

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----August 22, 2013
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Tony Saia, Ann Esarco, Mayor Connors, Ald. Jeff Wall and Ald. Gary Hougen.

Minutes of the previous meeting approved as presented by Saia, 2nd by Ald. Wall. Passed 6-0.

Communications:

WDNR Letter: We received a letter from the DNR with the results of our Sanitary Survey Inspection. This is the 2nd year in a row that the Commission has passed with no significant deficiencies. It's especially rare to have that happen.

Water & Sewer Agenda Items:

1. Files Shredding Proposals
Motion by Saia and 2nd by Ald. Hougen to hire Piranha Paper Shredding Co. to shred all papers including moving papers from our storage area to their transport vehicle for \$960. Passed 6-0.
2. Proposal to Repair and Re-epoxy the Belt Press Building Floor.
Motion by Ald. Hougen and 2nd by Ald. Wall to hire Humphrey's to re-epoxy the belt press building floor for \$7,790. Passed 6-0.
3. Proposal to Service Well No. 5 and Two Booster Pumps at the Main Plant.
The company that gave the price was not asked about the guarantee period. Motion by Ald. Wall and 2nd by Ald. Hougen to continue this item until next month to allow for a report on the guarantee period. Passed 6-0.
4. Replacement Proposals for the WWTF Sign.
Motion by Saia and 2nd by Ald. Hougen to hire Timber Line Sign to replace the WWTF sign. Passed 6-0.
5. Proposal to Replace the WWTF Influent Pump #4.
Motion by Ald. Hougen and 2nd by Saia to purchase L.W. Allen hydromatic pump for \$9,950. Passed 6-0.

Director's Report:

1. Because of the amount spent on odor control chemicals, the Commission would like us to get bids next year.

2. As part of the WWTF study, the report should include a discussion on odor control.

Financials Update

July

Water

EOM Cash Position \$1,339,000
Project Commitments \$ 14,000

Sewer

EOM Cash Position \$2,372,000
Project Commitments \$ 44,000

Upcoming Projects

Filter – Plant “B”	TBD	4 th Ring	TBD
		Sliplining	\$ 200,000
		Sludge Store Tank	TBD

August

Water

EOM Cash Position \$1,377,000
Project Commitments \$ 14,000

Sewer

EOM Cash Position \$2,331,000
Project Commitments \$ 44,000

Upcoming Projects

Filter – Plant “B”	TBD	4 th Ring	TBD
		Sliplining	\$ 200,000
		Sludge Store Tank	TBD

Motion by Mayor Connors to approve the July and August financials as presented, 2nd by Ald. Wall. Passed 6-0.

Review and Payment of Bills:

Bills were presented for payment on a motion by Saia, 2nd by Ald. Wall. Passed 6-0.

Next meeting is scheduled for Thursday, September 19, 2013 at 4:00 P.M.

Adjourn:

Meeting was adjourned at 5:00 PM on a motion by Saia, 2nd by Ald. Hougen. Passed 6-0.



Secretary

CLB 08/23/13