



# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Brian Olsen  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors

Barb Hartigan  
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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## MINUTES OF THE 6:00 PM NOVEMBER 4, 2015 MEETING

City Hall 2<sup>nd</sup> Floor Room 2A

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. Secretary Winkler read the roll.

### Roll Call:

President Doug Skates   X  , Lynn Hassler   X  , Barb Hartigan   X  , Peggy Schneider   X  , Dave Quickel   Late  , John Swanson   X  , Ald. Al Kupsik   X  , Brian Olsen           , Mayor Jim Connors   X  . (7 to start and 8 Total).

### Staff & Aldermen Present:

DPW Daniel Winkler   X  , \_\_\_\_\_,  
Administrator Blaine Oborn   X  .

### Public Present:

Ms. Dusti Ocampo, Mr. Darien Schaefer, Ms. Nancy Eller (sp?), Mr. Mike Coolidge, Mr. Mike Kramp, Mr. Rod Brenner, Mr. Chris Schultz.

### Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Hartigan to approve the minutes of the October 7, 2015 meeting, and seconded by Commissioner Swanson. The motion passed 7-0.

### Public Input:

None.

### Permits & Park Donations:

DATE: 2/1/16 thru 2/13/16 LOCATION Flat Iron Park, Riviera Beach, Driehaus Plaza

USE Winterfest (Chamber of Commerce & CVB).

Mr. Schaefer laid out the request including a spreadsheet with total fees. He mentioned this winter they are going to spread out the sculptures to Flat Iron Park and ask to close Wrigley Drive like for Venetian Festival. He also requested consideration for waivers. The Commission discussed the application and what fees to waive.

It was moved by Ald. Kupsik and seconded by Commissioner Swanson to approve the request and charge the application fee, \$105 for one day rental of Flat Iron Park, and \$95 for barricades. Mayor Connors made a friendly amendment motion to let them use the Brunk Pavilion at no cost. Ald. Kupsik and Commissioner Swanson were fine with the amendment, which passed 8-0. The main motion with the amendment passed 8-0.

DATE 9/24/16 LOCATION Library Park USE Hope Walk for Breast Cancer  
President Skates read the permit including the request to waive the security deposit. It was moved by Ald. Kupsik to approve with security deposit waiver, and seconded by Commissioner Hassler. The motion passed 8-0.

## **Park Assignments/Repair Update/Maintenance:**

No comments.

## **NEW BUSINESS**

### **YMCA Fall Update-Mike Coolidge (Taken out of order first Skates, 2<sup>nd</sup> Hartigan, passing 7-0).**

Mr. Coolidge gave the summer activity report for all activities. There were 578 program participants and 800 kids total involved. There were also 10 adult men's softball teams and 3 outside tournaments. No action was taken.

### **Veterans Park Field #5 Rework Discussion**

Administrator Oborn and DPW Winkler shared the Beilfuss proposal with the group. It was discussed that Assistant DPW Earle felt the repair would have a significant impact on the drainage issues of the past. It was moved by Mayor Connors and seconded by Ald. Kupsik to recommend approval of the Beilfuss proposal in the amount of \$5,120 using remaining funds for ball field rehabilitation at Veterans Park. It was discussed there was \$10,000+ remaining in the project. It was also discussed that the work may still be done this year if the weather holds or else next spring. The motion passed 7-0.

**(This item needs to go to FLJ and Council for approval)**

### **Veterans Park Concession Contract Extension Discussion**

Administrator Oborn presented a copy of the present contract with Mr. Brenner and recommended if the City is satisfied with his performance to renew it for two more years. After discussion of how the tournaments went and Mr. Brenner saying he has worked with everybody including tournaments, and even shared some of his equipment, it was moved by Mayor Connors and seconded by Ald. Kupsik to approve a two-year extension for 2016 and 2017. There was also a brief discussion regarding Dunn Field concessions which will be put on next month's agenda. The motion passed 7-0.

**(This item needs to go to FLJ and Council for approval)**

### **3-Graces Fountain Repair Discussion**

Administrator Oborn reviewed the status of the statue repair with the new estimate of \$10,000 of which insurance will cover \$8,000. With \$2,000 needed to do a "better" repair, which will last 10 years, it was moved by President Skates and seconded by Ald. Kupsik to use \$2,000 from park funds to make the better repairs. The motion passed 8-0.

**(This item may need to go to FLJ and Council for approval)**

## **Brunk Pavilion Fee Discussion**

Administrator Oborn stated the present charge structure is too low and recommended a higher rate than the \$125/\$250 present charge. There was comparison with the Riviera rates. After weekend versus weekday rates, it was moved by Ald. Kupsik to charge \$250 for residents/non-profits/\$500 for non-residents any day. In other words the rate would be the same weekday and weekend to use the pavilion. The motion passed 8-0.

**(This item needs to go to FLJ and Council for approval via resolution to change fees and charges)**

## **OLD BUSINESS**

### **Adaptive playground discussion – Dusti Ocampo.**

Ms. Ocampo was present to discuss her request for a designated location. DPW Winkler provided mapping information with dimensions for a location in the center of Veterans Park. There was discussion regarding a set aside of space roughly equivalent to what is in Kenosha. In reply to a question by Commissioner Swanson, Ms. Ocampo also indicated she would like to wait until she has all the funds raised before doing the project versus phasing. There was also discussion about access and distance of the proposed area from parking.

It was moved by Ald. Kupsik and seconded by Commissioner Quickel to approve the center area of Veterans Park by the play equipment for an adaptive playground of up to 15,000 square feet in size (150' north/south by 100' east/west). Ms. Ocampo inquired about last month's discussed possible \$15,000 of City funds for seed money toward the project. The motion was then amended to include a recommendation to set aside \$15,000 of Park Funds toward the adaptive park. (Presumably the City would set up a segregated fund like the dog park). The motion passed 8-0.

**(The funding matter needs to go to FLJ and Council for approval. The area set aside in Veterans Park needs to go to Council for approval).**

## **Future Meeting Agenda Items-December 2, 2015 Meeting.**

The following will be discussed at the next meeting:

- Dunn Field concessions agreement.
- Placement of the existing Dunn brass plaque at Dunn Field.

## **ADJOURN:**

It was moved by Mayor Connors and seconded by Commissioner Hassler to adjourn. The motion passed 8-0 and the meeting was adjourned at 7:51 PM.

## **Set Next Meeting Date:**

The next regular meeting is scheduled for December 2, 2015.

Respectfully Submitted,

***Daniel S. Winkler***

***Secretary***

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)