

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, MAY 9, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kordus called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Kordus, Gelting, Chappell, and Howell.

Also Present: City Administrator Oborn, Director of Public Works Winkler and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes. Gelting/Chappell motion to approve the Finance, License and Regulation Committee Meeting minutes of April 25, 2016, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Gelting/Chappell motion to approve Park Reservation Permit application filed by Justin Biggs for a 30th Birthday Party at Veterans Park using one soccer field on May 14, 2016 from 3:30 pm to 5:30 pm (*Board of Park Commissioners recommended on May 4, 2016*). Unanimously carried.

Gelting/Chappell motion to approve Park Reservation Permit application filed by Tracy Krueger for a High School Graduation Party at Cobb Park on May 29, 2016 from 4:00 pm to 9:00 pm (*Board of Park Commissioners recommended on May 4, 2016*). Unanimously carried.

Gelting/Chappell motion to approve Park Reservation Permit application filed by Elizabeth Salsgiver on behalf of the Universal Cheerleaders Association to use Seminary Park June 1 - June 4, 2016 from 8:00 am to 9:00 pm for the UCA Midwest Instructional Staff Training (*Board of Park Commissioners recommended on May 4, 2016*). Unanimously carried.

Gelting/Chappell motion to approve Park Reservation Permit application filed by Jeffrey Siegal on behalf of the Buffalo Grove High School to use Flat Iron Park June 19 - June 22, 2016 from 9:30 am to 6:00 pm for Cheerleading Practice/Team Building (*Board of Park Commissioners recommended on May 4, 2016*). Unanimously carried.

Gelting/Chappell motion to approve Amended Park Reservation Permit application filed by Shawn Olp and Tiffany Stroede to use Library Park on August 7, 2016 from 7:00 am to 4:00 pm for a wedding ceremony (*Originally approved by Council on October 12, 2015 (Board of Park Commissioners recommended approval of time amendment on May 4, 2016)*). Unanimously carried.

Gelting/Howell motion to approve Park Reservation Permit application filed by Dusti Ocampo on behalf of Never Say Never, Inc. to use Veteran's Park on July 9, 2016 from 12:00pm to 8:00pm for a Family Fun Walk/Run Color-A-Thon including approval of vendors/food trucks selling food and merchandise and request for waiver of fees (*Board of Park Commissioners recommended on May 4, 2016*). Alderman Kordus noted the city typically does not waive fees for fundraisers. He recommended amending the motion to deny the waiver of fees. City Administrator Oborn stated they recommended waiving the fees as this organization is raising funds for the adaptive playground equipment in Veterans Park. The proceeds will benefit the city. Unanimously carried.

Gelting/Chappell motion to approve Street Use Permit application filed by Dusti Ocampo on behalf of Never Say Never, Inc. to use Park Dr., Veteran's Parkway, E. Townline Rd. and Southwind Dr. on July 9, 2016 from 12:00pm to 8:00pm for a Family Fun Walk/Run Color-A-Thon with request for waiver of fees (*Board of Park Commissioners recommended on May 4, 2016*) Unanimously carried.

Gelting/Chappell motion to approve Street Use Permit application filed by Badger High School to close a portion of South Wells Street on May 29, 2016 from 12:30pm to 3:30pm for the Badger High School Graduation. Alderman Kordus questioned if a county permit would be required. City Clerk Waswo spoke with the school liaison who is contacting the county regarding the road closure. Unanimously carried.

Amended Park Reservation Permit application filed by Central Denison/Eastview PTO to use portions of the disc golf course for a My School Color Run on May 14, 2016 from 7:30am to 1:30pm including approval of vendors selling food and merchandise with request to waive fees (Approved by Council on April 11, 2016 including an additional \$100.00 fee for use of the concession stand)

Alderman Kordus stated we received an email from the organizers who withdrawn their request to waive fees.

Kordus/Gelting motion to leave the approval as it was passed previously and ask that it be removed from the consent agenda at council. Unanimously carried.

Gelting/Howell motion to approve Street Use Permit application filed by Jui-Han Solverson on behalf of the Maple Park Homeowners Association for closure of Geneva Street between Madison and Warren Street on June 25, 2016 from 5:00 pm to 9:00pm. Unanimously carried.

Gelting/Chappell motion to approve Original 2016-2017 Operator's (Bartender) License application filed by Alejandra Hernandez, Alex Martinsen, Traci Millard and Jaunej Ranke. Unanimously carried.

Chappell/Howell motion to approve Renewal of 2016-2017 Operator's (Bartender) License applications as listed in packet. Unanimously carried.

Gelting/Howell motion to approve an agreement with Bio-Aquatic Services LLC for lakefront and pond treatment to control aquatic weed and algae growth for the 2016 and 2017 season in the amount of \$4,675 plus WDNR permitting fees per year (Public Works Committee recommended on March 17, 2016)

Alderman Chappell questioned the labeling of the chemicals. DPW Winkler said the treatment knocks down weed growth on the beach, in the lagoon, the business park pond and along the white river/mill ways. Ms. Chappell would like to look for alternative ways to deal with weeds versus using chemicals. She suggested nontoxic methods such as vinegar that does not damage skin. Alderman Gelting pointed out this is all permitted through the DNR. Motion carried 3 to 1 with Alderman Chappell voting "no."

Discussion/Recommendation on award of contract to Humphrey's Contracting for the Big Foot Shoreline Repairs in the amount of \$242,834 (Public Works Committee recommended on April 14, 2016)

Mr. Winkler referenced the photos in the packet of the deteriorating shoreline with more erosion this spring. Funding of \$150,000 was set aside, but it was not enough. It would cost \$100/ton for the city to purchase the boulders. The low bidder's price to install was \$80/ton with 160 to 180/ton needed. The worst will be addressed by June 30th. As there are a lot of boats and traffic in the area, Mr. Winkler did give a deadline to the end of September when things quiet down. They will be using smaller truck loads to create as little disturbance as possible with no road closures. Mr. Oborn noted he was able to find funding from other sources in capital to fill the gap.

Gelting/Howell motion to approve. Unanimously carried.

Discussion/Recommendation on award of contract to Breezy Hill Nursery in the amount of \$25,100.50 for the Parkway lawn Restoration as part of the TIF 4 Main Street Widening Project

This is to restore the grass between the sidewalk and new roadway. This is the last item to come under contract with the TIF funding. It was discussed at Public Works but did not have the bids at the time.

Howell/Gelting motion to approve. Unanimously carried.

Gelting/Howell motion to recommend approval of Resolution 16-R26, authorizing the transfer of monies from the Designated Fund Balance-Fire Vehicles account to the Used Ambulance+Equipment account in the amount \$94,231.74 for the purchase of an ambulance and equipment. Unanimously carried.

Howell/Gelting motion to recommend approval of Resolution 16-R27, authorizing a budget amendment in the Equipment Replacement fund in the amount of \$642,705 for 2016 equipment purchases

Mr. Oborn said there is one addition of a siren head replacement. There were no changes to anything approved by Public Works or Council, only the siren for Emergency Government. Unanimously carried.

Gelting/Chappell motion to recommend approval of Resolution 16-R28, authorizing a budget amendment in the Capital Project fund in the amount of \$649,625 for 2016 projects. Unanimously carried.

Discussion/Recommendation on TIF 4 Closing Escrow Agreement and Final 2016 Project Budget

Mr. Oborn explained the detailed breakdown noted in the packet. He said there is a chance the elevator will have to be put in the theater.

Kordus/Gelting motion to approve the escrow agreement and final 2016 TIF 4 Project Budget.

Mr. Oborn stated the challenge is that unspent money is escrowed out to other taxing jurisdictions. If there are overages, the city has to pay for those contracts at 100%. He tried to get a little flexibility to deal with that. Unanimously carried.

Presentation of Accounts – Alderman Kordus

Purchase Orders. None.

Gelting/Chappell motion to recommend approval of Prepaid Bills in the amount of \$21,866.21. Unanimously carried.

Gelting/Howell motion to recommend approval of Regular Bills in the amount of \$21,866.21.

Mr. Gelting questioned if they straightened out how they are paying the Lake Geneva Chamber. Mr. Oborn replied they are working on an agreement with them that will specify the payment terms. Unanimously carried.

Gelting/Chappell motion to recommend approval of Treasurer's Reports for March 2016. Unanimously carried.

Adjournment

Gelting/Chappell motion to adjourn at 6:32 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE