

## SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----August 12, 2015  
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Dennis Lyon, Ann Esarco, Mike Kocourek, Ald. Jeff Wall & Ald. Rich Hedlund.

Motion by Ald. Hedlund to approve the minutes of the previous meeting as presented, seconded by Ald. Wall. Passed 6-0.

### **Communications:**

None.

### **Water & Sewer Agenda Items:**

1. 2014 CMAR Resolution  
Great report – just chlorides noted. Compliance Maintenance Annual Report is required. Get score card on items – up to #4 (points). Chlorides high due to businesses and water softeners. We have chlorides reduction program. Only on demand water softeners now permitted. Give \$100 credit to home owner. Will go out to home owners and help with water softener settings. More rain – less chlorides. Marginal improvements with softener program. Collection of grease – possibility of grease trap? All restaurants have grease traps we inspect annually. We should consider more often inspections of restaurants. Motion by Dennis Lyon to approve the 2014 CMAR Resolution, 2<sup>nd</sup> by Ald. Hedlund. Passed 6-0.
2. Host & Dodge Water Towers Inspections Report – Dixon Engineering  
Some items of repair/upkeep are normal maintenance items. Dixon hired to comply with DNR requirements. Antennas are located on tanks – venders pay leasing fee. Suggestion to manage cabling better. Listing of suggested maintenance items included: Host - Exterior and interior tank coatings. Recommend 2016 painting interior. Agree the need to paint interior of Host in 2016. Cost is in are capital improvement budget. Dodge – Painting outside of Dodge. No action required.
3. Replacement of Security Uplighting with LED's – Host Water Tower  
Security uplighting put in 1999-2000. Due to upgrade to LED technology. Bids were acquired from lighting vendors. RAB has 100,000(?) life expectancy. Lights are on for four hours per night. LEDs should last 80 years. \$7,800 investment in lights and \$500 for the installation, total \$8,300 total cost. Savings of electric = \$150 per month.

\$8,300/\$150 = 55 month pay back. Grant funds requested. Suggest that we wait for outcome on grant funding. Motion by Ald. Wall to continue decision until next month, 2<sup>nd</sup> Dennis Lyon. Passed 6-0.

**Director's Report:**

1. Financials Update

Water

EOM Cash Position	\$	1,287,000
Project Commitments	\$	31,000
Upcoming Projects	\$	-TBD-

Sewer

EOM Cash Position	\$	2,474,000
Project Commitments	\$	67,000
Upcoming Projects	\$	-TBD-

Motion by Mike Kocourek to approve the financials as presented, 2<sup>nd</sup> by Ald. Hedlund. Passed 6-0.

**Review and Payment of Bills:**

Motion by Mike Kocourek to approve the bills as presented, 2<sup>nd</sup> by Ald. Hedlund. Passed 6-0.

Next meeting is scheduled for September 17, 2015, at 4:00 P.M.

**Adjourn:**

Motion by Ald. Wall to adjourn the meeting, 2<sup>nd</sup> by Ald. Hedlund. Passed 6-0.

Meeting adjourned at 4:28 P.M.



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Secretary

CLB 08/17/15