

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, OCTOBER 24, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Alderman Kordus called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Howell, Horne, Gelting, Chappell, Kordus. Also Present: City Administrator Oborn, Comptroller Pollitt, Director of Public Works Earle, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Mary Jo Fesenmaier, 955 George Street, read comments into the record from herself and Terry O’Neill. She requested FLR and Council table the agreement until clarification of the lean agreements and also requested any TIF money returned be divided between each taxing entity. She noted without this change, Shad Branen would be in default of the agreement.

Approval of Minutes. Horne/Gelting motion to approve the Special Finance, License and Regulation Committee Meeting minutes of October 7, 2016 and October 11, 2016, and the Regular Finance, License and Regulation Committee Meeting minutes of October 10, 2016, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Horne/Gelting motion to recommend approval of the Original 2016-2017 Operator’s (Bartender) License application filed by Briana Krowlek, Kiersten Riese-Squire, Patrick Staggs, Stephanie Najera-Diaz, and Tania Parat. Unanimously carried.

Discussion/Recommendation on Park System – Memorial and Donation application filed by Anne Brunk Peterson for the donation of 2 wind sculptures to be placed in front of the Brunk Pavilion in Flat Iron Park (recommended by the Board of Park Commissioners on Oct. 5, 2016)

Gelting/Horne motion to move to council without recommendation. Unanimously carried.

Discussion/Recommendation/Presentation on Geneva Theater Redevelopment Grant Project and amendment to Development Agreement with Shad Branen

Gelting/Horne motion to move to council without recommendation. Unanimously carried.

Discussion/Recommendation on the 2017 Budget and setting the Public Hearing date for the Budget

Comptroller Pollitt stated it is ready to publish and set the Public Hearing for November 21, 2016 at 5:30pm.

Kordus/Gelting motion to publish the proposed 2017 budget and set the Public Hearing for November 21, 2016 at 5:30pm. Unanimously carried.

Discussion/Recommendation on the 2017 replacement of a Police Department Vehicle from Capital/Equipment Replacement Funds in the amount of \$29,765

Howell/Horne motion to approve. This was discussed in their budget proposal. By ordering now, it saves the City 3%. Mr. Oborn added this is the third year in a row that we have done this. Unanimously carried.

Discussion/Recommendation on Cost Allocation Plan to/from the Water/Sewer Funds for Administrative and Public Works Services. Gelting/Horne motion to approve. Unanimously carried.

Discussion/Recommendation to award the 227 South Lake Shore Drive Parking Lot Paving Project bid to The Wanasek Corporation of Burlington, WI in the amount of \$119,444 (recommended by the Public Works Committee on Oct. 13, 2016)

Horne/Gelting motion to approve. Director of Public Works Earle stated all bids were the same with only the cost being different. Unanimously carried.

Discussion/Recommendation on approval of a 48 month Lease Agreement with Martin Group in the amount of \$158.30 per month for a copy machine located at the Fire Department

Howell/Gelting motion to approve. Mr. Oborn explained this funded by the Fire Department's budget. This is just approving the lease. Unanimously carried.

Discussion/Recommendation on Michael's Signs Escrow Draw Request No. 4 for \$16,739.70

Mr. Oborn stated there is \$1,000 left in the sign installation. They have finished all the production. He doesn't anticipate this going over budget. The City is holding \$1,000 back on the second installation as they still have a little more to do.

Gelting/Horne motion to approve. Unanimously carried.

Discussion/Recommendation on draft language for Sidewalk Right of Way Permit for Creameries

Gelting/Horne motion to move to council without recommendation. Unanimously carried.

Discussion/Recommendation on Resolution 16-R50, amending the Schedule of Fees for Dog License Fees

Gelting/Horne motion to approve. Motion carried 4 to 1 with Alderman Chappell voting "no."

Discussion/Recommendation on approval of the Luke II Agreement not to exceed \$62,900 funded from Parking Fund-Support Contracts and Lakefront Fund-Luke Operating Expenses contingent on Attorney review

(recommended by the Public Works Committee on Oct. 13, 2016)

Gelting/Horne motion to approve. Mr. Kordus noted this is a carryover of the maintenance. It has dropped considerably because of the work Sylvia and her staff has done to maintain the machines. Unanimously carried.

Presentation of Accounts – Alderman Kordus

Purchase Orders. None.

Gelting/Horne motion to recommend approval of Prepaid Bills in the amount of \$5,297.59. Unanimously carried.

Gelting/Horne motion to recommend approval of Regular Bills in the amount of \$307,659.44. Unanimously carried.

Gelting/Horne motion to adjourn at 6:19pm. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE