



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting

Alderman Al Kupsik

Alderman Rich Hedlund

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Assistant Director of Public Works Tom Earle

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

Agenda

May 11, 2015

The regular meeting of the Public Facilities Committee will be held on Thursday, May 14, 2015 at City Hall, 626 Geneva Street, Lake Geneva, WI in the second floor meeting room at **5:00 P.M.**

(Please Note the Time of Meeting Change)

Meeting called to order by Chairman Bob Kordus.

Roll Call.

Minutes of the Prior Meeting.

Public Comments.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to “Agenda Items” below. Comments will to be limited to 3 minutes.

Communications.

1. Projects & Activities Update-DPW Winkler.

Agenda Items:

1. South Lakeshore Drive Shore Erosion Discussion.
2. Possible Ice Rink in Flat Iron Park.

Adjourn.

Approved by Bob Kordus
Chairman 05/10/15

Reviewed by Dennis Jordan
City Administrator
Date 05/11/15 dsw

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City of Lake Geneva at 262-248-3673 with as much advance notice as possible.

No official Council action will be taken, however a quorum of the Council may be present.

Posted May 11, 2015 11:00 AM



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May 14, 2015 Meeting Explanation

DATE: May 12, 2015

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: May 14, 2015 Public Works Committee Meeting Agenda

The Public Works Committee is scheduled to meet at **5:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus _____
Alderman Chris Gelting _____
Alderman Sarah Hill _____
Alderman Al Kupsik _____
Alderman Rich Hedlund _____

Staff Present:

City Administrator Dennis Jordan _____
Director Daniel Winkler (DPW) _____
Mayor Jim Connors: _____

Other: _____

Public in attendance: _____

Approval of the Minutes of the Prior (April) Meeting:

Motion to approve April's meeting by Ald. _____ and seconded by Ald. _____. The motion passed ____-0.

Public Comments:

None.

Communications.

1. Projects & Activities Update-DPW Winkler.

Agenda Items:

1. South Lakeshore Drive Shore Erosion Discussion.
2. Possible Ice Rink in Flat Iron Park.

Public Works Projects Update

Below please find an update on Public Works projects:

- ✓ Disc Golf Course –North pedestrian bridge Eagle Scout Project may or may not happen in 2015.
- ✓ 2014 Street Maintenance Program- Stark Asphalt continuing with the contract.
- ✓ Flat Iron Park Pavilion-Roofing 100%, electrical 90%, masonry 100%, plaza this week.
- ✓ Cobb Park Restroom Remodel- 99% complete.
- ✓ Fuel System Controls Replacement-Bid Awarded to AEC on 4/13. Work scheduled for mid-May.
- ✓ Dog Park Fencing-Work underway.
- ✓ Veterans Park Infield Rehabilitation- Beilfuss to do work week of 5/18.
- ✓ Street Department Exterior Doors Replacement-Doors ordered.
- ✓ 2015 Spring Tree Planting-Awarded to Dan Larsen Landscaping 4/13. Contracts being signed.
- ✓ Cook Street Light-Work nearly complete.

1. South Lakeshore Drive Shore Erosion Discussion.

The shoreline along Big Foot State Park continues to erode and has begun in locations to undercut the roadway shoulder. A site plan, photographs of the present situation, and a proposed interim repair cross-section are attached.

The City is rapidly approaching a decision point. And as such, there are issues which need to be decided. They include: Whether or not to repair the shoreline and the timeline to do so, whether or not to utilize our own funding or work with the DNR for grant assistance, work jointly with our neighboring community on a solution or work to address ours only, and what if anything to do with the road.

Staff spoke with the DNR regarding the shoreline and its condition once again. Regarding who owns or controls what, it was explained to staff that the State park owns the underlying land and the City has transportation authority or easement over it on the lands fronting the State Park. That means the Town may have control over its shoreline adjacent to the properties on each end. As such, the City and DNR State Park must jointly apply for a rip-rap permit from the water section of the DNR to perform shoreline work. If the Town of Linn joins in, the permit may end up being a 3-party submittal.

Funding is an issue to its own. Apparently, the State Committee on Joint Finance recently moved to set aside \$2 million for road repairs on jointly controlled roads within the State Park system. Ours meets that criteria, but timing may be a problem. It may take months to obtain funding, but the City may be forced to conduct repairs in the meantime on its own dime. Looking at the photographs, one can see that time may be of the essence. An undesirable result of waiting to perform repairs may be temporary closure of the road if the problem worsens. There still may be some cost to the City to perform repairs depending upon the repair material selected. Large and medium sized boulders are very expensive but are preferred and have the most attractive appearance. Per the photographs, one can see how unsightly concrete is. And we don't know if limestone rip-rap would be approved by the DNR water permit section.

And lastly, the DNR is in the process of evaluating its master plan for the park, and in the process any monies we spend may eventually be lost all or in part depending upon what their final plan looks like. We don't as yet have an estimated cost of what appears in the shoreline cross-section, but the original projection of \$100,000 to \$150,000 isn't beyond possibility. And it could go higher depending upon the scope of the work.

Direction is requested.

Motion to _____
by _____, Second by _____, Passed _____.

2. Possible Ice Rink in Flat Iron Park.

The BID requested consideration of an ice rink in Flat Iron Park. Their offer was to fund the surround and membrane if the City installs it, maintains the ice rink, and takes it down in the spring. A 50' x 100' was the decided size. Staff met with Erin Thornburgh of the BID and assessed the location. In order to create a rink the area shown on the attached map would need to be graded flat prior to setting the outside rails. Then in the spring of 2016, the graded area would be re-graded, seeded and mulched. The cost hasn't been established for this, but the BID expressed a willingness to fund that too if not too expensive.

The downside of the proposal is that there would be one season of less than a full lawn. And certainly nobody knows how much damage the various planned events at the park will create. The area is in the viewing area for the pavilion performances as well as Art in the Park and Venetian Fest. The Park Commission asked staff to continue to work with BID toward siting an ice rink as shown. The question is whether PWC and Council would also approve it.

Direction is requested.

Motion to _____
by _____, Second by _____. Passed _____.

Motion to Adjourn:

Motion to adjourn by _____, seconded by _____. Passed _____.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File

**MINUTES
OF THE PRIOR
MEETING**



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Al Kupsik
Alderman Sarah Hill
Alderman Rich Hedlund

Director of Public Works Daniel S. Winkler, P.E.

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April 16, 2015 Meeting Minutes

DATE: April 17, 2015

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. *DSW*
Director of Public Works & Utilities

SUBJECT: April 16, 2015 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus X
Alderman Ellyn Kehoe Absent
Alderman Sarah Hill X
Alderman Al Kupsik X
Alderman Rich Hedlund X

Staff Present:

City Administrator Dennis Jordan
Director Daniel Winkler (DPW) X
Mayor Jim Connors: X

Other: Mr. Tom DeBaere

Public in attendance: Mr. Tom Foht & Mr. Ryan Cardinal of Kapur & Associates, Mr. & Mrs. Jeff & Beverly Leonard.

Approval of the Minutes of the Prior (February & March) Meetings:

Motion to approve February's minutes by Ald. Kupsik and seconded by Ald. Hedlund. The motion passed 4-0 (minutes not approved at last meeting). Motion to approve March's minutes by Ald. Hill and seconded by Ald. Hedlund. The motion passed 4-0.

Public Comments:

Mr. Jeff Leonard spoke in favor of his prior request for a street light in front of their business.

Communications.

1. Projects & Activities Update-DPW Winkler provided a summary and answered questions.

Agenda Items:

1. Possible Addition of Street Light or Lights to the West Side of Cook Street Between Main Street and Geneva Street-Discussion.
2. City Engineering Firm DPW Recommendation.
3. HVAC Maintenance Agreement Recommendation for City Hall (City Administrator).

1. Possible Addition of Street Light or Lights to the West Side of Cook Street Between Main Street and Geneva Street-Discussion.

Mayor Connors went into a brief explanation of the request. It was moved by Ald. Hill and seconded by Ald. Kupsik to approve the proposal by Humphreys Contracting in the amount of \$4,975 to include everything required to install the light and wire it in a turnkey fashion as funded through TIF#4. The motion passed 4-0. (This item needs to go to FLJ and Council for consideration)

2. City Engineering Firm DPW Recommendation.

DPW Winkler advised the Committee that it was his recommendation to proceed with Kapur & Associates of Burlington as our City Engineering firm due to the great job they are doing to date with the Wastewater Plant sludge storage tank project design and with staffing reductions and changes taking place at GAI. I was moved by Ald. Hill and seconded by Ald. Kupsik to recommend Kapur to Council subject to review of both the present Crispell engineering agreement and the draft Kapur Agreements for any special considerations or notifications. The discussion was to enter into a 3-year contract with Kapur. The motion passed 4-0.

(This item needs to go to FLJ and Council for consideration)

1. HVAC Maintenance Agreement Recommendation for City Hall (City Administrator).

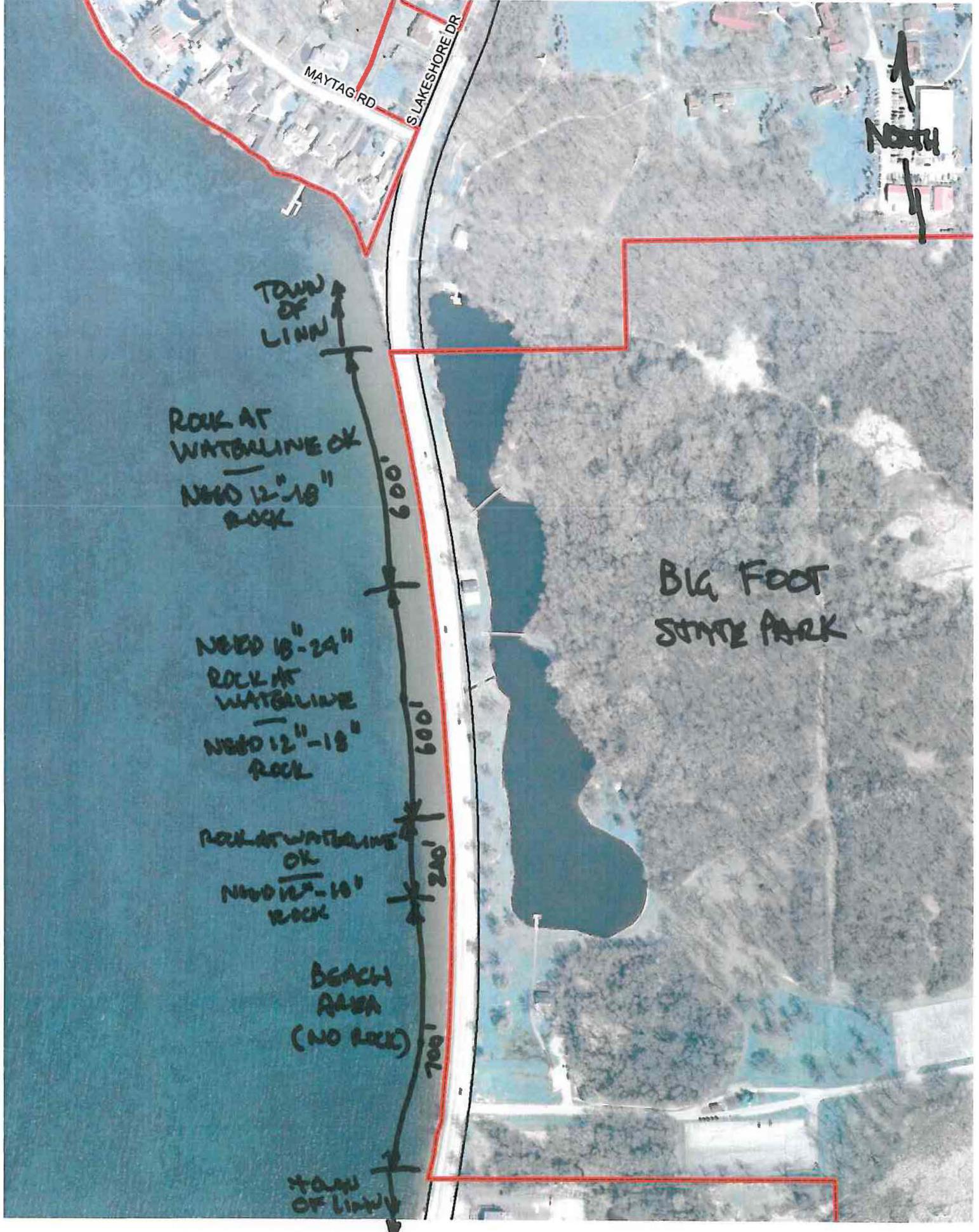
Mr. Tom DeBaere explained to the PWC that the City is looking to consolidate the HVAC building maintenance functions citywide, but that City Hall is in a special category that would preclude some of the local companies due to system technical requirements. The discussion was to go out for all buildings for HVAC maintenance bids but to carve out City Hall as a separate bid alternate for contractors. The contractors all would have the option to bid the alternate or not with the base bid or a stand-alone bid. A motion was made by Ald. Hill and seconded by Ald. Kupsik to bid HVAC as discussed with City Hall as an option. The motion passed 4-0.

Motion to Adjourn:

Motion to adjourn by Ald. Hedlund and seconded by Ald. Hill. The motion passed 4-0 and the meeting was adjourned at 6:27 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File

**AGENDA ITEM
NO. 1**



MAYTAG RD

S LAKESHORE DR



TOWN OF LINN

ROCK AT WATERLINE OK
NEED 12"-18" ROCK

600'

NEED 18"-24" ROCK AT WATERLINE
NEED 12"-18" ROCK

600'

ROCK AT WATERLINE OK
NEED 12"-18" ROCK

240'

BEACH AREA
(NO ROCK)

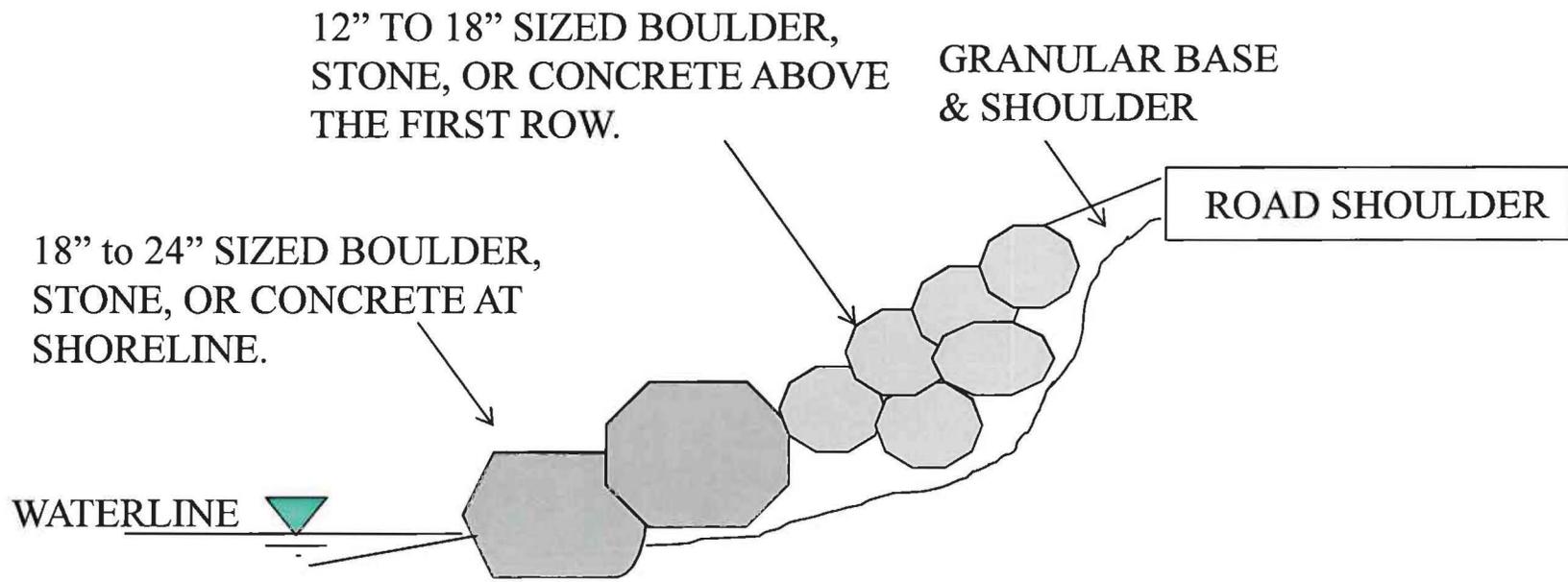
700'

TOWN OF LINN

BIG FOOT STATE PARK

SOUTH LAKESHORE DRIVE - SHORELINE

DW
08/12/15



**LAKESHORE DRIVE
PROPOSED CROSS SECTION
BIG FOOT STATE PARK**

	SCALE: NONE	CITY OF LAKE GENEVA DEPT. OF PUBLIC WORKS LAKE GENEVA, WI	DATE: 05/12/15

**CITY OF LAKE GENEVA
SOUTH LAKESHORE DRIVE SHORELINE EROSION**

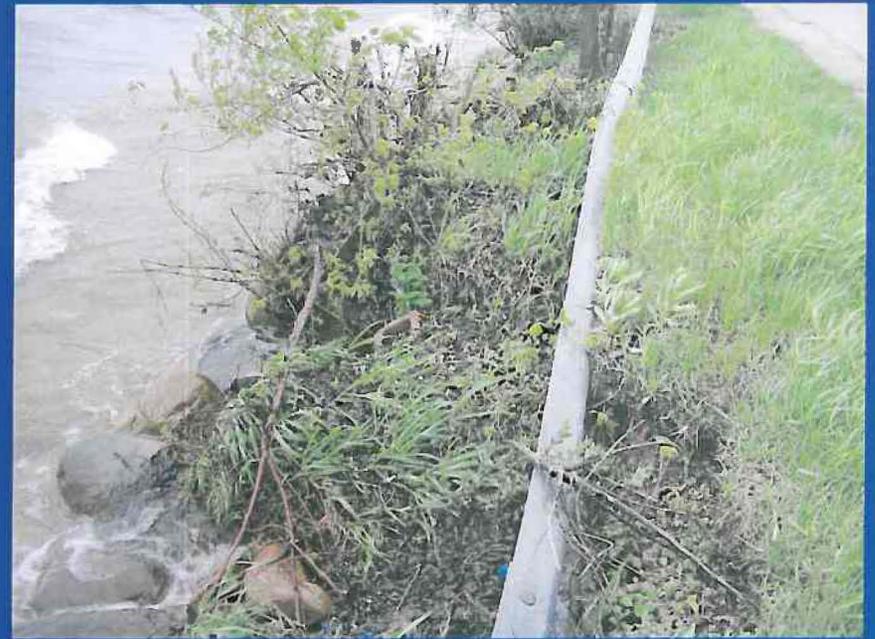


**LARGE BOULDERS ARE ABSORBING MOST THE THE
ENERGY OF THE WAVES**

**CITY OF LAKE GENEVA
SOUTH LAKESHORE DRIVE SHORELINE EROSION**



GUARDRAIL ON NORTH END



GUARDRAIL HAS SUNKEN

CITY OF LAKE GENEVA SOUTH LAKESHORE DRIVE SHORELINE EROSION



EROSION UNDERMINING SHOULDER

**CITY OF LAKE GENEVA
SOUTH LAKESHORE DRIVE SHORELINE EROSION**



**BROKEN CONCRETE, UNDERSIZED BOULDERS, AND
LARGE BOULDERS**

CITY OF LAKE GENEVA

SOUTH LAKESHORE DRIVE SHORELINE EROSION



**SMALLER ROCK DOES NOTHING
TO STOP EROSION**



**EROSION IS RIGHT UP
TO ROADWAY SHOULDER**

CITY OF LAKE GENEVA

SOUTH LAKESHORE DRIVE SHORELINE EROSION



BEACH CROSSWALK



BEACH IS MAYBE 5' TO 6' WIDE

**AGENDA ITEM
NO. 2**



FLAT IRON PARK