

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, June 11, 2015 at 7:30 a.m. (Director's Office)

Present: Kundert, Oppenlander; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$54,693.63 in General Funds for the month of May 2015. There were no expenditures from Donated Funds in May 2015.

Board of Trustees Meeting

Thursday, June 11, 2015 at 8:00 a.m.

Minutes

Call to order

Oppenlander called the meeting to order at 8:10 a.m.

Roll Call

Members present: Brookes, Dinan, Jones, Kundert, Lafrenz, Oppenlander; Also present: Peterson and Benson

Adoption/Amendment of agenda

Oppenlander asked for a motion to adopt the agenda. Kundert made a motion to adopt the agenda. Brookes seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the Special Meeting on May 12, 2015. Kundert made a motion to approve the minutes as proposed. Brookes seconded. Motion carried unanimously.

Oppenlander asked for a motion to approve the minutes of the May 14, 2015 meeting. Kundert made a motion to approve the minutes as proposed. Brookes seconded. Motion carried unanimously.

President's Report

Oppenlander advised the Board that the Library's Friends' Board will discuss liability coverage at an upcoming meeting.

Oppenlander reported that plans for the Smith Meeting Room Open House after Labor Day are in progress with the Dresser family and featured speaker.

Building & Grounds

Peterson reported that vendors for lights on the stairs into the Smith Meeting Room will be contacted for prices.

Kundert reported that Phil's Drain conducted their first routing of the outside line for the season and submitted a favorable evaluation.

Kundert reported that representatives from Sarnafill, the manufacturer of the roof, will return to evaluate the roof in early July.

Finance

Kundert made a motion to approve \$54,693.63 in General Funds for May 2015. Brookes seconded. Motion carried unanimously. There were no expenditures from Donated Funds in May 2015.

Closed Session

Oppenlander asked for a motion to adjourn to **Closed Session pursuant to WI Statutes 19.85(1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.** Kundert made a motion to adjourn to Closed Session. Dinan seconded. Motion carried unanimously.

Oppenlander asked for a motion to come out of **Closed Session.** Lafrenz made a motion to come out of **Closed Session.** Dinan seconded. Motion carried unanimously.

Lafrenz made a motion to provide all staff a 1.5% salary increase retroactive to January 1, 2015 effective immediately. Dinan seconded. Motion carried unanimously.

Personnel

Oppenlander reported on the new normalized employee health coverage for eligible city employees approved by the City Council on Monday, June 8, 2015. Discussion followed. The new plan will be effective on July 1, 2015.

Director's Report

Peterson reported the May services statistics, noting the decrease in circulation. She expressed appreciation to the library staff for the hard work they do every day to serve the community.

Benson reported on the adult programming scheduled for the next month. She highlighted the Black Point program on June 24, 2015 and the Local Author Panel on July 8 in conjunction with the BeachFest author event on Saturday, July 11, 2015. She also shared the busy summer schedule for youth programming which includes Summer Reading, StoryWagon, movies, craft workshops and The Book Café.

Adjournment

Oppenlander asked for a motion to adjourn. Lafrenz made a motion to adjourn at 9:30 a.m. Kundert seconded. Motion carried unanimously.

Respectfully submitted,

Diane Jones
Secretary

PLEASE NOTE Next meeting: Thursday, July 16, 2015 at 8:00 a.m.