

## SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----June 18, 2015  
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Ald. Jeff Wall and Ald. Rich Hedlund, and Dennis Lyon.

Staff present: Director Daniel Winkler, City Administrator Blaine Oborn.

Motion by Ald. Wall to approve the minutes of the previous meeting as presented, 2<sup>nd</sup> by Hedlund. Passed 4-0.

### **Communications:**

None.

### **Water & Sewer Agenda Items:**

#### **1. Replacement Vehicle -Water**

Director Winkler provided vehicle options and pricing to replace the 1999 Chevy pick-up truck. After some discussion, it was moved by President Brellentin to bid out 2016 models of the utility trucks discussed. The motion was seconded by Ald. Wall and approved 4-0.

#### **2. Gear Drive Replacement, Oxidation Ditch-WWTF.**

Director Winkler provided a price from Motion Industries to replace the 3<sup>rd</sup> gear drive operated by a 50 hp motor. He explained the other that all three were replaced in 2002 and the other two gear drives were already replaced. Ald. Wall mentioned that he would like to see another bid. After some discussion, it was moved by Ald. Hedlund and seconded by Mr. Lyon to get another bid, and if that bid was higher, then to proceed with the Motion Industries price. Otherwise bring the other bid back to the Commission for approval. The motion passed 4-0.

### **Director's Report:**

#### **1. Sludge Storage Tanks Design Update**

Director Winkler reported the design has gone to the DNR for their review and the project is still on schedule to bid out in August.

2. Financials Update

April

Water

EOM Cash Position	\$	1,175,000
Project Commitments	\$	41,000
Projects This Meeting	\$	n/a
Upcoming Projects	\$	TBD

Sewer

EOM Cash Position	\$	2,408,000
Project Commitments	\$	93,000
Projects This Meeting	\$	n/a
Upcoming Projects	\$	TBD

May

Water

EOM Cash Position	\$	1,052,000
Project Commitments	\$	32,000
Projects This Meeting	\$	n/a
Upcoming Projects	\$	TBD

Sewer

EOM Cash Position	\$	2,413,000
Project Commitments	\$	93,000
Projects This Meeting	\$	n/a
Upcoming Projects	\$	TBD

Motion by Ald. Hedlund to approve the financials as presented, 2<sup>nd</sup> Mr. Lyon. Passed 4-0.

**Review and Payment of Bills for April and May:**

Motion by Ald. Wall to approve the bills as presented, 2<sup>nd</sup> Ald. Hedlund. Passed 4-0.

Next meeting is scheduled for July 16, 2015, at 4:00 P.M.

**Adjourn:**

Motion by Mr. Lyon to adjourn the meeting, 2<sup>nd</sup> Ald. Wall. Passed 4-0.

Meeting adjourned at 4:33 P.M.

*Daniel S. Winkler*

Acting Secretary

DSW 06/19/15