

**FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JULY 13, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Chairperson Kupsik called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Oborn, Comptroller Pollitt and Assistant City Clerk Gunderson.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Mike Frazier, 444 Eugene Dr, spoke on behalf of the Lake Geneva Symphony Orchestra. Mr. Frazier requested the fees for the performance on August 2, 2015 be waived.

Approval of Minutes

Howell/Gelting motion to approve the Finance, License and Regulation Committee Meeting minutes of June 22, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Park Reservation Permit application filed by Frank Staab for a graduation party at Cobb Park on July 18, 2015 from 11:00 am to 7:00 pm (recommended by the Board of Park Commissioners on July 1, 2015)

Gelting/Kordus motion to recommend approval. Unanimously carried.

Park Reservation Permit application filed by Mike Frazier on behalf of the Lake Geneva Symphony Orchestra to use Flat Iron Park and the Brunk Pavilion for a concert on August 2, 2015 from 1:30 pm to 4:30 pm (recommended by the Board of Park Commissioners on July 1, 2015)

Kordus/Gelting motion to recommend approval. Unanimously carried.

Alderman Howell questioned what the fees were and if the Park Board recommended waiving them. City Administrator Oborn stated they had not requested them to be waived.

Park Reservation Permit application filed by Jesus and Andrea Sanchez to use Flat Iron Park and the Brunk Pavilion for a wedding ceremony on August 15, 2015 from 7:00 am to 5:00 pm (recommended by the Board of Park Commissioners on July 1, 2015)

Gelting/Kordus motion to recommend approval. Unanimously carried.

Request for Temporary Extension of Licensed Premises filed by Chad Bittner on behalf of Next Door Pub & Pizzeria, 411 Interchange North, to include parking lot area behind the restaurant during the “Next Door Pub & Pizzeria 10 Year Anniversary Party” on Saturday, September 12, 2015 from 10:00 am to midnight

Howell/Wall motion to recommend approval. Unanimously carried.

Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License application filed by New World Wine Inc d/b/a New World Wine Shop, 830 W. Main St, Unit I, Jerry Sibbing, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds

Kordus/Gelting motion to recommend approval. Unanimously carried.

Original Class “B” / “Class C” Fermented Malt Beverage and Wine License application filed by Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds

Kordus/Gelting motion to recommend approval. Unanimously carried.

Alcohol License Premises Extension application filed by Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent, for sidewalk café area

Wall/Gelting motion to recommend approval. Unanimously carried.

Original 2015-2016 Operator's (Bartender) License application filed by Robyn Smith, Hayden Yakes, Riley Oman, Jeanette Cecce, and Misty Jurs

Kordus/Gelting motion to recommend approval. Unanimously carried.

Renewal 2015-2016 Operator's (Bartender) License applications filed by Christine Boelkow-Meye, Andrew Wisnowski, Jacquelyn Corpus, Scot Effenheim, and Lynette Bychowski, Morgan Tisa, Shannon McDonoug, Jessica Tesch, Ryan Lasch, and Athena Lorono

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal of Massage Establishment application filed by The Therapeutic Touch LLC, 601 W. Main Street

Gelting/Kordus motion to recommend approval. Unanimously carried.

Discussion/Action on contract with Labyrinth HealthCare Group for the PatientCare health benefit including the incentive program *(recommended by the Personnel Committee on July 2, 2015)*

Comptroller Pollitt stated this had gone to Personnel and was discussed when the health plan changes were discussed. PatientCare helps employees find the lowest cost diagnostic testing among other services. They are a patient advocate that also helps resolve disputed claims. They have an incentive program which incentivizes employees who choose the lower cost providers. The program would take effect on August 1. Alderman Gelting questioned how the city would pay for the service. City Administrator Oborn stated it is an added cost but will generate savings over time. Ms. Pollitt stated the cost is about \$4.50 per employee and would be paid for out of the Health Care Admin Fees account. Mr. Gelting asked how long the city would be locked in on the contract. Ms. Pollitt stated she believed it was a year. Mr. Oborn stated there is some flexibility to get out of the contract if necessary. He will continue to evaluate going fully insured versus self insured as there are pros and cons to both. He feels if staff becomes more educated and healthy, the rates will come down. Alderman Kupsik questioned if this issue would be revisited at the beginning of January. Mr. Oborn said they went with the flex so there are some options for changing in January but it is difficult to do. He will certainly evaluate it.

Kordus/Gelting motion to recommend approval. Unanimously carried.

Discussion/Action on payment in the amount of \$9,250 for services rendered by Springsted Inc *(recommended by the Personnel Committee on July 2, 2015)*

City Administrator Oborn stated the invoice is for \$14,175 and feels \$9,250 is a fair payment. It leaves them on the hook to provide all the services and then the remaining balance will be paid. It will be paid from contingency as the 2014 budgeted amount did not carry forward. Alderman Kordus asked if this amount includes the Utility Commission or if it is separate with an additional fee. Mr. Oborn stated the Utility Commission would be a separate fee as they were not part of the original proposal. Mr. Oborn stated given continuity it would make sense and there would be savings to stay with Springsted. Alderman Kupsik stated the payment is overdue and feels it is appropriate they get a partial payment. Alderman Wall will be voting no as he feels their work is way overdue. He is not in favor of this or Springsted doing the Utility Commission's portion of the study based on their past work habits. Mr. Kupsik said they did submit a portion of the study.

Alderman Gelting questioned how the city can use their research but say they have not done enough work to get payment. It seems contradictory. Mr. Wall is not against paying them once the city receives all the information and does not want to pay until that point. Mr. Kupsik believes most of the information has been received except for the Utility Commission. Mr. Oborn stated there are a number of components still incomplete on the study. The company has met the 50% requirement and feels it is warranted to pay them 50%. Mr. Oborn stated the city did receive a credit back but they spent the funds they have already received on travel. Mr. Wall asked if the two other cities in the study have paid in full. Mr. Oborn explained Elkhorn is ahead of us and Delavan is behind with regard to payment. The city is receiving a \$2,500 credit for all 3 municipalities participating. Mr. Kupsik stated it would be interesting to see where the ball was dropped in this study, whether it is on our end or theirs. Mr. Kupsik questioned if the city does decide to move forward with the Utility Commission, is it better to move forward with a new company or not.

Mr. Kordus questioned how \$9,250 is 50%. Mr. Oborn said he looked at the way the contract payments were drawn up. He took the base of \$15,050, divided it in half and added the \$1,500 for travel expenses to arrive at \$9,250, which he viewed as a progress payment. He noted their invoice did not follow their proposal. Mr. Kordus is wondering what is owed after the \$2,500 discount. Mr. Oborn replied the city received a credit because of the other municipalities' participation. Mr. Kordus wondered if a credit was given for the lack of work. Mr. Oborn stated that was the way it was attributed but saw differently when he looked through everything. Mr. Kordus would like to renegotiate with Springsted for a more reasonable amount. He is not happy with what was provided but they did provide some work.

Gelting/Howell motion to recommend approval. Motion carries 3 to 2 with Aldermen Wall and Kordus voting "no."

Discussion/Action on a 2% increase of the 2016 pay scale *(recommended by the Personnel Committee on July 2, 2015)*

City Administrator Oborn explained this is not a pay increase. It affects the bottom paid employees and is basically a cost of living adjustment. Once implemented, a policy will be decided upon to determine what level positions fall in.

Howell/Kordus motion to approve. Alderman Kordus stated the pay scale information received was stale enough that it already needs to be adjusted. Mr. Oborn explained the goal was to have this implemented already. Mr. Kordus asked for confirmation that this is not going across the board to all employees. Mr. Oborn stated this is for all of the people in the study. The lower ends are the only ones who are going to see a bump in this. Anyone in between the minimum and maximum will not be affected, only employees at the base minimum. The 2% brings the 13 people who are above the maximum to only 6. Mr. Kordus stated we are raising the minimum midpoint and maximum for the range. It has nothing to do with employees or jobs. The dollar amounts are being bumped up, which Mr. Oborn confirmed. Mr. Oborn will attempt to implement the pay scale in 2016. Mr. Kordus asked for confirmation that this is not being applied to anyone at this point. Mr. Oborn confirmed. Alderman Gelting added the numbers from the end of 2014 are what were used in the study. Unanimously carried.

Discussion/Action on installation of two additional non-motorized racks at the west end pier *(recommended by Piers, Harbors and Lakefront Committee on June 25, 2015)*

Kordus/Gelting motion to recommend approval. City Administrator Oborn stated there are about 18 people on the waiting list, and the additional racks would add 12 spots. They are nominal to build and the cost would come out of the rental fees. Mr. Oborn feels this is a good investment. Alderman Kordus stated the city would build the racks. Unanimously carried.

Presentation of Accounts

Purchase Orders. None.

Kordus/Wall motion to recommend approval of Prepaid Bills in the amount of \$25,401.20. Unanimously carried.

Kordus/Howell motion to recommend approval of Regular Bills in the amount of \$651,871.30. Unanimously carried.

Adjournment

Kordus/Gelting motion to adjourn at 6:39 p.m. Unanimously carried.

/s/ Stephanie Gunderson, Assistant City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE