

**Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147
(262) 249-5299**

Finance Committee

Minutes

Thursday, January 9, 2014 at 7:30 a.m. (Director's Office)

Present: Lafrenz, Oppenlander, Wall: Also present:
Peterson, Wollaeger

After reviewing outstanding bills, Oppenlander approved a recommendation to the Library Board to approve \$51, 063.35 in General Funds. Statements to report Donated Funds had not been received for the month of December.

Board of Trustees Meeting

Minutes

Thursday, January 9, 2014 at 8:00 a.m.

Call to order

Lafrenz called the meeting to order at 8:05 a.m.

Roll call

Members present: Brookes, Dinan, Jones, Lafrenz,
Oppenlander, Wall; Also present: Peterson and Benson

Adoption/Amendment of agenda

Lafrenz asked for a motion to adopt the revised agenda dated January 8, 2014. Wall made a motion to adopt the revised agenda. Brookes seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Lafrenz asked for a motion to approve the minutes of the December 19, 2013 meeting. Oppenlander made a motion to approve the minutes. Dinan seconded. Motion carried unanimously.

President's Report

Lafrenz reported on the Library's Highlights of 2013.

Lafrenz introduced Ed Gilbertson from Gilbertson's Stained Glass Studio to present his proposal to design, create, and install stained glass pieces in the Smith Meeting Room.

Discussion followed. Lafrenz asked for a motion to accept Gilbertson's proposal for \$9,800. Jones made a motion to accept the proposal. Oppenlander seconded. Motion carried unanimously.

Lafrenz reported that the City Council had made a final approval of the PTO policy and Employee Handbook. Lafrenz asked for a motion to approve these two documents. Oppenlander made a motion to approve the two documents including the Library's amendments. Dinan seconded. Motion carried unanimously.

Building & Grounds

Lafrenz reported on a bid to restore the two current book drops. Discussion followed. Wall made a motion to accept the bid of \$950 submitted by DeYoung Manufacturing to do this work. Dinan seconded. Motion carried unanimously. Fritz made a motion to have the two book drop units be powder-coated as part of the restoration at a cost not to exceed \$1,000. Wall seconded. Motion carried unanimously.

Finance

Oppenlander reviewed monthly expenditures and made a motion to approve \$51,063.35 in General Funds. Wall seconded. Motion carried unanimously. Lafrenz reported that the statements had not been received to review Donated Funds and will be on next month's agenda.

Personnel

Lafrenz asked for a motion to go into **Closed Session pursuant to WI Statutes 19.85 (1) c Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.** Dinan made a motion to go into **Closed Session.** Brookes seconded. Motion carried unanimously.

Brookes made a motion to come out of **Closed Session.** Dinan seconded. Motion carried unanimously.

Director's Report

Peterson reported on the success of the Circulation Campaign, community partnerships, and upcoming programming.

Adjournment

Dinan made a motion to adjourn at 9:55 a.m. Brookes seconded. Motion carried unanimously.

Respectfully submitted,

Diane Jones, Secretary

Next Meeting: Thursday, February13, 2014 at 8:00 a.m.