

PARKING COMMISSION
WEDNESDAY, SEPTEMBER 4, 2013 – 6:00PM
CITY HALL, CONFERENCE ROOM 2C

1. The meeting was called to order at 6:05 by the chair Martin Smith
2. In attendance Chair Smith, CommissionersSwangstu, Fleming, Button, and Hill. Also in attendance: Dennis Jordan, Mayor Connors, Kerri Johnson, and Christ Schultz.
3. Comments from the public. There were none.
4. Review of Rich and Associates parking study preliminary draft.

After some general discussion, members went through the document from beginning to end and suggestions and revisions were included in these minutes. The minutes will be sent to Rich and Associates by Chair Smith. A draft of these minutes will be sent to Parking Commission Members quickly. Please send revisions, ideas, approval quickly to Mike Hawes so this can be sent to Rich.

Kevin Fleming will contact the school and find out the number of school staff and how many park on school property and how many park on the street.

Page 13 – If “66% of vehicles for all 4 counts parked in a space for 2 hours or less,” why are you recommending a change to 2 hour maximum parking?

Page 20 and page 22 are the same map.

Page 25 Off Season Parking Demand – there is no mention of the free parking lots in the winter. These lots are: ??????????????????????

Page 27 and page 28 it’s not clear why block 20 has -630 and -525. Help the reader understand.

The city is dealing with the Traver Hotel and the Theater. They are both likely to become business property in the near future.

Page 37 Residential two hour free parking should probably be changed to “Two hour free parking.” In the winter currently everyone gets two hour free parking not just residents.

Page 38 Valet Parking. Valet parking was started from the Riveria with parking in the Dunn Lumber lot, but it has been discontinued. No one was aware of valet parking at Popeyes.

Page 50 and 51 maps. Add the existing footprint so the reader can tell where the new lot would go. Add whether there are concerns about trees, utilities, etc.

Throughout, it is PEO parking enforcement officer, not POE.

We would like to see just the recommendations presented in a simplified, clear format. This may be part of the executive summary or an appendix. Someone could easily and quickly read the recommendations.

Page 46 – Crispell-Snyder has done some traffic study of the downtown. Dennis Jordan will send this material to Rich and Associates so they can see what has been done and suggest if more is needed and what that might be.

There was no mention of the Luke data. Was it used? What do we know about facts that can be gotten from the Luke system: method of payment, average payment, etc.?

There was not much analysis of Parking Policy. Add more review, suggestions, improvements.

Page 49 New Surface Public Parking – Dennis Jordan can provide a list of potential sites.

Add options for merchant validation, cards, debit cards, etc.

Add recommendations for pay station user interface. The surveys report lots of issues; we hear lots of issues. Make more recommendations about improving this.

How does one attach brochures explaining the pay station to the pay station?

In the general user survey did you find local residents complaining about the user interface and Milwaukee and Chicago residents not complaining.

Page 21 and similar pages – This shows how many private off-street spaces are unoccupied. Some may be for upper floor apartment residents not at home. How do we get these 420 stalls into the game? Could we have private lots with Lukes run by the owners?

There is no mention of a shuttle service. What would one look like and cost during the peak season?

We would like to have a revised final report before September 18 for our next meeting.

We would like to have a conference call with Rich and Associates during our September 18 meeting.

On October 7 we would like to have a public meeting, followed by the Committee of the Whole meeting. There may also be a Parking Commission meeting if needed. Time can be arranged to make the public meeting work well with the public and the Committee of the Whole meeting work for city council (and the public since it is televised).

5. Date and Agenda items for next meeting. Parking in front of Subway and parking in front of the theater were suggested as agenda items.

6. Adjourn Moved by Ald. Hill, seconded by John Button, passed unanimously.