



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, NOVEMBER 11, 2013 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Finance, License and Regulation Committee Meeting minutes of October 28, 2013 meeting as distributed.
5. **LICENSES & PERMITS**
 - A. Original 2013-2014 Operator (Bartender) License applications filed by Vincent Balogh
6. Discussion/Recommendation on renewal of a CD in the amount of \$312,934.36 maturing on November 18, 2013
7. Discussion/Recommendation on renewal of a CDARS in the amount of \$600,000.00 maturing on November 21, 2013
8. Discussion/Recommendation on Contract for City Clerk Tim Neubeck
9. Discussion/Recommendation on purchase of Truck to replace Unit #20 in Street Department
10. Discussion/Recommendation on Revision of 2014 Street Improvement Program
11. Discussion/Recommendation on application for low power FM Station
12. **Presentation of Accounts**
 - A. Purchase Orders. None
 - B. Prepaid Bills in the amount of \$7,348.96
 - C. Regular Bills in the amount of \$452,284.16
13. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

11/8/13 9:45am

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney, Treasurer

FINANCE, LICENSE & REGULATION COMMITTEE MINUTES

MONDAY, OCTOBER 28, 2013 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chair Hill called the meeting to order at 6:04pm.

Roll Call. Present: Aldermen Kupsik, Lyon, Hougen and Hill. Absent (excused): Alderman Mott. Also Present: City Administrator Jordan, Comptroller Pollitt and Deputy Clerk Roenspies.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Kupsik/Hougen motion to approve the Finance, License and Regulation Committee Meeting minutes of October 14, 2013. Unanimously carried.

LICENSES & PERMITS

Original 2013-2014 Operator (Bartender) License applications filed by Dawn Hancock, Erica Lauderdale, Jorge Quintana-Medel, Mary Stenger and Jessica West.

Hougen/Kupsik motion to recommend approval. Unanimously carried.

Discussion/Recommendation on setting the public hearing for 2014 Budget

Lyon/Kupsik motion to set the public hearing at 5:00pm on Monday, October 18, 2013. Unanimously carried.

Discussion/Recommendation on renewal of a TID#4 CD at BMO Harris in the amount of \$461,375.67 maturing on October 30, 2013.

Kupsik/Lyon motion to recommend renewal at BMO Harris in the amount of \$461,375.67 for 13 months at .35%. Unanimously carried.

North Broad Street Lighting Equipment Bid awarded to Hein Electric Supply Co. of Brookfield, WI in the amount of \$144,320.00.

Hougen/Kupsik motion to approve. Unanimously carried.

Presentation of Accounts

Purchase Orders. None

Kupsik/Lyon motion to approve Prepaid Bills in the amount of \$1,266.00. Unanimously carried.

Kupsik/Lyon motion to approve Regular Bills in the amount of \$106,713.04. Unanimously carried.

Hougen/Kupsik motion to adjourn at 6:15pm. Unanimously carried.

/s/Artis Roenspies, Deputy City Clerk



REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 11, 2013 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Hougen
3. Roll Call
4. Awards, Presentations, and Proclamations
 - A. Mayor's Summer Landscape awards presentation
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of October 28, 2013, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - A. Original 2013-2014 Operator (Bartender) License applications filed by Vincent Balogh
10. Items removed from the Consent Agenda
11. **Second reading of Ordinance 13-21 on the amending of existing impact fees**
12. **Second Reading of Ordinance 13-23, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to rezone from Planned Development (PD) to General Business (GB) at the following locations: Tax Key No's ZA1776 00001 (630 & 700 Williams Street), ZA1776 00002, ZA177 00003, and ZA1776 00004.**
13. **Finance, License and Regulation Committee Recommendations – Alderman Hill**
 - A. Discussion/Action on renewal of a CD in the amount of \$312,934.36 maturing on November 18, 2013
 - B. Discussion/Action on renewal of a CDARS in the amount of \$600,000.00 maturing on November 21, 2013
 - C. Discussion/Action on approval of Contract for City Clerk Tim Neubeck

- D. Discussion/Action on purchase of Truck to replace Unit #20 in Street Department
- E. Discussion/Action on Revision of 2014 Street Improvement Program
- F. Discussion/Action on application for low power FM Station

14. Presentation of Accounts – Alderman Hill

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$7,348.96
- C. Regular Bills in the amount of \$452,284.16

15. Mayoral Appointments – Mayor Connors

- 16. Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in Re: CJB Investments, LLC
- 17. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session
- 18. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

11/8/13 1:00pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

CITY COUNCIL MEETING
MONDAY, OCTOBER 28, 2013 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Lyon.

Roll Call. Present: Aldermen Kupsik, Lyon, Hougen, Wall, Hill and Kehoe. Absent (excused): Aldermen Mott and Taggart. Also present: Administrator Jordan, City Attorney Draper and Deputy Clerk Roenspies.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Mary Jo Fesenmaier, 955 George Street, encouraged the Council to vote no to Kwik Trip, felt a Parking Supervisor is completely unnecessary and asked for a Public Hearing at the beginning of the budget process for next year.

Tom Kaczmarek, 605 Williams Street, expressed concern over the large size of the proposed Kwik Trip in this location.

Ned Sutherland, 1132 Wheeler Street, spoke in favor of the Kwik Trip project.

Mike Koucerek, 880 S. Lakeshore Drive also favors the project and opined that it is not the job of the City to limit competition.

Terry O'Neill, George Street, feels we need a parking person on duty on the weekends rather than a Parking Supervisor.

John Consolino of Northside Mobil at 501 Interchange N. said it is difficult to compete with a corporation as big as Kwik Trip. It will have an effect on other shop owners and cause smaller stations to go out of business.

Tom Hartz, 1051 Lake Geneva Boulevard, thanked the Council for the new lights going up on Broad Street. He spoke in favor of Kwik Trip and feels the Plan Commission denied the project for the wrong reason. In answering if it would create hardship to neighboring businesses, he commented that is about things like run-off and physical issues, not economical issues.

Tom Langdorf, owner at 630 and 700 Williams Street, expressed concern that the General Business zoning would expire if this project doesn't move along.

Acknowledgement of Correspondence. Letter from Walworth County thanking the City for supporting and hosting a collection site for the 2013 Clean Sweep program, including the help from the Street Department and Police Department.

Approval of Minutes

Wall/Lyon motion to approve the regular meeting minutes of October 14, 2013. Unanimously carried.

CONSENT AGENDA

Alderman Wall asked to remove the approval of Operator licenses from the consent agenda.

Items removed from the Consent Agenda.

Original 2013-2014 Operator (Bartender) License applications filed by Dawn Hancock, Erica Lauderdale, Jorge Quintana-Medel, Mary Stenger and Jessica West.

Lyon/Kupsik motion to approve. Unanimously carried.

First reading of Ordinance 13-21 on the amending of existing impact fees

Second reading of Ordinance 13-22, an ordinance to correct a scrivener's error in Ordinance 13-19

Hill/Wall motion to approve. Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Hill

Discussion/Action on setting the public hearing for 2014 Budget

Hill/Lyon motion to approve setting the public hearing for the 2014 Budget for Monday, November 18, 2013 at 5:00pm. Unanimously carried.

Discussion/Action on renewal of a CD at BMO Harris in the amount of \$461,375.67 maturing on October 30, 2013
Hill/Lyon motion to renew CD with BMO Harris in the amount of \$461,375.67 for a term of 13 months at the rate of .35%.
Roll Call. Motion carries 6-0.

Personnel Committee Recommendations – Alderman Kupsik

Discussion/Action on creating a Parking Supervisor position

Alderman Kupsik referred to the memo from the City Administrator giving the background of this request. This came to Personnel from the Parking Commission based on a parking study prepared by Rich and Associates which recommended this position be created to direct the Parking Department. The Personnel Committee voted 4-1 to recommend creation of a Parking Supervisor position. Alderman Kupsik enumerated a list of possible duties. This person would be fully responsible and accountable for overseeing the daily operation of the entire Parking Department which includes supervising of employees, policies and procedures, enforcement, complaints, events, monitoring the approximately 1,000 on- and off-street parking spaces, analyzing trends to improve City-wide parking station operations and responding to requests from the public. The parking stations generate approximately one million dollars per year in revenues for the City. The person in this position would be responsible to make sure parking stations are operational at all times, maintained adequately, and hooded to accommodate special events and construction.

Kupsik/Hill motion to create this position. Alderman Hougen asked for further explanation of why we need this position. Alderman Kupsik further explained that this person would need to handle the actual computer itself, with software, updates and physical work on the kiosks themselves. The City is currently paying \$1,000 per kiosk per year for a limited amount of maintenance. This contract is coming to an end shortly which means we will need someone to provide the same limited service. Alderman Hill strongly recommends this position. Currently, the entire department is staffed by part-time individuals doing the best they can in handling everything we have thrown at them to the best of their abilities, for which we owe them a debt of gratitude. However, this means there is not one person who is accountable for this revenue, these systems and employees; this creates some unease in other departments such as the Police Department which is fielding unnecessary phone and window traffic for parking complaints, potentially taking away from public safety roles. Alderman Hill further explained that there are a lot of moving parts in the world of parking. In addition to staff, accountability, revenue and special events, there is a rather large technology component entirely new to us; we have gone from an analog age to a heavily technology-based, digital age. It is not just one system; we are dealing with at least two proprietary systems that need to communicate with each other. We were afforded a consultant free of charge for a year whose time is now up. Everyone who comes to Lake Geneva has to park and interact with this system. Alderman Hill envisions this position to be full time with a high skill set on the technology side and staffing on weekends for enforcement; she feels the department welcomes it, the staff welcomes and she herself more than welcomes it. Alderman Wall agreed we need coverage on the weekend but felt the proposed position does not warrant a salary as high as has been budgeted. Alderman Hill said that was just a placeholder number and suspects that will not be the final number; it will be up to the Personnel Committee. Alderman Kehoe felt we should start out on a little smaller scale than a Supervisor. Alderman Kupsik the key tonight would be to approve the position so that we can direct staff to develop a job description that we can live with that would cover all the necessary bases to maintain the system, to provide the ambassadors and repairs and all the other things that go with this system. After further discussion, Administrator Jordan explained some of the factors in establishing the new system including auditor concerns and feels it has worked very well in meeting the requirements we asked of it.

Roll Call. Motion carries 5-1 with Alderman Wall voting no.

Public Works Committee – Alderman Mott

North Broad Street Lighting Equipment Bid awarded to Hein Electric Supply Co. of Brookfield, WI in the amount of \$155,320.00

Hill/Kupsik motion to approve the North Broad Street Lighting Equipment Bid awarded to Hein Electric Supply Co. of Brookfield, WI in the amount of \$155,320.00 funded by TID4. Roll Call. Motion carries 6-0.

Plan Commission – Alderman Hougen

First Reading of Ordinance 13-23, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to rezone from Planned Development (PD) to General Business (GB) at the following locations: Tax Key No's ZA1776 00001 (630 & 700 Williams Street), ZA1776 00002, ZA177 00003, and ZA1776 00004

Discussion/Action regarding the issuance of a Conditional Use Permit to Kwik Trip, Inc., 1626 Oak Street, La Crosse, WI 51601 for In-Vehicle Sales and Services (vehicular fuel station and car wash) incidental to on-site principle land use (convenience store) at the following locations: Tax Key No.'s ZA1776 00001 (630 & 700 Williams Street), ZA1776 00002, ZA1776 00003, and ZA1776 00004) with Staff recommendations.

Attorney Draper referred to the memo he gave to the Council. Since there was no recommendation from Plan Commission to approve or deny, he recommended for legal purposes that the matter be sent back to the Plan Commission for further deliberations and a proper recommendation.

Hougen/Wall motion to move the item back to the Plan Commission for the November meeting. Roll Call. Motion carries 6-0.

Resolution 13-R61, authorizing the issuance of a Conditional Use Permit to Geneva Bay Club on behalf of Robert Wereski, 304 S. Wells Street, Lake Geneva, WI 53147, for the installation of a decorative fence in excess of three feet in the streetyard (on Wells and Cass Streets) at 304 S. Wells Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00352A but to not allow the mounting of the gates until the parking layout is established and have the applicant come back before the Plan Commission for the approval of the gates.

Hougen/Kupsik motion to approve. Unanimously carried.

Resolution 13-R62, authorizing the issuance of a Conditional Use Permit to Geneva Bay Club, 421 Baker Street, Lake Geneva, WI 53147 for the installation of a decorative fence in excess of three feet in the streetyard (on Wells and Baker Streets) at 421 Baker Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00352 and that the alignment of the fence is within the appropriate setback, that the gates are set back at least 20 feet and the gate remain open until a revised Conditional Use comes back before the Plan Commission.

Hougen/Kupsik motion to approve. Unanimously carried.

Resolution 13-R63, authorizing the issuance of a Conditional Use Permit to Kehoe-Henry & Associates Inc., on behalf of Lake Geneva Joint 1 School District, 208 South Street, Lake Geneva, WI 53147 for the installation of an electronic message center on a freestanding sign located at Eastview Elementary School, 535 Sage Street, Tax Key No. ZOP 00003A, Lake Geneva, WI 53147 and to bring the timing of the sign and the illumination into compliance with the ordinance.

Hougen/Wall motion to approve. Unanimously carried.

Resolution 13-R64, authorizing the issuance of a Conditional Use Permit to Jacob and Heidi Nobilio, 192 Christie Lane, Twin Lakes, WI 53181 to operate a Crossfit Studio (Physical Activity Studio) in the Planned Business Park (PBP) zoning district at 700 Veterans Parkway Unit 209, Lake Geneva, WI 53147, Tax Key No. ZLGCC 00013 and to include that the hours of operation be 5am-10pm, seven days per week and that this Conditional Use be limited to this owner and no outdoor activity be done on site.

Hougen/Kupsik motion to approve. Unanimously carried.

Presentation of accounts.

Purchase Orders. None.

Hill/Lyon motion to approve prepaid bills in the amount of \$1,266.00. Roll Call. Unanimously carried.

Hill/Lyon motion to approve regular bills in the amount of \$106,713.04. Roll Call. Unanimously carried.

Hill/Wall motion to approve re-appointment of Michael Kocourek to the Utility Commission for the term ending October 1, 2018. Unanimously carried.

Hill/Lyon motion to adjourn at 8:22pm. Unanimously carried.

/s/ Artis M. Roenspies, Deputy City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

City of Lake Geneva

Licenses Issued between 11/11/2013 and 11/11/2013

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
11/11/2013	2013-302	Vincent M. Balogh Employer: Self	125 Meadowlark Dr., #10 Burlington, WI 53 Lake Geneva, WI 53147	50.00

Operator's Regular

Count: 1 Totals for this Type: 50.00

ORDINANCE 13-21

**AN ORDINANCE AMENDING CHAPTER 39, IMPACT FEES,
OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That impact fees for the fire station, City park and recreation facilities, and library are hereby repealed in Sections 39-5 and 39-6 of Chapter 39 of the Municipal Code of the City of Lake Geneva, Wisconsin.

2. That Section 39-4 of Chapter 39 of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows:

This chapter shall be uniformly applicable to residential and nonresidential development which occurs within the city and the impact fee zone. The impact fee zone shall be as included in the impact fee needs assessment and feasibility reports dated January 26, 2004 and September 2005.

3. That Section 39-4 of Chapter 39 of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows:

Any person who, after the effective date of this chapter, seeks to create, subdivide, and/or otherwise develop a residential unit within the impact fee area as defined on exhibit B of the impact fee needs assessment and feasibility reports dated January 26, 2004 and September, 2005 is hereby required to pay per residential unit an impact fee equal to one REU segregated as follows:

- (1) Wastewater treatment facility—All zoning classifications: \$1,865.
- (2) Water utility—All zoning classifications: \$1,690.

Any person who, after the effective date of this chapter, seeks to create, subdivide, and/or otherwise develop a nonresidential unit is hereby required to pay per nonresidential unit an impact fee for one REU times a multiplier based upon meter size segregated as follows:	
REU	Meter Size
1.00	5/8 IR 3/4-inch disk
1.60	1-inch disk

2.80	1.5-inch disk
4.80	2-inch disk
6.40	2-inch turbo
14.00	3-inch turbo
40.00	4-inch turbo
80.00	6-inch turbo
100.00	8-inch turbine
152.00	10-inch turbine
649.60	12-inch turbine
<p>Any person who, after the effective date of this chapter, seeks to remodel or upgrade an existing residential or nonresidential unit resulting in an upgrade in water meter size, shall pay an impact fee equal to the difference between REU of the existing meter and new meter times the current impact fee.</p>	

4. Section 39-6 of Chapter 39 of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows:

The impact fee for residential and nonresidential units shall be assessed and become due upon the following schedule:

- (1) Wastewater utility: Prior to issuance of building permit.
- (2) Water utility: Prior to issuance of building permit.

The impact fee for existing remodeled or upgraded residential and nonresidential units resulting in an upgrade in water meter size shall be assessed and become due prior to issuance of a water meter. City park and recreation facilities segregated fee shall not be applied to existing remodeled or upgraded residential and nonresidential units.

Pursuant to agreement between the city and any party, said fee may be imposed upon such other mechanism that may be defined in said agreement.

5. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,
Walworth County, Wisconsin, this ____ day of _____, 2013.

JAMES R. CONNORS, Mayor

Attest:

ARTIS ROENSPIES, Deputy Clerk

First Reading: 10/28/2013

Second Reading: 11/11/13

Adoption: _____

Published: _____

ORDINANCE NO. 13-23

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "**City**"), to rezone from Planned Development (PD) to General Business (GB) at the following locations: Tax Key No's ZA1776 00001 (630 & 700 Williams Street), ZA1776 00002, ZA177 00003, and ZA1776 00004)

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on October 21, 2013; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classification of the below-described property is changed as follows:

Planned Development (PD) to General Business (GB)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.
3. This Ordinance shall take effect upon passage and publication as provided by law.
4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____ 2013.

ATTEST:

James R. Connors, Mayor

Artis Roenspies, Deputy City Clerk

First Reading: 10/28/13
Second Reading: _____
Adopted: _____
Published: _____

City of Lake Geneva
CD and CDARS Investments
 11/7/2013

<u>Bank</u>	<u>Amount Invested</u>	<u>Time Period</u>	<u>% rate</u>	<u>Maturity Dates</u>	<u>Fund</u>	<u>#</u>
<u>BMO Harris Bank</u>						
Regular CD	\$ 461,375.67	13 months	0.35	11/30/14	TIF 4	7755715319
Regular CD	\$ 143,149.57	13 months	0.35	11/21/14	TIF 4	46150170
Sub-Total	\$ 604,525.24					
<u>Talmer Bank</u>						
Regular CD	\$ 58,675.50	12 months	0.30	05/22/14	TIF 4	4020101292
Sub-Total	\$ 58,675.50					
<u>Community Bank of Delavan</u>						
Regular CD	\$ 309,233.84	12 months	0.35	08/08/14	TIF 4	40143
Regular CD	\$ 312,934.36	12 months	0.40	11/18/13	TIF 4	40266
CDARS	\$ 600,000.00	52 week	0.30	11/21/13	TIF 4	1014575061
CDARS	\$ 600,000.00	52 week	0.35	08/21/14	TIF 4	1015663037
Sub-Total	\$ 1,822,168.20					
TOTAL invested	\$ 2,485,368.94					
Interest to Re-invest	\$ 1,709.03					
Interest to Re-invest	\$ 148.48					
	\$ 2,487,226.45					

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR JIM CONNORS & COMMON COUNCIL

FROM: CITY ADMINISTRATOR DENNIS JORDAN

DATE: NOVEMBER 11, 2013

RE: CONTRACT APPROVAL FOR TIMOTHY NEUBECK AS CITY CLERK

Background: The Personnel Committee met on Thursday October 31 to discuss candidates for the City Clerk position. After discussing and ranking the candidates, the Committee recommended that the City hire Timothy Neubeck as the City Clerk for the City of Lake Geneva. A copy of the Employment Agreement between Mr. Neubeck and the City is in your packet. The City Attorney has reviewed the Agreement.

The salient features of the contract are:

A starting salary of \$53,000 annually.

After one year, and subject to a favorable evaluation, the annual salary will be increased to \$55,000.

City agrees to pay \$500 for moving expenses.

If approved, Mr. Neubeck will begin his duties on Tuesday November 12, 2013.

Recommendation: Approve the Employment Agreement with Timothy Neubeck to be the City Clerk for the City of Lake Geneva.

**EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF LAKE GENEVA AND
TIMOTHY NEUBECK
FOR SERVICES AS CITY CLERK, CITY OF LAKE GENEVA**

This Agreement, made and entered into this 18th day of November, 2013, by and between the City of Lake Geneva, State of Wisconsin, a municipal corporation, hereinafter called "Employer", as party of the first part, and Timothy Neubeck hereinafter called "Neubeck", as party of the second part, both of whom understand and agree as follows:

WHEREAS, Employer desires to employ the services of Neubeck as City Clerk of the City of Lake Geneva, County of Walworth, as provided in Chapter 2, Article III, Division 2, Section 2-96 and 2-97 City Code of Ordinances and Sec. 62.09, Wis. Stats, and

WHEREAS, it is the desire of the Common Council, hereinafter called "Council", to provide certain benefits, establish certain conditions of employment and to set working conditions for Neubeck; and,

WHEREAS, Neubeck desires to accept employment as City Clerk for the City of Lake Geneva;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows;

SECTION 1. DUTIES

Employer hereby agrees to employ Neubeck as City Clerk for the City of Lake Geneva to perform the functions and duties specified in the Municipal Code of Lake Geneva, Chapter 2, Division 2, Section 2-96 and 2-97, City Clerk, §62.09(11), Wis. Stats, and duties as assigned by the City Council all the foregoing as amended from time to time by the Common Council for the City of Lake Geneva or the State of Wisconsin.

SECTION 2. SALARY

Effective November 11, 2013 the salary shall be \$53,000.00 annually. Further, after one year, and subject to a favorable evaluation, the annual salary will be increased to \$55,000. Each year thereafter, the City Council may set wage increases by Resolution. This position is a professional exempt position. The City agrees to pay Neubeck \$500 for moving expenses in 2013.

SECTION 3. TERM

A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Common Council to terminate the services of Neubeck at any time with cause. Cause is hereby deemed to be violations of the terms of this Agreement, duties assigned by the City Council, violations of any provision of the City of Lake Geneva Employee Personnel Handbook, now existing or as adopted and amended by the City

Council from time to time, or for violations as provided in §§17.12(1)(c) & (d) and 17.16, Wis. Stats.

- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Neubeck to resign at any time from his position with Employer.
- C. Neubeck agrees to remain in the exclusive employ of Employer and to neither accept other employment as an independent contractor or work as a self employed person nor become employed by any other employer.
- D. The Agreement shall be reviewed and considered for extension based upon the Neubeck's evaluation which will be done 90 days before Neubeck's anniversary date of November 11, 2014. Thereafter, The City Administrator and the Personnel Committee shall review and evaluate the performance of Neubeck at least once annually.

SECTION 4. HOURS OF WORK

It is recognized that professional exempt employees may devote time outside the normal office hours (Monday through Friday 8:30am to 5:00pm) to business of the Employer, Exempt employees do not receive overtime and should not keep track of any extra hours worked. If an exempt employee wishes to take off for personal time or a day off, he/she should clear it with the City Administrator.

SECTION 5. VACATION

Neubeck shall initially be entitled to two weeks vacation, and thereafter shall follow the policy as stated in the Employee Handbook.

SECTION 6. HEALTH, LIFE, DENTAL AND DISABILITY INSURANCE

Neubeck will receive health, life, dental and disability insurance benefits at the coverage in force for all City Employees.

SECTION 7. INSURANCE AFTER RETIREMENT

Exempt Regular Full-Time Employees retiring before they qualify for Medicare can remain on the City's health plan at their own expense. Said payment shall be based on the Employers group plan rates. The retiree may remain on the City health plan or until such time as the retiree is eligible for Medicare, or reaches sixty-five years of age, whichever occurs first.

SECTION 8. RETIREMENT

It is understood that the City of Lake Geneva is a member of the Wisconsin Public Employees Retirement Fund and thereby extends coverage to Neubeck and Employer shall pay the prescribed amount as stated by the WRS annually and Neubeck shall be responsible for the remaining share, currently, 7% of base pay.

SECTION 9. SICK LEAVE BENEFITS

Sick Leave Benefits shall be paid as provided for in the Employee Personnel Handbook

SECTION 10. SICK TIME PAYOUT

Regular Full-Time Neubecks who use no sick leave during an entire calendar year will have the sum of \$200.00 placed in an account which only be used for payment of health insurance after retirement subject to the conditions that follow. Only upon retirement with more than ten years of service will Neubeck be permitted to use these funds to pay for his health insurance.

SECTION 11. HOLIDAYS

New Year's Day (January 1); Good Friday (Friday before Easter); Memorial Day (last Monday in May); Independence Day (July 4); Labor Day (first Monday in September); Thanksgiving Day (4th Thursday in November); Day after Thanksgiving; Christmas Eve (December 24); Christmas (December 25); and New Year's Eve (December 31).

In addition to the recognized holidays previously listed, eligible Employees will receive one floating holiday in each anniversary year.

SECTION 12. DURATION OF AGREEMENT

This contract shall be reviewed on an annual basis with any changes thereto to be submitted in writing and to be approved by the City Council.

IN WITNESS WHEREOF, THE City Council of the City of Lake Geneva has caused this agreement to be signed and executed on its behalf by its Mayor, and duly attested by its Administrator, and Neubeck has signed and executed this agreement, both in duplicate, on the dates as set forth below.

CITY OF LAKE GENEVA

NEUBECK

Mayor, James R. Connors

Timothy Neubeck

Administrator, Dennis E. Jordan

Date

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

DEJ

TO: MAYOR JIM CONNORS & COMMON COUNCIL

FROM: CITY ADMINISTRATOR DENNIS JORDAN

DATE: NOVEMBER 11, 2013

RE: PURCHASE OF TRUCK TO REPLACE UNIT #20 IN STREET DEPARTMENT

Background: As stated in the minutes of the February 22, 2013 Public Works Committee meeting, Street Superintendent Carstensen provided a list of equipment that he proposed to send to auction. It was his recommendation to use the proceeds to purchase a replacement for truck #20 which was bumped off the funded list on the current borrowing and into 2014 unfunded. The Committee recommended the sale of the equipment, but referred the use of the proceeds to FLR and the Common Council. The FLR and Common Council approved the sale of the equipment, but wanted to see how much revenue would be generated by the sale of this equipment before deciding to purchase the truck. The equipment was sold at state auction and the City has received \$30,000 for the Street Department equipment. Truck #20 was estimated to cost \$25,000-\$30,000. This process has been used in the past and staff would recommend using the funds for the purchase of the vehicle.

Recommendation: To direct staff to bid out the replacement for vehicle #20 and that monies received from the sale of equipment can be used to pay for the truck. A budget resolution will be prepared when a bid is accepted and approved by the Common Council.



Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn

Alderman Gary Hougen

Alderman Al Kupsik

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

MINUTES

DATE: February 22, 2013

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Minutes of the February 21, 2013 Public Works Committee Meeting

The Public Works Committee met at 6:00 PM at City Hall.

Members in attendance:

Chairman Bill Mott X
Alderman Gary Hougen X
Alderman Arleen Krohn X
Alderman Sarah Hill X
Alderman Al Kupsik X

Staff Present:

City Administrator Dennis Jordan X
Director Daniel Winkler (DPW) X
Ron Carstensen (Street Supt.) X
Mayor Jim Connors: X
Other: _____

Public in attendance: Mr. Bob Schroeder, Ms. Mary Jo Fesenmaier, and Mr. Tom Hartz

Approval of the Minutes of the Prior (December 2012) Meeting:

Motion to approve by Ald. Kupsik and seconded by Ald. Krohn, and passed 5-0.

Public Comments:

Mr. Schroeder and Ms. Fesenmaier commented in favor of leaving salt/sand mix percentage the same. Mr. Schroeder provided handouts on the topic.

Communications:

Email from Mr. Ted Peters in favor of the City leaving its salt/sand mixture percentage the same.

Agenda Items:

1. Trostel Alley Possible Dedication – Continued Discussion.
2. Consideration of the Sale of Part of the City Property at the Street Department – Continued Discussion.
3. North Broad Street Lighting Replacement – Lighting Cost Alternatives.
4. Consideration of Striping and Parking Space Changes – Westbound Main Street East of Center Street.

Ald. Krohn thought the ratio was fine as-is. DPW Winkler noted that an increase in ratio would not result in much more salt application, but would reduce the sand clean up and related maintenance costs. The ordinance was discussed and Mayor Connors noted there was a provision to give the Street Superintendent flexibility to apply salt. He suggested adding a sentence to the ordinance something along the lines of **“Under extreme weather conditions and in the interest of public safety, the Street Department may opt to apply 100% salt on arterial streets and hills.”** The language was approved by consensus with the direction to ask the City Attorney to review and tidy up the wording.
(This item needs to go to the City Attorney for an ordinance change and then to Council at a future meeting).

Agenda Item No. 6-- Disposal of Surplus Street Department Equipment - Discussion.

Street Superintendent Carstensen provided a listing of equipment that he proposed to send to auction. It was his hope to use the proceeds to purchase replacement truck #20 which was bumped off the funded list on the current borrowing and into 2014 unfunded. Ald. Hill and Ald. Hougen inquired if this was consistent with past practice. There was also clarification by Administrator Jordan to Ald. Krohn as to how the Police Department has cars funded in its operating budget due to annual replacements. It was moved by Ald. Kupsik and seconded by Ald. Hougen to recommend sale of the listed surplus equipment. The discussion was not clear as to how to handle directing the proceeds to buy the next replacement pickup truck identified at a \$25,000 cost in the five year Capital plan. *(Footnote: It may require a Council resolution to amend the present 2013 CIP).* The motion to sell surplus equipment passed 5-0 and discussion of using the proceeds to be taken up by FLJ and Council.

(This item needs to go to FLJ and Council).

Agenda Item No. 7-- 2013 Tentative Street Maintenance Contract Priority Listing.

The tentative street listing for this year was presented by DPW Winkler for Consideration. After discussion of the streets and how the priorities were arrived at, it was moved by Ald. Hill and seconded by Ald. Hougen to approve the list and ask Crispell-Snyder to develop a design proposal for the 2013 Street Maintenance Contract based upon the list for PWC consideration. The motion passed 5-0.

Agenda Item No. 8-- STH 120 & USH 12 Interchange Sidewalks.

DPW Winkler introduced the new proposal from the DOT regarding sidewalks from Geneva Square to the Showboat theaters. Mayor Connors noted they were going to build the sidewalks and require us and Lyons to take them for maintenance. Chair Mott noted the DOT will pay for the sidewalks, our portion is very small compared to Lyons, and the sidewalks will all be constructed at once in 2017. DPW Winkler noted we can probably require the adjacent property owners to maintain the sidewalks and they will be 8' wide for ease of maintenance even if the City steps in and does them. It was moved by Ald. Hougen and seconded by Chair Mott to recommend accepting the sidewalk maintenance agreement from the DOT. The motion passed 5-0. (The final agreement with revised language is forthcoming by the WDOT for City Attorney review and consideration by Council at its March 11, 2013 meeting).

Agenda Item No. 9-- Dunn Field Restroom Architectural Proposals.

DPW Winkler reviewed Administrator Jordan's memorandum on the advertisement for proposals for this project. Ald. Hill questioned why other architects didn't submit sample sketches of what their vision for the restroom would look like, and only Etten did so. Mayor Connors indicated that the City didn't offer to pay extra to do that and in addition at least one architect noted that if he submitted a great design the City liked and didn't get the work, that the selected architect could utilize the concept. Chair Mott noted time was running short to begin the project design. After discussion of the cost comparisons, including construction costs, it was moved by Ald. Kupsik and seconded by Ald. Mott to recommend approval of the Etten proposal for the design of the restroom building. The motion was approved 5-0.

(This item needs to go to FLJ and Council).



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: November 7, 2013

MEMORANDUM

TO: Dennis Jordan
City Administrator

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: 2014 Street Maintenance Contract, Costs Update & Request to Consider
Two Additional Repair Patches

Background

This memorandum provides Council with the above project update and requests consideration of two additional repair patches.

Discussion

The Council approved the 2014 Street Maintenance Contract in the amount of \$366,604.10. The amount spent to date per our construction engineer is \$366,517.79 or just under the awarded amount. In addition, we had some reimbursable utility patch repairs done (\$9,720.05) through the contract to be paid by the Utility Commission.

Platt Avenue base repair and asphalt surfacing was discussed and approved at a special meeting of the City Council at a cost ranging from \$25,000 to \$26,000. Most of the work has been done at a final projected cost of \$19,911.80 (\$17,887.90 for patching and asphalt surface, \$1,198.40 for concrete gutter removal and replacement, and \$825.50 for repairing the driveway approach behind gutter replacement).

We cut off base repair work with costs nearing award amount. Peller Road was left off repairs as it is estimated to cost \$5,250 and would have pushed us over the award amount. In addition, there is a strip of asphalt adjacent to the new Dunn Restroom building which would cost \$3,540 to prepare and pave that wasn't in the project scope. We are looking at about \$8,800 worth of additional work to address these areas before winter and take advantage of the favorable asphalt pricing of Stark Asphalt. The work would be performed almost immediately upon approval.

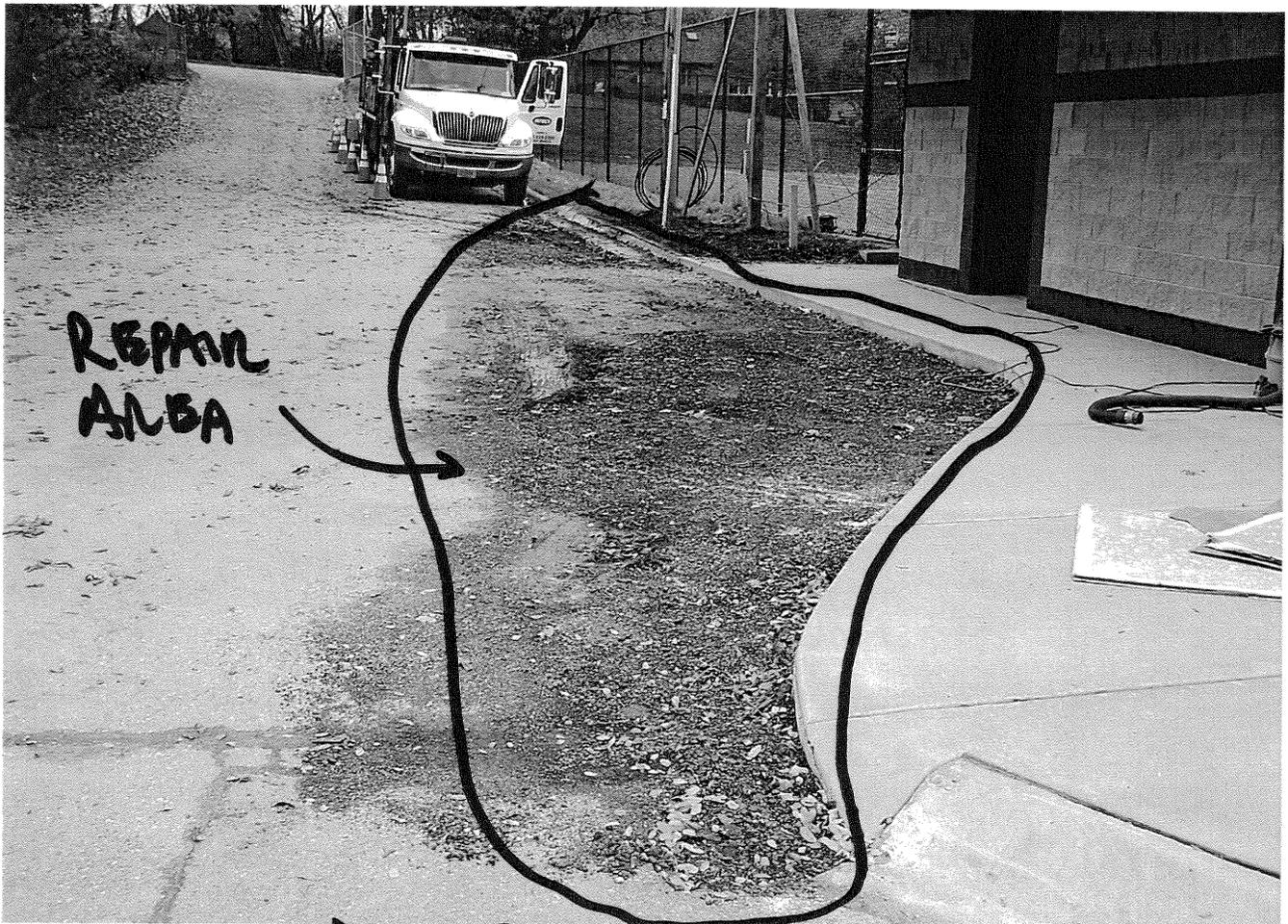
Recommendation

It is recommended to perform the Peller Road and Dunn Field entrance drive repairs at a total estimated cost of \$8,800.

Budget & Staffing Impact

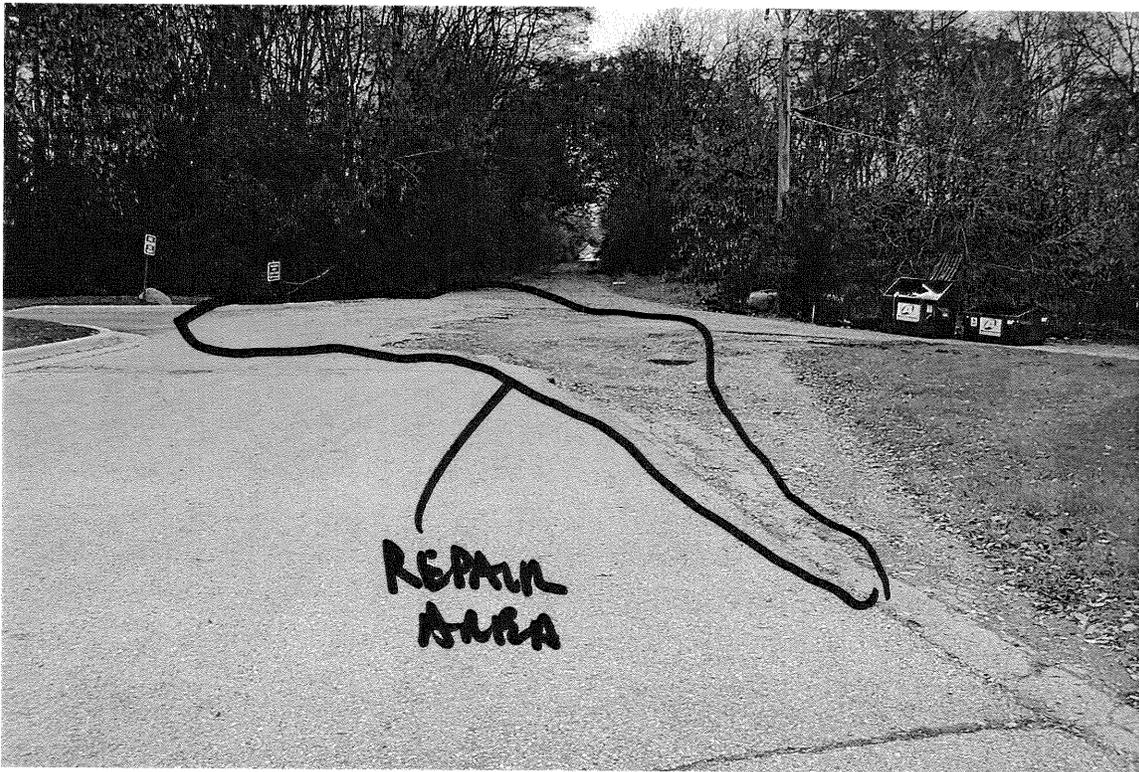
Funding for the work would come from the excess balance of capital improvements funds available from other project savings.

Cc: File



REPAIR
AREA

DUNN FIELD RESTROOM AREA.



PELLER ROAD AREA

CITY OF LAKE GENEVA

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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR JIM CONNORS & COMMON COUNCIL

DEJ **FROM: CITY ADMINISTRATOR DENNIS JORDAN**

DATE: NOVEMBER 11, 2013

RE: LOW POWER FM LICENSE

Background: The FCC launched the low power FM service in 2000. The service is entirely commercial-free, and licenses were only granted to nonprofit organizations. Low power FM stations can operate at a maximum power of 100 watts, which generally provides solid coverage within a 3.5 mile radius and can reach radios up to 10 miles away. As the FCC was starting to license new stations in 2000, Congress put a halt to it after a lobbying campaign by corporate broadcasters, which restricted new licensing opportunities. In 2011 the Local Community Radio Act was signed into law in January freeing the FCC to license new low power FM stations. The FCC will be accepting application in a one-time-only filing window ending November 14, 2013.

If the Council is interested in pursuing this, we need to determine if there is a channel available in the area. Jeff Miskie said he could help us determine this and also help us get 90% of the application filled. At that point we would need to get professional help to complete the application. There is no cost for the license. However, depending on the amount of professional help a community needs to complete the application, the costs could range from \$500 to \$5,000 depending on the complexity of the situation.

The costs to operate a station vary widely, depending on the cost of the equipment, studio space, etc. A fairly minimal start-up budget includes around \$15,000 worth of equipment. Recurring expenses would be music licensing fees, equipment maintenance and people power. Stations that already have space and do not have dedicated staff can operate on \$3,000-\$10,000 per year.

Also, the following would apply to the City if the license is in the City's name:

Subsection 2(c): Public Safety Radio Service. State and local governments and non-government entities may be eligible for LPFM station authorization because they propose to provide public safety radio services under Section 309(j)(2)(A) of the Communications Act of 1934, as amended, 47 U.S.C. Section 309(j)(2)(A). In order to qualify under this provision, an applicant must not be organized for profit, must use the proposed LPFM station for public safety radio services to protect the safety of life, health or property, and the services must not be made commercially available to the public 47 U.S.C. Section 309(j)(2)(A); see also 47 C.F.R. Sections 90.17, 90.23, and 90.27.

Included in your packet is the application for the LPFM station, the FCC Public Notice and a letter received from a firm soliciting contacts to use their services in applying for a license.

Staff concerns are budgetary. The station must be on the air at least 5 hours per day. Would the Council want to play the same things over and over mechanically, or would you want it live and varied? The amount of staff time that would be required to make this a success is a concern.

Recommendation: Discuss and direct staff appropriately.

INSTRUCTIONS FOR FCC FORM 319

APPLICATION FOR A LOW POWER FM BROADCAST STATION LICENSE

GENERAL INSTRUCTIONS

- A. FCC Form 319 is used to apply for a new or modified low power FM (LPFM) broadcast station license. Specifically, it may be used:

To cover an authorized construction permit, provided that the facilities have been constructed in accordance with the provisions and conditions specified on the construction permit.

To replace a nondirectional antenna with a different type of nondirectional antenna with the same number of bays, **provided** that the radiation center height of the new antenna is not more than two meters above nor four meters below the currently licensed value. See 47 C.F.R. Section 73.875(c)(1)

To replace the transmission line with a different type of transmission line or a transmission line of a different length which requires a change in the transmitter power output to maintain the licensed effective radiated power. See 47 C.F.R. Section 73.875(c)(2).

To change the hours of operation of a station authorized to operate pursuant to a time-share agreement in accordance with 47 C.F.R. Section 73.872. See 47 C.F.R. Section 73.875(c)(3).

To amend a pending license application.

As ordered by the Commission or its staff.

The form **may not be used**:

To change location of the tower structure. Any such relocation requires the prior filing and approval of FCC Form 318. See 47 C.F.R. Section 73.875(b).

To increase the antenna radiation center height by more than two meters or decrease radiation center height by more than four meters from the value specified in the station's current construction permit or license. Any such modification requires the prior filing and approval of FCC Form 318. See 47 C.F.R. Section 73.875(c).

- B. The form consists of the following sections:

- I. General Information
- II. Legal Certifications

- III. Application to Cover a Construction Permit
- IV. Application to Modify Transmission Parameters of a Licensed Facility
- V. Application for Change in Hours of Operation
- VI. Engineering Specifications

- C. This application form makes many references to FCC rules. Applicants should have on hand and be familiar with current broadcast rules in Title 47 of the Code of Federal Regulations (C.F.R.):

- (1) Part 0 "Commission Organization"
- (2) Part 1 "Practice and Procedure"
- (3) Part 73 "Radio Broadcast Services"
- (4) Part 74 "Experimental, Auxiliary, and Special Broadcast and Other Program Distributional Services"

FCC Rules may be purchased from the Government Printing Office. Current prices may be obtained from the GPO Customer Service Desk at (202) 512-1803. For payment by credit card, call (202) 512-1800, M-F, 8 a.m. to 4 p.m. e.s.t.; facsimile orders may be placed by dialing (202) 518-2233, 24 hours a day. Payment by check may be made to the Superintendent of Documents, Attn: New Orders, P.O. Box 371954, Pittsburgh, PA 15250-7954.

- D. Applicants that prepare this application in paper form should file an original and two copies of the application and all exhibits. Both electronic and paper filers should follow the procedures set forth in Part 0 and Part 73 of the Commission's Rules. Paper-filed amendments to previously filed license applications should be prepared and submitted in original and two copies and signed in the same manner as the original application. The amendment should contain the following information to identify the associated application:

- (1) Applicant's name
- (2) Facility ID#
- (2) Call letters or specify "NEW" station
- (3) Channel number
- (4) Station location
- (5) File number of application being amended (if known)
- (6) Date of filing of application being amended (if file number is not known)

- E. Applicants should provide all information requested by this application. **Defective or incomplete applications will be returned without consideration.** Inadvertently accepted defective or incomplete applications are also

subject to dismissal.

Docket No. 98-43, 13 FCC Rcd 23,056, 23,064 (1998), ¶ 17.

- F. In accordance with 47 C.F.R. Section 1.65, applicants have a continuing obligation to advise the Commission, through amendments, of any substantial and material changes in the information furnished in this application. This requirement continues until the FCC action on this application is no longer subject to reconsideration by the Commission or review by any court.
- G. This application requires applicants to certify compliance with certain statutory and regulatory requirements. These instructions provide additional information regarding Commission rules and policies. These materials are designed to highlight the standards and criteria which the Commission applies to determine compliance with its rules and policies, and thereby, increase the reliability of applicant certifications. These instructions are not intended to be a substitute for familiarity with the Communications Act and the Commission's regulations, policies, and precedent. While applicants are required to review all application instructions, they are not required to complete or retain any documentation created or collected to complete the application.
- H. This application is presented primarily in a "Yes/No" certification format. However, it contains appropriate places for submitting explanations and exhibits where necessary or appropriate. Each certification constitutes a material representation. An applicant may only mark the "Yes" certification when it is certain that the response is correct. A "No" response is required if the applicant is requesting a waiver of a pertinent rule and/or policy, or where the applicant is uncertain that the application fully satisfies the pertinent rule and/or policy. Thus, a "No" response to a certification question for which an exhibit can be submitted **will not** cause the immediate dismissal of the application, provided the exhibit is completed.
- I. **The applicant, or the applicant's legally authorized representative, must sign the application.** Depending on the nature of the applicant, the application should be signed as follows: if a partnership, by a general partner; if a corporation, by an officer; if an unincorporated association, by a member who is an officer; if a governmental entity, by such duly elected or appointed official as is competent under the laws of the particular jurisdiction. Counsel may sign the application for its client, but only in cases of the disability or absence from the United States of the applicant's legally authorized representative. In such cases, counsel must separately set forth why the application is not signed by such representative. In addition, as to any matter stated on the basis of belief instead of personal knowledge, counsel shall separately set forth the reasons for believing that such statements are true. See 47 C.F.R. Section 73.3513. If the application is filed electronically, the signature will consist of the electronic equivalent of the typed name of the individual. See Report and Order in MM

SECTION I: GENERAL INFORMATION.

- A. **Question 1: Legal Name of the Applicant.** The name of the applicant must be stated exactly in Question 1. If the applicant is a corporation, the applicant should list the exact corporate name; if a partnership, the name under which the partnership does business; and if an unincorporated association, the name of an executive officer, his/her office, and the name of the association.

Applicants should use only those state abbreviations approved by the U.S. Postal Service.

Facility ID Number. LPFM Facility ID Numbers can be obtained at the FCC's Internet Website at www.fcc.gov/mmb. Once at this website, scroll down and select CDBS Public Access. You can also obtain your facility ID Number by calling 202-418-2700. Further, the facility ID Number is now included on all LPFM authorizations and postcards.

- B. **Question 2: Contact Representative.** If the applicant is represented by a third party (such as, for example, legal counsel), that person's name, firm or company, and telephone/electronic mail address may be specified in Question 2.

Applicants hand-delivering FCC Form 319 may receive dated receipt copies by presenting an additional copy of the application to the acceptance clerk at the time of delivery. For mailed-in applications, a "return copy" of the application should be furnished and clearly marked as a "return copy." The applicant should attach this copy to a stamped, self-addressed envelope. Only one piece of paper per application will be stamped for receipt purposes.

- C. **Question 3: Station Location.** This must match the location listed on the station's current construction permit or license.
- D. **Question 4: Application Purpose.** This question asks whether the FCC Form 319 is being filed to cover an outstanding construction permit or to modify an authorized license.
- E. **Question 5: Program Test Authority.** FCC Form 319 may be filed for several purposes.

Stations operating pursuant to automatic program test authority. Applicants who are filing (1) license applications to cover construction permits that contain no program test restrictions or conditions or (2) license applications to modify existing licensed facilities **may immediately commence operations with the authorized facilities without prior Commission permission**, provided that, within 10 days of the

commencement of operations, FCC Form 319 is filed.

Requests for Program Test Authority. Applicants filing license applications to cover (1) construction permits that were issued pursuant to the successive license term procedures of 47 C.F.R. Section 73.872(d) or (2) construction permits that specifically restrict program test authority **may not commence operations** prior to the receipt of written authority from the Commission.

In order to obtain permission from the Commission to commence program test operations, the permittee must submit a completed FCC Form 319 with all exhibits to demonstrate compliance with the conditions on the construction permit, to the Commission at least 30 days prior to the date on which the permittee desires to commence program test operations. The permittee should mark the Question 4 box "Request for program test authority." The FCC will review the application and advise the permittee or licensee as to whether program test operations are authorized. See Section 73.1620(a)(5). The applicant may submit a courtesy copy of the application directly to the ASD (Mail Stop 1800B3) to expedite the processing of the request for program test authority.

SECTION II: LEGAL CERTIFICATIONS.

- A. **Question 1: Certification.** Each applicant is responsible for the information that the application instructions and worksheets convey. The Commission's streamlined broadcast licensing processes are premised on the accuracy and reliability of applicant certifications. Thus, each applicant must carefully review all instructions and worksheet materials prior to completing this application.
- B. **Question 2: Changed Circumstances.** This question requires the applicant to certify that all information provided in the underlying construction permit application remains correct. If any circumstance has arisen which would cause any statement or representation contained in the construction permit application to be incorrect, the applicant should respond "No" to Section II, Question 2 and provide an appropriate explanatory exhibit.
- C. **Question 3: Anti-Drug Abuse Act Certification.** This question requires the applicant to certify that neither it nor any party to the application is subject to denial of federal benefits pursuant to the Anti-Drug Abuse Act of 1988, 21 U.S.C. Section 862.

Section 5301 of the Anti-Drug Abuse Act of 1988 provides federal and state court judges the discretion to deny federal benefits to individuals convicted of offenses consisting of the distribution or possession of controlled substances. Federal benefits within the scope of the statute include FCC authorizations. A "Yes" response to Question 6 constitutes a certification that neither the

applicant nor any party to this application has been convicted of such an offense or, if it has, it is not ineligible to receive the authorization sought by this application because of Section 5301.

NOTE: With respect to this question, the term "party to the application" includes if the applicant is an individual, that individual; if the applicant is a corporation or unincorporated association, all officers, directors, or persons holding 5 percent or more of the outstanding voting stock or shares of the applicant; all members if a membership association; and if the applicant is a partnership, all general partners and all non-insulated limited partners.

SECTION III: APPLICATION TO COVER A CONSTRUCTION PERMIT.

Question 1: List construction permit file number.

Question 2: Constructed Facility: The applicant must certify that the facility was constructed as authorized in the underlying construction permit, or as an alternative, certify that any differences comply with the limitations set forth in Section 73.875. If the differences exceed those permitted under Section 73.875, **the permittee must file Form 318.**

Question 3: Special Operating Conditions: The special operating conditions are located on the final pages of the construction permit. Attach exhibits, if required, to document compliance with the special operating conditions. Please note, **SPECIAL OPERATING CONDITIONS MAY PROHIBIT AUTOMATIC PROGRAM TEST AUTHORITY.**

SECTION IV: APPLICATION TO MODIFY TRANSMISSION PARAMETERS OF LICENSED FACILITY.

Question 1: List current license file number.

Question 2: Replacement of Antenna. Applicants proposing to replace a nondirectional antenna with another nondirectional must check "yes" for Question 2. **The new antenna must be mounted not more than two meters above nor four meters below the authorized values. See 47 C.F.R. Section 73.875(c)(1).**

Question 3: Replacement of Transmission Line. Applicants proposing to change transmitter power output as a result of modifying the transmission line system must check "yes" in Question 3. **The station's effective radiated power must not change. See 47 C.F.R. Section 73.875(c)(2).**

SECTION V: APPLICATION FOR CHANGE IN HOURS OF OPERATION.

Question 1: Time-share Parties. Pertinent data for all

stations operating pursuant to the common time-share agreement must be listed.

Question 2: Minimum Operating Schedule. The applicant must to certify that the overall schedule for all stations listed in Question 1 complies with 47 C.F.R. Section 73.850(b).

SECTION VI: ENGINEERING SPECIFICATIONS.

E. **Tech Box:** The applicant must accurately specify the information requested in Questions 1, 2, and 3 of the Tech Box. Conflicting data found elsewhere in the application will be disregarded. All questions must be completed. The response "on file" is not acceptable. The response "not applicable" is not acceptable unless otherwise noted below.

Question 1: Effective Radiated Power: The effective radiated power (ERP) of the station to be licensed. **This value must be either: (1) within the range specified on the construction permit being covered; or (2) the same as currently licensed. Once licensed, proposed changes in ERP must be submitted of Form 318.**

Question 2: Transmitter Power Output: The transmitter power output (TPO) necessary to produce the ERP indicated in Question 1 must be specified to the nearest watt.

TPO may be calculated by using the following formula:

TPO = (Effective Radiated Power) divided by (Antenna power gain multiplied by the Efficiency of Transmission Line System)

Remember to change percent values to decimal form before calculating TPO. For example, 86% becomes 0.86. Transmission line efficiency is always less than one.

Question 3: Antenna Data: Applicant must provide the manufacturer, model number, number of sections and the spacing between antenna sections, in wavelengths. For example:

Manufacturer:	ERI	Shively	Jampro
Model Number:	SHP-4AE	6810	JHCP-3
# of sections:	4	3	4
Spacing:	1.0	0.5	1.0

Question 4: Transmitter Power Output: The applicant must certify that the transmitter power output (TPO) produces the authorized effective radiated power.

FCC NOTICE TO INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

The FCC is authorized under the Communications Act of

1934, as amended, to collect the personal information we request in this form. We will use the information provided in the application to determine whether approving this application is in the public interest. If we believe there may be a violation or potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; (b) any employee of the FCC; or (c) the United States Government is a party to a proceeding before the body or has an interest in the proceeding. In addition, all information provided in this form will be available for public inspection.

If you owe a past due debt to the federal government, any information you provide may also be disclosed to the Department of Treasury Financial Management Service, other federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

If you do not provide the information requested on this form, the application may be returned without action having been taken upon it or its processing may be delayed while a request is made to provide the missing information. Your response is required to obtain the requested authorization.

We have estimated that each response to this collection of information will take 1.5 hours. Our estimate includes the time to read the instructions, look through existing records, gather and maintain the required data, and actually complete and review the form or response. If you have any comments on this estimate, or on how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERM, Paperwork Reduction Project (3060-0938), Washington, DC 20554. We will also accept your comments via the Internet if you send them to jboley@fcc.gov. Please DO NOT SEND COMPLETED APPLICATIONS TO THIS ADDRESS. Remember - you are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0938.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, P.L. 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3), AND THE PAPERWORK REDUCTION ACT OF 1995, P.L. 104-13, OCTOBER 1, 1995, 44 U.S.C. 3507.

FOR
FCC
USE
ONLY

FCC 319

APPLICATION FOR A LOW POWER FM BROADCAST STATION LICENSE

FOR COMMISSION USE ONLY
FILE NO.

Section I - General Information

1. Legal Name of the Applicant		
Mailing Address		
City	State or Country (if foreign address)	ZIP Code
Telephone Number (include area code)	E-Mail Address (if available)	
	Call Sign	Facility ID Number

2. Contact Representative (if other than licensee/permittee)	Firm or Company Name
Telephone Number (include area code)	E-Mail Address (if available)

3. Station Location:

City	State
------	-------

4. Purpose of Application:

- Application for license to cover construction permit for LPFM station. **Complete Sections II, III, and VI.**
- Application for modification of transmission parameters of licensed facility (47 C.F.R. Section 73.875(c)). **Complete Sections II, IV, and VI.**
- Application for modification of hours of operation for licensed facility pursuant to changes in a time-share agreement (47 C.F.R. Section 73.875(e)). **Complete Sections II and V.**
- Amendment to a pending license application

If an amendment, **submit as an Exhibit** a listing by section and question number of the portions of the pending application that are being revised.

Exhibit No.

5. **Program Test Authority** (check one)

- Application for license to cover construction permit for LPFM subject to successive license term restrictions (47 C.F.R. Section 73.872(d)).

Stations subject to successive license term restrictions are not eligible for the automatic program test provisions of 47 C.F.R. Section 73.1620(a)(5). Such stations may commence program test operations only upon the receipt of written notification from the Commission.

List construction permit numbers and facility IDs for all facilities involved in the applicant's successive license term authorization.

Permit Number	Facility ID

- Application for license to cover construction permit for LPFM station subject to special operating conditions that restrict program test authority.

Applicants with construction permits that include program test authority conditions, other than those that relate to successive license term conditions, may commence program test operations only upon the receipt of written notification from the Commission.

- Stations operating pursuant to automatic program test authority.

Section II - Legal

1. **Certification.** Applicant certifies that it has answered each question in this application based on its review of the application instructions and worksheets. Applicant further certifies that where it has made an affirmative certification below, this certification constitutes its representation that the application satisfies each of the pertinent standards and criteria set forth in the application instructions. Yes No

2. **Changed Circumstances.** Applicant certifies that, apart from changes already reported, no cause or circumstance has arisen since the grant of the underlying construction permit which would result in any statement or representation contained in the construction permit application now being incorrect. Yes No See Explanation in Exhibit No.

3. **Anti-Drug Abuse Act Certification.** Applicant certifies that neither applicant nor any party to the application is subject to denial of federal benefits pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. Section 862. Yes No

The applicant certifies that the statements in this application are true, complete, and correct to the best of its knowledge and belief, and are made in good faith. The applicant acknowledges that all certifications and attached Exhibits are considered material representations. The applicant hereby waives any claim to the use of any particular frequency as against the regulatory power of the United States because of the previous use of the same, whether by license or otherwise, and requests an authorization in accordance with this application. (See Section 304 of the Communications Act of 1934, as amended.)

Typed or Printed Name of Person Signing	Typed or Printed Title of Person Signing
Signature	Date

Section III

APPLICATION TO COVER A CONSTRUCTION PERMIT.

1. **Original construction permit file number** (starts with the prefix BNPL or BPL). _____
2. **Constructed Facility.** The facility was constructed as authorized in the underlying construction permit. Yes No

See Explanation in Exhibit No.

3. **Special Operating Conditions.** The facility was constructed in compliance with all special operating conditions, terms, and obligations described in the construction permit. Yes No

See Explanation in Exhibit No.

4. Complete Section VI.

Section IV

APPLICATION TO MODIFY TRANSMISSION PARAMETERS OF LICENSED FACILITY.

1. **License file number** (starts with the prefix BLL or BMLL). _____
2. **Replacement of antenna.** This application is being filed to authorize the replacement of the licensed nondirectional antenna with another nondirectional antenna within 2 meters above or 4 meters below the licensed antenna center of radiation. See 47 C.F.R. Section 73.875(c)(1). Yes No
3. **Replacement of transmission line.** This application is being filed to authorize a replacement of the transmission line that resulted in a change in licensed transmitter power output, but not effective radiated power. See 47 C.F.R. Section 73.875(c)(2). Yes No
4. Complete Section VI.

Section V

APPLICATION FOR CHANGE IN HOURS OF OPERATION.

1. **Time-share Parties.** Provide a list of all stations involved in time-share agreement and the proposed hours of operation for each. Each station must file an application for LPFM broadcast station license (FCC Form 319).

Call Sign	Facility ID Number	Hours

2. **Minimum Operating Schedule.** The applicant certifies that the combined schedule listed in 1. complies with 47 C.F.R. Section 73.850(b). Yes No

Section VI

ENGINEERING SPECIFICATIONS.

Applicants must list technical specifications accurately. Contradictory data found elsewhere in this application will be disregarded. All items must be completed. The response "on file" is not acceptable.

TECH BOX

1. Effective Radiated Power: _____ watts				
2. Transmitter Power Output: _____ watts				
3. Antenna Data				
<table border="1"><tr><td>Manufacturer</td><td>Model</td><td>Number of Sections</td><td>Spacing Between Sections (wavelength)</td></tr></table>	Manufacturer	Model	Number of Sections	Spacing Between Sections (wavelength)
Manufacturer	Model	Number of Sections	Spacing Between Sections (wavelength)	

4. **Transmitter Power Output.** The applicant certifies that the operating transmitter power output specified in question 2., above, produces the effective radiated power specified in question 1., above.

Yes No

See Explanation
in Exhibit No.



PUBLIC NOTICE

Federal Communications Commission
445 12th St., S.W.
Washington, D.C. 20554

News Media Information 202 / 418-0500
Internet: <http://www.fcc.gov>
TTY: 1-888-835-5322

DA 13-1385
Released: June 17, 2013

MEDIA BUREAU ANNOUNCES AVAILABILITY OF THE REVISED FCC FORM 318 AND THE FILING PROCEDURES FOR OCTOBER 15 – OCTOBER 29, 2013 LOW POWER FM FILING WINDOW

As directed by the Commission,¹ this Public Notice (“Notice”) announces procedures and filing requirements that will apply to the upcoming Low Power FM (“LPFM”) new station and major change filing window. The window is available for LPFM proposals in the entire FM band (channels 201-300). The window will open on October 15, 2013, and close at 6:00 pm EDT on October 29, 2013.

The Commission established the LPFM service in 2000 and more than 800 LPFM stations have been licensed from the initial 2000-2001 windows. The Commission recently modified a number of LPFM licensing and service rules to implement the Local Community Radio Act² and to otherwise promote a robust and sustainable community radio service. Potential applicants are encouraged to review these recent Commission Orders.³

Participation. Each applicant must be a nonprofit educational organization, or a Tribe or Tribally-controlled organization, or a state or local government or a non-government entity that will provide a noncommercial public safety radio service to protect the safety of life, health, or property.⁴ Each applicant will be required to document its eligibility.⁵ Applicants also must be “local” as that term is defined in the Commission’s Rules.⁶

LPFM applications filed during this window must protect all FM, FM Translator, FM Booster and TV Channel 6 authorizations. LPFM applications also must protect pending broadcast applications in these services that were filed prior to the date of this Notice. Finally, LPFM applications must protect

¹ See *Creation of a Low Power Radio Service*, Fifth Order on Reconsideration and Sixth Report and Order, 27 FCC Rcd 15402, 15481 (2012) (“*Sixth Report and Order*”).

² Pub. L. No. 111-371, 124 Stat. 4072 (2011).

³ *Sixth Report and Order*, 27 FCC Rcd at 15424-15482; *Creation of a Low Power Radio Service*, Fifth Report and Order, Fourth Further Notice of Proposed Rulemaking and Fourth Order on Reconsideration, 27 FCC Rcd 3315 (2012).

⁴ See 47 C.F.R. § 73.853. See also *Creation of a Low Power Radio Service*, Report and Order, 15 FCC Rcd 2205, 2212-15 (2000) (nonprofit and public safety applicant eligibility) (“*Report and Order*”); *Creation of a Low Power Radio Service*, Fifth Order on Reconsideration and Sixth Report and Order, 27 FCC Rcd 15402, 15454-57 (2012) (tribal applicant eligibility).

⁵ See FCC Form 318 Instructions, Section II, B. (April 2013).

⁶ See 47 C.F.R. § 73.853(b).

existing vacant FM allotments.⁷ Consistent with established processing rules, an LPFM application that fails to protect these authorizations, applications, and allotments will be dismissed with no opportunity to correct the deficiency.⁸

Revised FCC Form 318. By this Notice, the Bureau is also making available the revised FCC Form 318, Application for Construction Permit for a Low Power FM Broadcast Station (April 2013 version). The revised form is effective immediately and must be used by all LPFM applicants. All previous editions of the FCC Form 318 are obsolete and may not be used in the October 15-October 29, 2013, filing window.

Filing Requirements. Those wishing to participate in this LPFM window *must* electronically complete and timely file FCC Form 318, Application for Construction Permit for a Low Power FM Broadcast Station. No fee is required when filing FCC Form 318.

Applications must be filed between October 15, 2013 and October 29, 2013. Applications filed earlier in the window will not receive any preference over those filed later in the window. Applications filed before October 15, 2013, or after October 29, 2013, will be returned. Incomplete and patently defective applications will be dismissed without any opportunity to amend.⁹

Electronic Filing Instructions. Applications must be filed through the Media Bureau's Consolidated Database System (CDBS) online filing system. The CDBS electronic filing system has numerous business rules and other edit checks to help ensure that filings are substantially complete when filed. When filing a new or major change proposal, applicants must select "New station" or "Major Change in licensed facility," respectively, on the Pre-form for Form 318 (Question 2 – Application Purpose).¹⁰ Instructions for use of the electronic filing system are available in the CDBS User's Guide, which can be accessed from the electronic filing website at:

http://licensing.fcc.gov/prod/cdbs/forms/prod/cdbs_ug.htm

For assistance with electronic filing, call the Audio Division Help Desk at (202) 418-2662.

Applicants are encouraged to access the system and prepare their applications and amendments at their earliest convenience. Applicants may begin to complete applications *immediately*. Applicants are also encouraged to submit their applications early during the window to ensure proper submission. An applicant may amend a filed application without limitation during the window by checking the Section I, Question 3 box "Amendment to pending application."¹¹ Applications and amendments filed during the

⁷ See 47 C.F.R. §§ 73.807 and 73.825.

⁸ See, e.g., *Low Power FM Filing Window*, Public Notice, 15 FCC Rcd 24817, 24818 (MB 2000).

⁹ See 47 C.F.R. § 73.801 (incorporating § 73.3566 into Subpart G). See also *Report and Order*, 15 FCC Rcd at 2257.

¹⁰ Although LPFM permittees may file "major modification of construction permit" applications, the Bureau strongly discourages such filings. They will be subject to competing proposals. Such an applicant will have no assurance that its major modification proposal will be comparatively preferred to mutually exclusive filings or, assuming that it is, that the application will be granted prior to the expiration of the underlying construction permit. The Bureau will automatically dismiss any major modification application upon expiration of the associated permit. It is imperative that an applicant submitting a major modification of construction permit application have an alternate plan to complete station construction prior to the construction permit deadline.

¹¹ Form 318, Section 1, Question 3 (April 2013); 47 C.F.R. § 73.871(a).

window will not be made available to the public until after the close of the filing window. To ensure the security of its application, it is important that an applicant shares its CDBS account passwords with only those individuals who are authorized to view and/or modify proposals in progress.

To complete the filing process, applicants must select the specific application under “Work in Progress” and then click on the “File Form” button. Applicants that have successfully filed Form 318 will immediately receive a CDBS response similar to the following:

FCC MB – CDBS Electronic Filing
Application Reference Number: 20131018ABC
Successfully filed at Oct 18 2013 12:01AM

Applicants that believe they have filed correctly and have not received such a message from the electronic filing system should log into their CDBS account and determine the status of the application. If the status is other than “Ready” or “Filed,” the application has NOT been properly filed and will NOT be processed.

Following the close of the window, the Commission staff will return and/or dismiss applications and amendments not submitted in accordance with the procedures described in this Public Notice. No curative amendments for such applications and amendments will be accepted after the close of the window.

The Commission must receive electronically filed applications no later than 6:00 PM EDT on October 29, 2013.

Finding an LPFM Station Channel. Applicants may use the Bureau’s LPFM Channel Finder to help determine if a proposed transmitter site would meet minimum LPFM station spacing requirements. This internet-based utility is available on the FCC web site at: <http://www.fcc.gov/encyclopedia/low-power-fm-lpfm-channel-finder>. The LPFM Channel Finder incorporates certain technical changes implemented by the LPFM *Sixth Report and Order*.¹² The site also provides additional information on the LPFM service, including the text of the *Sixth Report and Order*, specific rule requirements for LPFM applicants, and methods to determine the coordinates of an applicant’s proposed transmitter site. Please note that the LPFM Channel Finder tool is intended solely to assist LPFM applicants in tentatively identifying available FM channels.¹³ There is no guarantee that channels represented as “available” will be technically acceptable at the time an application is filed. An applicant should consider using a consulting engineer or a party familiar with the LPFM technical rules to determine the technical acceptability of its application, particularly if the applicant is requesting a second-adjacent channel spacing waiver.

Application Limitation. Nonprofit educational organizations may not file more than one application in this window. Tribal applicants may not file more than two applications. Not-for-profit organizations or governmental entities proposing to operate public safety or emergency services may file more than one application. However, applicants proposing public safety or emergency services must designate a “priority” application if multiple applications are submitted. Non-priority applications will be dismissed if competing applications are filed in the window. For applicants subject to the one application filing limit, a second application filed by such an applicant in this window would be treated as a

¹² See *Sixth Report and Order*, 27 FCC Rcd at 15424-15449.

¹³ The Bureau will update the Channel finder in the coming months to reflect database changes.

“conflicting” application subject to dismissal under Section 73.3518.¹⁴ This restriction applies even where more than one frequency is available at its proposed transmitter site.

Conflicting Applications. After the close of the LPFM filing window, in cases of conflicting, i.e., “mutually exclusive,” applications, mutual exclusivity determinations will be made with regard to all timely and complete filings.¹⁵ Thus, unless the applicants propose a settlement, the Commission will use a point system to select among the mutually exclusive applications.¹⁶ Applicants may claim a point for the following criteria if the applicant: (1) has an established community presence of at least two years; (2) pledges to originate locally at least eight hours of programming per day; (3) pledges to maintain a publicly accessible main studio that has local program origination capability; (4) can certify that it qualifies for a point under both the local program origination and the main studio criteria; (5) can certify that neither it nor any party to the application has an attributable interest in another broadcast station; and (6) is a Tribal Applicant proposing to locate its transmitting antenna site on that Tribal Applicant’s Tribal Lands.¹⁷

The comparative qualifications of applicants, *i.e.*, maximum possible points awarded pursuant to Section 73.872, are established as of the close of the filing window. While new and major change applications may be amended without limitation during the filing window,¹⁸ amendments that would improve the comparative position of these new and major change applications will not be accepted after the close of the filing window.¹⁹

Additional information on the LPFM service and LPFM station licensing procedures may be found at: <http://www.fcc.gov/encyclopedia/low-power-fm-broadcast-radio-stations-lpfm>.

For additional information, contact:

- Assistance with FRN numbers and passwords: FRN Help Desk 1-(877) 480-3201, Option 4
- Electronic filing assistance: Konrad Herling or David Trout, (202) 418-2662
- Legal inquiries: Tom Hutton or Parul P. Desai, (202) 418-2700
- Engineering inquiries: James Bradshaw or Gary Loehrs, (202) 418-2700
- Press inquiries: Janice Wise, (202) 418-8165

– FCC –

¹⁴ 47 C.F.R. § 73.3518. *See also* 47 C.F.R. § 73.801 (making Section 73.3518 applicable to LPFM stations).

¹⁵ 47 C.F.R. § 73.870(d).

¹⁶ 47 C.F.R. § 73.872.

¹⁷ *Id.* *See also* Form 318 Instructions, Section III, A-G (April 2013) (providing detailed instructions to determine eligibility for point system factors).

¹⁸ 47 C.F.R. § 73.871(a).

¹⁹ 47 C.F.R. 73.871(b).

Dennis

From: Jeff Miskie [jeffmiskie@sbcglobal.net]
Sent: Thursday, October 24, 2013 9:06 PM
To: Dennis
Subject: RE: FCC November 14th LPFM Deadline

Dennis,

Jean received this and I asked her to pass it on to you. If I'm reading the email correctly it sounds like the restrictions are a lot looser than the AM licensing we were looking at before. Specifically the ability to offer something more than just traffic info (tourist info and advertising?)

I think Burlington schools did something like this.

The sender is just another vendor but there may be an opportunity here

Jeff Miskie

-----Original Message-----

From: Dennis [mailto:djordan@cityoflakegeneva.com]
Sent: Thursday, October 24, 2013 12:46 PM
To: 'Jeff Miskie'
Subject: FW: FCC November 14th LPFM Deadline

Something we should look into?

-----Original Message-----

From: Jean Froggatt [mailto:jfroggatt@genevaonline.com]
Sent: Thursday, October 24, 2013 12:07 PM
To: 'Michael Rasmussen'; Dennis
Subject: FW: FCC November 14th LPFM Deadline

Chief

Low Power FM Stations for city information.

Jean

-----Original Message-----

From: jasonb@fmexpansion.com [mailto:jasonb@fmexpansion.com]
Sent: Monday, October 21, 2013 6:58 PM
To: jfroggatt@genevaonline.com
Subject: FCC November 14th LPFM Deadline

I am contacting you in your capacity as the official contact for licenses issued to the City of Lake Geneva by the Federal Communications Commission.

Now that the partial shutdown of the federal government has ended, the FCC has opened a window to accept applications for new Low Power FM (LPFM) stations. The window has been extended to November 14, 2013.

More than a decade has passed since this opportunity last existed. We don't anticipate another LPFM window will open for many years.

FCC rules permit the City of Lake Geneva to obtain LPFM stations to provide non-commercial public safety, traffic, tourism, weather radio services to individuals in and near its jurisdiction.

LPFM stations may also broadcast underwriting announcements. Therefore, it's possible to defray or eliminate the cost of providing this service to the public.

And as a government entity, the City of Lake Geneva may propose a single station or a network of LPFM stations to cover a large area. (All other types of applicants are limited to only one or two applications.) Therefore, this window is a rare opportunity to cost-effectively establish a public safety, traffic and tourism radio service.

My team and I have already done an automated study with the tools we possess that indicates spectrum for a new LPFM station is available at all or many of your currently licensed locations. The table below indicates if an LPFM station can be placed at that location and whether the Commission will require additional technical exhibits (waiver) before approving a station at that location.

Calls/Site	Longitude	Latitude	LPFM Spectrum?
WPCG429 Site 1	88° 27' 47.0"	42° 32' 43.0"	Clear
WPCG429 Site 2	88° 28' 58.4"	42° 30' 48.1"	Clear

LPFM Stations are inexpensive and effective:

* LPFM stations broadcast with an effective radiated power of 100 watts.

Car radios can reliably receive these stations as far as seven-to-fifteen miles away.

* LPFM stations are inexpensive to obtain. The turnkey cost to prepare a single LPFM application is \$800 dollars. Additional applications are \$400 dollars each.

* LPFM stations are inexpensive to build. The cost to obtain the equipment required to build a fully-automated LPFM station is under \$16,000 dollars.

The cost per station is significantly less when you build a network of LPFM stations to cover a large area or stretch of road.

Furthermore, it's not necessary to implement the service right away. An LPFM construction permit is valid for three years from the date it is granted. Construction can be deferred until underwriters are located to financially support the service or funds are appropriated in a future fiscal year.

The FM Expansion Group helps government and nonprofit organizations obtain, build, and operate new full-power and Low Power FM radio stations. During the last decade, we have successfully guided a significant number of entities through the process. We are prepared to help you pursue this opportunity in a manner that maximizes the likelihood of your success.

I understand this information likely generates more questions than answers.

Please feel free to contact me directly at (918) 749-3639 or jason@FMexpansion.com.

Best regards,
Jason Bennett

FM Expansion Group, LLC
7107 South Yale #444
Tulsa, OK 74136
(918) 749-3639

Please reply to this message with "remove" in the subject line if you prefer to no longer receive updates about FCC matters from us via email.

**City of Lake Geneva
Council Meeting
November 11, 2013**

**Prepaid Checks
10/24/13 through 11/7/13**

\$7,348.96

ACCOUNTS PAYABLE PREPAID ITEMS OVER \$5,000

COUNCIL MEETING DATE OF: 11/11/2013

TOTAL PREPAID ACCOUNTS PAYABLE - 10/9/13 THROUGH 10/23/13 \$7,348.96

ITEMS > \$5,000

BALANCE OF OTHER ITEMS \$ 7,348.96

DATE: 11/08/2013
 TIME: 10:45:46
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

PAGE: 1

FROM 10/30/2013 TO 11/07/2013

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMERIC		AMERICCOLLECT							
	5000087390313	01 CLAPPER INS ISSUE	1110205133	10/29/13		56865	10/31/13	1,055.15	1,055.15
								VENDOR TOTAL:	1,055.15
FROGG		JEAN FROGGATT							
	REIMB-10/13	01 911 CONF-MILEAGE-260 MILES	1121005330	10/23/13		56868	11/07/13	171.69	171.69
		02 911 CONF-MEALS	1121005331					146.90	146.90
								24.79	24.79
								VENDOR TOTAL:	171.69
GENAU		GENEVA AUTO BODY							
	20383	01 ST TRK #15 DAMAGE-DEDUCTIBLE	1132105351	07/29/13		56866	10/31/13	2,368.27	2,368.27
		02 ST TRK #15 DAMAGE	1110005245					500.00	500.00
								1,868.27	1,868.27
								VENDOR TOTAL:	2,368.27
USBANK		US BANK							
	3341-10/13	01 UW WI-REG FEES-GRITZNER	1121005410	10/11/13		56867	10/31/13	3,232.92	3,232.92
		02 UW WI-REG FEES-ECKLUND	1121005410					100.00	100.00
		03 KALAHARI-LOGGING-FROGGATT	1121005330					210.00	210.00
		04 MORGANS CO-PHOTOS, FRAMES	1121005399					140.25	140.25
		05 OFFICEMAX-REPORT COVERS	1121005310					29.97	29.97
		06 NATIONAL CHILD ID-ID KITS	1121005316					1,033.50	1,033.50
		07 WI NENA-MEMBER DUES-RASMUSSEN	1121005410					225.00	225.00
		08 NAT'L CRIME-MCGRUFF STICKERS	1121005316					239.75	239.75
		09 NAT'L CRIME-COLORING BOOKS	1121005316					589.75	589.75
		10 BESTBUY-MOUSE, COMPUTER CASE	1121005305					64.98	64.98
		11 WALMART-FAX MACHINE PHONE	1121005221					24.97	24.97
		12 WI AG-TRAINING REG FEES-WAY	1121005410					55.00	55.00
		13 NAT'L CRIME-PAMPHLETS	1121005316					419.75	419.75
								VENDOR TOTAL:	3,232.92
USPS		US POST OFFICE							
	STAMPS-11/13	01 20 BOOKS STAMPS	9900005312	11/05/13		56869	11/07/13	184.00	184.00
								VENDOR TOTAL:	184.00
								TOTAL --- ALL INVOICES:	7,012.03

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE OF: 11/11/2013

TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 11/7/13	452,284.16
<u>ITEMS > \$5,000</u>	
Gilbank Construction - Dunn Restrooms Draw 3	131,580.00
Frank Bros Inc - Resurfacing Parking Lots	59,162.55
Inland Dredge Co - Lagoon Dredging	45,853.80
Humphrey's Contracting - Riv Seawall, Platt Ave Curb, Townline Rd Sidewalk	29,507.35
Gai Consultants - Oct Engineering	27,416.05
Lake Geneva CVB - 4th Qtr Payment	23,750.00
Asphalt Services - 2013 Crack filling	20,000.00
C & D Landscaping - 2013 Tree Planting	16,394.30
Baker & Taylor - September Library Purchases	12,648.66
Nyquist Eng - Aug thru Sept IT Services	7,903.99
Balance of Other Items	\$ 78,067.46

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
A+	A+	GRAPHICS & PRINTING					
4226	11/04/13	01	OLD TIME NEWSLETTER	1170005720		11/12/13	60.00
			INVOICE TOTAL:				60.00
			VENDOR TOTAL:				60.00
ACL	ACL	SERVICES LLC					
201309-0	10/01/13	01	BLOOD DRAWS	1121005380		11/12/13	35.00
			INVOICE TOTAL:				35.00
			VENDOR TOTAL:				35.00
ADVAND	ADVAND	ADVANCED DISPOSAL SERVICES					
A4000004730	10/15/13	01	LANDFILL USEAGE-5.6 TONS	1136005296		11/12/13	301.38
			INVOICE TOTAL:				301.38
			VENDOR TOTAL:				301.38
ALA	AMERICAN LIBRARY ASSOCIATION						
0039354-2013	10/28/13	01	MEMBERSHIP DUES	9900005211		11/12/13	300.00
			INVOICE TOTAL:				300.00
			VENDOR TOTAL:				300.00
AMAZO	AMAZON						
8932-10/13	10/10/13	01	DVDS	9900005414		11/12/13	480.02
		02	CHILDRENS DVDS	9900005411			96.86
		03	DOOR CHIME, BATTERY	9900005350			55.95
			INVOICE TOTAL:				632.83
			VENDOR TOTAL:				632.83
AMERIG	AMERICAN GLASS & WINDOW LLC						
9740	07/29/13	01	WINDOW REPLACEMENT BALANCE	9900005250		11/12/13	275.00
			INVOICE TOTAL:				275.00
			VENDOR TOTAL:				275.00

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

DATE: 11/08/13
 TIME: 13:55:52
 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
AMYS	AMY'S SHIPPING EMPORIUM						
131938	11/07/13	01	POSTAGE-DUNCAN AUTOCITE	4234505312		11/12/13	13.74
						INVOICE TOTAL:	13.74
						VENDOR TOTAL:	13.74
ANTAE	ANTAUEUS LLC						
0001-92	11/01/13	01	NOV ONLINE PROCESSING	9900005211		11/12/13	5.00
		02	NOV ONLINE PROCESSING	4055105216			95.00
		03	NOV ONLINE PROCESSING	4234505216			200.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
ARROW	ARROW PEST CONTROL INC						
60555	10/31/13	01	PEST CONTROL-OCT	1116105360		11/12/13	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
ASPHA	ASPHALT SERVICES LLC						
1049	11/04/13	01	2013 CRACKFILLING	4132101309		11/12/13	20,000.00
						INVOICE TOTAL:	20,000.00
						VENDOR TOTAL:	20,000.00
AUROH	AURORA HEALTH CARE						
1161340	10/06/13	01	HEP B VACCINATION	1121005411		11/12/13	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
AUROM	AURORA MEDICAL GROUP						
EG0050367-10/13	10/28/13	01	FLU SHOTS-38	1110205133		11/12/13	1,026.00
						INVOICE TOTAL:	1,026.00
						VENDOR TOTAL:	1,026.00

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
AUTOM	AUTOMATED PARKING TECHNOLOGIES						
131665	10/21/13	01	LUKE RECEIPT PAPER	4234505250		11/12/13	847.94
						INVOICE TOTAL:	847.94
						VENDOR TOTAL:	847.94
AUTOT	AUTO TECH CENTERS INC						
248795	10/31/13	01	TIRES-VAN,TRK 21	1132105250		11/12/13	1,343.53
						INVOICE TOTAL:	1,343.53
						VENDOR TOTAL:	1,343.53
AUTOW	AUTOWORKS PLUS						
15341	11/01/13	01	TIRE MOUNT,BAL-TK 21	1132105250		11/12/13	94.00
						INVOICE TOTAL:	94.00
						VENDOR TOTAL:	94.00
AVENET	AVENET WEB SOLUTIONS						
33703	10/24/13	01	WEB HOSTING NOV-DEC	1115105450		11/12/13	116.66
		02	WEB HOSTING JAN-OCT	1100001610			583.34
						INVOICE TOTAL:	700.00
						VENDOR TOTAL:	700.00
BAKER	BAKER & TAYLOR						
75022386-9/13	09/30/13	01	M25095210-5 ITEMS	9900005414		11/12/13	96.29
		02	M22821650-3 ITEMS	9900005414			50.36
						INVOICE TOTAL:	146.65
L3367102-9/13	09/30/13	01	2028579658-131 ITEMS	9900005410		11/12/13	3,708.48
		02	2028578155-6 ITEMS	9900005410			95.33
		03	2028571091-52 ITEMS	9900005410			762.00
		04	2028567431-106 ITEMS	9900005410			1,579.64
		05	2028561312-74 ITEMS	9900005410			1,018.21

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
L3367102-9/13	09/30/13	06	2028559494-48 ITEMS	9900005410		11/12/13	436.81
		07	2028555605-29 ITEMS	9900005410			506.69
		08	2028544177-14 ITEMS	9900005410			259.44
		09	2028512326-11 ITEMS	9900005410			193.52
			INVOICE TOTAL:				8,560.12
L3367512-9/13	09/30/13	01	2028533614-1 ITEM	9900005411		11/12/13	7.27
		02	2028533615-9 ITEMS	9900005411			107.34
		03	2028533616-3 ITEMS	9900005411			32.42
		04	2028533617-2 ITEMS	9900005411			16.91
		05	2028558837-2 ITEMS	9900005411			15.79
		06	2028558838-1 ITEM	9900005411			8.81
		07	2028558839-9 ITEMS	9900005411			103.42
		08	2028558840-1 ITEM	9900005411			8.16
		09	2028558841-3 ITEMS	9900005411			32.45
		10	2028558842-50 ITEMS	9900005411			497.23
		11	2028592348-2 ITEMS	9900005411			20.69
		12	2028592349-2 ITEMS	9900005411			20.68
		13	2028592350-3 ITEMS	9900005411			35.75
		14	2028592351-1 ITEM	9900005411			11.18
		15	2028592352-7 ITEMS	9900005411			70.13
			INVOICE TOTAL:				988.23
L4013232-9/13	09/30/13	01	2028612085-1 ITEM	9900005414		11/12/13	8.24
		02	2028612084-12 ITEMS	9900005414			194.57
		03	2028578816-120 ITEMS	9900005414			2,544.75
		04	2028544738-1 ITEM	9900005414			16.47
		05	2028513629-10 ITEMS	9900005414			189.63
			INVOICE TOTAL:				2,953.66
			VENDOR TOTAL:				12,648.66
BENDL	BENDLIN FIRE EQUIPMENT CO INC						
81612	09/25/13	01	BOOTS-ANDERSON	4122001301		11/12/13	335.00
			INVOICE TOTAL:				335.00

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BENDL	BENDLIN FIRE EQUIPMENT CO INC						
81722	10/02/13	01	BOOTS	4122001301		11/12/13	335.00
						INVOICE TOTAL:	335.00
						VENDOR TOTAL:	670.00
BOBSC	BOBS CARPET & CLEANING SERVICE						
11356	10/10/13	01	WINDOW CLEANING	4055205350		11/12/13	300.00
		02	CARPET CLEANING-STR DEPT	1132105350			100.00
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
BOTTS	BOTTS WELDING & TRK SERV INC						
555928	10/24/13	01	NEW IMPELLOR-GIANT VAC	1132105250		11/12/13	380.00
						INVOICE TOTAL:	380.00
557011	11/06/13	01	U-BOLTS, WASHERS-GIANT VACS	1132145430		11/12/13	42.54
						INVOICE TOTAL:	42.54
						VENDOR TOTAL:	422.54
BOUND	BOUND TREE MEDICAL LLC						
81212647	09/24/13	01	EMS BAG	1122005810		11/12/13	92.73
						INVOICE TOTAL:	92.73
81214312	09/25/13	01	SAFETY GLASSES	1122005810		11/12/13	62.16
						INVOICE TOTAL:	62.16
						VENDOR TOTAL:	154.89
BRAD	BRADEN, OLSON, DRAPER LLP						
REIMB-11/13	11/07/13	01	MEAL, LODGING-OWI CONF	1113005331		11/12/13	172.95
						INVOICE TOTAL:	172.95
						VENDOR TOTAL:	172.95

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-276004	10/04/13	01	REFLECTIVE TAPE	1122005351		11/12/13	17.89
						INVOICE TOTAL:	17.89
662-276558	10/13/13	01	BATTERIES-ENG 1	1122005240		11/12/13	507.96
						INVOICE TOTAL:	507.96
662-276593	10/14/13	01	CREDIT-BATTERY CORE ENG 1	1122005240		11/12/13	-56.00
						INVOICE TOTAL:	-56.00
662-277776	10/31/13	01	OIL-TK 15	1132105351		11/12/13	18.57
						INVOICE TOTAL:	18.57
						VENDOR TOTAL:	488.42
C&D	C & D LANDSCAPING AND DESIGN						
53690	11/05/13	01	2013 TREE PLANTING	3430001206		11/12/13	2,499.00
		02	2013 TREE PLANTING	1132135346			13,895.30
						INVOICE TOTAL:	16,394.30
						VENDOR TOTAL:	16,394.30
CARSTRO	RON CARSTENSEN						
10/13	07/04/13	01	CELL CHGS JUL-SEP	1132105221		11/12/13	206.17
						INVOICE TOTAL:	206.17
						VENDOR TOTAL:	206.17
CDW	CDW GOVERNMENT INC						
GQ50986	10/23/13	01	DISPATCH COMPUTER	4121001211		11/12/13	500.00
		02	DISPATCH COMPUTER	4121001303			628.06
		03	FIREWALL	4122001213			538.35
		04	TAX BILL SCANNERS-2	1115303310			233.96
						INVOICE TOTAL:	1,900.37
						VENDOR TOTAL:	1,900.37

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CES	10/28/13	01	VOLTAGE TESTER-STREET LIGHTS	1134105261		11/12/13	87.47
LKG/020880						INVOICE TOTAL:	87.47
						VENDOR TOTAL:	87.47
CHO	10/07/13	01	HAZMAT REG FEE, BOOKS, FFI BOOKS	1122005412		11/12/13	301.45
REIMB-10/13						INVOICE TOTAL:	301.45
						VENDOR TOTAL:	301.45
COMPOST	10/01/13	01	250 YD LEAVES	1132145220		11/12/13	1,000.00
415489						INVOICE TOTAL:	1,000.00
416484	10/22/13	01	225 YD LEAVES	1132145220		11/12/13	900.00
CRISMAN						INVOICE TOTAL:	900.00
DEANNA CRISMAN						VENDOR TOTAL:	1,900.00
EYEGLASS-2013	10/29/13	01	EYEGLASS REIMB PER CONTRACT	1112005133		11/12/13	150.00
REIMB-10/13	10/31/13	01	MEALS/LODGING-MC CLERK CONF	1112005331		11/12/13	247.36
		02	MILEAGE-MC CLERK CONF	1112005330			171.50
CSIM						INVOICE TOTAL:	418.86
CSI MEDIA LLC						VENDOR TOTAL:	568.86
10131861	10/23/13	01	HW AD-DISPATCHER	1121005411		11/12/13	183.90
						INVOICE TOTAL:	183.90
						VENDOR TOTAL:	183.90

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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P. O. #	DUE DATE	ITEM AMT
DAM	DAM ROAD GUN SHOP INC						
756652	10/28/13	01	TRAINING AMMO-2000 ROUNDS	1121005410		11/12/13	918.00
						INVOICE TOTAL:	918.00
						VENDOR TOTAL:	918.00
DIGIT	DIGITAL PAYMENT TECHNOLOGIES						
187781	10/18/13	01	EXT BY PHONE-AUG	4234505450		11/12/13	174.25
						INVOICE TOTAL:	174.25
187787	10/18/13	01	EXT BY PHONE-SEP	4234505450		11/12/13	122.75
						INVOICE TOTAL:	122.75
187876	10/22/13	01	EXT BY PHONE-JUL	4234505450		11/12/13	193.00
						INVOICE TOTAL:	193.00
						VENDOR TOTAL:	490.00
DOUSM	DOUSMAN TRANSPORT CO						
45-03,503	11/01/13	01	SHUTTLE 10/12-10/13	4234505399		11/12/13	810.76
						INVOICE TOTAL:	810.76
						VENDOR TOTAL:	810.76
DUNN	DUNN LUMBER & TRUE VALUE						
538944	10/09/13	01	POST CAP&TOP-SIGN	1170005720		11/12/13	180.52
						INVOICE TOTAL:	180.52
539959	10/16/13	01	SILT FENCE-LAGOON DREDGING	4054105372		11/12/13	55.90
						INVOICE TOTAL:	55.90
539991	10/17/13	01	TRENCHER RENTAL-SILT FENCE	4054105372		11/12/13	67.76
						INVOICE TOTAL:	67.76
540706	10/23/13	01	LIGHT BULES	9900005350		11/12/13	63.92

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P. O. #	DUE DATE	ITEM AMT
540706	10/23/13	02	DISCOUNT	1100004819		11/12/13	-6.39
						INVOICE TOTAL:	57.53
540976	10/24/13	01	CAPS-TK 26	1132105351		11/12/13	8.00
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.60
541297	10/28/13	01	ELECTRICAL PLUG-CAMERAS	1132105399		11/12/13	19.95
		02	DISCOUNT	1100004819			-1.00
						INVOICE TOTAL:	18.95
541686	10/31/13	01	FLARE FITTINGS	1132105351		11/12/13	7.48
		02	DISCOUNT	1100004819			-0.37
						INVOICE TOTAL:	7.11
541697	10/31/13	01	HYDRO FITTING,TEFLON TAPE	1132145430		11/12/13	12.57
		02	DISCOUNT	1100004819			-0.63
						INVOICE TOTAL:	11.94
541703	10/31/13	01	LETTERING-TK 18	1132105340		11/12/13	5.49
		02	DISCOUNT	1100004819			-0.27
						INVOICE TOTAL:	5.22
541795	11/01/13	01	LIGHT BULBS, SOLAR SALT	9900005350		11/12/13	91.27
		02	DISCOUNT	1100004819			-4.50
						INVOICE TOTAL:	86.77
541812	11/01/13	01	SOCKET DRIVER	1132105340		11/12/13	9.58
		02	DISCOUNT	1100004819			-0.48
						INVOICE TOTAL:	9.10
542096	11/04/13	01	WIRE CONNECTORS,TAPE	1132105340		11/12/13	13.98
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	13.28

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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN	DUNN LUMBER & TRUE VALUE						
542177	11/05/13	01	LIGHT BULBS-VETS PK	1152005352		11/12/13	11.45
		02	DISCOUNT	1100004819			-0.57
						INVOICE TOTAL:	10.88
542427	11/06/13	01	SHOVEL, SNOWBLOWER OIL	1116105350		11/12/13	14.98
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.23
						VENDOR TOTAL:	546.79
ENTRA	ENTRANCE SYSTEMS LLC						
216864	10/25/13	01	SLIDING GATES ANNUAL INSP	1132105399		11/12/13	161.00
						INVOICE TOTAL:	161.00
						VENDOR TOTAL:	161.00
EQUAL	EQUAL RIGHTS DIVISION						
250-10/13	10/31/13	01	WORK PERMITS-OCT	1100002422		11/12/13	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
EXPERT	EXPERT PLUMBING & HEATING						
626-102213	10/22/13	01	HEATER FIX-VETS PK	1152015350		11/12/13	122.94
						INVOICE TOTAL:	122.94
						VENDOR TOTAL:	122.94
EYE	EYE PHYSICIANS & SURGEONS SC						
6143	09/30/13	01	GLASSES FIX-COVI	1122005415		11/12/13	65.00
						INVOICE TOTAL:	65.00
						VENDOR TOTAL:	65.00
FORD	FORD OF LAKE GENEVA						

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
FORD OF LAKE GENEVA							
39858	09/17/13	01	NEW FUEL VENT,HOSE-AMB 2	1122005240		11/12/13	128.75
			INVOICE TOTAL:				128.75
40064	10/20/13	01	BRAKE PADS,ROTORS,SEAL-SQ20993	1121005361		11/12/13	1,150.30
			INVOICE TOTAL:				1,150.30
40283	10/15/13	01	TIRE SENSOR FIX-SQ 20613	1121005361		11/12/13	109.45
			INVOICE TOTAL:				109.45
			VENDOR TOTAL:				1,388.50
FRANK FRANK BROS INC							
56350	10/28/13	01	PARKING LOTS RESURFACED	3430001215		11/12/13	59,162.55
			INVOICE TOTAL:				59,162.55
			VENDOR TOTAL:				59,162.55
GAGE GAGE MARINE CORP							
980043	10/29/13	01	LAGOON CATWALKS REMOVAL	4054105372		11/12/13	1,496.00
			INVOICE TOTAL:				1,496.00
			VENDOR TOTAL:				1,496.00
GAI GAI CONSULTANTS INC							
2071621	10/25/13	01	OCT ENG-KWIK TRIP	1100001391		11/12/13	301.25
		02	OCT ENG-PRIV RDS,DISC GOLF	1130005216			1,531.25
			INVOICE TOTAL:				1,832.50
2071630	10/25/13	01	COOK ST SIGNAL DESIGN-OCT	3430009122		11/12/13	992.50
			INVOICE TOTAL:				992.50
2071648	10/25/13	01	OCT ENG	1100001391		11/12/13	4,209.75
			INVOICE TOTAL:				4,209.75
2071651	10/25/13	01	OCT ENG	3430001216		11/12/13	6,704.49

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GAI	GAI CONSULTANTS INC						
2071651	10/25/13	02	OCT ENG	4132101307		11/12/13	10,355.29
						INVOICE TOTAL:	17,059.78
2071655	10/25/13	01	STORM TUNNEL DESIGN-OCT	3430001217		11/12/13	3,321.52
						INVOICE TOTAL:	3,321.52
						VENDOR TOTAL:	27,416.05
GALLS	GALLS/QUARTERMASTER						
1113281	10/15/13	01	UNIFORM-REUSS	1121005138		11/12/13	251.37
						INVOICE TOTAL:	251.37
1126168	10/17/13	01	UNIFORM-REUSS	1121005138		11/12/13	113.87
						INVOICE TOTAL:	113.87
						VENDOR TOTAL:	365.24
GENAU	GENEVA AUTO BODY						
20793	09/19/13	01	PD CAR ACCIDENT FIX	1110005245		11/12/13	1,876.92
						INVOICE TOTAL:	1,876.92
						VENDOR TOTAL:	1,876.92
GENERIC	GENERAL COMMUNICATIONS INC						
194357	09/06/13	01	ANTENNA-RADIOS,BELT CLIP	1122005262		11/12/13	106.62
						INVOICE TOTAL:	106.62
						VENDOR TOTAL:	106.62
GENON	GENEVA ON-LINE INC						
978852	11/01/13	01	DSL CHG-NOV	9900005221		11/12/13	60.00
						INVOICE TOTAL:	60.00
978981	11/01/13	01	NOV EMAIL SVC	1112005221		11/12/13	2.00
						INVOICE TOTAL:	2.00

CITY OF LAKE GENEVA
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GENON	GENEVA ON-LINE INC						
979066	11/01/13	01	EMAIL SVC-NOV	1121005221		11/12/13	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	101.00
GILBANK	GILBANK CONSTRUCTION INC						
DRAW 3-2013	10/31/13	01	DUNN RESTROOM-DRAW 3	3430001202		11/12/13	131,580.00
						INVOICE TOTAL:	131,580.00
						VENDOR TOTAL:	131,580.00
GLCAR	GENEVA LAKES CARPET CLEANING						
1431	10/12/13	01	CLEAN RUGS, CHAIRS, STAIRS	9900005360		11/12/13	2,328.16
						INVOICE TOTAL:	2,328.16
						VENDOR TOTAL:	2,328.16
GLENV	GENEVA LAKE ENVIRONMENTAL AGCY						
RE102513	11/01/13	01	NOV-MONTHLY PAYMENT	4054105730		11/12/13	1,670.00
						INVOICE TOTAL:	1,670.00
						VENDOR TOTAL:	1,670.00
GLMUS	GENEVA LAKE MUSEUM						
RE102513	11/01/13	01	NOV-MONTHLY PAYMENT	1151105735		11/12/13	1,100.00
						INVOICE TOTAL:	1,100.00
						VENDOR TOTAL:	1,100.00
HUMPH	HUMPHREY'S CONTRACTING						
CURB-11/13	11/06/13	01	PLATT AVE CURB REPLACEMENT	4132101307		11/12/13	1,198.40
						INVOICE TOTAL:	1,198.40
DRAW 1	11/06/13	01	RIV SEAWALL-DRAW 1	3430001210		11/12/13	27,477.00
						INVOICE TOTAL:	27,477.00

CITY OF LAKE GENEVA
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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HUMPH	HUMPHREY'S CONTRACTING						
SIDWALK EXT-11/13	11/06/13	01	SIDEWALK-TOWNLINE ROAD	4132101307		11/12/13	831.95
						INVOICE TOTAL:	831.95
						VENDOR TOTAL:	29,507.35
HWYC	HWY C SERVICES INC						
178556	10/26/13	01	ENGINE DE-CARBONIZER-CHAINS	1152005250		11/12/13	27.89
						INVOICE TOTAL:	27.89
						VENDOR TOTAL:	27.89
ILT	INNOVATIVE LABEL TECHNOLOGY						
201792	10/29/13	01	LABELS-DYMO	9900005512		11/12/13	25.94
						INVOICE TOTAL:	25.94
						VENDOR TOTAL:	25.94
INLAND	INLAND DREDGE COMPANY INC						
FINAL PYMT	11/06/13	01	LAGOON DREDGING	4054105372		11/12/13	45,853.80
						INVOICE TOTAL:	45,853.80
						VENDOR TOTAL:	45,853.80
ITU	ITU INC						
5758370	10/25/13	01	MATS	1122005360		11/12/13	124.64
						INVOICE TOTAL:	124.64
5758371	10/25/13	01	RAGS,MATS	1132105350		11/12/13	85.05
						INVOICE TOTAL:	85.05
5758372	10/25/13	01	MATS	1116105360		11/12/13	83.95
						INVOICE TOTAL:	83.95
5764432	11/08/13	01	MATS	1116105360		11/12/13	83.95
						INVOICE TOTAL:	83.95
						VENDOR TOTAL:	377.59

CITY OF LAKE GENEVA
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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
JERRY	JERRY WILLKOMM INC						
201811	10/21/13	01	1503 GALS GAS	1132105341		11/12/13	4,913.31
						INVOICE TOTAL:	4,913.31
						VENDOR TOTAL:	4,913.31
JOHNK	KERRI JOHNSON						
REIMB-11/13	11/01/13	01	OFFICEMAX-PRINTER INK	4234505310		11/12/13	23.99
						INVOICE TOTAL:	23.99
						VENDOR TOTAL:	23.99
JORDA	DENNIS JORDAN						
REIMB-10/13	10/31/13	01	JUL-OCT MILEAGE-762 MILES	1114205331		11/12/13	430.53
		02	CITY OF MADISON-PARKING	1114205331			4.50
		03	MEALS-MCMA MEETINGS	1114205331			82.13
						INVOICE TOTAL:	517.16
REIMB-11/13	11/02/13	01	COSTCO-AA BATTERIES	1116105310		11/12/13	14.99
						INVOICE TOTAL:	14.99
						VENDOR TOTAL:	532.15
K&J	K & J PAINTING CO						
10/13	10/04/13	01	PAINTING-FRONT ENTRANCE	1121005342		11/12/13	125.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
KENOSC	KENOSHA CIRCUIT COURT						
WARRANT-11/13	11/04/13	01	WARRANT-FULLERTON-13CT474	1112002428		11/12/13	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
KIESL	KIESLER'S POLICE SUPPLY INC						

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KIESL			KIESLER'S POLICE SUPPLY INC				
699313B	09/16/13	01	AMMUNITION	1121005410		11/12/13	1,704.45
						INVOICE TOTAL:	1,704.45
						VENDOR TOTAL:	1,704.45
LARK			LARK UNIFORM OUTFITTERS INC				
149594	09/27/13	01	UNIFORM-SPOTZ	1121005138		11/12/13	12.95
						INVOICE TOTAL:	12.95
150607	10/11/13	01	UNIFORM-GRITZNER	1121005138		11/12/13	23.95
						INVOICE TOTAL:	23.95
						VENDOR TOTAL:	36.90
LGARE			LAKE GENEVA AREA CONVENTION				
RE102513	11/01/13	01	4TH QTR 2013 PAYMENT	1170005710		11/12/13	23,750.00
						INVOICE TOTAL:	23,750.00
						VENDOR TOTAL:	23,750.00
LGFF			LAKE GENEVA FIREFIGHTERS ASSOC				
13-001	09/16/13	01	DUTY T-SHIRT REPLACEMENTS	1122005415		11/12/13	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
LGREG			LAKE GENEVA REGIONAL NEWS				
1018663	10/03/13	01	LN 9/9 COUNCIL MINUTES	1110005314		11/12/13	141.67
						INVOICE TOTAL:	141.67
1019619	10/10/13	01	CUP 305 WELLS FENCE	1110005315		11/12/13	51.88
						INVOICE TOTAL:	51.88
1019621	10/10/13	01	CUP EASTVIEW SIGN	1110005315		11/12/13	42.38
						INVOICE TOTAL:	42.38

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LGREG	LAKE GENEVA REGIONAL NEWS						
1019622	10/10/13	01	CUP TAUBER PARKING	1110005315		11/12/13	44.75
						INVOICE TOTAL:	44.75
1019624	10/10/13	01	LN MAXWELL MANSION YARD	1110005315		11/12/13	49.50
						INVOICE TOTAL:	49.50
1019628	10/10/13	01	CUP CROSSFIT STUDIO	1110005315		11/12/13	42.38
						INVOICE TOTAL:	42.38
1019636	10/10/13	01	LN KWIK TRIP REZONE	1110005315		11/12/13	44.75
						INVOICE TOTAL:	44.75
1020514	10/10/13	01	LN LIQ LIC-CHIC PIZZA	1110005315		11/12/13	16.63
						INVOICE TOTAL:	16.63
1020602	10/10/13	01	LN PUBLIC HEARING-IMPACT FEES	1110005314		11/12/13	19.96
						INVOICE TOTAL:	19.96
1021057	10/10/13	01	POLES,LIGHTS BID NOTICE	3430001214		11/12/13	228.00
						INVOICE TOTAL:	228.00
1022255	10/17/13	01	POLES,LIGHTS BID NOTICE	3430001214		11/12/13	228.00
						INVOICE TOTAL:	228.00
1022888	10/24/13	01	LN 9/23 COUNCIL MINUTES	1110005314		11/12/13	309.94
						INVOICE TOTAL:	309.94
1022985	10/24/13	01	LN ORD 13-20	1110005314		11/12/13	36.59
						INVOICE TOTAL:	36.59
1024311	10/31/13	01	WINTER PARKING RULES	1110005314		11/12/13	111.80
						INVOICE TOTAL:	111.80
1024312	10/31/13	01	2014 BUDGET HEARING LN	1110005314		11/12/13	228.00
						INVOICE TOTAL:	228.00

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LGREG	LAKE GENEVA REGIONAL NEWS						
1024341	10/31/13	01	RIV SIDEWALK BID NOTICE	34300009115		11/12/13	216.60
			INVOICE TOTAL:				216.60
1024342	10/31/13	01	FIRE EXHAUST BID NOTICE	45220005962		11/12/13	205.20
			INVOICE TOTAL:				205.20
1024343	10/31/13	01	ADM ASST HW AD	11240005399		11/12/13	68.80
			INVOICE TOTAL:				68.80
			VENDOR TOTAL:				2,086.83
LGUTI	LAKE GENEVA UTILITY COMMISSION						
1600 ORCHARD	11/06/13	01	1600 ORCHARD LN	4500002452		11/12/13	1,135.00
		02	1600 ORCHARD LN	4500002453			1,894.00
			INVOICE TOTAL:				3,029.00
			VENDOR TOTAL:				3,029.00
MABAS	MABAS DIVISION 103						
1137	10/09/13	01	ANNUAL DUES-MABAS DIV 103	11220005320		11/12/13	100.00
			INVOICE TOTAL:				100.00
			VENDOR TOTAL:				100.00
MAILF	MAILFINANCE						
H4272963	10/23/13	01	METER LEASE-DEC	11116105532		11/12/13	376.24
			INVOICE TOTAL:				376.24
			VENDOR TOTAL:				376.24
MALEK	MALEK & ASSOCIATES CONSULTANTS						
4966	10/03/13	01	FA REV-TROSTEL	11220005750		11/12/13	1,477.50
			INVOICE TOTAL:				1,477.50
			VENDOR TOTAL:				1,477.50

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MARTIN	MARTIN GROUP						
1145426	10/07/13	01	PANASONIC UF790 YRLY FEE	1121005221		11/12/13	250.00
						INVOICE TOTAL:	250.00
1145548	10/08/13	01	KONICA BIZHUB PRINTER	1121005262		11/12/13	522.70
						INVOICE TOTAL:	522.70
1146332	10/21/13	01	KONICA C252 OCT	1121005531		11/12/13	100.10
		02	KONICA C252 OVERAGE SEPT	1121005531			390.70
						INVOICE TOTAL:	490.80
						VENDOR TOTAL:	1,263.50
MCCOR	MCCORMACK & ETEN ARCHITECTS						
1305-2013	11/01/13	01	CONSTRUCTION ADMIN-OCT	3430001202		11/12/13	637.50
						INVOICE TOTAL:	637.50
						VENDOR TOTAL:	637.50
MERCYH	MERCY HEALTH SYSTEM						
LGPD-0051-8/13	10/08/13	01	BLOOD DRAWS	1121005380		11/12/13	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
MLIC	MINNESOTA LIFE INSURANCE CO						
RE102513	11/03/13	01	INV 099002-DEC LIFE INS	1112005134		11/12/13	9.01
		02	INV 099002-DEC LIFE INS	1113005134			27.10
		03	INV 099002-DEC LIFE INS	1114305134			22.84
		04	INV 099002-DEC LIFE INS	4234505134			8.57
		05	INV 099002-DEC LIFE INS	1115105134			27.97
		06	INV 099002-DEC LIFE INS	1115305134			6.37
		07	INV 099002-DEC LIFE INS	1124005134			77.77
		09	INV 099002-DEC LIFE INS	4052105134			10.83
		10	INV 099002-DEC LIFE INS	1110005133			35.64

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MLIC	MINNESOTA LIFE INSURANCE CO							
RE102513	11/03/13	11	INV	099002-DEC LIFE INS	1100002134		11/12/13	361.71
		12	INV	099009-DEC LIFE INS	1121005134			214.40
		13	INV	099009-DEC LIFE INS	1110005133			35.53
		14	INV	099009-DEC LIFE INS	1100002134			380.77
		15	INV	099010-DEC LIFE INS	1122005133			79.46
		16	INV	099010-DEC LIFE INS	1110005133			13.79
		17	INV	099019-DEC LIFE INS	9900005134			99.44
		18	INV	099019-DEC LIFE INS	1110005133			17.79
		19	INV	099019-DEC LIFE INS	1100002134			30.42
		20	INV	099044-DEC LIFE INS	4234505134			24.56
		21	INV	099044-DEC LIFE INS	1110005133			4.21
		22	INV	099044-DEC LIFE INS	1100002134			22.81
		23	INV	099052-DEC LIFE INS	4055105134			23.20
		24	INV	099052-DEC LIFE INS	1132105134			179.41
		25	INV	099052-DEC LIFE INS	1116105134			19.30
		26	INV	099052-DEC LIFE INS	1110005133			40.53
		27	INV	099052-DEC LIFE INS	1100002134			222.80
								INVOICE TOTAL: 1,996.23
								VENDOR TOTAL: 1,996.23

MUNIC	MUNICIPAL SERVICES LLC							
201343	11/02/13	01	OCT	SERVICES	1124005219		11/12/13	1,125.75
								INVOICE TOTAL: 1,125.75
								VENDOR TOTAL: 1,125.75

NAPAE	ELKHORN NAPA AUTO PARTS							
919539	10/25/13	01	SOLENOID,OIL DRY,AIR FILTERS	1132105351			11/12/13	71.40
								INVOICE TOTAL: 71.40

920105	10/30/13	01	MIRROR	1132105351			11/12/13	14.09
								INVOICE TOTAL: 14.09

920165	10/31/13	01	ALTERNATOR,OIL,FILTER	1132105351			11/12/13	305.45
								INVOICE TOTAL: 305.45

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NAPAE	ELKHORN NAPA AUTO PARTS						
920220	10/31/13	01	CREDIT-OIL	1132105351		11/12/13	-41.88
		02	FITTING	1132105351			8.78
						INVOICE TOTAL:	-33.10
920221	10/31/13	01	BATTERY-GIANT VAC	1132145430		11/12/13	88.01
						INVOICE TOTAL:	88.01
920251	10/31/13	01	WASHER FLUID	1132105351		11/12/13	52.68
						INVOICE TOTAL:	52.68
920839	11/06/13	01	WHEEL WEIGHTS	1132105351		11/12/13	7.44
						INVOICE TOTAL:	7.44
						VENDOR TOTAL:	505.97
NFPA	NATL FIRE PROTECTION ASSOC						
5948927Y	10/01/13	01	BANNER-FIRE PREVENTION WEEK	1122005399		11/12/13	65.67
						INVOICE TOTAL:	65.67
						VENDOR TOTAL:	65.67
NWTC	NORTHEAST WI TECHNICAL COLLEGE						
SFT0000084779	10/20/13	01	REG FEES-HINZPETER	1121005410		11/12/13	350.00
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	350.00
NYQUI	JEFF MISKIE						
1057	10/28/13	01	MAY-AUG IT SERVICES	3430009124		11/12/13	1,687.89
		02	MAY-AUG IT SERVICES	1115105450			2,580.50
		03	MAY-AUG IT SERVICES	4115101127			669.48
						INVOICE TOTAL:	4,937.87
1061	10/28/13	01	AUG-SEP IT SVC	4121001215		11/12/13	25.00

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NYQUI	JEFF MISKIE							
1061		10/28/13	02	AUG-SEP IT SVC	1121005399		11/12/13	50.00
			03	AUG-SEP IT SVC	1121005380			337.50
			04	AUG-SEP IT SVC	1121005361			437.50
			05	AUG-SEP IT SVC	1121005262			225.00
			06	AUG-SEP IT SVC	1121005305			1,112.50
			07	ID MAKER IT SVC	1129005735			175.00
			08	VENETIAN SETUP IT SVC	1121005342			603.62
								INVOICE TOTAL: 2,966.12
								VENDOR TOTAL: 7,903.99
ODB	OLD DOMINION BRUSH							
49163-IN		10/15/13	01	DOOR GASKETS-GIANT VACS	1132145430		11/12/13	255.00
								INVOICE TOTAL: 255.00
								VENDOR TOTAL: 255.00
PATS	PAT'S SERVICES INC							
A-94330		11/04/13	01	TEMP RESTROOMS-DUNN FIELD	3430001202		11/12/13	280.00
								INVOICE TOTAL: 280.00
								VENDOR TOTAL: 280.00
PAUL	PAUL CONWAY SHIELDS							
0333750-IN		10/07/13	01	ANNUAL INSP-SCBAS	1122005820		11/12/13	1,170.00
								INVOICE TOTAL: 1,170.00
								VENDOR TOTAL: 1,170.00
PCL	PETTY CASH - LIBRARY							
10/13		10/10/13	01	USPS-JAMESTOWN COLLEGE	9900005312		11/12/13	2.83
			02	WALGREENS-GREETING CARD	9900005211			3.15
			03	USPS-KINGSTON-BOOK RETURN	9900005312			7.53
								INVOICE TOTAL: 13.51
								VENDOR TOTAL: 13.51

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PETER	ANDREA PETERSON						
REIMB-10/13	10/09/13	01	OCT MILEAGE-42 MILES	9900005211		11/12/13	23.73
						INVOICE TOTAL:	23.73
REIMB-11/13	11/05/13	01	LILYPOTS-MEMORIAL FLOWERS	9900005211		11/12/13	107.56
						INVOICE TOTAL:	107.56
						VENDOR TOTAL:	131.29
PFI	PFI FASHIONS INC						
212118	10/29/13	01	UNIFORM-BONK	1121005138		11/12/13	55.36
						INVOICE TOTAL:	55.36
						VENDOR TOTAL:	55.36
PHILS	PHILS ELECTRIC DRAIN SVC LLC						
114894	09/26/13	01	ROD SEWER DRAIN	9900005360		11/12/13	195.00
						INVOICE TOTAL:	195.00
						VENDOR TOTAL:	195.00
RACINE	RACINE COUNTY OPPORTUNITY CTR						
2016	09/30/13	01	CLEANING SVC-SEP	9900005360		11/12/13	875.00
						INVOICE TOTAL:	875.00
						VENDOR TOTAL:	875.00
REINDER	REINDERS INC						
1460313-00	10/25/13	01	FERTILIZER-PARKS	1152005362		11/12/13	2,424.00
						INVOICE TOTAL:	2,424.00
						VENDOR TOTAL:	2,424.00
ROBER	KEN ROBERS						
MILEAGE-10/13	10/31/13	01	OCT MILEAGE-229 MILES	1124005330		11/12/13	129.39
						INVOICE TOTAL:	129.39
						VENDOR TOTAL:	129.39

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301740	11/05/13	01	248 GALS CLEAR DIESEL	1132105341		11/12/13	888.10
		02	283.7 GALS DYED DIESEL	1132105341			928.26
						INVOICE TOTAL:	1,816.36
						VENDOR TOTAL:	1,816.36
SEYMO	SEYMOUR KREMER KOCH						
35044	11/05/13	01	ATTY SUB-CONFLICTS	1113105214		11/12/13	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
SHI	SHI COMPUTERS						
B01362397	09/25/13	01	LT LAPTOP,SOFTWARE	4121001303		11/12/13	771.23
		02	SWITCH KIT,DVI COUPLER	1115105450			50.16
						INVOICE TOTAL:	821.39
						VENDOR TOTAL:	821.39
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
97857	08/16/13	01	UNIFORM-ECKLUND	1121005138		11/12/13	23.94
						INVOICE TOTAL:	23.94
97949	10/03/13	01	UNIFORM-COMMENDATION BARS	1121005138		11/12/13	28.50
		02	CREDIT-SHIPPING	1121005138			-20.00
						INVOICE TOTAL:	8.50
						VENDOR TOTAL:	32.44
STEAR	STATE BAR OF WISCONSIN						
491562	10/15/13	01	COURTROOM HANDBOOK	1112005310		11/12/13	159.54
						INVOICE TOTAL:	159.54
						VENDOR TOTAL:	159.54
SYMBO	SYMBOLGY INCORPORATED						

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1428640	10/23/13	01	LABELS	9900005511		11/12/13	132.97
						INVOICE TOTAL:	132.97
1429262	10/23/13	01	LABELS	9900005512		11/12/13	522.41
						INVOICE TOTAL:	522.41
						VENDOR TOTAL:	655.38
SYSTEMS SYSTEMS DESIGN							
10599	10/23/13	01	IRRIGATION SYS SHUTDOWN-RIV	4055205360		11/12/13	105.50
						INVOICE TOTAL:	105.50
10602	10/23/13	01	IRRIGATION SYS SHUTDOWN-LIB PK	1152005399		11/12/13	211.00
						INVOICE TOTAL:	211.00
10603	10/23/13	01	IRRIGATION SHUT DOWN-CITY HALL	1116105360		11/12/13	116.05
						INVOICE TOTAL:	116.05
						VENDOR TOTAL:	432.55
T0000791 JESSICA ANTHONY							
REFUND	10/25/13	01	KINEMATICS SEC DEP 10/23/13	4055102353		11/12/13	1,000.00
		02	KINEMATICS SETUP/SEC GRD 10/23	4055104674			-104.63
		03	KINEMATICS NONPROFIT RATE10/23	4055104674			-473.93
		04	KINEMATICS OVERPAYMENT 10/23	4055104674			1,895.73
		05	KINEMATICS OVERPAYMENT 10/23	1100002421			78.20
						INVOICE TOTAL:	2,395.37
						VENDOR TOTAL:	2,395.37
T0000792 SUSAN KANDLER							
REFUND	10/28/13	01	KANDLER SEC DEP 10/23/13	4055102353		11/12/13	1,000.00
		02	KANDLER SETUP/SEC GRD 10/23/13	4055104674			-284.00
						INVOICE TOTAL:	716.00
						VENDOR TOTAL:	716.00

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T0000793	AMBER L UBALLE						
REFUND	10/28/13	01	REFUND PER STIP-S594844-5	1112004510		11/12/13	114.00
						INVOICE TOTAL:	114.00
						VENDOR TOTAL:	114.00
T0000794	TYLER T FAHEY						
REFUND	10/28/13	01	REFUND PER STIP-350309274	1112004510		11/12/13	303.00
						INVOICE TOTAL:	303.00
						VENDOR TOTAL:	303.00
T0000795	AUTO OWNERS INSURANCE						
REFUND	10/31/13	01	REFUND DUP PYMT 13-65542	1122004624		11/12/13	621.00
						INVOICE TOTAL:	621.00
						VENDOR TOTAL:	621.00
T0000796	PAT VARLAND						
REFUND	11/04/13	01	VARLAND SEC DEP 11/2/13	4055102353		11/12/13	1,000.00
		02	VARLAND SETUP/SEC GRD 11/2/13	4055104674			-291.25
						INVOICE TOTAL:	708.75
						VENDOR TOTAL:	708.75
TACTI	TACTICAL MEDICAL SOLUTIONS INC						
27311	09/23/13	01	ACTIVE SHOOTER RESPONSE KIT	1121005342		11/12/13	627.27
						INVOICE TOTAL:	627.27
						VENDOR TOTAL:	627.27
TEAM	TEAM REIL INC						
11932P	10/25/13	01	TOT SWINGS-SEMINARY PK	1152005352		11/12/13	269.30
						INVOICE TOTAL:	269.30
						VENDOR TOTAL:	269.30

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TERHB	BRITTON TERHARK						
REIMB-10/13	10/07/13	01	MILEAGE-384.2 MILES-FFI CLASS	1122005412		11/12/13	217.00
						INVOICE TOTAL:	217.00
						VENDOR TOTAL:	217.00
TOSHI	TOSHIBA FINANCIAL SOLUTIONS						
14385913	10/28/13	01	COPIER LEASE-OCT	9900005532		11/12/13	310.70
		02	COPIER LEASE OVERAGE-OCT	9900005532			6.69
						INVOICE TOTAL:	317.39
						VENDOR TOTAL:	317.39
UNEMP	UNEMPLOYMENT INSURANCE						
5431999	10/31/13	01	OCT-UE-FIRE	1110005154		11/12/13	9.00
		02	OCT-UE-LIB	1110005154			680.00
						INVOICE TOTAL:	689.00
						VENDOR TOTAL:	689.00
UNIQ	UNIQUE MANAGEMENT SERVICES						
244961	10/01/13	01	COLLECTION FEES-SEP	9900005510		11/12/13	53.70
						INVOICE TOTAL:	53.70
						VENDOR TOTAL:	53.70
UNIVE	UNIVENTURE						
395377	10/31/13	01	AUDIO BOOK CASES, SLEEVES	9900005512		11/12/13	368.07
						INVOICE TOTAL:	368.07
						VENDOR TOTAL:	368.07
USCELL	US CELLULAR						
RE102513	10/19/13	01	HARBORMASTER CELL-OCT	4055105221		11/12/13	14.87
		02	MAYOR'S CELL-OCT	1116105221			1.56

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL	US CELLULAR						
RE102513	10/19/13	03	BLDG INSP CELL-OCT	1124005262		11/12/13	12.33
		05	CITY ADMIN CELL-OCT	1116105221			44.55
		07	BEACH CELL-OCT	4054105221			1.26
		08	PARKING MTR 1 CELL-OCT	4234505221			6.13
		09	PARKING MTR 2 CELL-OCT	4234505221			8.67
		10	CITY HALL CELL-OCT	1116105221			5.68
		12	PARKING SUPERVISOR-OCT	4234505221			63.54
		13	CEMETERY CELL-OCT	1100001391			11.82
							INVOICE TOTAL: 170.41
							VENDOR TOTAL: 170.41
VANDE	VANDEWALLE & ASSOCIATES INC						
201310023	10/20/13	01	OCT PLANNING	1169305212		11/12/13	405.00
		02	KWIK TRIP PLAN RVW,DESIGN,PREP	1100001391			1,112.50
							INVOICE TOTAL: 1,517.50
							VENDOR TOTAL: 1,517.50
VERIZON	VERIZON WIRELESS						
9712510403	10/01/13	01	AIR CARDS-SEP	1129005221		11/12/13	40.01
							INVOICE TOTAL: 40.01
9712511055	10/01/13	01	CELL PHONES-SEP	1121005221		11/12/13	479.42
							INVOICE TOTAL: 479.42
9712658539	10/03/13	01	AIR CARDS-SEP	1121005221		11/12/13	361.07
							INVOICE TOTAL: 361.07
							VENDOR TOTAL: 880.50
VON	VON BRIESEN & ROPER SC						
8854	10/04/13	01	POLICE GRIEVANCE POLICY	1121005214		11/12/13	123.00
							INVOICE TOTAL: 123.00
							VENDOR TOTAL: 123.00

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

DATE: 11/08/13
 TIME: 13:55:53
 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
WALCOT	WALWORTH COUNTY TREASURER						
64-246-10/13	11/04/13	01	OCT COURT FINES-COUNTY	1112002420		11/12/13	1,066.80
						INVOICE TOTAL:	1,066.80
						VENDOR TOTAL:	1,066.80
WALLA	DARCY BREWSTER-WALLACE						
REIMB-10/13	10/31/13	01	OCT MILEAGE-42 MILES	9900005211		11/12/13	23.73
						INVOICE TOTAL:	23.73
						VENDOR TOTAL:	23.73
WASWOS	SABRINA WASWO						
BOOKS-10/13	10/30/13	01	REIMB-BOOKS	1115105415		11/12/13	55.23
						INVOICE TOTAL:	55.23
						VENDOR TOTAL:	55.23
WEENE	WE ENERGIES						
LIB 10/13	10/28/13	01	INV 3843-358-997	9900005222		11/12/13	105.00
		02	INV 5604-510-433	9900005222			286.00
						INVOICE TOTAL:	391.00
RE102513	10/30/13	01	7891-194-618 OCT GAS BILL	1116105224		11/12/13	558.69
		03	7837-744-963 OCT GAS BILL	1122005224			38.42
		04	0480-524-472 OCT GAS BILL	4055105224			167.66
		06	0847-573-906 OCT GAS BILL	1122005224			12.87
		07	5288-664-956 OCT GAS BILL	1151105224			28.57
		08	8052-439-940 OCT GAS BILL	1132105224			48.93
		09	8017-524-022 OCT GAS BILL	1132105224			36.10
		10	6602-046-262 OCT GAS BILL	1132105224			16.62
		11	7283-171-261 OCT GAS BILL	1152015224			8.99
						INVOICE TOTAL:	916.85
						VENDOR TOTAL:	1,307.85
WHOLE	WHOLESALE DIRECT INC						

INVOICES DUE ON/BEFORE 11/12/2013

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
203034	10/23/13	01	LED LIGHT BAR-LOADER #29	1132105351		11/12/13	340.87
						INVOICE TOTAL:	340.87
						VENDOR TOTAL:	340.87
WISC STATE OF WISCONSIN							
64-246-10/13	11/04/13	01	OCT COURT FINES-STATE	1112002424		11/12/13	2,660.73
						INVOICE TOTAL:	2,660.73
						VENDOR TOTAL:	2,660.73
YMCA YMCA							
RE102513	11/01/13	01	NOV-MONTHLY PAYMENT	1170005760		11/12/13	4,000.00
						INVOICE TOTAL:	4,000.00
						VENDOR TOTAL:	4,000.00
ZSCAPE Z-SCAPE LANDSCAPE & DESIGN							
5199	09/30/13	01	SEP POND MAINT	3430005450		11/12/13	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
						TOTAL ALL INVOICES:	452,284.16