



# Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting  
Alderman Ken Howell

Alderman Al Kupsik  
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.  
Assistant Director of Public Works Tom Earle

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## August 13, 2015 Meeting Minutes

DATE: August 14, 2015

### MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. DSW  
Director of Public Works & Utilities

SUBJECT: August 13, 2015 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **5:00 PM** at City Hall.

**Members in attendance:**

Chairman Bob Kordus   X    
Alderman Chris Gelting   X    
Alderman Sarah Hill         
Alderman Al Kupsik   X    
Alderman Ken Howell   X  

**Staff Present:**

City Administrator Blaine Oborn   X    
Director Daniel Winkler (DPW)   X    
Mayor Jim Connors:   X  

Other: \_\_\_\_\_ Assistant DPW Tom Earle, Street Foreman Neil Waswo \_\_\_\_\_

Public in attendance: \_\_\_\_\_ none \_\_\_\_\_

**Approval of the Minutes of the Prior (June) Meeting:**

Motion to approve June's meeting by Ald.   Howell   and seconded by Ald.   Gelting  . The motion passed   4  -  0  .

**Public Comments:**

None.

**Communications.**

1. Projects & Activities Update-DPW Winkler.  
DPW Winkler discussed the stage of the various projects.

**Agenda Items:**

1. Ice Rink Discussion Continued (Flat Iron Park).
2. Winter Operations, Salt Versus Sand/Salt Application-Discussion Continued.
3. Request for No Parking Zone, 1250 Wisconsin Street.
4. 2015 Street Maintenance List for Project Approval.
5. 2015 Crackfilling List for Project Approval.

**1. Ice Rink Discussion Continued (Flat Iron Park).**

There was much discussion regarding the ice rink at Flat Iron Park and the Park Commission’s recommendation to go out for bids. DPW Winkler said he was planning on drafting bidding documents and placing an ad in the paper to obtain sealed bids. DPW Winkler and Assistant DPW Earle expressed concerns for Public Works staff not being available to perform the work required to create and maintain the rink in the manner expected, and questioned where budget for overtime costs for a full-time staff member, or to hire a part-time would come from. Administrator Oborn noted that it appeared the City may have to partner with BID on the initiative at probably a 75% BID/25% City rate the first year, and probably all City costs going forward. The Committee discussed that the Down to Earth proposal for around \$7,000 to \$8,000 to do the previously described site work was representative of the cost not including seeding, mulch, re-seeding, continuous watering, temporary fencing as needed to protect the site, and additional applications of seed and mulch as required. And the consensus was that if the City had to fund a winter seasonal employee, pay a landscaper for additional watering, provide ongoing care of the lawn area to get it established year to year because of the location and heavy use of the park, that it probably would not have support of the Council.

Motion to \_\_\_\_\_table\_\_\_\_\_by \_\_\_Ald. Howell\_\_\_\_\_, Seconded by \_\_\_Ald. Gelting\_\_\_\_.  
Passed \_\_\_4-0\_\_.

**2. Winter Operations, Salt Versus Sand/Salt Application-Discussion Continued.**

DPW Winkler stated this item was continued for further discussion and Assistant DPW Tom Earle to be in attendance. It was said that the latest information regarding operating costs was in the packet. Assistant DPW Earle and Foreman Waswo were in attendance to explain the operational cost savings, road treatment effectiveness, and environmental benefits of adjusting salt and salt/sand mixture application rates based upon the weather conditions. They also pointed out that even if the City went 100% salt that the application rate would remain the same, just that the sand would not go down with it. The PWC also discussed how sand actually causes more potential harm to the environment, particularly small marine life, than the dissolved salts. Mr. Earle noted that being allowed to adjust salt application rates to meet the weather conditions will actually result in less sand and salt application, less labor to apply it and pick it up, less repairs to equipment, less fuel consumed, and less overall wear and tear on the equipment, and reduced sand disposal landfill fees. Chair Kordus and the Committee by consensus supported the recommended change in how we treat our roads in the winter, wishing to grant the flexibility to Public Works to adjust application rates as deemed appropriate for the weather conditions at hand. It was discussed that we would need to modify the Snow and Ice Policy as well as City Ordinance.

Motion to \_Direct the City Attorney to draft language to rewrite or remove Chapter 62-222 of City Code which speaks to salt/sand application rates, and to direct staff to amend the City Snow and Ice Policy to reflect the discussed changes, and present same to the Council for consideration\_\_ by \_\_\_\_Ald. Kordus\_\_\_\_\_, Second by \_\_\_\_Ald. Kupsik\_\_\_\_\_. Passed \_\_\_4-0\_\_.

**(This item needs to go to the City Attorney and Council and the snow and ice policy amendment needs to go to Council)**

**3. Request for No Parking Zone, 1250 Wisconsin Street**

DPW Winkler explained the request through the Parking Department for consideration of establishing a no parking zone in front of the condo/apartment complex at 1250 Wisconsin Street. Assistant DPW Earle also explained the area was previously painted yellow on the curb by the maintenance people for the complex, but we striped it for parking when the road was recently paved.

Motion to \_\_\_approve the request\_\_\_\_\_ by \_\_\_Ald. Howell\_\_\_\_\_, Second by \_\_\_Ald. Kupsik\_\_\_\_\_.  
Passed \_\_\_4-0\_\_.

**(This item needs to go to the City Attorney for advice regarding if it needs to go to Council for approval)**

#### **4. 2015 Street Maintenance List for Project Approval.**

DPW explained the city was recently inventoried and streets rating updated, and attached are provided maps spreadsheets carrying containing the priorities. Running totals were also provided to assist with determining the funding/maintenance cut-off with and without blending in TIF funds for eligible streets.

After reviewing the lists and discussing the funding sources, it was the consensus to utilize TIF funding for the downtown benefitting streets. Chair Kordus noted that utilizing TIF allows for adding several neighborhood streets to the upcoming program that otherwise wouldn't get repaired. Mayor Connors also said he would be in favor of doing 5 or 6 alleys if using TIF to repair downtown streets freed up funding for them. DPW Winkler mentioned the alley we would repair this year would be the alley behind Dennison School. Mayor Connors said the Schools just did half of the alley for us this last week. The Mayor questioned Center Street by Wrigley, the Peller Road repair with a possible development pending, and possible curbing repairs needed on West Main Street. Assistant DPW Earle said we would include spot repairs of curb and gutter there and throughout the project as needed. Administrator Oborn inquired if there were any large street projects in the near future and DPW Winkler mentioned that resurfacing Edwards Boulevard south of Main Street is a consideration, probably a few years away. Water main replacements on selected roads were also discussed and DPW Winkler said he would verify if any of the streets on the list contained water mains in need of replacement.

DPW Winkler was asked by Chair Kordus what the next step was and he responded it is to obtain a proposal from Kapur for project design and construction services, and to provide direction to staff as to the Committee's desire to pursue using TIF funds for eligible streets or not.

Motion to \_\_\_\_\_ approve the priority list as presented and discussed to utilize \$500,000 from the CIP projects borrowing and to do all the \$300,000 plus TIF eligible streets as listed and as discussed and pursue including 5 or 6 alleys \_\_\_\_\_ by \_\_\_\_\_Ald. Kupsik\_\_\_\_\_, Second by \_\_\_\_\_Ald. Gelting\_\_\_\_\_. Passed \_4-0\_\_.

**(The decision to proceed to utilize TIF#4 funds for 2015 Street Maintenance and the upcoming Kapur engineering design contract need to go to Finance and Council).**

#### **5. 2015 Crackfilling List for Project Approval.**

DPW Winkler presented the 2015 street for crackfilling this fall funded with \$40,000 from the CIP program. Ald. Kupsik wished to include crackfilling of the cemetery roads. Assistant DPW Earle said a chip or slurry seal may be more appropriate and the Committee agreed with his assessment.

Motion to \_\_\_\_\_Approve the 2015 crackfilling list as presented to go out for bids including the addition of the discussed work at Oak Hill Cemetery \_\_\_\_\_ by \_\_\_\_\_Ald. Howell\_\_\_\_\_, Second by \_\_\_\_\_Ald. Gelting\_\_\_\_\_. Passed \_\_\_4-0\_\_.

#### **Items for Next Month's Agenda:**

Items suggested for next month include:

- Traffic Signals Adjustments in the Downtown.

#### **Motion to Adjourn:**

Motion to adjourn by \_\_\_\_\_Ald. Howell\_\_\_\_\_, seconded by \_\_\_\_\_Ald. Gelting\_\_\_\_\_. Passed \_\_\_4-0\_\_. The meeting was adjourned at 6:28 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File