



Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn

Alderman Gary Hougen

Alderman Sarah Hill

Alderman Al Kupsik

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

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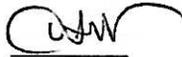
Phone: (262) 248-3673

MINUTES

DATE: November 16, 2012

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: November 15, 2012 Public Works Committee Meeting Minutes

The Public Works Committee met at **5:00 PM** at City Hall.

Members in attendance:

Chairman Bill Mott X

Alderman Sara X

Alderman Arleen Krohn

Alderman Gary Hougen X

Alderman Al Kupsik X

Staff Present:

City Administrator Dennis Jordan X

Director Daniel Winkler (DPW) X

Ron Carstensen (Street Supt.) X

Mayor Jim Connors: X

Other:

Public in Attendance: Chris Schultz, Kevin Fleming, Tom Hartz, Rick Steinberg, Park Concessionaires

Approval of the Minutes of the Prior (October 2012) Meeting:

It was moved by Ald. Hougen to approve the minutes and seconded by Ald. Hill. The motion passed 4-0.

Public Comments: None.

Communications: None.

Agenda Items:

1. Downtown Business Directory – Continued Discussion.
2. Main Street Storm Tunnel Rehabilitation-Continued Discussion.
3. Replacement of Dunn Field Public Restrooms & Concession Stand-Request for Proposals Final Scope Review.
4. Riviera Seawall Repair-Discussion.
5. Cook Street Traffic Signal-Estimated Cost & Design Proposal from Crispell-Snyder.
6. Riviera Washrooms-New Counter Tops-Discussion.
7. Disposition of Old Skate Park Paved Surface.
8. Request for Deaf Child Warning Signs Either Side of 1019 Pleasant Street.

Agenda Item No. 1–Downtown Business Directory-Continued Discussion.

Richard Steinberg, Kevin Fleming, and Tom Hartz discussed the advantages of an informational board similar to what Grand Geneva has. By consensus, Mr. Fleming was asked to bring back pricing for the two information kiosks system the downtown would like to have. The Council could assist with the cost if there is a citywide benefit.

Agenda Item No. 2–Main Street Storm Tunnel Rehabilitation-Continued Discussion.

After discussing the various aspects of the work, it was moved by Kupsik and seconded by Hill to proceed with Option #2 repairs which included replacement of the 35' of old stone tunnel under Main Street. The DPW was asked to obtain a proposal from the City Engineer to move the design and regulatory approvals forward.

Agenda Item No. 3–Dunn Field Restrooms & Concession Building Replacement.

The RFP draft was reviewed with the following changes:

- Concession area was to be a minimum of 14' x 14'.
- Concession opening faces east and the washroom doors to the extent possible face north.
- All access to be ADA compliant.
- The architectural proposals shall include a hard copy and PDF.

After the revisions are completed, the proposals shall be sent out to area architects. Proposals shall come back to PWC for a final review and recommendation to Council. Administrator Jordan will find out if the replacement building must go to Plan Commission for a recommendation.

Agenda Item No. 4–Riviera Seawall Repair-Discussion.

How to proceed with the project was discussed. The DPW thought he could specify the repair. Mayor Connors wished to have a structural engineer or a specialty contractor take a look at the problem. It was moved by Ald. Hill and seconded by Ald. Kupsik to solicit proposals for a solution. The motion passed 4-0.

Agenda Item No. 5–Cook Street Traffic Signal-Estimated Cost & Design Proposal from Crispell-Snyder

The costs and approach to the project were discussed. The discussion from Crispell included comments that the signal must meet warrants to be approved by the WDOT. It was moved by Hill and seconded by Mott to proceed with traffic & pedestrian counts at the best time to meet warrants. The DPW will obtain a revised proposal from Crispell to proceed with this task.

Agenda Item No. 6–Riviera Washrooms-New Counter Tops-Discussion.

After discussing the pictures of the various bathroom countertops, it was moved by Hougen and seconded by Hill to obtain pricing to upgrade the 7 countertops to solid surface. Below the sink would the Committee wished to have a plumbing shield (ADA compliant but to screen the piping). The base bid is to reset and re-plumb the existing drop in sinks. An alternate would be requested to furnish and install under-counter sinks and new faucets with battery operated sensors to replace existing. Colors will be selected by City Administration.

Agenda Item No. 7- Disposition of the Old Skate Park.

Chair Mott explained the schools would like to see the asphalt removed. After discussion of possible uses for the area with no real consensus, it was moved by Ald. Hill and seconded by Ald. Kupsik to leave the asphalt there as is. The motion passed 4-0.

Agenda Item No. 8- Request for Deaf Child Signage-Either Side of 1019 Pleasant Street.

The request for the signage on Pleasant Street and the alley was discussed. It was moved by Ald. Hill and seconded by Ald. Kupsik to approve deaf child signage on Pleasant Street. The motion passed 4-0. The DPW will send a letter sharing the decision and request that if the family moves that they notify the City so the signage may be removed.

Motion to Adjourn:

It was moved by Ald. Hill and seconded by Ald. Kupsik to adjourn. The motion passed 4-0 and the meeting was adjourned at 7:59 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File