

## SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
 MINUTES-----Regular Meeting  
 PLACE-----Lake Geneva Utility Commission  
 DATE-----January 19, 2012  
 TIME-----4:45 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:45 P.M.

Members present: Brellenthin, Magee, Saia, Esarco, Mayor Connors, Alderman Hartz and Alderman Marsala.

Minutes of the previous meeting approved on a motion by Connors, 2<sup>nd</sup> Marsala. Passed.

**Communications:**

**Water & Sewer Agenda Items:**

1. 2012-2016 Capital Improvement Program

Capital improvements discussed. Water and Wastewater documents were presented and discussed. Water improvements are approximately \$3-million. Wastewater is approximately \$3.5-million. Saia made a motion to approve. Marsala 2<sup>nd</sup> the motion. The Capital Improvements Program was approved.

2. 2012 Employee Compensation

2012 Employee compensation was discussed. Marsala motion for 3% increase, Magee 2<sup>nd</sup>. Motion carried on 3% increase.

**Director's Report:**

1. Director Winkler presented Financial Report & Project Update. Below are the Financials & Investments Update:

<u>Water</u>		<u>Sewer</u>	
EOM Cash Position	\$1,467,000	EOM Cash Position	\$2,199,000
Project Commitments	\$ 12,000	Project Commitment	\$ 341,000

**Review and Payment of Bills:**

Bills were presented for payment on a motion by Saia, 2<sup>nd</sup> by Marsala. Approved.

Next meeting is scheduled for Thursday, February 23, 2012.

**Adjourn:**

The meeting was adjourned at 6:05 PM.

*Darry Magee*

Secretary

CLB 01/20/12