

Parking Commission Minutes
Wednesday October 16,2013
6:00 P.M. Room 2A

1. Meeting was called to order at 6:10 pm.
2. Members Present: John Button, Dennis Swangstu, Sarah Hill, Martin Smith. Kevin Flemingabsent. Also Present: Mayor Connors, Kerri Johnson, Police Chief Michael Rasmussen.
3. Minutes of September 18, 2013 meeting. Motion to approve by Sarah Hill, 2nd John Button, passed unanimously.
4. Comments from the Public:
Police Chief Rasmussen reported on parking complaints from the public over October Fest weekend. Wants a protocol established so all departments are on the same page. Matter is directed to staff meeting for a later date.
No other comments from Public.
5. Parking System Update: Need to know when system goes down. Kari receives emails when system goes up but not down. John Button concerned about personnel injuring themselves with the constant need for changing batteries. Feels the system should be electrified.
Martin Smith wishes to meet with Kari to discuss all issues surrounding Kiosk. Question whether manufacturer has a responsibility to continue to tweak the system.
6. Parking Study Action: Need Rich & Associates to add Sage Street and Parking Structure to their list of recommendations. Need to create a Parking Manger Position to oversee all aspects of parking. Motion made by Martin Smith and 2nd by Dennis Swangstu. Motion passed unanimously. Sarah Hill motioned for Staff to move forward with Sage Street plans. 2nd by Martin Smith. Motion passed unanimously.
7. Additional on street parking: Cook Street, West Side Angle Parking. Dan Winkler will look into Sage & Cook Street to Develop and configuration. Dan will also write a RFP for a parking structure. Responses will give us information about what is possible and how much it will cost. Sarah Hill will work with city staff to see how the financing of a parking structure might work. 2 Hour Free Parking continues through winter of 2014.
8. Shuttle Bus: October Fest was a success and everyone was happy. Next Shuttle, Winter Fest. Signage still a factor;it is not as visible as needs to be.
9. Library Parking: No Action Taken.
10. Next Meeting Set for November 20th @ 6:00 p.m. in Room 2A.

Adjournment 8:00 p.m. Motion Sarah Hill and 2nd by Dennis Swangstu, passed unanimously.