

**PERSONNEL COMMITTEE  
FRIDAY, JULY 26, 2013 AT 8:45 A.M.  
CITY HALL, CONFERENCE ROOM 2A**

The meeting was called to order by Chairman Kupsik at 8:55 a.m.

Roll Call. Present: Aldermen Kupsik, Kehoe, Taggart, Wall and Hill. Others in attendance: Administrator Jordan and City Clerk Hawes.

**Comments from the public limited to 5 minutes.** None.

**Approval of Minutes of the following committee meetings: May 23, 2013, June 13, 2013, June 17, 2013, June 24, 2013 and July 17, 2013.**

Taggart/Wall motion to approve. Unanimously carried.

Kupsik/Hill motion to suspend the rules and allow Building/Zoning Administrative Assistant Special sit in on the interviews. Administrator Jordan indicated it is not typical for employees to be involved with the interview process of the position they report to. Motion failed by a vote of 2 to 3, with Taggart, Wall and Kehoe opposed.

Kupsik/Hill motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility to interview candidates for the Building Inspector/Zoning Administrator position, with Administrator Jordan and City Clerk Hawes present. Unanimously carried.

The Committee entered into Closed Session at 8:58 a.m.

Kupsik/Taggart motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session. Unanimously carried.

The Committee reconvened in Open Session at 12:28 p.m.

Hill/Wall motion to direct the city administrator to schedule second interviews as discussed in closed session. Motion carried 4 to 0, Kehoe abstained.

**Adjournment**

Taggart/Kupsik motion to adjourn at 12:34 p.m. Unanimously carried.

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/s/ Michael Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE PERSONNEL COMMITTEE**