



# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Brian Olson  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors

Barb Hartigan  
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary  
Street Superintendent Ron Carstensen

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## MINUTES OF THE NOVEMBER 6, 2013

City Hall 2<sup>nd</sup> Floor Room 2A

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:03 PM. DPW Dan Winkler read the roll.

### Roll Call:

President Doug Skates \_\_\_X\_\_\_, Lynn Hassler \_\_\_X\_\_\_, Barb Hartigan \_\_\_X\_\_\_, Peggy Schneider \_\_\_X\_\_\_, Dave Quickel \_\_\_X\_\_\_, John Swanson \_\_\_X\_\_\_, Ald. Al Kupsik \_\_\_X\_\_\_, Brian Olson \_\_\_X\_\_\_, Mayor Jim Connors \_\_\_X\_\_\_ (\_\_\_9\_\_\_ Total).

### Staff & Aldermen Present:

DPW Daniel Winkler \_\_\_X\_\_\_, Street Superintendent Ron Carstensen \_\_\_X\_\_\_, \_\_\_Ald. Sturg Taggart\_\_\_, Ald. Bill Mott \_\_\_\_\_\_, Administrator Dennis Jordan \_\_\_\_\_\_.

### Public Present:

Chris Schultz, Gail Gygax, Artist Jerry Sawyer, five students from Badger High Senior Leadership Dynamics. Jill Cummings, and two representatives of Art in the Park.

### Approve the Minutes of the Prior Meeting:

It was moved by Mayor Connors to approve the minutes of the October 2, 2013 meeting and seconded by Ald. Kupsik. The motion passed 9-0.

### Public Input:

None.

### Park Permits/Park Donations:

8/9/2014 & 8/10/2014, Flat Iron Park, Art in the Park-The request was for 5,000 people with security. Mickey and Carol were there to request a reduction in the security deposit requirements. After discussion that the Park Commission has flexibility on the deposits, and that the additional requested item fees would not be waived, it was moved by Commissioner Quickel and seconded by Ald. Kupsik to approve the request, charging the normal fees for amenities but waiving all deposits. The motion passed 9-0. A comment was made regarding the cost for reserving all the parking spaces along Center Street, but it was determined not to be in the purview of the Park Commission.

Tracey Cummings Wedding-The wedding was already approved for July 11, 2014 at Library Park, but the applicant wished approval of access to electric at the Veterans memorial or power panel to the east, as well as a tent if the forecast calls for rain. It was moved by Ald. Kupsik and seconded by Commissioner Quickel to approve. Under discussion, President Skates mentioned that he would make as part of the approval the requirement to provide a week's notice on the tent. The motion passed 9-0.

9/27/2014, Hope Walk, Library Park, 5 AM to 2 PM – The request included 15 dogs on leash and placement of yard signs along Main Street. It was moved by Ald. Kupsik and seconded by Commissioner Swanson to approve. The motion passed 9-0.

Tree Donation, Dianne Bissell for her Mother-DPW Winkler explained the request. It was moved by Ald. Kupsik and seconded by Commissioner Swanson to approve the request for tree and plaque at Library Park. The motion passed 9-0.

## **Park Assignments/Repair Update/Maintenance:**

Ald. Kupsik inquired about the baby swings and said he had not seen them. DPW Winkler would look into and respond for the next meeting.

## **New Business:**

Leadership Dynamics Running Event Discussion (Taken 1<sup>st</sup> out of order on a motion by President Skates and second by Ald. Kupsik, passed 9-0.)

Five student provided information for their fundraiser which benefits Open Arms Charity in Elkhorn. The date would be May 10, 2014. The request is for children, 5K and 10K running race events with food and entertainment. The request was well received but the Commission requested they meet with Administrator Jordan or the Police Chief to go over the request. Further, they needed to think about the insurance and gaining approval from the nearby other jurisdictions for the race course. President Skates mentioned they should contact Clearwater Outfitters for advice/direction. Commissioner Quickel suggested they contact former commissioner Pat Schroeder for advice. No action was taken but the date was penciled in.

### 2014 Capital Budget Discussion

President Skates noted there wasn't anything new at this point to report/discuss, and that the Council is going to be considering a capital projects program later.

### 2014 Park Use & Open Space Plan-Ald. Al Kupsik

Copies of the plan were available at the meeting. Ald. Kupsik reported that there was funding in the upcoming budget to update the 2007 plan and that we needed to have a current plan to obtain state park related grants. President Skates said he hoped and looked forward to the workshop process with City resident involvement and input. No other action was taken.

### Dog Park Fencing Discussion

DPW Winkler explained the \$20,000 fencing estimate. The consensus was that the Park Commission would like to pursue this project next spring. Also, Commissioner Olson thought we should establish a charge to use the park, and maybe residents with registered dogs could use the facility free or at a reduced rate.

## **Old Business:**

### Gygax Memorial Discussion

Ms. Gail Gygax and Mr. Jerry Sawyer were present to explain their present concept. Ms. Gygax said she had enough funds raised to proceed with the design and final approval process. Mr. Sawyer, whose work is on display in Mukwanago and in Milwaukee (The Fonz), was aware of the 10'x10' approved space along Donian Park. He proposed a bronze statue on plinth at a height of 6' to 8'. The intent is to make it

as vandalism and maintenance free as possible. There was also discussion of an interactive chip for cell phones and a display at the museum to attract interest.

Mr. Sawyer said it would take him a year to create the bronze. Mayor Connors felt the Park Commission should react to the proposed concept and scale of the statue. President Skates wished to see a refined concept at a future meeting for approval to send forward to either Plan Commission if needed and to Council. Commissioner Swanson said this is the first such donation of its kind and wanted to make sure we got it right. Commissioner Hassler wanted to make sure there was a maintenance fund set up in accord with the policy. Ms. Gygax said maybe if they could sell bricks that they could raise additional funds to give to the City for maintenance. No other action was taken.

#### Concession Contract-Veterans Park & Dunn Field

Administrator Jordan reported proposals were due 12/30/2013.

#### Disc Golf Course Signage Donation Discussion.

No action was taken on this item.

#### Disc Golf Volunteer coordination Schedule Discussion-DPW Winkler

DPW Winkler provided a detailed status report. To summarize, there was much organized but much yet to do with volunteers. He recommended that we give it until after Thanksgiving to complete what can be done with volunteers and then pay to have the rest done. He also reported that Sherrer will be in on Saturday to build their 12 tee boxes, that there was a lot of tree work needed, and that the bridges needed attention.

#### Dunn Field Restroom/Concession Status Update-

DPW Winkler reported that the building is nearly completed. Alliant needed to connect power or we could have done an after-meeting inspection/viewing.

### **Adjourn:**

It was moved by Commissioner Schroeder and seconded by Commissioner Hassler to adjourn. The motion passed 9-0 and the meeting was adjourned at 7:48 PM.

### **Set Next Meeting Date:**

The next regular meeting is scheduled for December 4, 2013.

Respectfully Submitted,

*Daniel S. Winkler*

Daniel S. Winkler, P.E.  
Park Commission Secretary  
& Director of Public Works & Utilities  
11/07/13

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)