

City of Lake Geneva Parking Commission
May 20 2015 – 6:00pm
Conference Room 2A, City Hall
Minutes

1. **Opening and Attendance:** Attendance recorded and copies of minutes distributed.

2. **Roll Call at 6:00pm**

Present: Chairman Krause, Fleming, Swangstu and Gelting (arrived at 6:15pm)

Also Present: Mayor Connors, and Parking Manager Mullally

Not Present: Schaefer (Non-Voting)

3. **Approval of Minutes**

Fleming/Swangstu motion to approve minutes. Motion carried 3 to 0.

4. **Open Comments**

Terry O'Neill stated that before the new meters were installed he inquired about the parking stalls on the north corner of the 500 block of Broad Street. He stated that he contacted City Administrator Jordan, Director of Public Works Winkler, Mr. Mott and Mayor Connors in regards to reviewing the width of the first three stalls nearest to the crosswalk. He stated the width of the three stalls mentioned were (handicap) 7'5", (2nd) 7'7", and 7'10". He recommended losing one stall so that the width on each stall could be widened or make them compact. He also stated that the handicap stall's width was below minimum standard of 7 ft. 6 in. wide. Mr. O'Neill left notes with Parking Manager Mullally to review.

5. **Update on stall additions**

Parking Manager Mullally stated that on May 13, 2015 phase one of reconfiguring parking stalls was completed. The additions totaled 41 stalls with the second phase on May 19, 2015, resulting in 16 stalls. The final total added to the City's inventory was 57 parking stalls.

- 200 block Cook Street-east- added 15
- 800 block of Geneva-north-added 10
- 800 block of Geneva-south-loss of 3
- 700 block of Geneva-south (curb cut filled)-added 6
- 300 block of Center Street-west-added 13
- 200 block of Broad-west-Geneva Theatre-added 6
- 500 block of Broad-east-added 6
- 400 block of Broad-east-added 2 motorcycles
- 100 block of Center-west-added 2

Ms. Mullally stated that phase three would begin in a couple of weeks which is estimated to add 20 more stalls, totaling 77 new stalls.

Mr. Swangstu stated that he thought the stalls on Cook Street were “tight.” Ms. Mullally stated the stalls were reviewed and corrected on May 18, 2015. She also stated all stalls were marked except for 100 Center (2) and 400 block of Broad (2).

Mr. Fleming asked about the Sage Lot reconfiguration. Ms. Mullally replied she has been given no notice as it is a Public Works project.

6. Update on Central Dennison parking

Ms. Mullally stated that due to the construction at Central Dennison, she was told by Warren that the whole parking lot, including the playground surface, would be not be available for public parking the entire summer. Mr. Fleming stated that 60 spaces was a lot to give up.

Ms. Mullally stated there are a lot of options for employee parking through the private lots that may be already utilized. She stated that she witnessed, over the weekend, Horticultural Hall advertising parking at the BMO Harris Bank and Central Dennison parking lot. She also stated that the lot near City Hall and US Bank did not ticket or tow vehicles parking there. Businesses should work with other privately owned lots or contact the Chamber to offer options for employee parking. Mr. Fleming stated he could not see how Central Dennison could not figure out how to allow public parking in the summer. During Oktoberfest vehicles are allowed to park on the playground. Mayor Connors stated that because of the staging of equipment, the area would not allow public parking for the summer. Ms. Mullally stated Warren would contact her if anything changed however, Mr. Krause felt it was not their group’s issue.

7. Discussion on future parking lot purchase

Ms. Mullally asked the Commission if they were interested in recommending to purchase a parking lot on the north Broad Street area. Although it is not an immediate need, Ms. Mullally did not know in the next couple of years what that area of town would look like. She said that the area could be a flat fee parking, a second bus shuttle stop or an area that could be reserved for weddings. Mr. Krause asked Ms. Mullally to look into the amount of stalls that were there and determine the revenue gain. Mr. Fleming stated that this could be useful for valet parking at the Riviera. And funding could come from the parking fund. Ms. Mullally stated that public parking on-street resources are almost exhausted, so in lieu of going into residential, buying a lot would be one alternative. Mr. Krause and Mr. Fleming suggested looking into the idea further and putting out feelers if Town Bank was interested and looking at other properties.

8. Discussion on “over the line” violation

Ms. Mullally stated that the City and the Police currently do not have an “over the line” violation, which is needed due to the “domino” it has over other vehicles parking near. Mr. Fleming asked Ms. Mullally if it meant on the back of a parallel stall or on the sides of an angled stall; which she replied either. Mr. Krause questioned how the rule would be

enforced. Mr. Swangstu explained that sometimes drivers, on angled stalls, may not have a choice but to park over the line once others do. Drivers could be penalized if someone commits an infraction then leaves. Mr. Swangstu knows of one individual who purposely parks over the lines with more than one vehicle to save parking stalls.

Krause/Fleming motion to recommend FLR make an “over the line” violation. Mr. Swangstu asked if this was only for parallel, which Mr. Krause stated it was for FLR to decide.

9. Discussion on parking app or smart card pilot

Ms. Mullally asked which additional payment option the Commission would be interested in: parking app or smart card. She stated smart cards would be an upfront cost for a minimum of 1,000 cards at \$5.00 each plus \$1,000 in software. Although the customer assumes the charges for use in a parking app, the City would assume the credit card processing fees. She could coordinate a pilot in July; however, she wanted to work with the Finance Department regarding the additional processing fees. Mr. Fleming asked if they could do both. Mr. Krause stated he was interested in a parking app as it is a future feature. He said Council sets the fees and perhaps they could raise fees to offset the maintenance costs. Mr. Swangstu was interested in a parking app. Mr. Fleming was interested in both for their business promotional uses. Mr. Krause stated the consensus was in the direction of the app and left it up to Ms. Mullally to present a hard presentation when she was ready. Alderman Gelting stated he did not want another smart card or password. Ms. Mullally said she would like to continue to research the item as she was attending a parking conference with other users that currently use apps. Mr. Krause and Mr. Fleming agreed that by providing this option, it may be one more step in making parking easier for people to use.

10. Date and Agenda items for next meeting

Tuesday June 30, 2015

11. Adjourn

Fleming/Swangstu motion to adjourn, passed unanimously. Adjourned at 6:44pm.

Next Meeting Tuesday June 30, 2015 at 6:00pm

These are not official minutes until approved by the Parking Commission.