



## Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Brian Olsen  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors

Barb Hartigan  
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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# MINUTES OF THE 6:00 PM AUGUST 12, 2015 MEETING

City Hall 2<sup>nd</sup> Floor Room 2A

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. Secretary Winkler read the roll.

### Roll Call:

President Doug Skates \_\_\_X\_\_\_, Lynn Hassler \_\_\_ \_\_\_, Barb Hartigan \_\_\_X\_\_\_, Peggy Schneider \_\_\_X\_\_\_, Dave Quickel \_\_\_X\_\_\_, John Swanson \_\_\_X\_\_\_, Ald. Al Kupsik \_\_\_X\_\_\_, Brian Olsen \_\_\_Late\_\_\_, Mayor Jim Connors \_\_\_X\_\_\_ (7 to start and 8 Total).

### Staff & Aldermen Present:

DPW Daniel Winkler \_\_\_X\_\_\_, \_\_\_\_\_

Administrator Blaine Oborn \_\_\_X\_\_\_.

### Public Present:

Ann Brunk Peterson and Rod Brenner.

### Approve the Minutes of the Prior Meeting:

It was moved by Commissioner \_\_\_Swanson\_\_\_ to approve the minutes of the July 1, 2015 meeting, and seconded by Commissioner \_\_\_Quickel\_\_\_. The motion passed \_\_\_7\_\_\_-0.

### Public Input:

Mr. Brenner gave a brief summary of this summer's concessions at Veterans Park and expressed interest in another 2 years of operating there. It was discussed that the tournaments also went well.

## Permits & Park Donations:

### (NO PERMITS THIS MEETING)

DATE	LOCATION	USE

President Skates read the permit. It was moved by Commissioner \_\_\_\_\_ to approve, and seconded by Commissioner \_\_\_\_\_. The motion passed \_\_\_\_\_.

## Park Assignments/Repair Update/Maintenance:

Commissioner Swanson provided a sheet with comments and went through it. He said that he didn't see much trash at the skate park. President Skates said he observed the opposite and that the Street Department was constantly picking up the area. Commissioner Quickel mentioned that he received complaints on the skate park garbage and foul language, the north dog park gate being left opened, and that more dog bag dispensers would help reduce the non-pick-up problem. President Skates disagreed and said either you are the type of person to pick up after your animal or you aren't, and that he carries his own bags everywhere.

## NEW BUSINESS

### Discussion of offer of land for bike trail –Sage Street.

DPW Winkler explained the offer of a triangle of land. After discussing that the key to the bike path was the land to the north and the trail could go through with or without the Dee Bark property, it was moved by Mayor Connors and seconded by Ald. Kupsik to have the City contact the property owner to the north and inquire as to making a donation or inquire as to what they would sell the property for. The motion passed 8-0.

### Wind sculpture discussion-Anne Brunk Peterson. (Taken out of order on a motion by Skates and second by Mayor Connors, and passed 8-0.)

Mrs. Peterson appeared and discussed Lyman Whitaker wind sculptures for Lake Geneva parks. She offered to donate two for either side of the new pavilion. There was a video played, photographs, and a price list. The consensus was that the Park Commission thought it was a good idea worth supporting/pursuing, possibilities for numerous locations were there, discounts are offered for multiple purchases, it cost \$950 to install one, Commissioners should identify preferred locations, the cluster had some appeal, Mrs. Peterson should come back with some kind of plan showing what she is proposing by the new pavilion so they can see the scale, and everyone should go there during Venetian Fest to see where attractions are spotted around the pavilion.

### Staffing a park and recreation intern for the park system.

President Skates said we are overdue to consider an intern. Commissioner Schneider said she contacted Whitewater and LaCrosse for a job description for an intern and has not been successful. There was discussion regarding job duties, availability of space at City Hall, the multiple tasks performed by the front desk, and whether or not to budget for the position. An ad hoc committee comprised of Administrator Oborn, Ald. Kupsik and Commissioner Schneider was established to meet and develop a job description for the position to continue the discussion at the next meeting.

## **Park operating budget for 2016 discussion.**

DPW Winkler provided copies of the parks related operating budgets, capital projects borrowing and detailed descriptions of the items in the capital borrowing. Commissioner Quickel and Schneider discussed possible ADA improvements, President Skates said he would like to see the park fund and park impact fee fund balances on a regular basis. Monthly or quarterly were discussed. The DPW and Mayor Connors both said the Commission's main opportunities lie in the CIP funded projects as well as the two park funds. Commissioner Schneider inquired if there was interest in building a swimming pool in Veterans Park. President Skates asked everyone to bring their priorities to the next meeting.

## **OLD BUSINESS**

### **Downtown ice skating rink discussion.**

DPW Winkler said that it was his understanding that the BID set Flat Iron Park as the location for the rink or it would not participate. He repeated the concerns for lawn restoration and full-time staff availability to perform maintenance like everyone wanted to see. Ald. Kupsik said it may be a tough sell to the Council as the park is already heavily used. After much discussion about the pros and cons of the site, it was moved by President Skates to obtain 3 bids for the work so everybody has an accurate cost for what it could take to regrade the site and restore it to original condition. After further discussion, the motion passed 8-0.

### **Dog park dedication & amenities update.**

DPW Winkler provided an update on the deliveries, and indicated the last of them should arrive by the end of August. The result would be an early September installation with Humphreys Contracting. A dedication date was set for October 3<sup>rd</sup> (motion by President Skates and second by Commissioner Hartigan, passed 8-0) which coincides with Badger High School homecoming to draw as many Leadership Dynamics alumni who worked on the fundraiser. President Skates was also going to check with Mr. Gephardt regarding some kind of marker or monument.

## **Future Meeting Agenda Items-September 2, 2015 Meeting.**

- Concessions Bids (Administrator Oborn).
- Park Intern (Ad hoc committee report).
- Capital & Operating Budgets (DPW Winkler).
- Dog Park Dedication.
- Ice Rink Bids (DPW Winkler).

## **ADJOURN:**

It was moved by \_\_\_\_\_Skates\_\_\_\_\_ and seconded by \_\_\_Olsen\_\_\_ to adjourn. The motion passed 8-0 and the meeting was adjourned at \_\_\_\_\_8:20\_\_\_\_\_ PM.

## **Set Next Meeting Date:**

The next regular meeting is scheduled for September 2, 2015.

Respectfully Submitted,

***Daniel S. Winkler***

***Secretary***

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)