

## SECRETARY'S MINUTES

NAME -----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----October 9, 2014  
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Meeting called to order by Pres. Brellenthin at 4:00 P.M.

Members present:

X Burlly Brellenthin  
X Tony Saia  
X Ann Esarco  
X Mike Kocourek  
X Mayor Connors  
X Ald. Jeff Wall

X Director Daniel Winkler

### **Minutes of previous meeting.**

Motion by Commissioner Wall to approve the minutes as presented, 2<sup>nd</sup> by Commissioner Saia.  
Passed 6-0.

### **Communications:**

None.

### **Water & Sewer Agenda Items:**

#### 1. Water and Wastewater Capital Improvement Program.

Rate increase work will be taking place soon. It was dicussed to review the capital improvements project at the same time.

Motion was made by Commissioner Saia to continue the water and wastewater capital improvements program. The motion was seconded by Commissioner Wall and passed 6-0.

#### 2. Inspection of Dodge, Host, and Center Street Towers – Proposal G.A.I. Consultants.

Director Winkler reported GAI provided assistance with inspection and cathodic protection proposals. Dixon Proposal – Elevated water storage tanks must be drained for water

inspection. Corrpro Proposal – Cathodic protection system. Does not include draining towers.

Motion made by Commissioner Saia to approve Dixon (not to exceed \$8,000) and to approve Corrpro (not to exceed \$6,400). The motion was seconded by Commissioner Wall and passed 6-0.

**Director’s Report:**

1. Ruekert-Mielke Proposal for Water Rate Study

Water loss in twenties, allowed approximately 15; not expected to be greater than 15 for a utility of our size with approximately 4,200 customers.

Motion by Commissioner Esarco to accept the proposal of Ruekert-Mielke at an approximate cost of \$28,000, pending Director Winkler’s verification of fees by other utilities to determine if the services cost is reasonable, as well as a legal review of the Ruekert-Mielke contract. See email dated 10/9. The motion was seconded by Commissioner Saia and passed 5-1 with Commissioner Wall voting nay.

2. Financials & Investments Update.

<u>Water</u>		<u>Sewer</u>	
EOM Cash	\$ <u>1,058,000</u>	EOM Cash	\$ <u>2,564,000</u>
Project Commitments	\$ <u>34,000</u>	Project Commitments	\$ <u>22,000</u>
Upcoming Projects	\$ <u>TBD</u>	Upcoming Projects	\$ <u>200,000</u>

Motion by Mayor Connors to approve the financials as presented. The motion was seconded by Commissioner Kocourek and passed 6-0.

**Review and Payment of Bills:**

Motion by Commissioner Saia to approve the bills as presented, 2<sup>nd</sup> by Commissioner Wall. The motion passed 6-0.

**Next Meeting:**

Next meeting set for Nov. 6 or 13 TBD. Staff will poll the Commissioners.

**Adjourn:**

It was moved by Commissioner Kocourek to adjourn, and seconded by Commissioner Saia. The motion passed 6-0 and the meeting was adjourned at 5:07 P.M>



Secretary

DSW 10/13/14