



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting
Alderman Ken Howell

Alderman Al Kupsik
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.
Assistant Director of Public Works Tom Earle

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October 15, 2015 Meeting Minutes

DATE: October 16, 2015

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. *DSW*
Director of Public Works & Utilities

SUBJECT: October 14, 2015 Public Works Committee Meeting Minutes

The Public Works Committee meeting was called to order at **5:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus X
Alderman Chris Gelting X
Alderman Sarah Hill X
Alderman Al Kupsik
Alderman Ken Howell X

Staff Present:

City Administrator Blaine Oborn
Director Daniel Winkler (DPW) LATE
Mayor Jim Connors X
Assistant DPW Tom Earle X

Other: Aldermen Hedlund, Wall and Chappell

Public in attendance: Mr. Pete Peterson, Mr. Ryan Southwick, Mr. Chris Schultz, Mr. Tom Anthony, Sarah McConnell.

Approval of the Minutes of the Prior (September) Meeting:

Motion to approve September's meeting by Ald. Howell and seconded by Ald. Gelting. The motion passed 4-0.

Public Comments:

Mr. Peterson and Ms. McConnell regarding stop signs on Lakeview Drive, and Ald. Chappell requesting stop signs on the agenda listed intersections. Mr. Southwick and Mr. Anthony spoke on the drainage on Havenwood Drive.

Communications.

1. Projects & Activities Update-DPW Winkler's project list was reviewed.

Agenda Items:

1. Engineering Proposal from Kapur-2015 Street Maintenance Program.
2. Engineering Proposal from Kapur to Evaluate Signal Timings Downtown.
3. Application for Right-of-Way Permit to Geneva On Line – Lake Geneva Business Park.
4. DOT Permit for Highway Pavement Marking – Bike Lane in Front of Geneva Square.
5. Discussion – Salt Shed Storage Capacity.
6. Discussion – Golfview Condominium Association Storm Water Engineering Report.
7. Discussion – Manor Stop Sign on Lakeview Drive.
8. Recommendation to Study the Downtown Intersections of Center/Dodge, Williams/George, and Dodge/Broad Streets.

1. Engineering Proposal from Kapur-2015 Street Maintenance Program.

It was discussed that staff has been awaiting a decision on how much funding is available to proceed with the 2015 Street Maintenance contract, and whether or not to utilize TIF funds for additional downtown area streets. The discussion was that the County was not supporting using funding for street repairs.

The PWC discussed that without using TIF funds, Kapur's design fees to the \$400,000 level as outlined for Group "1" streets plus one alley for \$15,000 would be \$4,598.00 for design, project administration would be \$7,116.00, construction management would be \$7,020, and Construction administration would be \$1,776.00 for a not-to-exceed total of \$20,510.00. The DPW will verify with Kapur these numbers are still accurate.

Motion to approve the Kapur proposal for the 2015 Street Maintenance Contract in the amount not to exceed \$20,510.00 by Ald. Howell, Second by Ald. Gelting. Passed 4-0.

(This item needs to go to FLJ and Council for approval).

2. Engineering Proposal from Kapur to Evaluate Signal Timings Downtown.

The Committee discussed the proposal and the question asked was whether or not the GAI traffic count information could be utilized for making adjustments to the timings. The reason was not to waste recent data and save cost. There was also a concern for scaling down the evaluation to focus on off-peak operation, making the cycle time much shorter than it is now including modifications to the walk buttons pushed to activate in the off-peak high season times and off-season times except say busy autumn Saturdays and Sundays during the day. Staff was asked to contact Kapur and discuss repricing using the GAI data for making the changes described. Staff was, by consensus, also asked to investigate funding sources and return next month with updated information.

3. Application for Right-of-Way Permit to Geneva On Line – Lake Geneva Business Park.

DPW Winkler explained he issues right-of-way permits. But when a non-traditional utility applies the first time for a permit such as Windstream Wireless when they came through the City, the request was routed through Public Works and Council for their information. He reported that GOL has applied for a permit to run fiber optic in the business park. They are now a State enabled utility which has legal right to operate in City right-of-way and part of the Digger's Hotline network.

It was moved by Ald. Howell and seconded by Ald. Hill to go ahead and approve the permit as proposed. The motion passed 4-0.

4. DOT Permit for Highway Pavement Marking – Bike Lane in Front of Geneva Square.

The DPW reported that the future improvements to the USH 12 and CTH H intersection project included bike lanes to the Showboat. The DOT requires a sign off that when the bike trail marking need to be repainted, the City would repaint the markings in the City portion of the improvement. After some discussion regarding agreeing to it or not, it was moved by Ald. Hill and seconded by Ald. Howell to approve the memorandum of understanding. The motion passed 4-0.

(This item needs to go to Council for approval).

5. Discussion – Salt Shed Storage Capacity.

DPW Winkler explained there is room in the present shed for most of a winter's salt supply required based upon our estimates. A conveyor/augur system would allow us to stack higher. Chair Kordus and Mayor Connors thought we should get some pricing for a conveyor/augur system and at some point bring the information back to Committee. Assistant DPW Earle said we won't know exactly how much salt we need for a normal winter as the shed is presently full of sand/salt mixture from last winter and we need to empty it before going to the 100% salt. He also said he will check into price differentials in the County versus purchasing directly from State supplies.

6. Discussion – Golfview Condominium Association Storm Water Engineering Report.

DPW Winkler provided a brief discussion of the R-M study results. The PWC and Assistant DPW Earle discussed the merits of a new inlet. It was moved by Ald. Howell and seconded by Ald. Hill to proceed to install a second inlet at the bottom of the cul-de-sac of Havenwood to mitigate the periodic flooding and provide more inlet capacity. The inlet will be included in the 2015 Street Maintenance bids. It was recognized by consensus that the City will not be doing any work in the private basin or to the timbers/parkway landscaping, but would pursue with the Building Inspector what remedies the City can get on the gravel erosion from the Chateau Motel above.

The motion passed 4-0.

7. Discussion – Manor Stop Sign on Lakeview Drive.

Chair Kordus and DPW Winkler reported on the results on the City's speed counter placed recently on Lakeview Drive, with average speed of 21 mph with the 85th percentile being 26 mph out of over 1300 vehicles recorded. There was much discussion by Ald. Gelting regarding Mr. Earle's concern for City plow trucks being able to stop at a stop sign if placed at the bottom of the hill. After further discussion and the DPW's concern that a 3-way stop should be considered, it was moved by Ald. Howell and seconded by Ald. Gelting to install a stop sign at the southbound side of Lakeview Drive at the first Orchard Lane. The motion passed 4-0.

(This item needs to be referred to Council to instruct the City Attorney to draft an ordinance).

8. Recommendation to Study the Downtown Intersections of Center/Dodge, Williams/George, and Dodge/Broad Streets.

It was moved by Ald. Howell and seconded by Ald. Gelting to continue this item to the next meeting. The motion passed 4-0.

Motion to Adjourn:

Motion to adjourn by Ald. Hill and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:26 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File