

## SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
 MINUTES-----Regular Meeting  
 PLACE-----Lake Geneva Utility Commission  
 DATE-----November 29, 2012  
 TIME-----4:45 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:45 P.M.

Members present: Brellenthin, Magee, Esarco, Mayor Connors and Hougen.

Minutes of October meeting approved on a motion by Mayor Connors, 2<sup>nd</sup> by Esarco. Approved.

**Communications:**

**Water & Sewer Agenda Items:**

1. Geneva-On-Line Lease – Discussion Continued  
 GOL is asking for relief on lease price. Esarco proposed relief in the amount of \$8,000 per tower with a 5% increase per year. This would be with the provision that GOL would work with the City on setting up their communications network, Hougen 2<sup>nd</sup>. Approved.
2. 2013-2017 Water & WWTF C.I.P. Program  
 The plans cover the next five years of capital improvements. Motion to approve program made by Hougen, Esarco 2<sup>nd</sup>. Approved
3. WWTF Pickup Truck - Bids  
 One bid for the new pickup truck came back for Lake Geneva Chevrolet. Bid was for \$18,062. Esarco made motion, Hougen 2<sup>nd</sup>. Approved.
4. Billing Commercial and or Industrial Customers Monthly – Discussion Continued  
 Discussion on monthly billing for Commercial and Industrial customers. Billing will remain as it is now. No action was required.
5. Tax Roll  
 The Commission placed 36 accounts totaling \$3,740.06 on the tax roll. This is one of the lower amounts we have placed on the Roll. No action was required.
6. Election of Officers  
 Brellenthin and Magee were re-elected to their previous offices. Unanimous.

**Director's Report:**

1. Financials Update

Water

EOM Cash Position \$1,575,000  
 Project Commitments \$ 63,000

Sewer

EOM Cash Position \$2,306,000  
 Project Commitments \$ 13,000

**Review and Payment of Bills:**

Bills were presented for payment on a motion by Hougen, 2<sup>nd</sup> by Mayor Connors. Approved.

Next meeting is scheduled for Thursday, December 20, 2012 at 4:45 P.M.

**Adjourn:**

Meeting was adjourned at 6:05.

*Larry Magee*