendees	
Non-Profit Organization	Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Resident	Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Non-Resident	Deposit Determined by Piers, Harbors & Lakefront, \$225.00 Rental
Beach Bathrooms - Opening/Cleaning	Hourly Rate
<b>BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION</b>	
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)	\$30.00 per year
<b>RIVIERA RENTALS</b> <i>Maximum attendees is 380</i>	
Security Deposit	\$1,000.00
Resident Rental Fee	\$1,500.00
Non-Resident Rental Fee	\$2,000.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense- Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate

<b>BUILDING &amp; ZONING DEPT.</b>	
<b>Building</b>	
Minimum permit fee for all building permits	\$50.00
Residences -	
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft.
Accessory buildings & garages	\$0.22 / sq. ft.
Decks	\$0.10 / sq. ft., or \$50.00 minimum
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.31 / sq. ft.
Local Business, Office Building (new, addition or alteration)	\$0.30/ sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.25 / sq. ft.
Permit to start construction	\$100.00 (1-2 family) \$150.00 (all others)
Residential Roofing and Siding	\$50.00
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00 / Unit
New Residential Heating	\$100.00 first unit, \$50.00 each additional unit.
Replacement Residential Heating	\$50.00 / unit
Commercial New or Replacement Heating	\$100.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750 / unit.
Heating and Air Conditioning Distribution Systems	\$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00
Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$100.00/ unit up to 5tons or 60,000 BTU's. Additional fee of \$16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit.
Residential Air Conditioning - Other than Wall Units (new or replacement)	\$50.00 / unit
Permanently installed Wall unit	\$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	\$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
Commercial / Industrial Razing	\$250.00
Moving buildings over public right-of-ways	\$150.00 plus \$0.03 / sq. ft.
Fuel Tanks	\$50.00 administrative fee / tank for installation or removal

Re-Inspections	\$50.00 / inspection
Commercial Electrical Re-Inspections	\$100.00 / Inspection
Plan Examination:	
One and Two Family Residence	\$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	\$75.00 plus \$10.00 / unit
State Approved Plans	\$50.00
Commercial, Industrial, Institutional & Additions	\$150.00
State Approved Plans	\$50.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$75.00 / Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Special Inspections and Reports	\$100.00 / inspection
Wisconsin Uniform Building Permit Seal	\$35.00
Occupancy Permit - Residential	\$50.00
Commercial and Industrial	\$100.00
Temporary (6 months or less)	\$75.00
Plumbing Permit	\$12.00 / fixture, drain or device, \$50.00 minimum. \$1.00 / lineal foot of sewer or private water main, \$50.00 minimum.
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$50.00 minimum.
Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$100.00 minimum.
New Residential Electrical Service	\$100.00 / Service
Residential Service Update	\$75.00 / Service
Residential Sub-Panel	\$50.00 / Panel
Residential Generator	\$75.00 (includes gas piping)
Commercial Service (New or Update)	\$150.00 First 200 Amps, \$25.00 each additional 100 Amps.
Commercial Sub-Panel	\$50.00 First 100 Amps, \$10.00 each additional 100 Amps.
Commercial Generator	\$150.00 (includes gas piping)
Commercial Low Voltage	\$1.00 / Device, \$75.00 Minimum
Commercial Exterior Light Fixture Replacement	\$100.00 per site
Erosion control fees:	
New One and Two Family Buildings	\$100.00 / lot

One and Two Family Additions and Accessory Structures	\$50.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$150.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> <li>• The exterior dimensions, including attached garage and each floor level</li> <li>• Unfinished areas of basements of one and two family dwellings are not included.</li> </ul>	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
<b>Zoning</b>	
Text Amendment (per Section 98-902)	\$300.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Conditional Use (per Section 98-905 )	\$400.00
Per Section 98-407(3)	\$100.00
Temporary Use (per Section 98-906)	\$50.00
Sign Permit (per Section 98-907)	\$50.00 minimum or \$0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	\$400.00 *
Certificate of Occupancy (per Section 98-909)	\$50.00 *
Variance (per Section 98-910)	\$300.00 *
Interpretation (per Section 98-911)	\$150.00 *
Appeal (per Section 98-912)	\$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	\$10.00
Zoning Permit	\$50.00
PD Zoning Map Amendment	\$750.00 (Includes 1 PIP Review)
PIP Review	\$400.00
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	

<b>CEMETERY FEES</b>	
Opening Grave - Weekdays (Full Burial)	\$675.00
Opening Grave - Saturdays (Full Burial)	\$800.00
Opening Grave - Weekdays (Cremation)	\$450.00
Opening Grave - Saturdays (Cremation)	\$525.00
Two cremations buried in same grave at one time	\$100.00 extra charge
Opening Grave - Weekdays - Baby Under 1 Year	\$200.00
Opening Grave - Saturdays - Baby Under 1 Year	\$300.00
Grave (50% Perpetual Care)	\$650.00
Grave - Cremation (50% Perpetual Care)	\$400.00
Columbarium Niche (includes opening & inurnment) (\$200 Perpetual Care)	\$1,200.00 \$1,000.00 bottom row
2 <sup>nd</sup> Inurnment if Niche allows for two	\$150.00 additional
Niche Door Inscriptions	\$240.00
Frost Charges (November 1 to March 15)	\$75.00
Stake Out Fee for Foundations	\$50.00
Foundation Charges	\$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
<b>FIRE DEPARTMENT FEES</b>	
<b>Fees for Apparatus and Personnel</b>	
Chief, Deputy Chief or Assistant Chief	Based on current hourly wages
Fire and EMS Personnel	Based on current hourly wages
Engine	\$380.00/hr.
Truck (aerial apparatus)	\$400.00/hr.
Tanker	\$300.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Command Vehicle	\$50.00/hr.
Utility \$50.00/hr.	
<b>EMS First Responder and Transport Fees</b>	
Residents Fee	\$75.00 per call
Non-resident Fee	\$150.00 per call
<b>Ambulance Transport Fee Schedule</b>	
Advanced Life Support Base Rate	
Resident	\$575.00
Non-Resident	\$675.00
Basic Life Support Base Rate	
Resident	\$450.00
Non-Resident	\$525.00
Mileage Charge	
Resident	\$12.00per mile
Non-Resident	\$12.00per mile
Supplies used fee	
Defibrillation	\$75.00
EKG Monitoring	\$100.00

Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$125.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1000	\$30.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$25.00
Glucagon	\$105.00
Narcan	\$45.00
ASA	\$10.00
Dextrose 25gms/50cc	\$22.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$30.00
Note: Additional charges will apply for paramedic intercept calls.	
<b>Fees Relating To Permits Required</b>	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
<b>Fees Relating To Fire Protection Systems</b>	
Basic system Review Fee is charged for systems without hydraulic calcs	\$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
<b>Modifications to existing systems</b>	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
<b>Sprinkler system underground mains</b>	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each

Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests - 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum
<b>PUBLIC WORKS DEPARTMENT FEES</b>	
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes
Dumpster Delivery	\$50.00 per dumpster
Dumpster Pick-up	\$50.00 plus additional landfill fees

Adopted this 27<sup>th</sup> day of April, 2015.

\_\_\_\_\_  
James R. Connors, Mayor

Attest:

\_\_\_\_\_  
Sabrina Waswo, City Clerk



# Customized Solution Proposal

Prepared For

**CITY OF LAKE GENEVA**  
**Lenel SSA 1-29-15**

Prepared By

Bill Tetting  
Systems Integration Consultant

Scope of Work: City of Lake Geneva - SSA 2015

**Customer Theory of Operation:**

**Stanley will be on site to bring the City of Lake Geneva up to the latest version of Lenel. Stanley will also provide 4 hours of training on the system. The Software Support Agreement will run to 11/12/2015 this include software upgrades, hot fixes, etc.**

**Equipment Schedule of Protection**



After conducting our business risk assessment, we have developed a solution with your specific business in mind. We never take a one-size-fits-all approach to addressing our customer’s business requirements. Our approach is to find the “**Best Fit**” for that is unique as your business and addresses your specific business concerns.

After reviewing your requirements, STANLEY Convergent Security Solutions, Inc. proposes to furnish and install the following equipment:

**Solution: City of Lake Geneva - SSA 2015**

**Quote: Q-00598121**

Equipment	
Quantity	Description
10	Covers 32ES; 32ESI; & IDES Systems ; and Regional SM Servers

**Summary - Investment Information**

<b>STANLEY Security Direct</b>	
<b>Pricing and Deposit Terms</b>	
Total Installation Price*:	\$2,990.00

**Delays in Installation**

Abnormal idle time that is incurred by STANLEY Convergent Security Solutions, Inc. employees due to escorts, clearances, inability to enter workspace, and other factors beyond our control, will be invoiced at our current labor rates. All work will be scheduled for normal working hours, Monday through Friday.

**Next Steps**

In conclusion, we thank you for the opportunity to present our security solutions to address your business needs. We believe these solutions will meet and exceed your business requirements and look forward to working together to implement our solution. Again, we feel the strength of our organization is in our ability to deliver locally in every market. We are eager to be your trusted business partner that will continue to grow with your business. Should you need additional references, we are always ready to demonstrate our past success.

**Price Protection:**

All prices quoted are valid for ninety (90) days from the date of this proposal.

NOTE: Equal quality part from a different manufacturer may be substituted to overcome delivery problems or replacement of discontinued items. Substituted item will be of equal or greater value and will meet or exceed original parts specifications.

All products and services provided by STANLEY CSS are subject to STANLEY CSS's standard terms and conditions which can be found at <http://www.stanleycss.com/legal.html>. Any additional or different terms set forth by Customer, whether in Customer's purchase order or another communication, are expressly objected to and will not be binding on STANLEY CSS unless agreed to in writing by an authorized representative of STANLEY CSS.



## Public Works Committee Alderman Bob Kordus, Chairman

Alderman Ellyn Kehoe  
Alderman Rich Hedlund

Alderman Al Kupsik  
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E. Phone (262) 248-2311  
Tom Earle, Assistant Director of Public Works Phone (262) 248-6644

City of Lake Geneva 626 Geneva Street  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Lake Geneva, WI 53147-1914  
Phone: (262) 248-3673

DATE: April 24, 2015

### MEMORANDUM

TO: Dennis Jordan  
City Administrator

FROM: Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

SUBJECT: Veterans Park Ball Field Rehabilitation, Project PK-15-01

#### Background

This memorandum discusses the bids opened for the above subject project

#### Discussion

Bids were opened on April 23<sup>rd</sup> for the above subject project.. The low bid is that of Benfuss Corporation of Muskego, WI in the amount of \$19,275.00. The second low is that of H&K Sports Fields LLC of Egg Harbor, WI in the amount of \$27,500.00

The work involves the rehabilitation of 3 infields at Veterans Park, diamonds nos. 3, 4, and the Molitor hardball infield.

#### Recommendation

It is recommended to award the project to Benfuss Corporation of Muskego, WI in the amount of \$19,275.00.

#### Budget & Staffing Impact

The Capital Improvements borrowing contains an allocation of \$30,000 for Veterans Park ball fields. The balance is planned for ordering additional infield mixture and performing restoration work to some of the other infields as funding allows.

Cc: File

**CITY OF LAKE GENEVA  
BID PROPOSAL  
VETERANS PARK BALL FIELD REHAB  
TOWNLINER ROAD  
PROJECT NO. PK-15-01**

City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673

PROPOSAL FOR:

**VETERANS PARK  
BALL FIELD REHABILITATION  
TOWNLINER ROAD  
CITY OF LAKE GENEVA  
WALWORTH COUNTY, WISCONSIN**

DATE, TIME & PLACE: **April 23, 2015 - 10:00 AM – City Hall, 626 Geneva Street**

**BASE BID**

The undersigned, having familiarized himself with the local conditions affecting the cost of the work, including Request for Bids, Plan and Specifications, and this Proposal, including any or all addenda thereto, as prepared by the City of Lake Geneva Director of Public Works & Utilities hereby referred to as City. Contractor proposes to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility, transportation, and services necessary to complete the **rehabilitation of three (3) infields (2 softball and 1 hardball) at Veterans Park, Lake Geneva, WI** as called for in the Contract Documents measured and paid for lump sum as specified for the Lump Sum amount of:

Nineteen thousand two hundred seventy five Dollars  
(Write Bid Amount in Words)

\$ 19,275.00  
(Write Bid Amount in numbers)

I hereby certify that all statements herein are made on behalf of \_\_\_\_\_  
(Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

Signature Michael Beufers  
owner / PRES.  
(Title, if any)

Comments: \_\_\_\_\_

Respectfully submitted,

Firm: BEILFUS CORPORATION

Signature: Michael Beilfus

Address: P.O. Box 834

MUSKEGO WI 53156

Date: 4/23/15

Phone: 262-671-5007 Fax: 262-682-4424

NOTE: Questions may be answered by contacting Mr. Tom Earle, Assistant Director of Public Works, (262) 248-6644.

**Base Bid**

H&K Ball mix/ Alternate Liesner Ball mix      40yds x 3 = 120 yards

54 ton H&K top-dress/Alternate Red Diamond      18ton x 3 =54 ton

Mound clay 1 ton

Additional Ball Mix      \$39.00 per yard

Additional Top – Dress      \$117.25 per ton

Additional Clay      \$575.00 per ton

9. **Public Hearing and recommendation on a Conditional Use Application filed by Samantha Strenger, 721 Geneva Street, Lake Geneva, WI 53147, to open an Indoor & Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 721 Geneva Street, Tax Key No. ZOP 00159.** 4/20/2015 Plan Commission Minutes  
Mill Creek PIP Amendment

DISCUSSION

*Samantha Strenger, 721 Geneva Street (Upper), LG*

Ms. Strenger addressed the commission stating that their plan is to continue as Revive Art Gallery and they would like to offer and put up a cold press juicer (Juice Bar) and light fair possibly in the future.

*Mother (Samantha Strenger's), Lake Geneva*

She stated she feels it would be a fine addition to downtown Lake Geneva and will help promote business for the Art Gallery.

The applicants addressed the concerns of Mayor Connors and Plan Commissioners regarding current and future plans, as well as discussing the letter from the Fire Department and their recommendations.

*Shane Markeson, 606 Madison Street, LG*

Mr. Markeson stated he owns a general construction company and will be doing most of the remodeling. He stated concept was an indoor juice bar with outdoor seating if possible. Stated it would be a deck that is completely surrounded, cut off from public access because if applying for potential beer license. Specific designs for fence and deck have not been done. Samantha stated a six foot white fence is desired. Slavney and Markeson discussed potential fence styles.

The Commissioners, Inspector and applicants discussed the indoor vs outdoor approval and timelines.

No comments from the public hearing.

MOTION #9

Mayor Connors /Kupsik moved to close the Public Hearing as related to the interior portion and continue on the exterior portion to the May Plan Commission meeting. The motion was unanimously carried.

MOTION #10

Kupsik/Gibbs moved to approve the recommendation for the interior portion on a Conditional Use Application filed by Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147, to open an Indoor & Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 721 Geneva Street, Tax Key No. ZOP 00159 to include the four stipulations by the Fire Department (Occupancy of less than 10 people, updating Exit lights, installation of egress lighting and installation of a fire door separating the business on the lower level and the residence on the upper level), continue the exterior portion to the May Plan Commission meeting and to include staff recommendations and finding of facts. The motion carried unanimously.

**10. Public Hearing and recommendation on a Precise Implement Plan (PIP) Amendment filed by Jill Perry, Manager for Mill Creek Hotel, 123 Center Street, Lake Geneva, WI 53147 to reconstruct the front entranceway from concrete to a wooden deck, Tax Key No. ZMIL 00001 – ZMIL 00034.**

DISCUSSION

*Jill Perry, 3146 Lockwood Blvd, LG*

*Ronald Nordman, Lyle, IL*

*Leon Andross, W1143 Bloomfield Rd, LG*

The applicants gave a brief presentation of what the project would entail. Including great detail from Andross on how he sees the project coming together, materials to be used, dimensions, etc. There was discussion to address concerns regarding the stairs, landscaping, setbacks, railing requirements, etc.

MOTION #11

Kupsik/Gibbs moved to close the Public Hearing. The motion carried unanimously.

## DISCUSSION

Setbacks were discussed regarding the existing sidewalk and the proposed porch/deck.

### MOTION #12:

Kupsik/Adams moved to approve the recommendation on a Precise Implement Plan (PIP) Amendment filed by Jill Perry, Manager for Mill Creek Hotel, 123 Center Street, Lake Geneva, WI 53147 to reconstruct the front entranceway from concrete to a wooden deck, Tax Key No. ZMIL 00001 – ZMIL 00034 to include all staff recommendations, to have staff review the grade on the ramp to make sure it's ADA compliant and include the siding material painted to match the building exterior and to include finding of fact from the Staff report, and that the applicant will replace any City sidewalk squares that are damaged due to this project.

The motion carried unanimously.

## **11. Adjournment**

### MOTION #13

Gibbs/Flower move to adjourn the meeting at 7:31 PM. The motion carried unanimously.

APPLICATION FOR PRECISE IMPLEMENTATION PLAN AMENDMENT

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

123 CENTER STREET  
TAX KEY NO. ZMIL 00001 THRU ZMIL 00034

Name and Address of Current Owner:

MILL CREEK HOTEL / JILL PERDY . MANAGER  
123 CENTER STREET, LAKE GENEVA, WI 53147

Telephone No. of Current Owner including area code: (C) (262) 374 . 3857

Name and Address of Applicant:

MILL CREEK HOTEL / JILL PERDY . MANAGER  
123 CENTER STREET, LAKE GENEVA, WI 53147

Telephone No. of Applicant including area code: (C) (262) 374 . 3857

Proposed Use:

NEW OPEN ENTRY DECK AND STAIRS

Zoning District in which land is located: PD . PLANNED DEVELOPMENT

Names and Addresses of architect, professional engineer and contractor of project:

McGORMACK + ETTELL ARCHITECTS LLP, 400 BROAD ST. LAKE GENEVA, WI. 53147  
CREATIVE BUILT DECKS, W 1143 BLOOMFIELD ROAD, LAKE GENEVA, WI. 53147

Short statement describing activities to take place on site:

PROVIDE AN OPEN DECK SITTING AREA AND UPGRADED ENTRY FOR THE PATRONS OF THE EXISTING HOTEL.

PIP Amendment fee \$400.00, payable upon filing application.

 X  
Signature of Applicant

Notice

NOTICE IS HEREBY GIVEN that a Public Hearing will be held before a City Plan Commission Meeting on Monday, April 20, 2015, at 6:30 P.M. at the City Hall, Council Chambers, 626 Geneva Street, Lake Geneva, Wisconsin, for approval of a Precise Implementation Plan (PIP) Amendment for Mill Creek Hotel, Jill Perry, Manager, 123 Center Street, Lake Geneva, 53147 to reconstruct the front entranceway from concrete to a wooden deck, at the following location:

Tax Key Nos. ZMIL 00001 – ZMIL 00034.

All interested in the above matter are invited to attend. The City Plan Commission will be in session on Monday, April 20, 2015, at 6:30 P.M. at the City Hall, Council Chambers, 626 Geneva Street, Lake Geneva, Wisconsin, to consider any objections that may have been filed and to hear all persons desiring to be heard.

Dated this 2<sup>nd</sup> day of April, 2015.

Mayor James R. Connors  
City Plan Commission  
City of Lake Geneva, WI

**A QUORUM OF ALDERMEN MAY BE IN ATTENDANCE**

**Please Publish as small Legal on April 9<sup>th</sup> & 16<sup>th</sup>.**



March 26, 2015

Mr. Ken Robers  
Building Inspector / Zoning Administrator  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

Re: **APPLICATION FOR AN AMENDMENT TO THE EXISTING  
PD - PLANNED DEVELOPMENT ZONING PLAN FOR  
MILL CREEK HOTEL  
123 CENTER  
LAKE GENEVA, WI 53147**

Dear Mr. Robers and Plan Commission Members:

The Owners of the Mill Creek Hotel respectfully request approval for an **AMENDMENT TO THE PLANNED DEVELOPMENT ZONING** for the *Mill Creek Hotel* property at 123 Center Street, Lake Geneva, WI to allow for the addition of a *New Open Entry Deck and Stairs* for uses allowed within the **PB - PLANNED BUSINESS ZONING DISTRICT** within **PD - PLANNED DEVELOPMENT** zoning as described below.

The Property is located in the City of Lake Geneva and consists of single parcel at 123 Center Street and includes Tax Key # ZMIL 00001 through ZMIL 00034.

The Existing Building at the 123 Center Street address is a three-story hotel structure plus a lower level parking facility. The current main entrance off Center Street includes a set of stairs to the south leading up to a concrete stoop with an adjoining sidewalk to the north and landscaping between the concrete stoop and the public sidewalk on Center Street. *The Property was previously approved for zoning as a PD - PLANNED DEVELOPMENT. The Hotel Owners are requesting that they be allowed to construct a New Open Entry Deck and Stairs between the west property line at the sidewalk on Center Street to the west wall of existing hotel building as noted in the accompanying drawings. The intention is to enhance the main entrance to the Hotel and to provide an open outdoor seating deck for the hotel patrons. Given the unique location and configuration of the site, we believe approval of the proposed AMENDMENT TO THE PRECISE IMPLEMENTATION PLAN is a reasonable option for the upgrading of this property.*

1. The Main Entrance of the Existing Hotel is currently served by a set of concrete stairs from the south end and a sloped concrete walk and ramp from the north end with a flat concrete slab at the Main Entrance. *The Hotel Owners wish to leave the existing concrete slab at the entrance but remove the concrete stairs to the south, add new Lannon stone stairs to the west out to the existing sidewalk, build a new open wood deck out to the west, and revise the handicapped access walk / ramp to the north.*

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147  
Email: [contact@mccormacketten.com](mailto:contact@mccormacketten.com)

Ph (262) 248-8391 Fax (262) 248-8392  
<http://www.mccormacketten.com>

2. *The Existing Hotel is currently a bit cut off from the street and sidewalk in that the entrance sidewalks and stairs access the main entrance from the north and south. The Hotel Owners believe the proposed new open deck and stairs would better connect the hotel to the street and provide a more inviting access to the main entrance.*

3. *The proposed modifications are relatively minor and are in general compliance with the requirements of the original PD – Planned Development Zoning originally approved for the property.*

4. *The following documents are enclosed to facilitate the approval of the Proposed AMENDMENT TO THE PRECISE IMPLEMENTATION PLAN of the PD - PLANNED DEVELOPMENT ZONING for the Mill Creek Hotel property at 123 Center Street in the City of Lake Geneva:*

- *A Location Map of the Subject Site* in relation to the City of Lake Geneva.
- *A Map of the Subject Property* noting the current zoning and that of adjoining properties, and a *Site Plan* which depicts the dimensions of the subject property.
- *A Written Description and a Statement of Rationale* of the proposed *Amendment to the Precise Implementation Plan for the PD - Planned Development Zoning.*
- *Precise Implementation Plan Drawings*, including a *Site Plan, Floor Plans*, and *Elevations* of the proposed subject development.

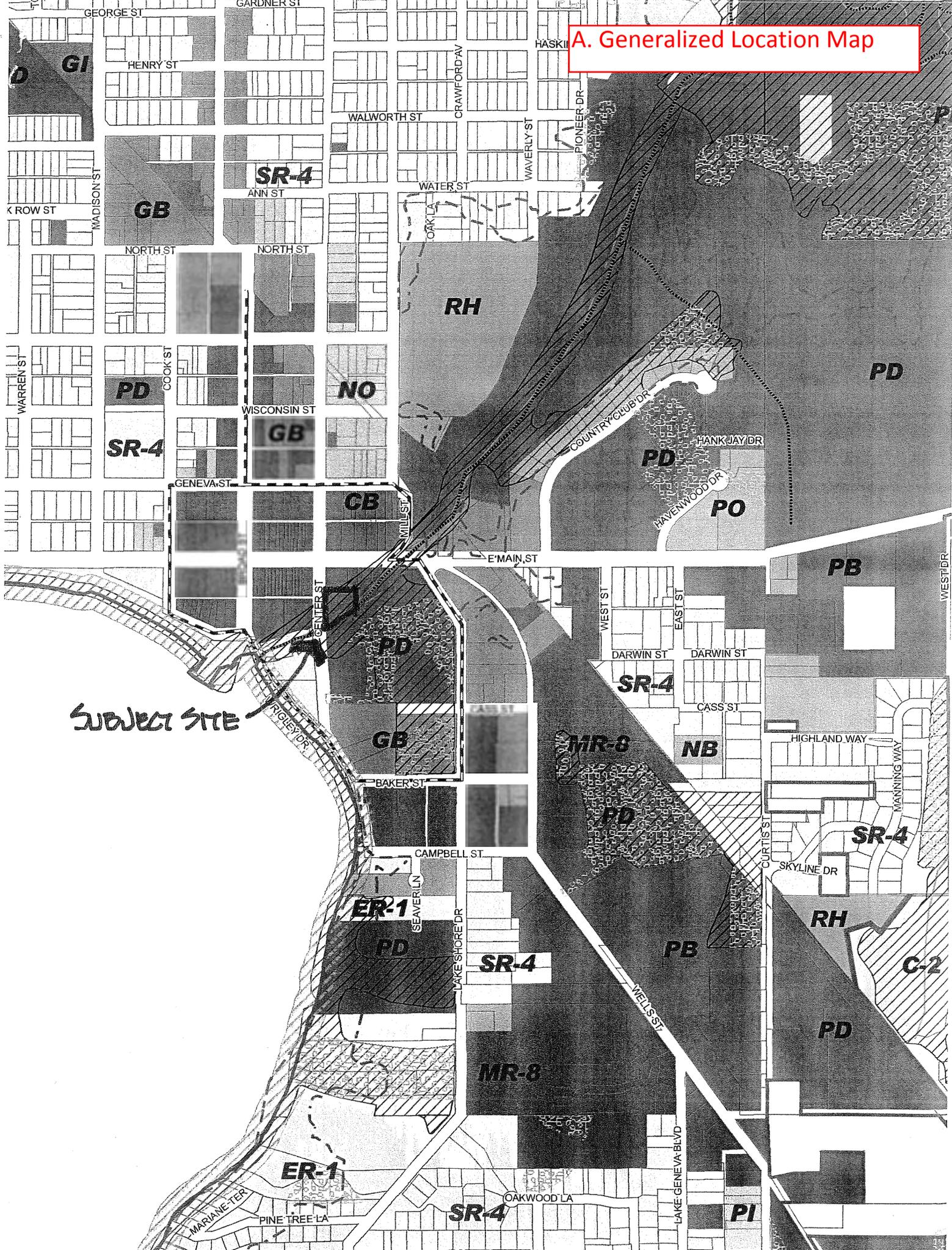
Thank you for your consideration of the above project. Please let me know if you need additional information or have any questions.

Sincerely,



Kenneth L. Etten A.I.A.  
McCormack + Etten / Architects LLP

**A. Generalized Location Map**







## C. General Written Description and Written Justification

### GENERAL WRITTEN DESCRIPTION OF *PROPOSED AMENDMENT TO THE PRECISE IMPLEMENTATION PLAN FOR THE PD-PLANNED DEVELOPMENT ZONING*

---

The **Mill Creek Hotel Owners** respectfully requests approval of the *AMENDMENT TO THE PD – PLANNED DEVELOPMENT ZONING* to allow for the Site Division and remodeling of the **Existing Commercial Buildings** as described herein:

A. The **Property** is located in the **City of Lake Geneva** at *123 Center Street* and includes a three story hotel building with one level of parking below. As part of the agreement with the **City** at the time the hotel was built in 2000 / 2001, the **Property** was zoned as *PD – Planned Development*. *We believe that the proposed revisions to the main entrance stairs and deck of the Existing Building are a minor revision and fall within the intent of the original Planned Development Precise Implementation Plan zoning agreement.*

B. The *Exterior Finish Materials* of the proposed **New Deck** would be **Timber-Tek No Maintenance decking** with **white PVC railings** similar in style to the existing railings on the building, the new stairs would be **Lannon stone**, and any new or revised walks would be concrete to match the existing. *The intention is to create a more attractive and inviting entrance to the Existing Hotel.*

### STATEMENT OF RATIONALE FOR REQUESTING APPROVAL OF AN *AMENDMENT TO CURRENT PD-PLANNED DEVELOPMENT ZONING DISTRICT*

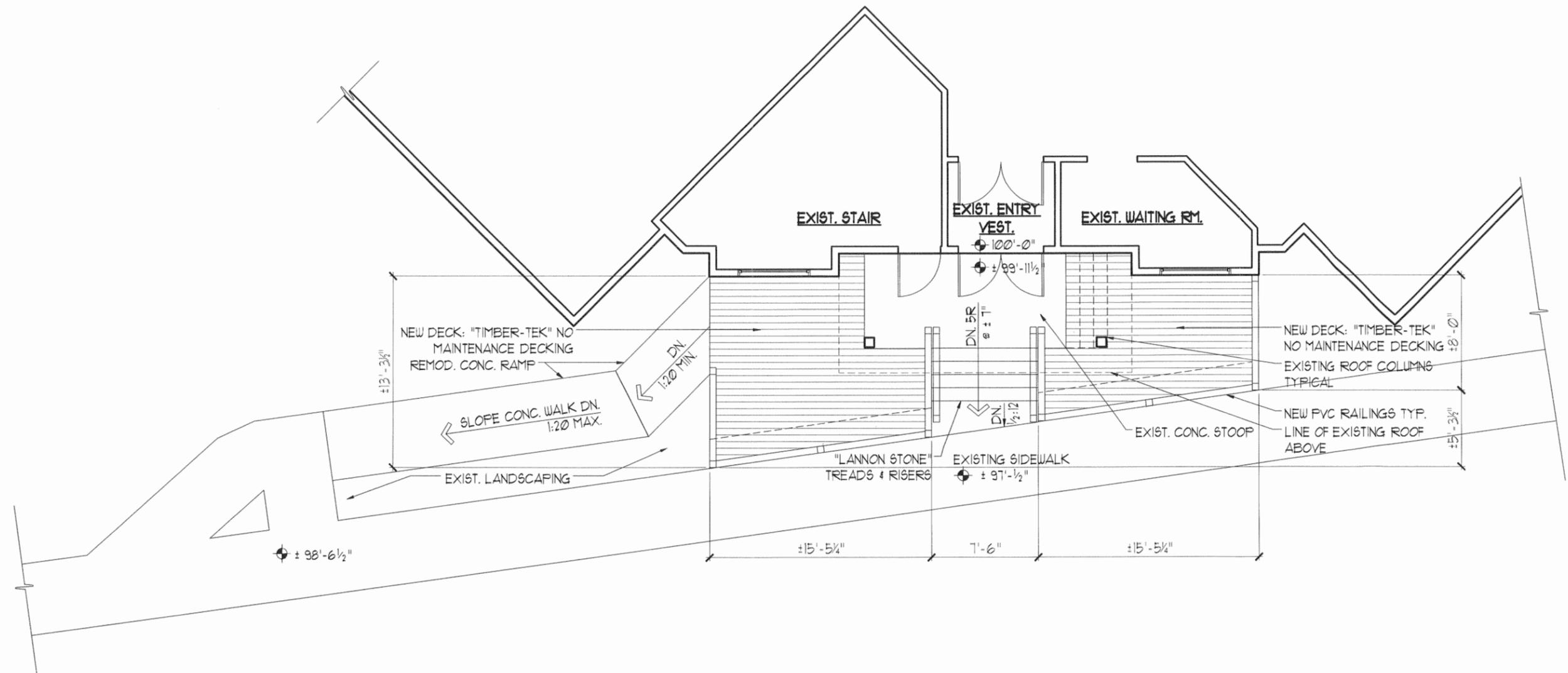
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There are several reasons for requesting the approval of this proposed *AMENDMENT TO THE PRECISE IMPLEMENTATION PLAN* of the current *PD – PLANNED DEVELOPMENT* zoning under the Lake Geneva Zoning Ordinance, including the following items:

1. **IMPACT OF THE *AMENDMENT TO THE EXISTING PD – PLANNED DEVELOPMENT***: As noted above, the proposed changes to the **Main Entrance** are primarily to enhance the appearance and accessibility of the **Existing Hotel** and shall have minimal effect on the overall **Building and Paving Setbacks, Floor Area Ratio, and Specific Performance Standards**. *The most significant change is the New Open Wood Deck extending out to the Street (West) Lot Line which is allowed under the PD – Planned Development Zoning requirements. The Applicant requests the cooperation of the Plan Commission and the City Council in approving this Amendment to the Precise Implementation Plan for the existing PD – Planned Development agreement.*

D. Plans and Elevations





# EXISTING FIRST FLOOR PLAN - WEST ENTRY

## PROPOSED STAIR & DECK

SCALE: 1/8" = 1'-0"



# WEST ELEVATION

## PROPOSED STAIR & DECK

SCALE: 1/8" = 1'-0"

## **CONDITIONAL USE RESOLUTION 15-R25**

A resolution authorizing the issuance of a Conditional Use Permit to Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147.

WHEREAS, the City Plan Commission has considered the application of Re-Vive,

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 20, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit for Re-Vive to operate a Commercial Indoor entertainment (Restaurant) facility at an existing Commercial Business in a General Business (GB) zoning district located at 721 Geneva Street, Lake Geneva, WI 53147, Tax Parcel ZOP 00159 with Fire Department recommendations for a fire rated door at the entrance to the apartment, a limit of 10 patrons at the juice bar, and updated exit and emergency lighting.

Granted by action of the Common Council of the City of Lake Geneva this 27<sup>th</sup> day of April, 2015.

---

James R. Connors, Mayor

ATTEST:

---

Sabrina Waswo, City Clerk

**9. Public Hearing and recommendation on a Conditional Use Application filed by Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147, to open an Indoor & Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 721 Geneva Street, Tax Key No. ZOP 00159.**

DISCUSSION

*Samantha Strengner, 721 Geneva Street (Upper), LG*

Ms. Strengner addressed the commission stating that their plan is to continue as Revive Art Gallery and they would like to offer and put up a cold press juicer (Juice Bar) and light fair possibly in the future.

*Mother (Samantha Strenger's), Lake Geneva*

She stated she feels it would be a fine addition to downtown Lake Geneva and will help promote business for the Art Gallery.

The applicants addressed the concerns of Mayor Connors and Plan Commissioners regarding current and future plans, as well as discussing the letter from the Fire Department and their recommendations.

*Shane Markeson, 606 Madison Street, LG*

Mr. Markeson stated he owns a general construction company and will be doing most of the remodeling. He stated concept was an indoor juice bar with outdoor seating if possible. Stated it would be a deck that is completely surrounded, cut off from public access because if applying for potential beer license. Specific designs for fence and deck have not been done. Samantha stated a six foot white fence is desired. Slavney and Markeson discussed potential fence styles.

The Commissioners, Inspector and applicants discussed the indoor vs outdoor approval and timelines.

No comments from the public hearing.

MOTION #9

Mayor Connors /Kupsik moved to close the Public Hearing as related to the interior portion and continue on the exterior portion to the May Plan Commission meeting. The motion was unanimously carried.

MOTION #10

Kupsik/Gibbs moved to approve the recommendation for the interior portion on a Conditional Use Application filed by Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147, to open an Indoor & Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 721 Geneva Street, Tax Key No. ZOP 00159 to include the four stipulations by the Fire Department (Occupancy of less than 10 people, updating Exit lights, installation of egress lighting and installation of a fire door separating the business on the lower level and the residence on the upper level), continue the exterior portion to the May Plan Commission meeting and to include staff recommendations and finding of facts. The motion carried unanimously.

**10. Public Hearing and recommendation on a Precise Implement Plan (PIP) Amendment filed by Jill Perry, Manager for Mill Creek Hotel, 123 Center Street, Lake Geneva, WI 53147 to reconstruct the front entranceway from concrete to a wooden deck, Tax Key No. ZMIL 00001 – ZMIL 00034.**

DISCUSSION

*Jill Perry, 3146 Lockwood Blvd, LG*

*Ronald Nordman, Lyle, IL*

*Leon Andross, W1143 Bloomfield Rd, LG*

The applicants gave a brief presentation of what the project would entail. Including great detail from Andross on how he sees the project coming together, materials to be used, dimensions, etc. There was discussion to address concerns regarding the stairs, landscaping, setbacks, railing requirements, etc.

MOTION #11

Kupsik/Gibbs moved to close the Public Hearing. The motion carried unanimously.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

721 Geneva Street Lake Geneva, WI 53147

(See Survey attached)

NAME AND ADDRESS OF CURRENT OWNER:

Patricia Strenger 721 Geneva Street Upper Lake Geneva,  
WI 53147

TELEPHONE NUMBER OF CURRENT OWNER:

(262) 994-2427

NAME AND ADDRESS OF APPLICANT:

Samantha Strenger 721 Geneva Street Upper  
Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT:

(262) 994-8554

PROPOSED CONDITIONAL USE: Commercial Indoor & Outdoor Entertainment.

Continue as Re-Vive art gallery with  
additional cold pressed juicery and possible light  
fare in future.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

(CB) Central Business

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

JBM Construction 606 Madison Street, Lake Geneva WI  
53147. John J. Peacock, Architect 1156 Linden Ave.  
Deerfield IL 60015

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Art gallery, mosaic classes, juicery, snack bar,  
beer offered.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

3/24/15

DATE

Samantha Strenger

SIGNATURE OF APPLICANT

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

(e) Written justification for the proposed conditional use:

\_\_\_\_\_ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The conditional use will provide an attractive and healthy experience to both residents and visitors to the city.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The location attracts substantial pedestrian + vehicular traffic to enhance the city's general business attractiveness.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

There is no change in the land use and no significant exterior changes to the property.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

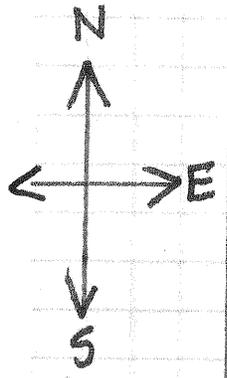
Yes.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

Yes.

- REAR PARKING -

(DELIVERY)



REAR EXIT

RESTROOM

HALLWAY

SMALL RESTROOM

\* OUTDOOR SEATING AREA

LOW FENCING

\* LOUNGE (seating)

\* GALLERY (ADDITIONAL SEATING)

MARCH 2015

\* FOYER

\* GATHERING ROOM

EXIT

\* SITTING MEETING ROOM

VESTIBULE

MAIN ENTRY

COUNTER

PORCH

"JUICING" AREA

beer Storage

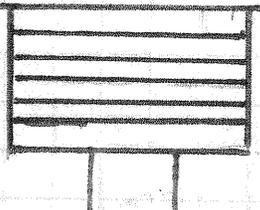
OFFICE STUDIO

\* DENOTES CONSUMPTION AREAS INDOOR/OUTDOOR

~ REVIVE GALLERY ~

- FRONT -

721 GENEVA STREET (2 DOORS WEST OF TEMPURAHOUSE)





**721 Geneva Street**

**WALWORTH COUNTY, WISCONSIN**

1:666 = 1/32 Mile

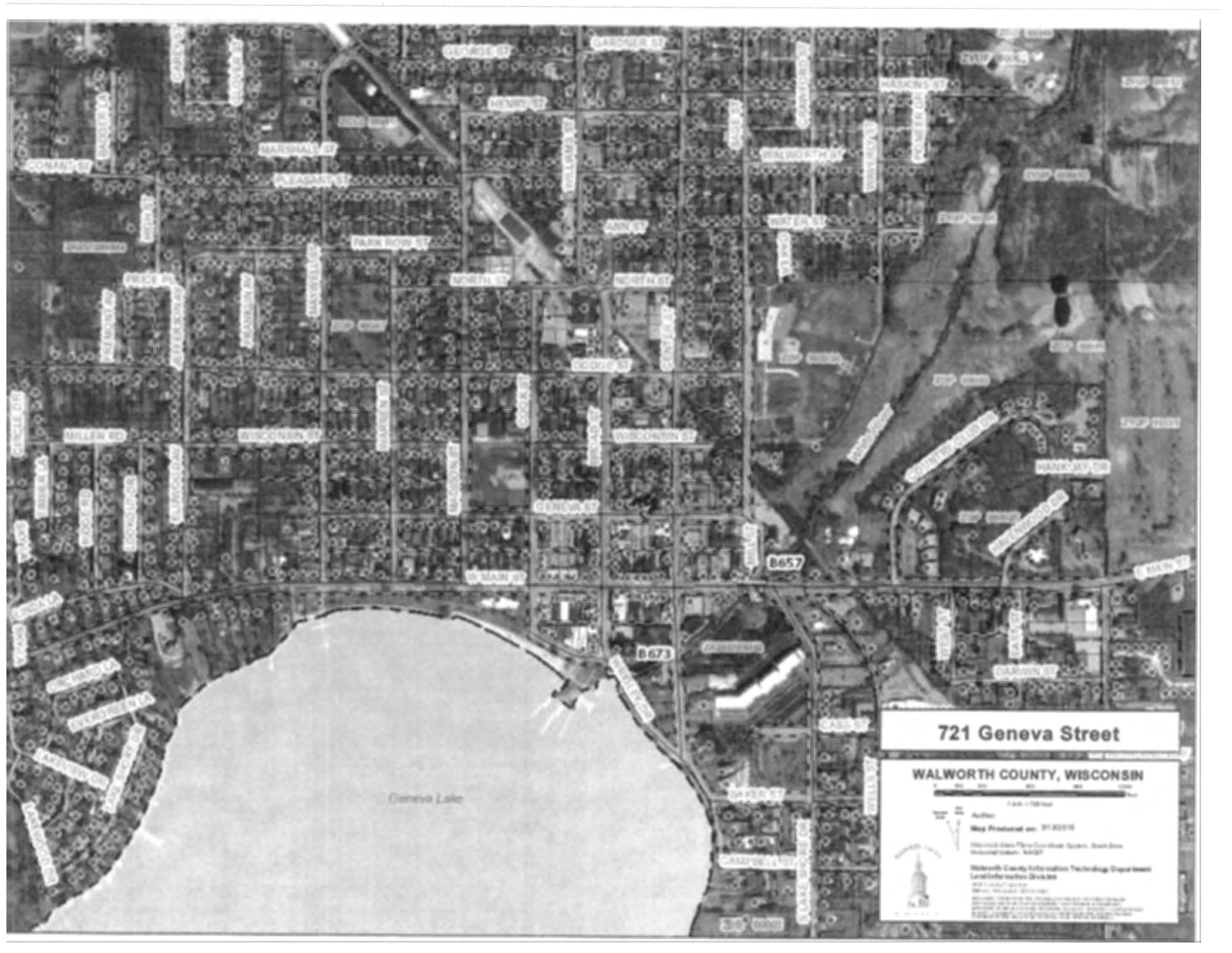
Author:  
Map Produced on: 01/2016

Walworth State Plane Coordinate System, North Zone  
NAD83 Datum, 48107'

Walworth County Information Technology Department  
Local Information Services  
GIS Department  
Map: Walworth County GIS

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ENCLAVE ADDRESS: 22101/2



**721 Geneva Street**

**WALWORTH COUNTY, WISCONSIN**

Scale: 1" = 100 feet

Author:  
Map Produced on: 01/20/15  
Map Data: From Coordinate System: State Plane Wisconsin 8302  
Map Data: 8/2011  
Walworth County Information Technology Department  
Land Information Division  
300 County Center  
Darien, Wisconsin 53118  
Phone: 608.785.3300  
Fax: 608.785.3301  
www.walworthcountywi.gov

## Notice

NOTICE IS HEREBY GIVEN that a Public Hearing will be held before the City Plan Commission on Monday, April 20, 2015 at 6:30 P.M. at the City Hall, Council Chambers, 626 Geneva Street, Lake Geneva, Wisconsin, on a Conditional Use Application filed by Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147, to open an Indoor & Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District, at the following location:

TAX KEY NO. ZOP 00159 - 721 GENEVA STREET

All interested in the above matter are invited to attend. The City Plan Commission will be in session on Monday, April 20, 2015 at 6:30 P.M. at the City Hall, Council Chambers, 626 Geneva Street, Lake Geneva, Wisconsin, to consider any objections that may have been filed and to hear all persons desiring to be heard.

Dated this 2<sup>nd</sup> day of April, 2015.

Mayor James R. Connors  
City Plan Commission  
City of Lake Geneva, WI

**A QUORUM OF ALDERMEN MAY BE IN ATTENDANCE**

**Please Publish as small Legal on April 9<sup>th</sup> & April 16<sup>th</sup>.**

# CITY OF LAKE GENEVA AGENDA ITEM REQUEST FORM



PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN THE AGENDA PACKET.

1. Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)

SARAH HILL  
AL KUPSIK

2. Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)

Limiting Public Comments to Lake Geneva Residents

3. Committee, Board or Commission which you are asking to review this item.

COUNCIL

4. Date of meeting(s).

AFTER ATTN Y HAS NEW LANGUAGE

Signature: Sarah Hill

Date: 4/10/15

Signature: Al Kupsik

Date: 4/10/15

### For Office Use Only

Date Received by Clerk: 4-10-15

Committee/Council and Meeting Date Scheduled: \_\_\_\_\_

Notes: \_\_\_\_\_

Copies Provided to: City Administrator

**City of Lake Geneva  
Council Meeting  
April 27, 2015**

**Prepaid Checks  
4/15/15 - 4/20/15**

**Total:  
\$9,015.44**

**Checks over \$5,000:        \$6,480.00    Mohr Construction**  
*Window removal-Comptroller Office & Dispatch*



FROM 04/15/2015 TO 04/24/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	0032-4/15			04/08/15		60218	04/16/15	1,854.67	1,854.67
		04 OFFICE MAX-FLIP CHARTS TID	3430005214						49.40
		05 NORTHERN TOOL-WEED LINE	1152005250						81.61
		06 PLANTAG-BLUEPRINT TAGS	1124005310						136.85
		07 OFFICE DEPOT-COPY PAPER	1116105310						142.37
		08 WI DOA-STATE SEALS	1124005310						755.50
								VENDOR TOTAL:	1,854.67
TOSHI		TOSHIBA FINANCIAL SOLUTIONS							
	16751431			03/27/15		60219	04/16/15	318.50	318.50
		01 ESC2540C-APR LEASE	9900005532						318.50
								VENDOR TOTAL:	318.50
								TOTAL --- ALL INVOICES:	9,015.44

**City of Lake Geneva  
Council Meeting  
April 27, 2015**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 93,051.25
2. Debt Service	20	\$ 94.84
3. TID #4	34	\$ 2,628.35
4. Lakefront	40	\$ 8,315.87
5. Capital Projects	41	\$ 186.25
6. Parking	42	\$ 62,103.89
7. Cemetery	48	\$ 1,554.05
8. Equipment Replacement	50	\$ 4,990.00
9. Library Fund	99	\$ 1,630.26
10. Impact Fees	45	\$ 7,276.34
11. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b>\$181,831.10</b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF:**

**4/27/2015**

**TOTAL UNPAID ACCOUNTS PAYABLE** **\$ 181,831.10**

**ITEMS > \$5,000**

Automated Parking Technologies - Annual Luke Support	\$ 61,975.00
Johns Disposal Service - April Garbage & Recycling	\$ 37,289.27
Alliant Energy - March Electric Bills	\$ 19,093.36
Lake Geneva Utility Commission - Water & Sewer Impact Fees	\$ 7,110.00
GovHR - Recruitment Services (33%) + Recruitment Expenses	\$ 6,214.03

Balance of Other Items **\$ 50,149.44**

INVOICES DUE ON/BEFORE 04/28/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT	ALLIANT ENERGY						
RE042115	04/02/15	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		04/28/15	10.83
		02	INV 106985-010-STREET LIGHTS	1134105223			6,972.97
		04	INV 124743-010-S LAKE SHORE DR	1152005222			18.74
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			10.83
		06	INV 140837-010-S LAKE SHORE DR	1134105222			8.17
		07	INV 147744-014-1070 CAREY	1132105222			271.33
		08	INV 178856-010-GEORGE ST	1134105222			8.17
		09	INV 184924-010-COBB PARK	1152005222			81.24
		10	INV 188965-013-1065 CAREY	1132105222			546.52
		11	INV 216918-010-CITY HALL	1116105222			2,695.08
		12	INV 239783-010-TENNIS COURTS	1152005222			8.05
		13	INV 243947-013-1055 CAREY	1132105222			165.41
		14	INV 268954-010-FLAT IRON PK	1152005222			157.47
		15	INV 278857-010-OAK HILL CEM	4800005222			33.36
		16	INV 279779-010-918 MAIN/LIB	9900005222			975.21
		17	INV 292807-010-WELLS ST	1134105222			70.97
		18	INV 302769-011-DUNN BASEBALL	1152005922			365.37
		20	INV 318816-010-HWY 50/HWY 12	1134105222			10.83
		21	INV 335773-010-WELLS ST	1134105222			10.41
		22	INV 336765-010-FLAT IRON PK	1152005222			7.80
		23	INV 355867-010-DODGE ST	1134105222			7.84
		24	INV 375931-010-RIVIERA	4055305222			1,764.00
		25	INV 392817-010-LIBRARY PK	1152005222			32.62
		27	INV 433829-010-FIRE HOUSE	1122005222			783.95
		28	INV 433906-010-HAVENWOOD	1134105222			7.86
		29	INV 489578-003-MUSEUM	1151105222			526.73
		30	INV 492771-003-GENEVA SQ	1134105223			34.04
		31	INV 514311-001-BAKER/SEMINARY	1152005222			10.15
		32	INV 517852-001-SAGE ST/DUNN	1129005222			5.04
		33	INV 544872-001-VETS PK/TOWNLIN	1152015222			133.37
		34	INV 551929-001-OAK HILL CEM	4800005222			219.47
		35	INV 560544-002-1003 HOST DR	1122005222			352.64
		36	INV 589078-001-RUSH ST	1152005222			20.50
		37	INV 589905-001-BEACH HOUSE	4054105222			279.69

INVOICES DUE ON/BEFORE 04/28/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ALLIANT ALLIANT ENERGY							
RE042115	04/02/15	38	INV 590084-001-DONIAN PK	1152005222		04/28/15	107.38
		39	INV 594309-001-STREET LIGHTS	1134105223			300.45
		40	INV 605259-001-GENEVA ST LOT	1134105223			168.30
		41	INV 614948-001-VETS PK SCOREBO	1152015222			156.88
		43	INV 621606-001-WELLS ST	1134105222			8.86
		44	INV 621825-001-S WELLS	1134105222			9.32
		46	INV 626232-001-HWY 50/HWY 12	1134105222			22.44
		47	INV 627270-001-730 MARSHALL ST	1129005222			20.31
		48	INV 628749-001-W COOK SIREN	1129005222			10.99
		49	INV 640082-001-201 EDWARDS SIR	1129005222			11.51
		50	INV 652115-002-EDWARDS BVD SIG	1134105223			96.75
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			96.21
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			173.87
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			99.15
		54	INV 657276-002-389 EDWARDS SIG	1134105223			125.91
		55	INV 675414-001-VETS PK PAVILN	1152015222			156.88
		56	INV 679833-001-GENEVA ST LOT	1134105223			251.78
		59	INV 696255-001-SHARED SAVINGS	9900005663			6.14
		60	INV 696255-001-SHARED SAVINGS	9900005623			133.68
		63	INV 699860-001-IMPOUND	1121005222			31.50
		64	INV 703098-001-LIB PK RESTROOM	1152005222			27.74
		65	INV 703615-001-MAIN ST LIGHTS	1134105223			189.68
		66	INV 710858-001-INTRCHG N SGNL	1134105223			72.41
		67	INV 722670-001-COOK ST SIGNL	1134105223			29.92
		68	INV 723022-001-SHARED SAVINGS	2081005664			4.62
		69	INV 723022-001-SHARED SAVINGS	2081005625			90.22
		70	INV 722220-001 BROAD ST SIGNAL	1134105223			56.04
		72	INV 722221-001-724 WILLIAMS ST	1134105223			27.76
						INVOICE TOTAL:	19,093.36
						VENDOR TOTAL:	19,093.36
AMYS AMY'S SHIPPING EMPORIUM							
146327	04/09/15	01	UPS-AUTOCITE REPAIR	4234505312		04/28/15	13.05
						INVOICE TOTAL:	13.05
						VENDOR TOTAL:	13.05

INVOICES DUE ON/BEFORE 04/28/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AT&T81	AT&T						
RE042115	04/12/15	01	262 R42-8188 663 1 CITY HALL	1116105221		04/28/15	311.33
		02	262 R42-8188 663 1-POLICE	1121005221			311.33
		03	262 R42-8188 663 1-COURT	1112005221			34.59
		04	262 R42-8188 663 1-METER	4234505221			34.59
		06	262 248-2264 368 9-FIRE DEPT	1122005221			260.06
		07	262 248-4567 367 1-911 MODEM	1121005221			156.03
		08	262 248-4715 125 4-CITY HALL	1116105221			212.51
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			136.18
		12	262 249-5299 313 5-6 LIB LINES	9900005221			126.97
		13	262 249-5299 313 5-1 STR LINE	1132105221			21.17
		14	262 249-5299 313 5-COURT FAX	1112005221			21.17
		15	262 249-5299 313 5-CH ALARM	1116105221			42.33
		16	262 249-5299 313 5-CEM 2 LINES	4800005221			42.33
		17	262 249-5299 313 5-LOWER RIV	4055205221			21.17
		18	262 249-5299 313 5-UPPER RIV	4055105221			42.33
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			42.33
		20	262 249-5299 313 5-POL 3 LINES	1121005221			63.49
		21	262 248-6837 457 9-11 POL CON	1121005221			81.53
						INVOICE TOTAL:	1,961.44
						VENDOR TOTAL:	1,961.44
AT&TL	AT&T LONG DISTANCE						
RE0422115	04/04/15	01	LONG DIST-APR	1100001391		04/28/15	16.31
		02	LONG DIST-APR	4800005221			1.17
		03	LONG DIST-APR	1132105221			4.60
		04	LONG DIST-APR	1122005221			14.63
		05	LONG DIST-APR	9900005221			11.50
		06	LONG DIST-APR	1121005221			126.38
		07	LONG DIST-APR	1116105221			0.95
						INVOICE TOTAL:	175.54
						VENDOR TOTAL:	175.54
AUROE	AURORA EAP						

INVOICES DUE ON/BEFORE 04/28/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AUROE	AURORA EAP						
IN-12440	03/31/15	01	2ND QTR 2015 FEE	1110205135		04/28/15	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
AUTOM	AUTOMATED PARKING TECHNOLOGIES						
150175	02/11/15	01	2015 LUKE SUPPORT	4234505450		04/28/15	59,200.00
		02	2015 LUKE SUPPORT	4054105340			2,775.00
						INVOICE TOTAL:	61,975.00
						VENDOR TOTAL:	61,975.00
BAY	BAY LOCK SERVICE						
20318	03/31/15	01	DOOR LATCH REPAIR	4055205360		04/28/15	370.00
						INVOICE TOTAL:	370.00
						VENDOR TOTAL:	370.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-313263	04/06/15	01	AIR FILTER	1132105351		04/28/15	8.89
						INVOICE TOTAL:	8.89
662-313386	04/07/15	01	RADIATOR CAP-#56 PLOW TRK	1132125250		04/28/15	4.09
						INVOICE TOTAL:	4.09
						VENDOR TOTAL:	12.98
CDW	CDW GOVERNMENT INC						
TT72703	04/14/15	01	PHONE/DATA NETWORK ITEMS	4599005960		04/28/15	166.34
						INVOICE TOTAL:	166.34
						VENDOR TOTAL:	166.34
COMPOST	COMPOST MANAGEMENT INC						
419458	04/07/15	01	TOPSOIL-6 YDS	1132135430		04/28/15	123.00
						INVOICE TOTAL:	123.00

INVOICES DUE ON/BEFORE 04/28/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
COMPOST	COMPOST MANAGEMENT INC						
419520	04/08/15	01	TOPSOIL-6 YDS	1132135430		04/28/15	123.00
						INVOICE TOTAL:	123.00
419527	04/08/15	01	TOPSOIL-6 YDS	1132135430		04/28/15	123.00
						INVOICE TOTAL:	123.00
419540	04/10/15	01	TOPSOIL-15 YDS	4800005420		04/28/15	357.50
						INVOICE TOTAL:	357.50
420676	04/15/15	01	TOPSOIL-6 YDS	1132135430		04/28/15	123.00
						INVOICE TOTAL:	123.00
						VENDOR TOTAL:	849.50
DEPT	DEPT OF EMPLOYEE TRUST FUNDS						
0990-000	03/31/15	01	LIFE INS LATE CHG	1115105399		04/28/15	3.00
						INVOICE TOTAL:	3.00
						VENDOR TOTAL:	3.00
DUNN	DUNN LUMBER & TRUE VALUE						
599485	04/07/15	01	GLUE	4055205355		04/28/15	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
599774	04/09/15	01	DOOR SILENCERS	1116105350		04/28/15	26.00
						INVOICE TOTAL:	26.00
600082	04/13/15	01	ROOF CEMENT-1070 CAREY	1132105350		04/28/15	8.99
						INVOICE TOTAL:	8.99
600351	04/15/15	01	CHLORINE-RIV FOUNTAIN	4055205355		04/28/15	13.96
						INVOICE TOTAL:	13.96
600953	04/20/15	01	FLUSH VALVES	1152005350		04/28/15	35.97

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DUNN	DUNN LUMBER & TRUE VALUE						
600953	04/20/15	02	DISCOUNT	1100004819		04/28/15	-1.80
						INVOICE TOTAL:	34.17
600975	04/20/15	01	BATTERIES	1152005350		04/28/15	11.99
		02	DISCOUNT	1100004819			-0.60
						INVOICE TOTAL:	11.39
601017	04/21/15	01	RESTROOM LIGHT BULB	1152005241		04/28/15	3.79
		02	DISCOUNT	1100004819			-0.19
						INVOICE TOTAL:	3.60
601139	04/21/15	01	ROPE EYELETS	1132135420		04/28/15	7.98
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.58
K99647	04/08/15	01	CABLE TIES	1132105340		04/28/15	7.89
		02	DISCOUNT	1100004819			-0.39
						INVOICE TOTAL:	7.50
						VENDOR TOTAL:	120.78
ELKHO	ELKHORN CHEMICAL CO INC						
560263	03/30/15	01	TRASH BAGS	4055205350		04/28/15	558.10
						INVOICE TOTAL:	558.10
560335	03/31/15	01	TOWELS, TRASH BAGS	4055105350		04/28/15	268.00
						INVOICE TOTAL:	268.00
560346	03/31/15	01	TRASH BAGS	4055205350		04/28/15	61.92
						INVOICE TOTAL:	61.92
560612	04/10/15	01	TRASH BAGS	1152005352		04/28/15	50.90
						INVOICE TOTAL:	50.90
						VENDOR TOTAL:	938.92

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
EMERG EMERGENCY COMMUNICATION SYS							
2249	04/16/15	01	SIREN REPAIRS	1129005210		04/28/15	4,952.73
						INVOICE TOTAL:	4,952.73
						VENDOR TOTAL:	4,952.73
FULL FULL COMPASS SYSTEMS LTD							
5521289	04/14/15	01	MIC SWITCHES	1115105450		04/28/15	107.10
						INVOICE TOTAL:	107.10
						VENDOR TOTAL:	107.10
GAI GAI CONSULTANTS INC							
2088966	03/30/15	01	MAR ENG	1100001391		04/28/15	800.00
		02	OAK HILL GIS WORK	4800005810			195.00
		03	MAR ENG	1130005216			767.00
		04	LRIP SUBMITTAL	4132101413			186.25
						INVOICE TOTAL:	1,948.25
						VENDOR TOTAL:	1,948.25
GENAU GENEVA AUTO BODY							
03/30/2015	03/30/15	01	DODGE TRK FIX	1110005245		04/28/15	1,658.00
		02	DODGE TRK FIX	4800005351			500.00
						INVOICE TOTAL:	2,158.00
						VENDOR TOTAL:	2,158.00
GENEVA TOWN OF GENEVA							
TIC 294	04/16/15	01	PARKING TICKET 294-PD TO CITY	1100001391		04/28/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
GENON GENEVA ONLINE INC							
1008261	04/01/15	01	APR EMAIL SVC	1112005221		04/28/15	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	2.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GOVHR	GOVHR USA						
2-3-15-088	03/30/15	01	RECRUITMENT SVCS-33%	1114205399		04/28/15	4,000.00
		02	RECRUITMENT EXPENSES	1114205399			2,214.03
						INVOICE TOTAL:	6,214.03
						VENDOR TOTAL:	6,214.03
GRAYS	GRAYS INC						
32574	04/15/15	01	CUTTING EDGE-LOADER BUCKET	1132145430		04/28/15	734.92
						INVOICE TOTAL:	734.92
						VENDOR TOTAL:	734.92
HEIN	HEIN ELECTRIC SUPPLY CO						
117574-00	04/06/15	01	BEACH HOUSE SHOWER LIGHTS	4054105352		04/28/15	322.50
						INVOICE TOTAL:	322.50
						VENDOR TOTAL:	322.50
IDENT	IDENTISYS INC						
248692	03/31/15	01	ID BADGES-COLOR RIBBON	1129005310		04/28/15	169.30
						INVOICE TOTAL:	169.30
						VENDOR TOTAL:	169.30
ITU	ITU ABSORB TECH INC						
5988678	04/10/15	01	MATS,RAGS	1132105360		04/28/15	92.15
						INVOICE TOTAL:	92.15
5988679	04/10/15	01	MATS	1116105360		04/28/15	88.63
						INVOICE TOTAL:	88.63
						VENDOR TOTAL:	180.78
JOHNS	JOHNS DISPOSAL SERVICE INC						
28851	04/03/15	01	APR SVC	1136005294		04/28/15	26,465.32

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
JOHNS	JOHNS DISPOSAL SERVICE INC						
28851	04/03/15	02	APR SVC	1136005297		04/28/15	10,823.95
						INVOICE TOTAL:	37,289.27
						VENDOR TOTAL:	37,289.27
LANGE	LANGE ENTERPRISES INC						
53926	04/16/15	01	BY-PASS SIGNS	1134105375		04/28/15	388.50
						INVOICE TOTAL:	388.50
						VENDOR TOTAL:	388.50
LEAGUE	LEAGUE OF WI MUNICIPALITIES						
CONF-6/15	04/21/15	01	CONF REGISTRATION	1113005332		04/28/15	275.00
						INVOICE TOTAL:	275.00
						VENDOR TOTAL:	275.00
LGUTI	LAKE GENEVA UTILITY COMMISSION						
330 BOULDER RIDGE	04/10/15	01	330 BOULDER RIDGE	4500002452		04/28/15	1,690.00
		02	330 BOULDER RIDGE	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
644 MAPLE ST	04/13/15	01	644 MAPLE ST	4500002452		04/28/15	1,690.00
		02	644 MAPLE ST	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	7,110.00
MARED	MARED MECHANICAL						
6404	04/10/15	01	HVAC QTRLY PREV MAINT	1116105360		04/28/15	931.25
						INVOICE TOTAL:	931.25
						VENDOR TOTAL:	931.25
MARTIN	MARTIN GROUP						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MARTIN	MARTIN GROUP						
1176143	04/20/15	01	BIZHUB-APR	1116105531		04/28/15	153.66
						INVOICE TOTAL:	153.66
						VENDOR TOTAL:	153.66
OFFICM	OFFICEMAX INC						
306777	04/09/15	01	NAME TAGS	1116105310		04/28/15	22.91
						INVOICE TOTAL:	22.91
975135	02/02/15	01	REBATES	1116105310		04/28/15	-96.85
						INVOICE TOTAL:	-96.85
						VENDOR TOTAL:	-73.94
OTTER	OTTER SALES & SERVICE INC						
P151999	04/07/15	01	INTAKE HOSE-PLOW TRUCK	1132125250		04/28/15	71.06
						INVOICE TOTAL:	71.06
						VENDOR TOTAL:	71.06
PAL	PAL STEEL COMPANY INC						
23754S	02/25/15	01	STEEL-FORKS	1132135430		04/28/15	58.25
						INVOICE TOTAL:	58.25
						VENDOR TOTAL:	58.25
PATS	PAT'S SERVICES INC						
A-110889	04/17/15	01	PORT A POTTY-APR	4800005360		04/28/15	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
PIRAN	PIRANHA PAPER SHREDDING LLC						
12491042015	04/20/15	01	SHREDDING-APR	1116105360		04/28/15	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
PNC PNC BANK							
0437-4/15	04/08/15	01	WCMA-BOR TRAINING	1114305332		04/28/15	12.00
		02	WCMA DUES-ASST CLERK	1114305332			50.00
		03	WCMA-DIST MEETING REG-STEPHANI	1114305332			60.00
						INVOICE TOTAL:	122.00
						VENDOR TOTAL:	122.00
POLLI PEG POLLITT							
REIMB-4/15	04/11/15	01	COMFORT SUITES-LODGING-CANDIDA	1114205399		04/28/15	238.00
						INVOICE TOTAL:	238.00
						VENDOR TOTAL:	238.00
POND POND & LAKE INC							
6336	04/08/15	01	LIGHTS-REPAIR PARTS	4055205355		04/28/15	178.58
						INVOICE TOTAL:	178.58
						VENDOR TOTAL:	178.58
ROTE ROTE OIL COMPANY							
305292	04/16/15	01	304.2 GAL CLEAR DIESEL	1132105341		04/28/15	671.07
		02	254.1 GAL DYED DIESEL	1132105341			482.03
						INVOICE TOTAL:	1,153.10
						VENDOR TOTAL:	1,153.10
SHERW SHERWIN-WILLIAMS COMPANY							
0137-4	03/24/15	01	PAINT TRAYS,LINERS	1134105370		04/28/15	13.24
						INVOICE TOTAL:	13.24
0295-0	03/26/15	01	STRIPING PAINT	1134105370		04/28/15	3,343.12
						INVOICE TOTAL:	3,343.12
0582-1	04/01/15	01	STEP LADDERS	1132105340		04/28/15	167.00
						INVOICE TOTAL:	167.00
						VENDOR TOTAL:	3,523.36

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
SHERWI SHERWIN INDUSTRIES INC							
SS059389	03/30/15	01	LINE PAINT STRIPER	5000005800		04/28/15	4,990.00
						INVOICE TOTAL:	4,990.00
						VENDOR TOTAL:	4,990.00
SIMPLE SIMPLE CAFE							
RECEPTION-4/10/15	04/10/15	01	CANDIDATE RECEPTION	1114205399		04/28/15	1,062.00
						INVOICE TOTAL:	1,062.00
						VENDOR TOTAL:	1,062.00
SUN SUN LIFE FINANCIAL							
RE042115	04/01/15	01	CEM DISABILITY-MAY	4800005137		04/28/15	26.84
		02	LIB DISABILITY-MAY	9900005137			70.76
		03	PD DISABILITY-MAY	1110205134			456.22
		04	STREET DISABILITY-MAY	1110205134			171.60
		05	WATER DISABILITY	1100001634			121.06
		06	WWTF DISABILITY-MAY	1100001634			69.58
		07	CH DISABILITY-MAY	1110205134			115.95
		08	PARKING DISABILITY-MAY	4234505137			15.00
						INVOICE TOTAL:	1,047.01
						VENDOR TOTAL:	1,047.01
SUPER SUPER SHARP							
759963	04/12/15	01	SHARPEN BLADES-CHIPPER	1132135420		04/28/15	68.00
						INVOICE TOTAL:	68.00
						VENDOR TOTAL:	68.00
T0000994 DENNIS FALTIS							
REFUND	04/08/15	01	TKT 33108 OVERPAYMENT	1112004513		04/28/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000995 DUSTI GRENUS							
REFUND	04/13/15	01	FLAT IRON PARK-4/10/15	1100002353		04/28/15	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
T0000996 SAMANTHA STRENGER							
REFUND	04/21/15	01	CLASS C&B LICENSE REFUND	1100004410		04/28/15	143.76
						INVOICE TOTAL:	143.76
						VENDOR TOTAL:	143.76
T0000997 MICHELLE ANOMALY							
REFUND	04/21/15	01	SEC DEP-VETS PRK-4/18/15	1100002353		04/28/15	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
T0000998 MEGHAN E HAGY							
REFUND	04/21/15	01	BOND REFUND-CIT #CN808BLHKV	1112004510		04/28/15	170.10
						INVOICE TOTAL:	170.10
						VENDOR TOTAL:	170.10
T0000999 JONATHAN M ANDERSON							
REFUND	04/21/15	01	BOND REFUND-CIT #CN80DPGFJW	1112004510		04/28/15	489.40
						INVOICE TOTAL:	489.40
						VENDOR TOTAL:	489.40
T2SYS T2 SYSTEMS CANADA INC							
216604	03/27/15	01	EXT-BY-PHONE FEB 2015	4234505221		04/28/15	6.25
						INVOICE TOTAL:	6.25
217082	04/01/15	01	MAY EMS FEES	4234505450		04/28/15	2,835.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
T2SYS	T2 SYSTEMS CANADA INC						
217082	04/01/15	03	MAY EMS FEES	4054105340		04/28/15	105.00
						INVOICE TOTAL:	2,940.00
						VENDOR TOTAL:	2,946.25
TIME	TIME WARNER CABLE						
10404-710897601	4/15	04/21/15	01	INTERNET SVC-APR	1121005221	04/28/15	209.99
						INVOICE TOTAL:	209.99
						VENDOR TOTAL:	209.99
UNITE	UNITED LABORATORIES						
INV116664	04/17/15	01	CLEANERS	1152005350		04/28/15	3,798.00
						INVOICE TOTAL:	3,798.00
						VENDOR TOTAL:	3,798.00
USBANK	US BANK						
3341-4/15	04/10/15	02	WALMART-VELCRO,DEPT PHOTOS	1121005399		04/28/15	16.51
		03	MPIX-DEPT PHOTOS	1121005399			33.02
		04	USPS-STAMPS	1121005312			19.60
		05	CHILIS-LUNCH	1121005331			27.59
		06	PIGGLYWIGGLY-FLOWERS-LOVE	1121005399			78.85
						INVOICE TOTAL:	175.57
						VENDOR TOTAL:	175.57
UTILI	UTILITY SALES & SERVICE						
0053392-IN	04/07/15	01	INSP,TEST,SVC-BOOM TRUCK	1132135420		04/28/15	657.43
						INVOICE TOTAL:	657.43
0053397-IN	04/07/15	01	INSP,TEST,SVC-BUCKET TRK	1132105351		04/28/15	542.51
						INVOICE TOTAL:	542.51
						VENDOR TOTAL:	1,199.94

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
VANDE VANDEWALLE & ASSOCIATES INC							
201503051	03/20/15	01	PLANNING-MAR	1100001391		04/28/15	1,009.52
		02	PLANNING-MAR	1169305212			175.50
		03	PLANNER-MAR TID WKSHP	3430005214			2,628.35
						INVOICE TOTAL:	3,813.37
						VENDOR TOTAL:	3,813.37
VILLWB VILLAGE OF WILLIAMS BAY							
15-0112	03/11/15	01	2013-14 CRT COST SHARE	4054105721		04/28/15	1,042.46
						INVOICE TOTAL:	1,042.46
						VENDOR TOTAL:	1,042.46
WASWOS SABRINA WASWO							
REIMB-4/15	04/21/15	01	97 MILES-ELECTION TRAVEL	1114305311		04/28/15	55.78
		02	ELECTION FOOD	1114305311			49.14
						INVOICE TOTAL:	104.92
						VENDOR TOTAL:	104.92
WEENE WE ENERGIES							
3843-358-997 3/15	04/06/15	01	GAS BUDGET MONTH 3	9900005222		04/28/15	85.00
						INVOICE TOTAL:	85.00
5604-510-433 3/15	04/06/15	01	GAS BUDGET MONTH 3	9900005222		04/28/15	221.00
						INVOICE TOTAL:	221.00
RE042115	04/15/15	01	7891-194-618 MAR GAS BILL	1116105224		04/11/15	871.79
		03	7837-744-963 MAR GAS BILL	1122005224			737.96
		04	0480-524-472 MAR GAS BILL	4055105224			505.17
		06	0847-573-906 MAR GAS BILL-ST#2	1122005224			435.19
		07	5288-664-956 MAR GAS BILL	1151105224			408.98
		08	8052-439-940 MAR GAS BILL-1055	1132105224			189.58
		09	8017-524-022 MAR GAS BILL-1065	1132105224			430.42

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
WEENE	WE ENERGIES						
RE042115	04/15/15	10	6602-046-262 MAR GAS BILL-1070	1132105224		04/11/15	462.94
		11	7283-171-261 MAR GAS BILL	1152015224			195.61
		12	1885-876-489 MAR GAS BILL	4800005224			98.38
						INVOICE TOTAL:	4,336.02
						VENDOR TOTAL:	4,642.02
WELDE	WELDERS SUPPLY CO						
323442	03/26/15	01	WELDING SUPPLIES	1132105350		04/28/15	65.52
						INVOICE TOTAL:	65.52
325855	04/08/15	01	WELDER GLOVES, HELMET	1132135420		04/28/15	79.00
						INVOICE TOTAL:	79.00
326248	04/10/15	01	CO2-WELDING GAS	1132135420		04/28/15	63.68
						INVOICE TOTAL:	63.68
						VENDOR TOTAL:	208.20
WOODH	WOODHILL FARMS NURSERY						
39922	04/04/15	01	ARBOR DAY TREE	1132135346		04/28/15	450.00
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
						TOTAL ALL INVOICES:	181,831.10