

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, October 9, 2014 at 7:30 a.m. (Director's Office)

Present: Brookes and Kundert; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$68,037.79 in General Funds and \$4,465.76 in Donated Funds.

Board of Trustees Meeting

Thursday, October 9, 2014 at 8:00 a.m.

Call to order

Brookes called the meeting to order at 8:11 a.m.

Roll Call

Members present: Brookes, Dinan, Kersten, Kundert; Also present: Peterson and Benson

Adoption/Amendment of agenda

Brookes asked for a motion to adopt the agenda. Kundert made a motion to adopt the agenda. Dinan seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Brookes asked for a motion to approve the minutes of the meeting on September 11, 2014. Kundert made a motion to approve the minutes of the September 11, 2014 meeting. Dinan seconded. Motion carried unanimously.

Brookes asked for a motion to approve the minutes of the Finance Committee meeting on September 23, 2014. Kundert made a motion to approve the minutes of the Finance Committee meeting on September 23, 2014. Dinan seconded. Motion carried unanimously.

President's Report

Brookes acknowledged that because a quorum of the Board was not present, any motions made at this meeting will have to be approved by a quorum of the Board at the November 13, 2014 meeting.

Brookes updated the Board on the Smith Meeting Room. The chairs have arrived. Ed Gilbertson will make a presentation about the proposed stained glass at the November 13, 2014 meeting.

Brookes introduced the renewal of the Directors and Officers liability coverage for the Board. Discussion followed. The policy will be renewed.

Brookes updated the Board on the status of the Hartshorne estate.

Peterson reported that she will make a presentation about the Scan Pro3000 microfilm reader to the Library Foundation Board at their next meeting on Saturday, October 18, 2014.

Building & Grounds

Kundert reported that, with the Board approval at the September 11 Finance Committee meeting, he reviewed the bids to power wash and paint the exterior of the building. Kundert approved the proposal of Geneva Shore Cleaning. Work on the project is now underway.

Kundert reported that the window treatments on the Library's interior doors and windows and lakeside windows have been installed.

Finance

Kundert made a motion to approve \$68,037.79 in General Funds. Kersten seconded. Motion carried unanimously. Kundert made a motion to approve \$4,465.76 in Donated Funds. Kersten seconded. Motion carried unanimously.

Kundert reported the Library's 2015 Operating Budget was presented to the City on October 1, 2014. Discussion followed.

Director's Report

Peterson reported on the service statistics for the month of September. Year-to-date check-outs are down. New library card registrations are steady.

Peterson reported on the promotion of the Library Assistant I-Shelver to Library Assistant II-Technical Services.

Peterson expressed appreciation to the Trustees who will attend the Lakeshores Library System Annual Trustee dinner on Thursday, October 30, 2014.

Benson reported on upcoming adult programs and partnerships.

Adjournment

Brookes asked for a motion to adjourn at 9:35 a.m. Kundert made a motion to adjourn. Dinan seconded. Motion carried unanimously.

Respectfully submitted,

Chris Brookes
Vice President

Next meeting: Thursday, November 13, 2014 at 8:00 a.m.