



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olson
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary
Street Superintendent Ron Carstensen

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MINUTES OF THE SEPTEMBER 4, 2013

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:04 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___X___, Barb Hartigan ___X___, Peggy Schneider ___Excused___, Dave Quickel ___X___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olson ___X___, Mayor Jim Connors ___Excused___ . (___7___ Total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___, Street Superintendent Ron Carstensen ___X___, ___Ald. Sturg Taggart___X___, Ald. Bill Mott ___X___, Administrator Dennis Jordan ___Excused___.

Public Present:

Mr. Rod Brenner & his wife, Mr. Ken Etten, Mr. Todd Krause, Mr. Mike Coolidge, Miss Kahlee Thomas of Badger High Leadership Dynamics.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Hartigan to approve the minutes of the August 7, 2013 meeting and seconded by Commissioner Hassler. The motion passed 7-0.

It was moved by Commissioner Hartigan to approve the minutes of the August 21, 2013 special meeting and seconded by Commissioner Swanson. The motion passed 7-0.

Public Input:

Mr. Brenner inquired as to renewing his concessions lease which lease expires next month.

Park Permits/Park Donations:

10/12/13, Scootoberfest, Flat Iron Park, 11 AM to 9 PM. Request to park scooters on the lawn for the day and occupy the park for the event. No needs requested. It was moved by Commissioner Quickel to approve and seconded by Commissioner Hartigan. The motion passed 7-0.

Park Assignments/Repair Update/Maintenance:

Ald. Kupsik mentioned that there was mulch needed under play equipment in various parks. A discussion ensued regarding placement of new mulch beneath all play equipment and repairing or replacing portions of the deteriorated surround at Seminary Park. By consensus, staff was asked to obtain a quote for sufficient playground mulch at Tot Lot, Veterans Park, Rushwood Park, Seminary Park, and the Cemetery Tot Lot along with either timbers or replacement surround at Seminary Park. Street Superintendent Carstensen noted the cost could be \$3,000 to \$5,000 for both.

New Business:

Historic Preservation Sign Location Discussion (Suspended the rules and took this item out of order on a motion by President Skates and second by Commissioner Olson, 7-0)

Mr. Etten presented renderings from Timberline Signs for 3 signs at 3 locations including the library, Seminary Park and Geneva Towers. After discussion of placement of the Geneva Towers sign, it was moved by Ald. Kupsik to approve the sign installations with the final locations as worked out with DPW Winkler, and Mr. Winkler meeting with the Geneva Towers representative on the selected location in front of the Towers on Broad Street. The motion was seconded by Commissioner Hartigan and passed 7-0.

YMCA Fall Update-Mike Coolidge (Suspended the rules and took this item out of order on a motion by President Skates and second by Commissioner Hartigan, 7-0)

Mr. Coolidge provided a summary of the YMCA summer programs and participants. There was some discussion on the upcoming placement of the new batting cage. No action was taken.

Old Business:

Flat Iron Park Pavilion Design Discussion-Todd Krause(Suspended the Rules and took this item out of order on a motion by President Skates and second by Commissioner Swanson, 7-0)

Mr. Krause attended and presented the pavilion framed rendering to the Commission. He explained that he had discussed the plan with the Art in the Park people and Public Works Committee. The one change was a discussion to remove the berm and trees between the pavilion and the parking lot. And he mentioned that the Beautification Committee has voted to donate \$100,000 toward the design and construction of the new pavilion. There was some discussion on funding and it was noted that donations will be easiest to obtain with an approved concept. It was moved by Commissioner Quickel to approve the concept as presented and seconded by Commissioner Hassler. The motion passed 7-0.

(This item's next stop should be Plan Commission for consideration).

Leadership Dynamics Book House Locations, Badger High School-

Miss Kahlie Thomas appeared on behalf of Leadership Dynamics and requested approval of a park location. After some discussion, it was moved by Commissioner Swanson moved to approve the installation of one of the Little Free Library Book House in Flat Iron Park on the east side of Wrigley Drive just south of the Chamber of Commerce with exact location coordinated through DPW Winkler.

The motion was seconded by Commissioner Hassler and passed 7-0.

Disc Golf Park Schedule Discussion-

DPW Winkler provided a memorandum, schedule and other attachments on the various activities required to construct/install the project. After some discussion of the information, President Skates said he would speak with one or more service organizations asking if they wish to take the lead on the project. And by consensus DPW Winkler was asked to obtain a price from Humphreys Contracting to do the project as a turnkey. No other action was taken.

Dunn Field Restroom/Concession Status Update-

DPW Winkler provided photographs of the current construction work and said the project was progressing nicely. No action was taken.

Adjourn:

It was moved by Commissioner Hartigan and seconded by Commissioner Olson to adjourn. The motion passed 7-0 and the meeting was adjourned at 7:50 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for October 2, 2013.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
09/05/13

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)