



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olsen
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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MINUTES OF THE 6:00 PM JULY 1, 2015 MEETING

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. Secretary Winkler read the roll.

Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan , Peggy Schneider ,
Dave Quickel , John Swanson , Ald. Al Kupsik , Brian Olsen , Mayor
Jim Connors . (5 Total).
a rock with a plaque on it.

Staff & Aldermen Present:

DPW Daniel Winkler , Administrator Blaine Oborn , City Clerk Sabrina Waswo,
Assistant City Clerk Stephanie Gunderson.

Public Present:

None.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Swanson to approve the minutes of the June 3, 2015 meeting, and seconded by Commissioner Olsen. The motion passed 5-0.

Public Input:

None.

Permits & Park Donations:

DATE 07/18/15 LOCATION Cobb Park USE Staab Graduation Party

President Skates read the permit. There was discussion regarding the picnic table request, but decided to leave the application as is. It was moved by Commissioner Quickel to approve, and seconded by Commissioner Olsen. The motion passed 5-0.

DATE 08/15/15 LOCATION Flat Iron Park Brunk Pavilion USE Sanchez
Wedding

President Skates read the permit. There was discussion regarding the deposit and fee for use of the pavilion. It was moved by President Skates to approve, and seconded by Commissioner Quickel. The motion passed 5-0.

DATE 08/02/15 LOCATION Flat Iron Park Brunk Pavilion USE Symphony

President Skates read the permit. It was moved by Commissioner Olsen to approve with the \$100 permit deposit fee, and seconded by Commissioner Quickel. The motion passed 5-0.

Park Assignments/Repair Update/Maintenance:

President Skates requested mulch beneath the play equipment at Rushwood Park.

Commissioner Schneider asked if anything could be done with mulch kicked onto the sidewalk from a newly planted tree near the beach house, and mentioned that there were nicks in the paint on various benches and trash containers in Donian and Library Parks.

Commissioner Swanson provided a typed sheet with odds and ends which need attention primarily at Veterans Park (see attached). The Commission wished to address the player bench and concession building column bases as priorities as time allows.

NEW BUSINESS

None.

OLD BUSINESS

Dog Park Signage and Concrete Discussion.

DPW Winkler presented a memorandum with attachments. After discussion, it was moved by President Skates to proceed with the purchases of 2 trash containers, drinking fountain, and shade structure with Team Reil using funds raised by Badger Leadership Dynamics, and accept the generous donation offer of Ozinga Ready Mix Concrete of up to 10 cubic yards of concrete, accept the labor price quote of Humphreys Contracting in the amount of \$1,200 to install sidewalk and the bone bench pad, and authorize up to another \$1,000 for other foundations including the waste containers and shade structure, and with additional funding to come from park fee funds. The motion was seconded by Commissioner Olsen and passed 5-0.

Downtown Ice Rink Discussion.

DPW Winkler provided pricing for the ice rink from Down to Earth Contractors which was \$7,000 to \$8,000 excluding seeding/mulching/watering. Staff estimate to do spring and fall seeding/mulching/watering was around \$3,000 to \$4,000. The Down to Earth price would be good for either Donian or Flat Iron Park. Donian was looked at as an alternate location. The Commission was concerned as was the DPW for restoring the turf in 2016 to some kind of usable condition with all the planned events and activities at Flat Iron Park. The matter was continued to the August meeting for further discussion with input from the BID.

Dog Park Fundraising Discussion-Badger Leadership Dynamics.

President Skates and Commissioner Quickel mentioned the need for an official dedication to include recognition of the Badger group. President Skates will check with them regarding their idea for possibly a rock with a plaque on it.

Future Meeting Agenda Items-August 5, 2015 Meeting.

- Park Operating Budget for 2016.
- Staffing a park and recreation intern for the park system.

President Skates encouraged the Commissioners to contact him for anything else they wish to add.

ADJOURN:

It was moved by Commissioner Schneider and seconded by Commissioner Olsen to adjourn. The motion passed 5-0 and the meeting was adjourned at 7:30 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for August 5, 2015.

Respectfully Submitted,

Daniel S. Winkler
Secretary

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)