

**PERSONNEL COMMITTEE  
TUESDAY, DECEMBER 13, 2011 AT 2:00 P.M.  
CITY HALL, CONFERENCE ROOM 2A**

The meeting was called to order by Chairman Hartz at 2:04 p.m.

Roll Call. Present: Aldermen Hartz, Krohn, Krause, Kupsik and Mott. Alderman Krohn was absent (excused). Also present: Administrator Jordan.

**Approval of Minutes of November 22, 2011 committee meeting**

Kupsik/Hartz motion to approve minutes from the November 22, 2011 committee meeting, as prepared. Unanimously carried.

**Comments from the public limited to 5 minutes** None.

**Closed Session**

Krause/Kupsik motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility for performance evaluation of City Administrator and review of performance evaluation data for City Department Heads by Administrator Jordan. Unanimously carried.

Kupisk/Krause motion to return to open session pursuant to Wisconsin Statutes 19.85 (2). Unanimously carried.

**Adjournment**

Krause/Kupsik motion to adjourn at 3:22 p.m. Unanimously carried.

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/s/ Michael Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE PERSONNEL COMMITTEE**