

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----December 12 2013  
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 3:57 P.M.

Members present: Pres. Brellenthin, Tony Saia, Ann Esarco, Mike Kocourek, Mayor Connors, Ald. Jeff Wall and Ald. Gary Hougen.

Motion by Saia to approve the minutes of the previous meeting as presented, 2<sup>nd</sup> by Ald. Hougen. Passed 7-0.

**Communications:**

**Water & Sewer Agenda Items:**

1. Well No. 2 Electrical Service Replacement Continued – Water.  
Motion by Mayor Connors to award Adams the contract for \$9,000, 2<sup>nd</sup> by Saia. Passed 7-0.
2. 2014 – 20218 Capital Improvement Program  
Motion by Ald. Hougen to approve outline of projected capital expenditures for 2014-2018, 2<sup>nd</sup> by Ald. Wall. Passed 7-0.
3. 2014 Employee Compensation  
Motion by Ald. Wall to approve a 2% raise for all employees, 2<sup>nd</sup> by Mayor Connors. . The motion was amended by Mayor Connors and 2<sup>nd</sup> by Kocourek to increase Superintendent Tesmer and Superintendent Wiedenhoeft 5% and the others 2%. Passed 5-2. Discussed employee compensation matrix.

**Director's Report:**

1. Financials Update

<u>Water</u>		<u>Sewer</u>	
EOM Cash Position	\$1,160,000	EOM Cash Position	\$2,295,000
Project Commitments	\$ 112,000	Project Commitments	\$ 17,000
Upcoming Projects	\$ TBD	Upcoming Projects	\$ 200,000

Motion by Saia to approve financials as presented, 2<sup>nd</sup> by Ald. Hougen. Passed 7-0.

**Review and Payment of Bills:**

Motion by Mayor Connors to approve the bills as presented, 2<sup>nd</sup> by Ald. Wall. Passed 7-0.

Next meeting is scheduled for Thursday, January 16, 2014 at 4:00 P.M.

**Adjourn:**

Motion by Ald. Wall to adjourn the meeting, 2<sup>nd</sup> by Kocourek. Passed 7-0. Meeting adjourned at 5:40 P.M.



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Secretary

CLB 12/13/13