



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Rick Steinberg
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary
Street Superintendent Ron Carstensen

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914
www.cityoflakegeneva.com Phone: (262) 248-3673

MINUTES OF THE JUNE 5, 2013

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan ,
Rick Steinberg , Peggy Schneider EXC., Dave Quickel , John Swanson ,
Ald. Al Kupsik , Mayor Jim Connors . (8 Total).

Staff & Aldermen Present:

DPW Daniel Winkler , Street Superintendent Ron Carstensen , Ald. Bill Mott ,
Administrator Dennis Jordan .

Public Present:

Mr. Rod Brenner, Marsha Fox, Chris Schultz, Mike Coolidge, Ted Peters, Member of Jaycees.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Hartigan to approve the minutes of the May 1, 2013 meeting and seconded by Commissioner Hassler. The motion passed 5-0 (Connors, Quickel & Swanson late).

Public Input:

Ms. Fox and Mr. Brenner asked if the Park Commission would approve Coke vending machines in Dunn Field at the concession stand. They offered to give the City a percentage of the profits. Mr. Brenner suggested moving the concession building closer to the skate park or the fence at Hillmoor to encourage disc golf users to buy things.

President Skates made a motion to suspend the rules and go directly to new business. The motion was seconded by Ald. Kupsik and passed 7-0.

New Business:

Park Ground Water Testing-Mr. Ted Peters explained that his agency would like to set two well points to determine water table conditions in Donian Park downstream from the lake. He said they wanted to verify that groundwater did contribute to White River flows. He also said they would like to also do some groundwater testing but that would not happen for at least a year. It was moved by Commissioner Kupsik and seconded by President Skates to approve the request to install the well points with the condition that the location be coordinated with DPW Winkler. The motion passed 8-0.

Beautification Committee Band Shell Discussion-Administrator Jordan was asked to discuss this item as Mr. Todd Krause of the Beautification Committee was not able to attend. He stated the Beautification Committee through Mr. Todd Krause was pursuing the possibility of an entertainment pavilion at Flat Iron Park. He and Mr. Winkler noted it would go in the same location as the existing concrete slab but octangular in shape and less elongated. Mr. Jordan said the idea is to have the stage a few feet off ground level. President Skates said he was originally opposed to anything in the park but the pavilion would be a nice addition as it didn't block views. The Jaycees met with Mr. Krause and at this point didn't think it would hurt their event. It was moved by Mayor Connors to continue and seconded by Commissioner Hartigan. The motion passed 8-0.

Public Works Items Discussion/Decisions –DPW discussed the various amenities around the skateboard park including trash cans and bleachers. Mr. Coolidge of the YMCA presented pricing for the batting cages and manual scoreboard at Veterans Park. It was moved by Alderman Kupsik to proceed with the concrete pads under the benches in the amount of \$1,296 as recommended by Public Works Committee along with \$200 for the two scoreboard posts and the \$995 for the manual scoreboard plus shipping, in a total amount not to exceed \$3,000 funded from park impact fees. The motion was seconded by Commissioner Hassler and passed 8-0.

President Skates stated that batting cages were a decade overdue and moved to proceed with the 2 Jugs Sports 55' long x 14' wide 119# weight batting cages in the amount of \$2,660 plus shipping. It was moved by Commissioner Quickel and seconded by Commissioner Hassler to recommend approval. Mayor Connors offered a friendly amendment for Mr. Coolidge to provide the City with the cost for the 190# strength netting as an option for the Council to consider at its June 24th meeting. With the friendly amendment approved the motion passed 8-0.

After discussion of the park amenities and Street Superintendent Carstensen's input that the trash receptacles needed to be heavy concrete, it was moved by Mayor Connors and seconded by Commissioner Hassler that the City purchase 4 heavy concrete trash receptacles similar to the ones we previously had in the downtown, funded through TIF for installation around the skateboard park. Pricing is to be provided to Council at the next meeting after pricing was obtained.

Other issues discussed included when the tennis court nets were going up and if we had done anything with painting of the Maple Park tennis court light poles. DPW Winkler would look into both.

Skateboard Park Maintenance Schedule-Alderman Kupsik said the item was covered in the previous discussion.

Parks Recycling Program Discussion –There was a long discussion on this item and no consensus as to how to proceed without budget for purchasing the containers and a concern for how staff would perform the task without overtime as well as park user contamination issues. John's Disposal was a collection possibility but it was believed the containers need to be emptied more than one or two times weekly. The DPW will contact John's Disposal inquiring of the cost for a recycling dumpster someplace in Library Park.

Park Permits/Park Donations:

Various Parks & the Beach, February 3 – 8, 2014 including the closure of Wrigley Drive in front of Flat Iron Park. The Chamber of Commerce is planning several activities related to Winterfest. It was moved by President Skates and seconded by Commissioner Swanson to approve. The motion passed 8-0.

Seminary Park, July 27, 2013, 2:30 PM to 7:00 PM for a Foster family picnic. It was moved by Mayor Connors to approve and seconded by Alderman Kupsik, contingent upon clarification of where in the park the request is for, i.e. the pavilion. The motion passed 8-0.

Flat Iron Park, August 24, 2013, Elizabeth Zasada Wedding at the Gazebo & a picnic to follow. It was moved by President Skates to approve and seconded by Commissioner Hartigan. The motion passed 8-0.

Park Assignments/Repair Update:

Commissioner Swanson had a list of items that was discussed at the meeting. There was also mention of some loose & scaled paint on the fencing at Maple Park. Alderman Kupsik also noted a broken concrete corner at the Seminary Park Gazebo.

Old Business:

Park Amenities Funding/Priority Discussion-This item was discussed under Public Works Committee park items.

Disc Golf Park Schedule Discussion-DPW Winkler-The DPW hand nothing new to report but said the contract was late getting out, and he would contact the designer for his schedule.

Dunn Field Restroom/Concession Status Update-DPW Winkler-The DPW reported the bids are due back on June 19th.

Veterans Park Scoreboard Update-Dennis Jordan/Mayor Connors-Administrator Jordan reported more contacts for sponsorships of the scoreboards and that the bulletin board is installed and has a sponsor, the Ford dealer.

Adjourn:

It was moved by Commissioner Steinberg and seconded by Commissioner Quickel to adjourn. The motion passed 8-0 and the meeting was adjourned at 8:03 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for July 10, 2013.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
06/06/13

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)